

**NORTHFIELD BOARD OF SELECTMEN**  
**Meeting Minutes April 23, 2019**

Present: Sel. Wayne Crowley, Sel. Glen Brown  
Also Present: Chief John Raffaelly, Andy Buteau, Stephanie Giovannucci, Tim and Lisa Geary,  
Robert Southworth

**Public Input**

Tim and Lisa Geary spoke to the Board regarding their new neighbors shooting guns all day and sometimes into the night. They believe this is a safety issue, since the lot is small and there are no backdrops to what they are shooting at and alcohol is involved.

Chief John Raffaelly stated that Fish and Game visited the property and looked into the radius of where the shooting was occurring and found it to be legal distance. Chief added that he would look more into it and contact them later in the week.

**Public Works Department**

Andy Buteau, Public Works Director stated that Watson and Memorial Street have been ground up, however at the upper end of Memorial St there is a gas line that crosses the road and connects to a house. The gas line is just under the hot top, so this section is not ground up, and he'll have to dig the old pavement back by hand.

Andy would like to see a policy outlining the depth of utilities being installed in our roadways. Board agreed that Andy should look more into and draw up specifications to build into an ordinance.

Lisa Geary asked the Board if there were going to be lines painted on Sandogardy Pond Rd, Sel. Crowley replied that lines will be added once the final pavement is down.

Andy informed the Board that there are water lines sitting on top of cross culverts on Bay Hill Road. Windfall Rd is a Class VI road, and the loggers have messed up the end of the road coming out onto Concord Rd. Board agreed that the Town should not fix it and the property owner needs to be contacted. Andy added that sweeping will take place Friday and Monday

Robert Southworth of Polly Ham Rd asked about a vehicle that was stuck behind his property on the class VI portion of the road. This portion of the road is not maintained by the town but does the town have any responsibility to fix the road once someone has damaged it. Board asked Stephanie Giovannucci to contact the state and asked about fixing class VI roads to a point before it falls under class V.

Sel. Crowley asked about the RFQ for Bay Hill Rd, Andy stated he would get the specs to Stephanie.

**Police Department**

Chief John Raffaelly informed the Board that he has received quite a few applications for the open position. Saturday is Drug Takeback Day from 10:00am to 2:00pm at the Police Department. The new cruiser is on the road and will be used for patrol.

The Board asked Stephanie to contact Eversource to see what the agreement is with the property owner to remove the trees on the hill on Elm St because they are rolling into the ditch lines.

Proposed Noise Ordinance was reviewed, Chief Raffaelly asked if he could have more time to review this and have any changes at the next meeting, Board agreed. Sel. Crowley stated that he does not agree with paragraph three, and that it needs to be reviewed as something we can actually enforce.

Sel. Crowley added that the ordinance does not assist with the firing range and timber harvesting. Board members agreed that they would like to change the times in effect as well.

The Board discussed the trees at the Pines that according to the tree assessment need to come down. Stephanie was asked to reach out to the surveyor and ask them to mark the trees and write up a request for quote to remove the 12 trees, debris and grind the stumps down.

Board members reviewed the letter from the State, which states that Sandogardy Pond Rd becomes a Town owned road effective June 11, 2019

### **Administration**

Stephanie Giovannucci discussed with the Board about the squirrel who was building a nest under the metal roof over the Clerk's Office. The Board asked Stephanie to get an estimate from Kevin Waldron to put up a gasket that will block any more critters from entering. In addition, ask Kevin to fix the ramp.

Stephanie presented the Board with a quote and the energy audit to replace the lights at Town Hall to LED. Board members agreed to have Durgin Electric complete this project at Town Hall, and asked that he do a quote for the Police Department.

Board members reviewed the copier quotes for Town Hall and agreed on the Canon colored copier.

The Board discussed the Town owned property on Brackett Lane and agreed to put it out to bid as a "purchase at your own risk" which will include what we know about the property. They will also discuss before it goes out about notifying the abutters directly.

Stephanie mentioned receiving a call from Valarie Allen in regards to the placement of the bench in Dennis's honor. Board members agreed that Stephanie and Chief Raffaelly will work with Valarie on this. In addition, there are tables downstairs owned by the town that are broken and falling apart, the Board approved the disposal of the tables.

**Brown/Crowley** moved to approve the minutes of April 16, 2019. **Motion Passed.**

Sel. Crowley stated that he would like the Selectboard along with the Department Heads to tour each municipal building in June to come up with a CIP list.

**Crowley/Brown** moved to enter into non-public session under RSA 91A-3 II (e) at 6:54pm. **Motion passed by unanimous roll call vote.** Also present Stephanie Giovannucci. **Crowley/Brown** moved to reconvene the public session at 8:45pm. **Motion passed by unanimous roll call vote.**

**Crowley/Brown** moved to seal the minutes of the non-public session because it could impact negotiations. **Motion Passed.**

Board members approved the appointment of Mary Lee to the Upper Merrimack River Local Advisory Committee, and signed the appointment form.

There being no other business, meeting adjourned at 8:47pm

**Minutes approved May 7, 2019**