



NORTHFIELD BOARD OF SELECTMEN MEETING

Minutes of the meeting of May 5, 2020

Present: Sel. Glen Brown, Sel. Scott Haskins, Sel. Kevin Waldron

Also Present: Andy Buteau, Stephanie Giovannucci, John Raffaely

Present on Zoom: Valerie Allen, Christopher Knight

The meeting was called to order at 5:00pm by Chairman Brown.

- **Public Input**

Christopher Knight explained his proposal for a Solar Field PILOT. Mrs. Giovannucci noted that she had a conference call with Mr. Knight and George Sancousy the Town's utility assessor, and we discussed a 20 year PILOT broken up into 5 year increments. Mr. Knight added that the financial benefits to the Town is the one time land use change tax, and an increase in the property tax revenue from what we are receiving now. Additional benefits include energy cost reduction for the municipality and schools. Sel. Haskins clarified the memo from Mr. Knight which noted that Mr. Sancousy suggests an \$18,000 per year PILOT, but comparing to other towns on the chart provided they are in conjunction with what Mr. Knight is requesting. Mr. Knight added that the proposal includes an increase in taxation about by 2.5% each year. Sel. Haskins asked if Mr. Knight is waiting for the Selectboard's decision before moving forward with his applications process, Mr. Knight confirmed that yes he has to wait for the PILOT agreement before he can get funding to move forward. The Board agreed they would like to speak with Mr. Sancousy before moving forward with the next step.

- **Police Department**

Department Updates:

Chief Raffaely informed the Board that he was contacted by a lady who was walking the trails on Rand Rd and was approached by three dogs not on a leash. Chief asked about adding signs to the trails that animals need to be leashed. Board discussed the leash law and the fines associated with the law if violated. Board agreed to not move forward with signs at this time.

Chief Raffaely asked about terminating the random testing for Non-DOT stating it's a waste of money and doesn't see a need for it as he has authorization to send anyone in for a random test if he feels it's necessary. Sel. Waldron stated he feels as though anyone driving a Town vehicle should be subject to random testing. Chief Raffaely stated that he has spoken to several other towns and none of their departments are subject to randoms. Sel. Haskins stated that he likes the random testing, but does not like that Chief Raffaely gets picked everytime. Board agreed to eliminate the random testing for the Police Department as long as the Chief requires testing when he feels it is necessary.

Chief Raffaely informed the Board that someone vandalized a few rocks on Bay Street, Rand Rd and Cross Mill Rd, the vandals have not been caught yet.

Local Emergency Operations Plan:

Haskins / Brown moved to appoint Kevin Waldron as Selectmans Representative on the LEOP Board. Motion Passed.

Waldron / Haskins moved to appoint Stephanie Giovannucci as the Town Emergency Management Director. Motion Passed.

Board agreed to move forward with Jane Hubbard of Hubbard Consulting for assistance in creating the plan.

- **Public Works**

Department Updates:

Mr. Buteau informed the Board that there are some large maple trees on the side of Bean Hill Rd that the property owner has given the Town permission to cut in order to fix the drainage issue, and added that we may need to hire someone to take out the stumps.

Mr. Buteau informed the Board that there is a subdivision that will be going before the Planning Board on Shaker Rd, and he has some concerns with the drainage that leads to Turnpike Rd which is already maxed out. He will work with the property owner and keep an eye out for the proposal before the Planning Board.

Seasonal Projects:

Board discussed the two quotes received for Street Sweeping.

Waldron/Brown moved to enter into a three year contract for street sweeping with Maurice Clairmont Sweeping LLC. **Motion Passed.**

Board discussed line painting. Mr. Buteau stated that he reached out to three companies and two of them only have experience doing parking lots, he would like another week to reach out to other towns and see who they use and come back to the Board with a recommendation, in addition he will look into a smaller crews to possibly only do crosswalks, stop bars, and turning arrows incase the Town needs to cut back due to budget restrictions.

Board discussed crack sealing. Mr. Buteau stated that we used Dow last year and he was very happy with his work. Board agreed to hire Henry Dow for crack sealing.

CIP Road Projects:

Mr. Buteau presented the Selectboard with a Purchase Request to top coat Bay St, Watson and Memorial. Board reviewed and signed the request.

Shaker Rd: The Board discussed the three bids received and the one corrected bid received. Board discussed the scope of work and possible change orders.

Brown/Haskins moved to award Brandon Hiltz Construction the Shaker Rd Bid. **Motion Passed 2-1**

Road Projects:

Mr. Buteau suggests we work on the 800 foot area where there seems to be an issue by digging it out and patch with hot top, then next year we can grind and redo basecoat and then top coat. Board agreed.

- **Administration**

Department Updates:

Mrs. Giovannucci informed the Board that she would like to change the pick-up of Transfer Station Tickets to just Tuesday and Friday.

Mrs. Giovannucci added that this is to keep people from showing up at Town Hall and her having to stop everything to print tickets.

Board agreed to move forward with the plan and add it to the weekly newsletter.

Sel. Haskins asked that Mrs. Giovannucci look into screens and sound system for meetings, and the credit card system for the clerks office.

Boards and Committees:

Waldron/Brown moved to reappoint David Krause and Mark Chaffee to the Conservation Commission. Motion Passed.

Brown/Haskins moved to reappoint Cathy Keyser to the Zoning Board. Motion Passed.

Sel. Waldron stated that he has been approached by two members of the public interested in being on Planning Board and CIP. Board agreed to advertise in the weekly newsletter to submit their letters of interest.

- **Non-Public - RSA 91A-3 II (a), (c)**

Brown/Haskins moved to enter into non-public session under the provisions of RSA 91-A3II (a), (c) at 7:22 pm. **Motion passed by unanimous roll call vote.**

Also Present: Andy Buteau, John Raffaely, Stephanie Giovannucci

Brown/Waldron moved to reconvene the public session at 9:11pm. **Motion passed by unanimous vote.**

Brown/Waldron moved to seal the minutes of the non-public session because divulgence could ruin the reputation of someone not on the board. **Motion passed by unanimous roll call vote.**

- **Minutes Review**

Waldron/Brown moved to approve the minutes of April 28, 2020 as written. **Motion Passed.**

There being no other business the meeting adjourned at 9:12 pm.

Minutes approved May 12, 2020