



NORTHFIELD BOARD OF SELECTMEN MEETING

Minutes of the meeting of May 19, 2020

Present: Sel. Scott Haskins, Sel. Kevin Waldron

Also Present: Andy Buteau, Stephanie Giovannucci, John Raffaely,

Present on Zoom: Valerie Allen, Jennifer Haskins, George Sansoucy, Austin Sansoucy

The meeting was called to order at 5:00pm by Vice-Chairman Haskins.

Sel. Haskins read the meeting right-to-know rules of the meeting guidelines set up by the NH Attorney General.

- **Public Input**

Mr. G Sansoucy, utility assessor for the Town, reviewed the proposed solar field PILOT with the Selectboard, explaining that he feels this proposal is to low as all of the funding for the project will be in the beginning of the project which makes more sense to front load the taxes instead of backending in case the project fails or they sell. Mr. G Sansoucy continued to explained the assessing valuaion and recommended the Selectboard look at the what they receive for taxes currently, the usage of the property and if the property could potentially house a hire tax based project. Sel. Waldron asked what happens if taxes are not paid, Mr. G Sansoucy explained stated that he has set up protection plans within the PILOT if taxes are not paid, but with legal assistance you could essentially deed the property. Sel. Waldron followed up asking if the Town could require a bond, Mr. G Sansoucy state that yes the Town could require a bond. Sel. Haskins asked for a recommendation on what he thinks is a reasonable PILOT, Mr. G Sansoucy stated \$10,000 per year for both land and solar.

- **Police Department**

Department Updates:

Chief Raffaely informed the Board that he has started the hiring process for a new certified officer.

- **Public Works**

Department Updates:

Mr. Buteau stated that funds were added to the budget for his department to hire an additional person. He asked the Board what position they want him to hire for either a Heavy Equipment Operator which was approved during budget, or another Light Equipment Operator. Sel. Waldron wants to review the former job descriptions as he feels there needs to be an Assistant Highway Superintendent. Mrs. Giovannucci stated she can look through the old jobs and the Board would need to reopen that position as it has been inactive since 2012. Mr. Buteau stated he will continue to work on reconstructing the positions of his crew today.

Seasonal Projects:

Sweeping – Mr. Buteau informed the Board that sweeping is complete.

Line Painting – Mr. Buteau informed the Board that he took a ride with Chief Raffaely. Chief Raffaely stated that he feels Hodgdon, Zion, Fiske and Bay Hill once paved should be lined. Mr. Buteau added cross walks and sidewalks should be done as well. Board asked Mr. Buteau to measure and come back with a price to move forward.

CIP Road Projects:

Mr. Buteau informed the Board that Watson and Memorial are being paved on Tuesday and no date set yet for Bay Hill Rd due to the Water District flushing the pipes.

Mr. Buteau informed the Board that Hiltz will start Shaker Rd on Tuesday and needs approval from the Board to close the section of road where they will be working from Fiske Rd to Bay Hill Ext from 7am-5pm Mon-Fri until the project is done. Board agreed.

The Board discussed the email from Linda Woodward in regards to a culvert that drains onto her property. Mr. Buteau stated that he spoke to Mr. and Mrs. Woodward today explaining the direction of the water and proposed another ditch to relieve some of the water going through their property.

Parks and Trails:

Mrs. Giovannucci noted that in the packets is an email from a woman who was attacked by three large dogs at Knowles Pond, she added that she has reached out to the Conservation Commission to see if they would be willing to add additional information to their signs about pets on the property. Mrs. Giovannucci asked if the Board is interested in putting up any signs on the remaining town property, Board decided not to add signs at this time.

Household Hazardous Waste Days:

Board discussed the funding for HHWD and asked for a participation report for the past few years.

Transfer Station:

Mr. Buteau stated that there has been a lot of C&D being brought down to the Transfer Station, informing the Board that they filled three dumpsters in one weekend. Board reviewed the cost of C&D, the Illegal Dumping Ordinance and the definition of C&D. Further discussion ensued regarding cutting back on items being brought to Transfer Station, the amnesty tickets and the options residents have to dispose of their items. Board agreed to hold off on any changes until they do further research.

- **Administration**

Department Updates:

Mrs. Giovannucci asked the Selectboard to sign the COVID-19 grant application so that she can apply for reimbursements of expenses. Ms. Allen offered assistance with the documentation and gathering information.

- **Minutes Review**

Waldron/Haskins moved to approve the minutes of May 12, 2020 as corrected. **Motion Passed.**

- **Non-Public - RSA 91A-3 II (a), (c)**

Haskins/Waldron moved to enter into non-public session under the provisions of RSA 91-A3II (I) at 7:24 pm. **Motion passed by unanimous roll call vote.**

Also Present: Jason Durgin, Stephanie Giovannucci

Haskins/Waldron moved to reconvene the public session at 8:38 pm. **Motion passed by unanimous vote.**

Haskins/Waldron moved to seal the minutes of the non-public session because divulgence could ruin the reputation of someone not on the board. **Motion passed by unanimous roll call vote.**

- **Other Business:**

Board inquired about audio/visual assistance for meetings. Mrs. Giovannucci stated that she has reached out to a couple of parties one is booked out by a month, the other will hopefully come to Town Hall soon to review our set up options.

There being no other business the meeting adjourned at 8:40 pm.

Minutes approved May 26, 2020