



NORTHFIELD BOARD OF SELECTMEN MEETING

Minutes of the meeting of May 26, 2020

Present: Sel. Scott Haskins, Sel. Kevin Waldron
Also Present: Andy Buteau, Stephanie Giovannucci, John Raffaely,
Present on Zoom: Valerie Allen

The meeting was called to order at 5:02pm by Vice-Chairman Haskins.

Sel. Haskins read the meeting right-to-know rules of the meeting guidelines set up by the NH Attorney General.

- **Public Input**

Ms. Allen asked the Board to consider adjusting the agenda so that other business comes before the non-public session. Ms. Allen also inquired about having a public hearing before the Board decides to make changes to what can be accepted at the Transfer Station or listed on the agenda so that residents are aware and can attend the meeting to discuss the proposed changes.

- **Police Department**

Department Updates:

Chief Raffaely informed the Board that he background for the new hire should be done by the end of the week and he would like to swear in the officer on Tuesday.

- **Public Works**

Department Updates:

Seasonal Projects:

Line Painting – Mr. Buteau informed the Board that he measured the roads intended to be painted and came out to 36,000 feet. Board agreed to add Cross Mill Rd and Peverly Rd. Mr. Buteau stated he will get a formal quote and have a purchase request for next week.

CIP Road Projects:

Mr. Buteau informed the Board that Watson and Memorial are being paved today and that Bay Hill is scheduled for next week.

Mr. Buteau informed that Board that Hiltz will begin Shaker Rd tomorrow is working on the drainage at Fiske Rd and Thursday will be going up the road.

Parks and Trails:

Sel. Haskins asked for an update on the trees at Pines Park, Mr. Buteau stated he has not heard back as of yet.

Household Hazardous Waste Days:

Board discussed the funding for HHWD and reviewed the participation numbers for the past three years. There being an average of 33 participant visits, the board agreed to not participate in the annual HHW Days this year.

- **Administration**

Haskins/Waldron moved to appoint Stephanie Giovannucci the authority to sign for the GOFERR Coronavirus Relief Fund Grant.
Motion Passed.

Department Updates:

Mrs. Giovannucci informed the Board that the Fire District inspected the Town Hall and there is an emergency light out downstairs that needs to be fixed and should cost less than \$150.

Reopening Plans: Ms. Giovannucci discussed reopening options for the Town Hall including adding plexiglass to the clerk's office. Sel. Waldron inquired about moving the Clerk's office out into the main building and making the current office area the meeting room. Sel. Haskins agreed to move forward into looking into this transition. Mrs. Giovannucci added that she and Cindy Caveney are still working on the implementation of a credit card system.

Mrs. Giovannucci inform the Board that she had a meeting with an audio/visual company on Monday and will be getting a couple different quotes and set up options.

PILOT Agreement: Mrs. Giovannucci asked for a recommendation for the proposed PILOT agreement.

Sel. Waldron stated that he is not inclined to enter into a PILOT agreement, but would want a bond to cover the PILOT and only enter into a 5 year PILOT for the same amount for all five years and to have the PILOT front loaded as George Sansoucy suggested being \$10,000 for land and solar. Sel. Haskins agreed. Mrs. Giovannucci recommended a 20 year PILOT with 5 year renewals. Board agreed.

Sel. Waldron stated that they received an email from Betty Hammond with complaints regarding Lavesque Auto. Board forwarded the information to Mrs. Giovannucci to review with Jason Durgin.

Sel. Haskins informed the Board that Ed Douchett contracted him regarding the use of the Little League field during COVID-9. Board agreed that they have not closed any parks and they would just need to follow the states requirements for COVID.

Sel. Haskins inquired about the missing window in the tower of the Town Hall. Mrs. Giovannucci will reach out to other window companies to get quotes on replacing the window.

- **Minutes Review**

Waldron/Haskins moved to approve the minutes of May 19, 2020 as written. **Motion Passed.**

- **Non-Public - RSA 91A-3 II (c)**

Waldron/Haskins moved to enter into non-public session under the provisions of RSA 91-A3II (c) at 6:34 pm. **Motion passed by unanimous roll call vote.**

Also Present: Stephanie Giovannucci

Haskins/Waldron moved to reconvene the public session at 7:25 pm. **Motion passed by unanimous vote.**

Haskins/Waldron moved to seal the minutes of the non-public session because divulgence could ruin the reputation of someone not on the board. **Motion passed by unanimous roll call vote.**

There being no other business the meeting adjourned at 7:26 pm.

Minutes approved June 2, 2020