



## NORTHFIELD BOARD OF SELECTMEN MEETING

Minutes of the meeting of June 9, 2020

**Present:** Sel. Glen Brown, Sel. Scott Haskins, Sel. Kevin Waldron

**Also Present:** Andy Buteau, Stephanie Giovannucci, John Raffaelli, Christopher Knight, Jason Durgin, Kaitlin Lounsbury

**Present on Zoom:** Valerie Allen, Wayne Crowley, Jennifer Haskins

The meeting was called to order at 5:00pm by Chairman Waldron.

- **Public Input**

Jason Durgin addressed the Board in regards to the five lot subdivision to be on Shaker Rd and the site walk with the Planning Board. He noted that there are three large trees that sit in the right-of-way and feels that if he removes them and the stump it is going to ruin the road. In addition, there is ditching needed to control the run off water from the lots. Board discussed the removal of the tree with Andy Buteau and the impact to the road. Board agreed that Mr. Durgin is responsible for removing the tree and the stump, and Mr. Buteau will work with Mr. Durgin on any road impact, plus the Town will take care of ditching as it was in the CIP project anyways.

Christopher Knight discussed the proposed PILOT with the Board for the solar field. Mr. Knight expressed concerns with combining the facility with the land as it will be two owners and if the land value increases, then the Town loses the extra revenue. Mr. Knight added that he plans to remain the owner of the property and he is partnering with another company to do the solar facility. Sel. Waldron stated that having a separate PILOT would mean going after two entities for non-payment of taxes. Sel. Waldron asked why at the sixth year is the amount cut in half. Sel. Haskins stated that this is what the Board asked for based on Sancousy's recommendations.

Mr. Knight stated the the PILOT only deals with the solar panels and any structure feeding the panels. Any other structures on the property for the property such as a shed, would be taxed to the property owner.

Board agreed that they would like to see the PILOT for only the solar facility.

Mr. Knight and Mrs. Giovannucci stated that they will get a proposed PILOT together for the next meeting.

Mr. Knight added that with the Solar project the local municipality and businesses can receive a rebate which is about half a cent on utility bills.

Kaitlin Lounsbury, Chair of the Zoning Board of Adjustments explained that before the Board is an application for a cell tower to be located on the property of the Fire District on Park Street. The Zoning Board would like to have an outside consulting firm with expertise look at the cell tower applications and per the ordinance the fees would be funded by the applicant. Mrs. Lounsbury is seeking the approval of the Selectboard to enter into an agreement with Stantec for this project, the amount coming to \$4500. Board discussed the application and the agreement.

**Brown/Haskins** moved to proceed with the engineering study for the cell tower, with the recoupment of the funds to come from the application. **Motion Passed 2-1.**

- **Police Department**

**Department Updates:**

Chief John Raffaelli informed the Board that the new radio for the Luitenant's vehicle has been ordered.

Chief Raffaelli stated that all of the new officers have started.

Sel. Haskins inquired about the breakins around Sandogardy Pond. Chief Raffaelli stated that the break ins were happening on East Side Drive and most of the items have found.

- **Public Works**

**Department Updates:** None

**CIP Road Projects:**

Mr. Buteau informed the Board that Shaker Rd is about ¾ done, the crew will be off site next week Monday and Tuesday, and should finish up the end of next week. Next Wed or Thurs they plan to close Bay Hill Ext to do catch basins.

Sel. Haskins asked about the other parts of Shaker Rd that need to be addressed as part of CIP. Sel. Brown stated that he wants Mr. Buteau's input of what roads need to be done and looks for guidance from him as the expert.

Mr. Buteau stated that with the Board adding on projects he is finding it hard to take time off, and he does need his time off as he is working on other projects personally.

Sel. Waldron stated this is why the department needs an Assistant Public Works Director and should allow Mr. Buteau to take his time off needed.

Mr. Buteau stated that he will look to see if other crews are available this late in the season to work on these additional projects.

#### **Transfer Station:**

Sel. Waldron stated he feels the number of tickets should be reduced. Board discussed the reduction process.

Sel. Haskins feels the tickets should be 1-TV, 1-Electrical, 1-Freon, 2-Household, 4-Tires, 1-Fluorescent Bulb

Board discussed the fee schedule, stating that some items need to be increased as they are costing the Town to dispose of these items and to remove the collection of construction and demo, as residents can bring the items to Casella on Rt. 140.

Sel. Waldron feels the tickets should be reduced to 1-TV, 1-Electrical, 1-Freon, 1-Household, 2-Tire, 1-Fluorescent Bulb.

Sel. Brown stated he wants to leave everything the way it is now.

Sel. Waldron added that he feels the town should only be taking individual items, not truckloads of anything as we do not have a scale to properly price loads.

Mr. Buteau would like some time to work out a proposed fee schedule and amnesty ticket numbers.

Board agreed to revisit in a couple weeks.

#### **Road Projects:**

- **Diana Rd** - Sel. Waldron asked for an update on Diana Rd. Mr. Buteau stated that nothing has been done yet as the crew has been on other projects.

Mr. Buteau added that an email was received about the placement of mailboxes and that the Postal Service is refusing to deliver mail to some of the residents. He added that he went to the mailboxes in question and took pictures and sees no issue as to why the Postal Service can't deliver mail. Sel. Waldron stated that it's not the town's responsibility on how mail is received, this seems to be an issue between the owner and the postal service.

Mr. Buteau asked for direction from the Board as to the drainage work needed on Diana and if they want to hire a company or have the town's crew do the work. Sel. Haskins and Sel. Brown both agreed they would like to see the crew do the work. Mr. Buteau stated he will get to work on this prior to other road projects to assure it gets done this year.

- **Shedd Rd** – Mr. Buteau stated that the culvert on Shedd Rd that intersects with Shaker Rd needs to be replaced. He asked for the Board's direction on if they want the current contractor that is working on Shaker Rd to replace it or if they want him to ask another local contractor. Board agreed to have the contractor currently working on Shaker Rd do the culvert since they are there with the equipment already.
- **Bay Hill Rd** – Mr. Buteau informed the Board that he received a call yesterday that the paving would possibly be done today, however it was not, so he's waiting to hear back.

- **Administration**

#### **Department Updates:**

Mrs. Giovannucci presented multiple plans to the Board in changing the layout of the Town Hall which included moving the Town Clerk/Tax Collectors Office to the large room and converting the annex to the meeting room. Board agreed to look over the multiple plans further before making a decision.

Mrs. Giovannucci presented an audio/visual package with pricing to the Board for meetings. Board asked for new microphones to be added. Ms. Allen stated that the Board should look at Owl Cameras, Mrs. Giovannucci stated she will ask about those.

#### **Use of Town Property:**

Board discussed the policy on the use of Town properties, majority agreed no changes are needed at this time.

- **Minutes Review**

**Brown/Haskins** moved to approve the minutes of June 2, 2020 as written. **Motion Passed.**

- **Other Business**

Sel. Waldron asked for an update on the Pine Trees at Pines Park. Mrs. Giovannucci stated that Mr. Buteau reached out the Dylan McGuffin and he is about four weeks out which was about two weeks ago.

Sel. Waldron stated that the Town has a lot of regulations that are not being enforced, some include junk yards, junky yards. Mrs. Giovannucci informed the Board that the junk yard, junky yards is a state regulation not a town, and we are working with the properties that we have received complaints about.

Board discussed what is considered a junk yard, junky yard and Mrs. Giovannucci confirmed that there are definitions under the state regulations.

Sel. Brown added that he does not feel the Board or the Code Enforcement Officer shouldn't be driving around looking for problems.

Sel. Waldron stated the CEO should be enforcing if he sees the problems.

Chief Raffaely asked the Board if they are considering moving to summer hours at this time. Sel. Waldron stated not at this time.

- **Non-Public - RSA 91A-3 II (c), (l)**

**Waldron/Haskins** moved to enter into non-public session under the provisions of RSA 91-A3II (c), (l) at 8:43 pm. **Motion passed by unanimous roll call vote.**

Also Present: Stephanie Giovannucci, Andy Buteau

**Waldron/Brown** moved to reconvene the public session at 9:05 pm. **Motion passed by unanimous vote.**

**Waldron/Haskins** moved to seal the minutes of the non-public session because divulgence could ruin the reputation of someone not on the board. **Motion passed by unanimous roll call vote.**

There being no other business the meeting adjourned at 9:07 pm.

Minutes approved June 16, 2020