



NORTHFIELD BOARD OF SELECTMEN MEETING

Minutes of the meeting of June 22, 2021

Present: Selectman Kevin Waldron, Selectman Scott Haskins and Selectman Mark Hubbell.

Also Present: Town Administrator Ken Robichaud, Public Works Director Justin Bernier, Police Chief John Raffaelli, Heather Durgin, Amanda Latulippe, Kristen Vaughn, Thomas Goley, Lisa Thorne, Mike Therian, and Tim Goulet.

Selectmen Waldron opened the meeting for the Selectmen's work session at 5:00 pm.

We recited the Pledge of Allegiance.

Sel. Waldron made a motion at 5:01pm to go into nonpublic session under NH RSA 91a;3-II, (A&C) seconded by Sel. Hubbell, Roll call vote Selectmen Haskins–Yes Selectman Hubbell–Yes and Selectman Waldron- Yes.

Waldron/Haskins moved to reconvene the public session at 5:55pm. Roll Call Vote, Selectman Haskins – Yes, Selectman Hubbell- Yes and Selectman Waldron-Yes, Motion passed by unanimous roll call vote.

Waldron/Hubbell moved to seal the minutes of the non-public session because divulgence of the information likely would affect adversely the reputation of any person other than a member of the board, or render the proposed action of the board ineffective.

Roll call vote, Selectman Haskins-Yes, Selectman Hubbell –Yes and Selectman Waldron-Yes. Motion passed by unanimous roll call vote and the minutes are hereby sealed.

6pm- Pat Consentino, a Selectman from Tilton, discussed with the Selectmen an MOU between Tilton and Northfield that would provide transportation for elderly residents who do not have transportation to the grocery store, Dr. appointments, and also to the Senior Center in Tilton. Discussed were costs associated with the transportation, and how it would be structured. Ms. Consentino said that the Town could fund it on a person fee, a mileage based fee or a slight fee and then add on maintenance costs and fuel for the bus. The Selectmen would like to see the fee be a per person based fee with all of the ancillary costs built in to the base fee. They also would like it to be invoiced after the month is over, in an arrears basis, so that they can see how many residents used the service and the Town would only pay for those who use it. There were other points discussed and Ms. Consentino will bring this back to the Tilton Selectmen for their review of the suggestions. The Selectmen believe that this program will be a great service to home bound elderly residents in Northfield.

•Police Department Update:

Chief Raffaelli discussed with the Selectmen vests that were discussed last week and that he need to update the costs that was given last week.

The Chief asked the Selectmen if he could strip the Police Motorcycle of its emergency equipment if the Town was going to sell it. Selectman Waldron asked the Chief if he had an estimate on the value of the motorcycle, the chief said he did not but will get it for them.

Selectmen Haskins asked if the Chief is still monitoring the Loops and the Skate Park, the chief stated that he is at the Loops early in the morning and is continuing to monitor the Skate Park with no issues, except the Skate Park is still littered with trash.

- **Department of Public Works Update:**

Director Bernier discussed the backhoe that John Deere will be dropping off on Thursday. He asked the Selectmen if John Deere can pick up the old JCB backhoe as it will be used for a trade in on our new machine. Selectman Hubble said that he feels they could, the other two Selectmen disagreed with him and they would like to keep the JCB until we are sure the John Deere is the machine we want.

Justin informed the Selectmen that he has a couple more bids for the tree work for Shaker and Bay Hill Road projects. ArborTech gave a price of \$10,800.00 for the work on Bay Hill Road, and \$11,200.00 for Shaker Road. They also included a cost for Pine Park for \$37,660.00. Arbortech also gave a price for Pines Park on a day rate of \$5,500.00 per day, in place of the \$37,660.00 rate.

The Selectmen agreed that Evans Tree whose price that was received on May 10th for \$7,800.00 will do the Bay Hill Road project and New Sky Tree Service whose quote of \$2,800.00 per day will do the Shaker Road project. This price was received by the Town on April 19th, and should take between 4-5 days to complete as there are many large trees that will need to be craned down due to the size of the trees. Shaker Road will be closed during this project.

Director Bernier presented a proposal to the Selectmen to rent a rubber tire excavator to perform drainage work on the side of the roadways. Using an excavator is quicker than using the backhoe as you don't need to keep picking up the backhoe legs and moving the backhoe. With an excavator you can pull the boom as you drive down the road taking less time. The Selectmen thought it was a good idea, but maybe we can look at this next year.

Also discussed was the transfer station has begun accepting #1-2 plastics for recycling it appeared to have gone very well on Saturday.

Also the line painting machine is in as well as the paint they are now waiting for the glass beading that goes into the paint. This is backordered.

Chairman Waldron opened up Public Input @ 7PM.

Kristen Vaughn- asked questions on the trees at Pines Park and the sign owned by NEDC.

Laura Seavey- commented on the keeping of Zoom or a streaming program. Spoke about Pines Park as well.

Tom Goulet- Commented on the closing of the Pines if the Town was going to reimburse the parents who have paid for camp. Also was upset with the Selectmen not reimbursing the parents.

- **Administration Update:**

The Town Administrator asked the Selectmen if Tilton-Northfield Rec may use the Town's Picnic tables for the children's use this summer. The Selectmen gave their okay to this.

The Town Administrator requested that the Selectmen accept a donation of 4 Norway Spruce trees from Richard Preve. The Selectmen gave their ok to this donation.

The T/A requested authority from the Selectmen to sign documents authorizing the Town of Northfield to accept Goffer money from the State of NH. The Selectmen gave him that authority.

The T/A asked the Selectmen if they would allow residents to cut down their larger trash cans making them more in line with the 45 gallon restriction. The Selectmen state that it would not be a good idea as there is no way to quantify the size of the container once it was cut. So no container can be cut down in size all containers can be up to 45 gallons and it must be quantified by a label on the container.

Selectman Hubbell/Haskins motioned to allow the Town Administrator to apply and file an application for GOFFER monies from the State of NH for the Town of Northfield. All in favor motion passed.

The T/A update the Selectmen on the filing of a new permit for the acceptance of solid waste at the transfer station. It was a combined effort between the T/A and the DPW Director. The application was accepted by the NH DES and will move forward to the review process. It may take up to 60 days to receive the new permit. Once the new permit is issued, the old permit will expire.

The T/A presented a request for funding to an outside agency Waypoint formally known as Child and Family Services. The T/A stated it was for the first 6 months as was the new procedure that the Selectmen set several weeks ago. The Selectmen asked what amount did the Selectmen fund this agency at in March? The T/A stated that they zero funded this agency, The Selectmen agreed to keep this funding at zero.

The T/A presented the Selectmen the final draft of the Police Special Detail Policy for approval. There was much discussion on this the Chief stated that he agreed to a different policy than what was presented here tonight. Selectman Waldron stated that the BOS added the final paragraph to keep in line to how we invoice detail. The T/A asked the Selectmen if they would wait until next week to finalize this, it will give everyone some time to think about the final paragraph.

The T/A presented a Solid Waste Regulations policy for review. The Selectmen discussed this in detail. They will come back next meeting with a dollar amount for a violation.

The T/A brought up for review a Right to Know Policy as well as a RTK Request form. There was some discussion on the Request form as Selectman Haskins would like to add a line "send the information electronically". The T/A will add this for approval next week.

The T/A updated the Selectmen on a request from Youth Assistance Program (YAP) they would like to speak to the Selectmen on their funding.

Update on next week's meeting, Code Enforcement Report, Health Inspector's report, Winnasquam Regional School Board discussion.

Selectman Haskins asked if we can do Zoom next week. The T/A stated that he can, but does not like the Zoom platform and would like to use a different live stream platform. They agreed to use Zoom next week and find another platform.

The Selectmen agreed to close Pines Park until further notice due to the trees that are there currently and need to be removed.

- **Other Business:**

Selectmen Waldron/Haskins motioned to approve the minutes from June 15th, 2021. All in favor, motion passed. Minutes are approved as corrected.

Selectman Hubbell discussed a request for an abatement that was discussed last week and it was to be discussed some more this week. But it appears that two Selectmen signed the request denying the abatement. Selectman Hubbell spoke about the current assessor that we currently use the company has been here too long and the Town should look at another company. The T/A explained his reasons why it was denied, and that the contract renewal is at the end of 2022, we can look at it then.

Sel. Waldron made a motion at 8:58 pm to go into nonpublic session under NH RSA 91a;3-II, (A&C) seconded by Sel. Haskins, Roll call vote Selectmen Haskins–Yes Selectman Hubbell–Yes and Selectman Waldron- Yes.

Waldron/Haskins moved to reconvene the public session at 9:57pm. Roll Call Vote, Selectman Haskins – Yes, Selectman Hubbell- Yes and Selectman Waldron-Yes, Motion passed by unanimous roll call vote.

Waldron/Hubbell moved to seal the minutes of the non-public session because divulgence of the information likely would affect adversely the reputation of any person other than a member of the board, or render the proposed action of the board ineffective.

Meeting was adjourned at 9:57 pm

Minutes Recorded by T/A Ken Robichaud

Minutes were approved by vote of the Selectmen on June 29, 2021.