



## NORTHFIELD BOARD OF SELECTMEN MEETING

Minutes of the meeting of June 23, 2020

**Present:** Sel. Glen Brown, Sel. Scott Haskins, Sel. Kevin Waldron  
**Also Present:** Andy Buteau, Stephanie Giovannucci, John Raffaely, Lenny Pickering, Brian Dumka  
**Present on Zoom:** Valerie Allen

The meeting was called to order at 5:00pm by Chairman Waldron.

- **Public Input**

Mr. Pickering stated he was curious on the position being discussed at the Highway Department. Sel. Waldron informed Mr. Pickering that no decision has been made as to what position is needed to be filled.

Mr. Dumka presented the Board with a new system for the conference room for meetings which includes a mixing board, microphones, large screen tv, camera. Mr. Dumka explained that the Town could purchase a large screen tv from anywhere locally, and same with a camera. Sel. Waldron asked about training on how to use the system. Mr. Dumka confirmed he would set up and train. Board agreed they would like a quote for the middle performance wired microphones and system to perform everything the town needs.

- **Police Department**

**Department Updates:**

Chief Raffaely asked about the two new computers budgeted for 2020, Mrs. Giovannucci will contact IT to get updated quotes.

- **Public Works**

**Department Updates:**

Mr. Buteau informed the Board the Ken Partridge has pulled quite a few tires along Scribner Rd that have been dumped on their property and would like permission to dispose of them at the Transfer Station. Board discussed the disposal and quantity and agreed that they would accept at \$5 per tire no matter what size.

Mr. Buteau informed the Board that we seem to have issues on construction sites with residents. He added that all in all Shaker Rd went very well, however there were a few residents in the area of construction that seem to want to scream and yell at the workers. Mr. Buteau explained that the contractors work for him, and he works for the town, so no one should be interacting with the contracted crew at all, and furthermore they should not be entering into a construction zone as that is dangerous and someone could be seriously hurt. He added that the town has had this same issue on Sandogardy Pond Rd, and if it keeps up we will not have any contractors willing to work in this town. Mr. Buteau suggested that for future project we send notice to the residents on that road within the construction zone with the contact information for questions, concerns, etc.

Mr. Buteau stated that the crew is very busy working on projects all over town.

**Seasonal Projects:**

Mr. Buteau informed the Board that he and Mrs. Giovannucci have a phone conference with HEB and the State tomorrow in regards to moving forward with the Sandogardy Pond Rd project. We will have additional updates for next week's meeting.

Mr. Buteau discussed the option to purchase a line striping machine to stripe parking lots, cross walks, etc., the Board discussed and looked at the machine catalog.

**CIP Road Projects:**

Mr. Buteau stated that Shaker Rd is completed, and the crew will be doing the hot top patching to close out the project.

**Parks and Trails:**

Mr. Buteau informed the Board that he contacted Dylan McGuffin in regards to the pine trees at Pines Park and received a conservative estimate of \$8,000-\$10,000 in revenue depending on the wood and how much we decide to cut. Mr. Buteau added that this is a safety issue as there are kids in the park during camp and every week there are new limbs on the ground. Sel. Waldron stated

that any trees within reach of the Pines Community Center or Police Department should come down. Mr. Buteau noted that if the trees in the park come down, they could adversely affect the trees on Bedard's property. Board asked Mr. Buteau and Mrs. Giovannucci to contact a couple loggers and ask for quotes which include the removal of stumps.

#### **Transfer Station Fee Schedule and Tickets:**

Mrs. Giovannucci reviewed the proposed changes to the fee schedule and tickets as per prior Board discussions. Mr. Buteau stated the issue will be the people giving the attendants a hard time due to this change. Sel. Waldron stated that he is not concerned about the possibility of people being irate due to this change, as we look to the near future and see lower revenue coming into the town to cover these types of costs, such as property taxes.

Sel. Haskins feels that we should wait until the first of the year to have time to get the word out. Sel. Brown stated he would like to see a Public Hearing be held to inform the public and added he is only in favor of reducing each category of tickets by one.

Board decided to continue the discussion to the next meeting.

#### **Driveways:**

Mrs. Giovannucci informed the Board that after further looking into the driveway regulations and application, it is found that the property owner is responsible for the fines associated in the regulations as the owner when signing a permit has to sign that they understand and have read the regulations, nowhere does any of it reference a contractor. Board asked who issues the Fine, Mrs. Giovannucci stated that it is up to the Selectboard, but recommended that they add a designee to the regulation. Board agreed to make that change and select a designee.

- **Administration**

**Waldron/Brown** moved to accept the funding up to \$115,116 from the GOFERR Coronavirus Relief Fund Grant. **Motion Passed.**

#### **Department Updates:**

Mrs. Giovannucci informed the Board that lien meetings will need to be held on August 11, 2020.

Sel. Haskins asked if the sign at the Pines could be changed to the Fire District Annual Meeting, Mrs. Giovannucci stated she is already on it, her key broke and was waiting for a replacement key.

- **Minutes Review**

**Brown/Haskins** moved to approve the minutes of June 16, 2020 as written. **Motion Passed.**

**Waldron/Haskins** moved to approve the minutes of June 17, 2020 as written. **Motion Passed.**

- **Non-Public - RSA 91A-3 II (a)**

**Waldron/Haskins** moved to enter into non-public session under the provisions of RSA 91-A3II (a) at 7:02 pm. **Motion passed by unanimous roll call vote.**

Also Present: Stephanie Giovannucci, John Raffaelly, Andy Buteau

**Waldron/Brown** moved to reconvene the public session at 8:53 pm. **Motion passed by unanimous vote.**

**Waldron/Brown** moved to seal the minutes of the non-public session because divulgence could ruin the reputation of someone not on the board. **Motion passed by unanimous roll call vote.**

There being no other business the meeting adjourned at 8:53 pm.

**Minutes approved June 30, 2020**