

NORTHFIELD BOARD OF SELECTMEN'S MEETING
NON-PUBLIC SESSION MINUTES

BOS 6/30/2020

DATE: June 23, 2020

Motion made by Sel. Waldron seconded by Sel. Haskins to enter non- public session under the provisions of RSA 91A-3 II:

- ☒ (a) The dismissal, promotion or compensation of any public employee or the disciplining of such ~~employee, or the investigation~~ of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.
- ☐ (b) The hiring of any person as a public employee.
- ☐ (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting. *This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant.*
- ☐ (d) Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.
- ☐ (e) Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the body or agency or any subdivision thereof, or against any member thereof because of his or her membership in such body or agency, until the claim or litigation has been fully adjudicated or otherwise settled. *Any application filed for tax abatement, pursuant to law, with anybody or board shall not constitute a threatened or filed litigation against anybody, board, or agency for the purposes of this subparagraph.*
- ☐ (h) Consideration of applications by the business finance authority under RSA 162-A:7-10 and 162-A:13, where consideration of an application in public session would cause harm to the applicant or would inhibit full discussion of the application.
- ☐ (i) Consideration of matters relating to the preparation for and the carrying out of emergency functions, including training to carry out such functions, developed by local or state safety officials that are directly intended to thwart a deliberate act that is intended to result in widespread or severe damage to property or widespread injury or loss of life.
- ☐ (j) Consideration of confidential, commercial, or financial information that is exempt from public disclosure under RSA 91-A:5, IV in an adjudicative proceeding pursuant to RSA 541 or RSA 541-A.
- ☐ (l) Consideration of legal advice provided by legal counsel, either in writing or orally, to one or more members of the public body, even where legal counsel is not present.

ROLL CALL VOTE:

Brown

X	
Yes	No

Haskins

X	
Yes	No

Waldron

X	
Yes	No

THE BOARD ENTERED NON-PUBLIC SESSION AT 7:02 pm

OTHERS PRESENT DURING NON-PUBLIC SESSION: John Raffaely, Andy Buteau, Stephanie Giovannucci

SUBJECT MATTER DISCUSSED AND DECISIONS MADE:

Mrs. Giovannucci presented the new job description for the Police Sergeant/Detective/Juvenile Officer to the Board and reviewed the changes between the Police Sergeant and this new position. Chief Raffaely added that they only changes are the regular Sergeant will deal with training and assist with scheduling of Patrolmen. Board discussed pay scale, Mrs. Giovannucci stated she put this position at a 15 grade since it in tales double the work of a regular Sergeant, but still under the Lieutenant. Board agreed to swear Officer DeComier in at the next meeting with an increase in wages of \$2 per hour.

Chief Raffaely left the meeting.

Andy Buteau entered the meeting.

Mr. Buteau informed the Board that he has been researching the job duties in his department and feels it would be better to separate the department into two units reporting to the Director. First crew would be a road crew that deals with drainage, road repairs, plowing, etc. the second crew would be a maintenance crew and transfer station which would deal with mowing, maintenance of properties including buildings, plowing in the winter, transfer station coverage, trash collection, and also available to be called upon for road crew work as needed. Mr. Buteau added that this crew would consist of two full time people and one part time transfer station attended as we have now.

Mr. Buteau informed the Board that Chris Dalton has paid to go to CDL School, and Mr. Buteau has started training him on equipment. He would like to add Chris as a full time employee at \$14 per hour with benefits and then possibly increase him to \$16 once he has his CDL.

Board asked Mr. Buteau and Mrs. Giovannucci to work on job descriptions and pay scales.

Mr. Buteau added that he feels Chris Dalton could take the place of Nathan Palmer on the road crew if he passes his CDL class, and Nathan and Shane Dow would be great for the maintenance crew.

Mr. Buteau informed the Board that his house is under contract and will possibly need to be moved by August 7th. He added that there are many projects going on that he needs to oversee including Sandogardy Pond Rd, the Shaker Rd issue for Durgin's subdivision, Diana Rd, Shoulder Gravel, etc. and that he plans to get all of these done as he can. But is also in need of time off to move and tend to personal issues.

Mr. Buteau asked the Board if they were okay with him utilizing the loader to load some personal items for moving, Board agreed.

Sel. Waldron inquired about who does the shoulder gravel because a large bump was left at the end of his driveway on Bay Hill Rd, Mr. Buteau stated that the crew does and that was per his direction due to the hot top still being hot, he confirmed that it's not done and they will be back soon to complete.

Andy Buteau left the meeting.

Board asked Mrs. Giovannucci for an update on Heidi Cole, Mrs. Giovannucci stated that she has 4 weeks left on the COVID leave and then will need to come back to work or be released.

Board asked for an update on the Island Concert Series, Mrs. Giovannucci stated that she sent the information over in regards to the COVID recommendations from our liability insurance company and is still waiting to hear back.

Board discussed the interviews scheduled for the next two days.

Waldron/Brown moved to reconvene the public session at 8:53 pm. **Motion Passed.**

Minutes recorded by Stephanie Giovannucci