



NORTHFIELD BOARD OF SELECTMEN MEETING

Minutes of the meeting of June 30, 2020

Present: Sel. Glen Brown, Sel. Scott Haskins, Sel. Kevin Waldron

Also Present: Andy Buteau, Stephanie Giovannucci, John Raffaely, James DeCormier, Abe Gilman, Michael Fitzherbert, Christine Murray, Michael Nordberg, Donna Vandercloutte, Ken Robichaud

Present on Zoom: Valerie Allen

The meeting was called to order at 5:00pm by Chairman Waldron.

Sel. Waldron introduced Officer James DeCormier outlining his accomplishments and path to the position he is being sworn in as tonight.

Cindy Caveney swore in James DeCormier as Police Sergeant / Detective / Juvenile Officer.

- **Public Input**

Mrs. Vandercloutte stated that Chris Bourque owns property on Silver Lane which has a lot of traffic all hours of the day. She added that last year she was attacked by his dog and then lied to the police officer about it. In addition, she stated that Jason Durgin was there in the winter, but recently there are people living in the campers and they are disposing of their waste in the stream. Mrs. Vandercloutte added that she doesn't want to live there anymore. Chief Raffaely stated that he and Mr. Durgin went there last week to serve papers giving them seven days to no longer live there. Board informed Mrs. Vandercloutte that these issues are being taken care of.

- **Police Department**

No Updates.

- **Public Works**

Department Updates:

Mr. Buteau stated that because of all the rain they have been dealing with washouts, and asked what the procedure is if he needs emergency assistance. Board agreed if he needs assistance he should go ahead and get it. Mr. Buteau stated that some letters are going to need to go out to property owners as there are some driveways that need to be fixed because they are effecting the road and the drainage.

Mr. Buteau informed the Board that he has closed the Transfer Station in celebration of Independence Day.

Glines Park Rd: Mr. Buteau informed the Board that there is a lot of water entering Ms. Donahue's property on Glines Park Rd, and feels the only solution is to fix the existing ditch and create a ditch for the water to go into. Board reviewed the email from Ms. Donahue and pictures from Mr. Buteau. Board agreed they would like to take a look at the property and work out the details next week.

Job Descriptions:

Mr. Buteau stated he would like to hire Chris as a Laborer with the condition that in one year he gets his CDL license, Board agreed. Mr. Buteau informed the Board that the employees as discussed are on board with changing their job description to go along with the Grounds/Building Maintenance / Transfer Station. He added that he'll look at all of the job descriptions and get back with the Board for final decisions.

Board reviewed the Assistant Public Works Director job description and pay grade and agreed to move forward with advertising.

Transfer Station Fee Schedule and Tickets:

Board discussed the changes to the fee schedule and tickets. Sel. Brown would like to see the tickets all be reduced by one, and continue to collect construction and demo. Sel. Haskins likes the changes as proposed and wants them not to take effect until January 1, 2021. Board agreed to hold a public hearing.

Sandogardy Pond Rd:

Mr. Buteau informed the Board of the changes and the funding needed to complete the project. Mrs. Giovannucci reviewed the allocated funds and the money from the state. Mr. Buteau added information regarding changes that occurred in 2019 as far as the drainage needing to be done by Lambert Rd, and not being able to acquire an easement from all property owners.

Sel. Waldron asked who managed the project. Mr. Buteau stated that many people have including former Selectmen and Town Administrators.

Mr. Buteau suggested postponing other projects so we can finish funding this one. Mrs. Giovannucci added that we will not receive all of the funding from the State until the project is complete, which has to be by the end of 2020.

Board agreed the project needs to get done. Sel. Haskins agrees putting of other project to fund the rest of this project is needed as well.

CIP Road Projects:

Mr. Buteau stated that all of the drainage recently installed on Shaker Rd worked very well.

- **Administration**

Department Updates:

Mrs. Giovannucci presented a PILOT agreement update for the Solar Field.

Mrs. Giovannucci informed the Board that someone wants to do metal detecting on Arch Hill and asked that if the Board does not want it done, if there are any properties they would allow it. Board agreed no metal detecting on Arch Hill as they don't want holes all over the property, and definitely not on Surette Park, they agreed Glines Beach is fine as that is beach sand.

Zoning Board:

Sel. Waldron asked for guidance as to what the Selectman's position is on the ZBA. Mrs. Giovannucci explained the disadvantages in having a Selectman as a voting member on ZBA which include appeals and then further appeals to the court, leaving one Selectman to represent the Town in court. Mrs. Giovannucci added that if your intent is to have a Selectman who reports back to the other two Selectmen, then it's not needed, as we have an Admin Asst who reports info to the Town Administrator who then can report to the Selectboard. Sel. Waldron stated that if the Board agrees to continue to have a rep on the Board it needs to be a voting member. Sel. Brown feels there is no need for a Selectman to be on the ZBA, Sel. Haskins agreed as he feels there could be more appeals in the future.

Conservation Ordinances:

Board reviewed all changes proposed by the Conservation Commission for the use of conservation property. Board had no further changes and agreed to set up a public hearing.

COVID Update:

Mrs. Giovannucci stated that there's a TV at Best Buy for \$799.99, Board agreed this should be purchased with the mount.

Other Business

Sel. Haskins asked if the vehicles from UPS will be registered here in Northfield. Sel. Waldron stated that no, usually they are registered wherever their main office is located.

Sel. Haskins asked if someone could do a solar field in the Town Sandpit. Sel. Waldron stated that the town would have to lease out the property.

Mrs. Giovannucci stated that she will add to the suspense list Town property review.

Sel. Waldron stated that he would like to entertain a fireworks band in the village area because there was an issue where two dogs ran away, and because they get scared they could run into traffic. Board discussed changing the noise ordinance and agreed to add it to the suspense list for later discussion.

Sel. Haskins asked about changing the meeting times in July. Sel. Waldron stated that there's not need to change and we'll leave it at 5pm.

- **Minutes Review**

Haskins/Brown moved to approve the minutes of June 23, 2020 as written. **Motion Passed.**

Haskins/Brown moved to approve the minutes of June 25, 2020 as written. **Motion Passed.**

Brown/Haskins moved to approve the minutes of June 24, 2020 as written. **Motion Passed.**

- **Non-Public - RSA 91A-3 II (a) (c)**

Waldron/Haskins moved to enter into non-public session under the provisions of RSA 91-A3II (a) (c) at 7:37 pm. **Motion passed by unanimous roll call vote.**

Also Present: Stephanie Giovannucci

Waldron/Brown moved to reconvene the public session at 8:25 pm. **Motion passed by unanimous vote.**

Waldron/Haskins moved to seal the minutes of the non-public session because divulgence could ruin the reputation of someone not on the board. **Motion passed by unanimous roll call vote.**

There being no other business the meeting adjourned at 8:30 pm.

Minutes approved July 14, 2020