



NORTHFIELD BOARD OF SELECTMEN MEETING

Minutes of the meeting of July 14, 2020

Present: Sel. Scott Haskins, Sel. Kevin Waldron Sel. Glen Brown

Also Present: Stephanie Giovannucci, John Raffaely, Andy Buteau, Ken Robichaud, Christopher Knight, Russell Barbeau

The meeting was called to order at 5:00pm by Chairman Waldron.

- **Public Input**

Russell Barbeau of Elm Street asked the Board about the hole that sits in front of his house, and the pitch of the road which drains the water towards his house, he was told two years ago that an engineer would need to look at it. Mr. Buteau stated that the other side of the road has a ditch and only one spot that goes into the catch basin, NHDES is not going to allow a pipe to go to the river to drain the water. He added that because of this issue people who are walking have to go out into the road to walk around the puddle. Board asked Mr. Buteau to take another look at the issue and come back to the Board with a plan to get this fixed.

- **Police Department**

Department Updates:

Chief Raffaely stated that the deck at the station needs to be repaired and asked if the Board minded if Sel. Waldron looked at it. Sel. Waldron stated that he would not feel comfortable quoting on the job and then be asked to vote on the quote. Sel. Haskins stated he would not feel comfortable with Sel. Waldron doing the work either, Sel. Brown agreed. Board asked Chief Raffaely to get quotes from other vendors.

Chief Raffaely informed the Board that he will be working with the Academy next week and will be in and out of the office.

- **Public Works**

Department Updates:

Public Works Director Buteau informed the Board that a pipe has been installed at the Shedd Rd/Shaker Rd intersection, and added that there was a concrete pipe there at 16", the new pipe is 18".

Mr. Buteau stated that the Chipper repairs are complete and the total cost was \$5,135, to purchase a new machine it would have been \$45k, and with the rebuild of the old chipper, it's as good as new.

Sel. Waldron asked if the communication tower on the side of the building is needed. Mr. Buteau stated that they have not used the tower for quite some time and asked the Board if he could take it down. Board agrees if we don't use it than it can be disposed of.

Shaker Rd Drainage:

Mr. Buteau stated that the Shaker Rd Drainage project is done and presented the Board with a binder for the road file, total cost \$185,241 which included materials. Sel. Waldron stated that the presentation proves the Town can get the project done at cost and have it done right.

Rand Rd:

Mr. Buteau stated that Rand Rd was supposed to be paved along with Bay Hill Rd this year, but because the paving done last year was done at the wrong time the road needs to be fixed. He added, the under drain needs to be done, and plans to fix this year, patch it and leave it for the winter to be top coated next year. Sel. Waldron asked what won't get done if the crew is working on Rand Rd, Mr. Buteau is unsure depending on the weather. Sel. Waldron asked if we can wait and just fix the road when we have more time. Mr. Buteau explained that was not a good idea as plowing will grab pieces of the road leaving them with more to repair in the spring.

Shaker Rd / Twin Bridge:

Mr. Buteau informed the Board that during the rain storm there was dirt washing into the road and received information stating it caused an accident, however does not feel that's true, Chief Raffaely could not confirm. Mr. Buteau stated once he received information about the issue with the road he went out and found that most of the driveways are washing out into the Town Road.

Conversation ensued regarding other issues around town.

Mr. Buteau stated he's receiving phone calls about mailbox locations and that the Post Office is telling owners to put their box at the edge of the road. Mr. Buteau stated that the town has a policy on mailbox placement, and this information needs to be shared with the Post Office.

Mr. Buteau would like to start a resident responsibility letter to be placed on the website, hung up in various locations, etc. to get residents informed. Board agreed this needs to be done.

Staffing:

Mr. Buteau informed the Board that Steven Huckins is ready to go as the Town's on-call Grader Operator and will start on Friday.

Diana Rd:

Mr. Buteau asked the Board if they still are interested in his crew working on the Diana Rd project as previously discussed or do they want an outside contractor hired? Board discussed the project and agreed to seek three bids to duplicate what already exists.

- **Public Hearing:**

Sel. Waldron opened the public hearing at 6:00pm for the proposed PILOT for the proposed solar field.

Christopher Knight presented the PILOT for the Solar Far off of Forrest Rd, and explained that the PILOT only covers the solar panels and equipment to run the panels, everything else is taxed separately and at market value.

Board reviewed the PILOT agreement.

Sel. Waldron opened the floor for public comment at 6:12pm. There being no public input, closed the floor at 6:14pm.

Sel. Brown stated he is ready to vote.

Sel. Waldron stated he would like to wait for a new Town Administrator to come in to review the document.

Waldron/Haskins moved to delay further discussion until a Town Administrator is on board.

Mr. Knight asked how long that will be, Sel. Waldron stated that they are very close to filling the position.

Sel. Haskins stated that Mr. Knight's presentation is very informative, but this is new to him and would like to see if the new TA has a different vision.

Sel. Brown stated that we have already discussed with the Attorney, the Assessor, and Mr. Knight has made all the adjustments that we have asked, he feels this is just wasting time.

Motion Passed 2-1

- **Administration**

Department Updates:

Mrs. Giovannucci informed the Board that the flag pole is ready to be installed at the intersection of Summer St and Park St. Board agreed to move forward.

Suspense List:

Mrs. Giovannucci reviewed the Suspense List with the Board adding the fireworks issue in the village area. Mr. Buteau updated the Board on the trees at Glines Park. Sel. Waldron stated there needs to be a sidewalk on Dearborn Rd.

COVID 19 Update:

Board reviewed the Town Hall reconstruction and agreed to send it out to get quotes.

- **Minutes**

Haskins/Waldron moved to approve the minutes of June 30, 2020 as corrected. Motion Passed

Haskins/Waldron moved to approve the minutes of July 2, 2020 as written. Motion Passed

Haskins/Waldron moved to approve the minutes of July 7, 2020 as written. Motion Passed

- **Non-Public - RSA 91A-3 II (a) (c)**

Waldron/Haskins moved to enter into non-public session under the provisions of RSA 91-A3II (a) (c) at 7:15 pm. **Motion passed by unanimous roll call vote.**

Also Present: Stephanie Giovannucci, Chief Raffaely, Andy Buteau

Waldron/Brown moved to reconvene the public session at 9:07 pm. **Motion passed by unanimous vote.**

Waldron/Haskins moved to seal the minutes of the non-public session because divulgence could ruin the reputation of someone not on the board. **Motion passed by unanimous roll call vote.**

There being no other business the meeting adjourned at 9:07 pm.

Minutes approved July 28, 2020