



NORTHFIELD BOARD OF SELECTMEN MEETING

Minutes of the meeting of September 24, 2019

Present: Chairman Wayne Crowley, Sel. Brown, Sel. Haskins

Also Present: Dr. Tracey Hutton, Town Administrator, Police Chief John Raffaelly, and Andy Buteau, DPW Director

The meeting was called to order at 5:00 pm by Chairman Crowley.

- **Public Input**

No members of the public were present at the meeting.

- **Police Department**
 - **Department Updates**

No updates from the Chief at this time.

- **Draft General Orders**

The Board asked questions of the Chief and Town Administrator regarding Garrity Rights as referenced in the draft Internal Affairs General Order. There was discussion on the application of the General Orders to the whole department or just the police officers. The Internal Affairs and Discipline General Orders were both reviewed. Dr. Hutton was directed to revise both documents and preform a copy edit for review at the next meeting.

- **Public Works Department**
 - **Department Update**

Mr. Buteau presented the Board with a Purchase Order in the amount of \$1,474.96 for rear springs on HT-15. The board signed the Purchase Order. He then reported on the Shaker Road improvements. The decking and grout has been completed that day. The bridge should be ready for pavement by Friday. The plan is still to have the road open for Tuesday, October 1st.

Next, Mr. Buteau reported on the striping on Elm Street. There were some upset residents, but he did speak to them. They striped around the cars.

The Bay Hill water improvements were back on the schedule for the Tilton Northfield Aqueduct from the underpass to Peverly. October 3rd and 4th R&D Paving will grind the whole road and it will remain that way for a couple of weeks until Kenny Partridge is done with the water line.

Sandogardy Pond Road was discussed in terms of addressing the lip on the dirt driveways before winter if we over winter without final wearing course pavement. Chairman Crowley indicated that the Town would not be paving this year. Mr. Buteau responded that it could be possible as he was willing to sign off on the pavement in October, but would not do so if it went into November.

Chairman Crowley explained that the Town was waiting for NH DOT approval of change order #4. Sel. Haskins inquired again about the unpaved driveways. Mr. Buteau suggested he may be able to get the materials from Hiltz. There was consensus to go ahead with working to prevent further erosion.

Mr. Buteau reminded the Board that we have 28 days until we lose one of the Transfer Station attendants. It is still possible that we may have a high school student who can work on the Saturdays. Sel. Haskins asked about the requirements for the position, he may also have someone interested.

- **Administration**
 - **Department Update**

Sandogardy Pond Road Contract Amendment #9 was ready to be signed. The NH DOT representative, HEB, and Dr. Hutton were in agreement on the documentation at this point. Chairman Crowley inquired if this would be the final cost of the project. Dr. Hutton was uncomfortable saying yes. She agreed to speak with HEB and report back.

Dr. Hutton reported that she has not heard back from Underwood Engineering in regards to terminating the 2015 services contract, as directed by the Board. The Board suggested just a kind letter thanking them for their availability and requesting termination.

- **Noise Ordinance Revisited**

The Selectmen reviewed the changes proposed by Dr. Hutton per their conversation at the last meeting. As a result of that meeting, Dr. Hutton exempted all agriculture per the definition in the RSA. The Selectmen discussed forestry operations, which are included in that definition, for some time. It was concluded that forestry and logging should be removed from the exemption. Another draft will be presented at the next meeting.

- **Review minutes of the meeting of September 17, 2019**

Crowley/Brown moved to accept the minutes of September 17, 2019, as written. **Motion passed by unanimous vote.**

- **Non-Public - RSA 91A-3 II (a) and (b)**

Crowley/Haskins moved to enter into non-public session under the provisions of RSA 91-A3II (b) at 6: 25 pm. **Motion passed by unanimous roll call vote.**

Also Present: Dr. Tracey Hutton, Town Administrator

Crowley/Haskins moved to reconvene the public session at 7:28 pm. **Motion passed by unanimous vote.**

Crowley/Brown moved to seal the minutes of the non-public session. **Motion passed by unanimous roll call vote.**

- **Adjournment**

The next meeting is at 5:00 pm on the 1st of October.

There being no other business the meeting adjourned at 7:30 pm.

Respectfully submitted by:

Dr. Tracey E. Hutton

Minutes approved October 1, 2019