



NORTHFIELD BOARD OF SELECTMEN MEETING

Minutes of the meeting of October 5, 2021

Present: Selectman Kevin Waldron and Selectman Mark Hubbell.

Town Staff Present: Town Administrator Ken Robichaud, Police Chief John Raffaely, and
DPW Director Justin Bernier

Also Present: Ken Tomlins, Jason Durgin, and Kristen Vaughan, Ryan Vaughn

Selectmen Waldron opened the Selectmen's Work Session at 5:00 pm.

The Pledge of Allegiance was recited.

Police Department Update

The Police Chief clarified a discussion from last week on an invoice for the Police Department alarm monitoring service.

Public Works Department Update

Director Bernier informed the Selectmen that he received notification from John Deere that the "Tilt Bucket" would be delivered instead of us having to transport the backhoe to Concord. The "Tilt Bucket" was ordered with the backhoe, but did not arrive as planned because it was on backorder.

Director Bernier informed the Selectmen that he is waiting for the State of NH Railroad Department to inform him on when they will start the railroad crossing work. He also stated that the Town will not do any prep work it is all on the paving company.

Director Bernier updated the Selectmen on the culvert piping as the delivery date continues to change. He also discussed with the Selectmen recycled culvert pipe in place of regular virgin plastic pipe. It is made with 80% virgin plastic and 20% recycled plastic. It is just as good as regular pipe and it is lower in cost. Because of COVID, culvert piping has doubled the cost of last year's price. Director Bernier asked if they could keep the current order in place and purchase the other culvert pipe as well to have for next year. The Selectmen discussed this but in the end they decided to stick with the Ferguson order and order pipe for next year's project next year and maybe the prices will come down next year. The Selectmen were in agreement to purchase and use recycled pipe for driveway culvert projects as needed.

Administration Update

Town Administrator Robichaud informed the Selectmen that Atlantic Broadband is now saying that the equipment on the old utility pole on Bay Hill Road is not theirs and it is Consolidated Communications Equipment. We now have to find the Representative so we can schedule that equipment to come off.

Affinity who the Town is using to convert existing streetlights to LED would like to schedule a review of the GIS mapping of the streetlights. It will be a 4 o clock meeting and will be held on the Zoom platform.

The Administrator informed the Selectmen that the grant for the Emergency Management Center (EMC) generator will take up to 30 weeks to be delivered once it is ordered. Discussion revolved around the size of the generator if it needs to be a 60 KW generator could we use a 45 KW generator in its place. The Selectmen asked the Administrator to contact the Grant people and get some information on how we can proceed.

The Town Administrator informed the Selectmen that he has received all of the outside agency's financial requests for 2022. Waypoint was late because the former Director for the Agency has left and the new Director was unaware of the cutoff date. The 2022 Budget forms have been sent out to the Department Heads for their input.

Selectman Hubbell stated that he and the Town Administrator were going to put together a document for the Selectmen to review on having a Committee for Pines Park.

The Town Administrator informed the Selectmen that he received an email from the State of NH Economic and Development Department on the creation of a Broadband initiative to help Towns that are underserved with internet speeds and capabilities. He will continue to follow their development.

Last week's minutes will be addressed next week.

Sel. Waldron made a motion at 5:52 pm to go into nonpublic session under NH RSA 91a; 3-II, (A,C&L) seconded by Sel. Hubbell. Roll call vote–Selectman Hubbell–Yes and Selectman Waldron- Yes.

Waldron/Hubbell moved to reconvene the public session at 8:37 pm. Roll Call Vote, Selectman Hubbell-Yes and Selectman Waldron-Yes, Motion passed by unanimous roll call vote.

Waldron/Hubbell moved to seal the minutes of the non-public session because divulgence of the information likely would affect adversely the reputation of any person other than a member of the board, or render the proposed action of the board ineffective.

Roll call vote, Selectman Hubbell –Yes and Selectman Waldron-Yes. Motion passed by unanimous roll call vote and the minutes are hereby sealed.

Public Input

Kristen Vaughn- Suggests that the Selectmen have nonpublic in the begging of the meeting. Have there been any decisions on a third Selectmen.

Other Business:

Selectman Hubbell asked about Pines Park and if we are going to reopen the park. Selectman Waldron stated that before that happens the equipment has to be removed. The Town Administrator stated that the grindings will be removed and brought to Johnson Road by the DPW. The ground at Pines Park is still unstable and must be smoothed out and the debris removed before anyone can go back in.

Selectmen Hubbell spoke to having the Coder Enforcement Officer and him using a Town Vehicle. When we rotate out an older Police cruiser we can give him that vehicle to use.

Next week's meeting will be at 4pm and we will have Affinity lighting join the meeting via zoom to report on the LED street lights.

The Selectmen reviewed the Building Inspectors/Code Enforcement report with the Town Administrator.

The Selectmen asked about the Towns sign ordinance and square footage and what those requirements are for a residential or commercial sign. Mr. Durgin as the Chairman of the Planning Board and a former Code Enforcement Officer for the Town answered the Selectmen.

With no further business to come before the Board of Selectmen this Meeting was adjourned at 8:46 pm.

Minutes Recorded by Town Administrator-Ken Robichaud

Minutes voted and approved on 10/12/2021