



## **NORTHFIELD BOARD OF SELECTMEN MEETING**

Minutes of the meeting of November 1, 2022

**Present:** Selectman Mark Hubbell, Selectman Jason Durgin and Selectman Kevin Waldron.

**Town Staff Present:** Town Administrator Ken Robichaud, Police Chief John Raffaelly, DPW Director Justin Bernier.

**Selectmen Hubbell opened the Selectmen's Work Session at 5:00 pm.**

The Pledge of Allegiance was recited.

Payroll for this week is \$22,228.00 and A/P is \$3,461.00

### **Police Department Update**

Chief Raffaelly informed the Selectmen that he would like to see the double yellow lines repainted on Cross Mill Road as well as Hodgdon Road as people have been complaining on cars passing other cars on those roads. The Chief stated that he can't enforce the law if the lines are not present. Discussion ensued on the cost and who would do the job. Director Bernier said that he will get pricing and will notify the Selectmen on the costs.

The boiler at the Police Department continues to have issues. The expansion tank was just replaced, and the Chief asked Selectmen Waldron to look at the boiler if he could. Waldron said it appears to be air locked in a certain area on the system. Chief Raffaelly said that he would try a few things to see if he can clear the pipes.

### **Department of Public Works**

Director Bernier advised the Selectmen that he met with an engineer at the entrance to Eptam and the culvert over the roadway. The bottom of the culvert has been eaten away over time and needs to be replaced. Last weeks discussion talked about relining the culvert pipe, but that is no longer an option as the pipes structure is now compromised, and it will not work. Bernier stated that we may need to go the DES route with permitting which will be expensive. He will continue to meet with the engineering firm to come up with creative ideas on fixing the problem.

Director Bernier discussed the purchase of new trucks again this week. The cost for a six-wheel frame and chassis is approx. \$105,000.00 and another \$90,000.00 to outfit the truck with plow, wing, and sander. Discussion turned to other trucks and the availability of getting them in 2023, or 2024. Town Administrator Robichaud brought up the possibility of leasing the trucks at a 3.6% interest rate for 5 years as the current fund has \$105,000.00 in it for 2022. There was much discussion on the age of current trucks, the condition, repair costs to date as well as keeping the trucks longer than we should. Bernier will get more information on other trucks and the costs as well as the availability for the next meeting.

### **Administration**

Town Administrator Robichaud presented the Selectmen with the October Code Enforcement Report. They went over the report.

The Administrator told the Selectmen that he was taking November 21-23 as vacation.

The Administrator informed the Selectmen that he was contacted by the New Hampshire Municipal Association (NHMA) that he was nominated for the 2023 Advocate of the Year Award for all municipalities in New Hampshire. He has been invited to the NHMA conference luncheon on Thursday November 17<sup>th</sup> as their guest, as all nominees are.

Administrator Robichaud brought up that next Tuesday November 8<sup>th</sup> is the election and there was discussion on what to do about a meeting. It was decided that there would be no meeting next week.

**Hubbell/Waldron motioned to accept the minutes of October 25<sup>th</sup>, 2022, as presented, all in favor, motion passed.**

### **Other Business**

Robichaud gave a letter that he received from Lisa Thorne to the Selectmen informing them that she would be stepping down as Vice Chairman to the Zoning Board, effective immediately as she will be relocating out of Town and therefore by state law would not be able to serve on any Town board. The Selectmen acknowledged the resignation.

Selectman Waldron gave an update of the Parks Committee and the Pines Park project. The Tilton-Northfield Water Precinct Commissioners would like to discuss with the Parks Commission the placement of the water hookup for the irrigation system that has been recently installed at the Pines Park. The Selectmen stated that the Water Commissioner s should meet with the Selectmen as the Parkes Commission has no authority to make decisions.

Resident Mark Hebert would like permission from the Selectmen to temporarily store soil and other materials in the immediate area of the parking lot of Pines Park. The Selectmen had no issue with this and thanked Mr. Hebert for following the procedure and getting permission as opposed to forgiveness. Mr. Hebert stated that he tries to do things the right way.

Selectman Waldron stated that last week two of the Selectmen spoke to having a committee formed to look at the hiring of a full time Police Chief. Selectman Hubbell said that the New Hampshire Police Standards and Training Council did reach out expressing any help that they do to help the Town with its hiring efforts. The Town Administrator would reach out to them for information.

### **Public Input**

**Scott Haskins-** Update on the Parks Commission and concerns on the field once its planted to keep people and vehicles off.

**Roni Hamel-** lost her amnesty tickets and would like to get more. The Administrator will see if they have been used yet, if not, the Selectmen are okay with issuing them again one time only.

**Ken Tomlin-** once the grass is planted what about snowmobile traffic.

Selectman Hubbell recesses the meeting at 6:18 pm.

Selectman Hubbell reconvenes the meeting at 6:26 pm.

**Sel. Hubbell made a motion at 6:27 pm to go into nonpublic session under NH RSA 91a; 3-II, (A, B, L) seconded by Sel. Durgin. Roll call vote–Selectman Waldron–Yes, Selectman Hubbell- Yes. Selectman Durgin – Yes. Motion passed by a 3-0 vote.**

**Hubbell/Durgin motioned to reconvene the public session at 7:22 pm. Roll Call Vote, Selectman Waldron-Yes, and Selectman Hubbell-Yes, Selectman Durgin – Yes. Motion passed by a 3-0 roll call vote.**

**Hubbell/Durgin moved to seal the minutes of the non-public session because divulgence of the information likely would affect adversely the reputation of any person other than a member of the board or render the proposed action of the board ineffective.**

**Roll call vote, Selectman Waldron–Yes, Selectman Durgin – Yes, and Selectman Hubbell -Yes. Motion passed by a 3-0 roll call vote and the minutes are hereby sealed.**

**Selectman Hubbell adjourned the meeting at 7:22pm**

**Minutes Recorded by Town Administrator-Ken Robichaud**

**Minutes approved November 15, 2022**