



## **NORTHFIELD BOARD OF SELECTMEN MEETING**

Minutes of the meeting of November 26, 2019

**Present:** Chairman Wayne Crowley, Sel. Brown, Sel. Haskins

**Also Present:** Dr. Tracey Hutton, Town Administrator and Police Chief John Raffaelly

The meeting was called to order at 5:00 pm by Chairman Crowley.

- **Police Department**
  - **Department Updates**

Chief Raffaelly informed the Board that the polygraph examinations should be complete on the potential new officers next week. The Chief asked if there could be consistency in the speed limit signs on Oak Hill to Pleasant Street and Rt. 140 to Shaker Road. Both locations have 35mph and 30mph signs in close proximity. The Chief was directed to work with Mr. Buteau and the Town of Franklin to make it happen.

- **Public Works Department**
  - **Department Update**

DPW Director Buteau was not present.

- **Administration**
  - **Department Update**

Chairman Crowley asked Dr. Hutton about the easements necessary for Sandogardy Pond Road. She responded that she had not heard from Ms. Cunningham since the Chairman met with her, Dr. Hutton will put another call in tomorrow. In addition, Dr. Hutton received the easement back from the Pease' but it was not notarized. She will send out a clean copy with instructions.

- **Public Input**
  - **Steve Randall**

Mr. Randall was looking for the draft budget that was scheduled to be distributed to the Selectmen that evening. It was explained that the budget was not ready since the Selectmen had yet to make a health insurance decision. The budget will be ready the following day if the Selectmen make that decision this evening. Mr. Randall asked for a copy of the draft when ready. Dr. Hutton will e-mail him tomorrow when it is ready to pick up.

- **Department Update**

Dr. Hutton reported that the front steps at Town Hall could not be repaired and the bottom step would have to be replaced. The replacement will not go over the estimated cost for repair.

It was conveyed to the Board that the interest rate for the TAN looks like it will come in at 2.375% as opposed to the 2.5% originally anticipated.

There will be no Community Chat at the library next week due to the Budget meeting of the Selectmen.

Dr. Hutton asked for direction on the wage study given that only ½ of the data had come back. The Board asked for a compilation of the data received thus far.

- **2020 Employee Health Insurance Decision**

The Board inquired what the definition of coinsurance is. Dr. Hutton explained it is the amount paid in between the deductible and the out of pocket maximum. In the case of the Anthem plans being evaluated, there is a 10% coinsurance, meaning the employee is responsible for 10% of costs after the deductible is met until the out of pocket maximum is hit. It was further clarified that this is an amount out of pocket over and above the premiums.

Mr. Randall asked what an HRA was. Chairman Crowley explained what a Health Reimbursement account is and Dr. Hutton clarified that the main difference between HRA and HSA is that HRA is always and only employer funded. There was discussion amongst the Board as to how the “HRA” savings is distributed to the employees and the equity of the methodology. It was determined that this would not have to be decided now, they have some time and they only need to determine the plan and type of health account this evening.

Sel. Haskins thinks that since a majority of the employees want to stay with an HRA and switch to Anthem that the board should follow their desire. Sel. Brown and Chairman Crowley agreed.

Dr. Hutton was asked to check with the Library to see if they could come to the meeting on the 3<sup>rd</sup> at 6:30 pm. She agreed and added that she will send a notice to the Selectmen and Budget Committee when this was confirmed.

- **Review minutes of the meeting of November 19, 2019**

**Crowley/Brown** moved to accept the minutes of November 19, 2019, as published with the correction noted at the meeting. **Motion passed by unanimous vote.**

- **Non-Public - RSA 91A-3 II (a)(e)**

**Crowley/Brown** moved to enter into non-public session under the provisions of RSA 91-A3II (a) and (e) at 5:21 pm. **Motion passed by unanimous roll call vote.**

Also Present: Dr. Tracey Hutton, Town Administrator

**Crowley/Brown** moved to reconvene the public session at 6:58 pm. **Motion passed by unanimous vote.**

**Brown/Haskins** moved to seal the minutes of the non-public session. **Motion passed by unanimous roll call vote.**

- **Adjournment**

The next meeting is at 5:00 pm on the 3<sup>rd</sup> of December.

There being no other business the meeting adjourned at 7:00 pm.

Respectfully submitted by:

Dr. Tracey E. Hutton

**Minutes Approved December 3, 2019**