



NORTHFIELD BOARD OF SELECTMEN MEETING

Minutes of the meeting of December 17, 2019

Present: Chairman Wayne Crowley, Sel. Glen Brown, Sel. Scott Haskins

Also Present: Chief John Raffaely, Stephanie Giovannucci, Steve Randall

The meeting was called to order at 5:00 pm by Chairman Crowley.

- **Public Input**
 - **No Attendees for Public Input.**

- **Police Department**
 - **Department Updates**

Chief Raffaely stated that the opening for Patrol Officer was offered and the individual has a polygraph scheduled for tomorrow.

- **Budget Review**

Board reviewed the Police recommended budget, and agreed to remove the Hardware Upgrade and make it a warrant article for money to come from trust fund.

Board asked Mrs. Giovannucci to make sure the HRA plan is budgeted at 70%. Chief Raffaely confirmed that for his three openings there is one family plan and two single plans. Mrs. Giovannucci stated that she spoke to Christine Murray Department Administrator and budgeted on part-time an average of 8 hours per week for each part-time officer, Chief Raffaely agreed with this calculation. The Board asked Mrs. Giovannucci to double check the retirement calculations and dental insurance.

- **Public Works Department**
 - **Commercial Haulers**

Board members agreed to hold a Public Hearing to remove the commercial haulers requirement to bring the commercial waste to Wheelabrator. The Board would like to invite the individual haulers to the meeting. In addition, the Board agreed to remove the revenue and expenses of commercial waste from the general budget, but leave the haulers license fees.

- **Property Insurance**

The Town received a query from Primex asking for a response in regards to the recommendations for the Highway Garage. Mrs. Giovannucci supplied the Board with an email from Primex earlier this year that stated there would be no impact on our insurance if we did not comply with the recommendations. Board asked Mrs. Giovannucci to respond to Primex stating that the Town is working on the recommendations and we'll have a better answer for them next year. The Board agreed to look into monitor systems that could be installed in the garage without going off every time they start a truck or use equipment.

- **Administration**
 - **Department Updates**

Mrs. Giovannucci informed the Board that insurance applications are due on December 20th.

Mrs. Giovannucci asked the Board if they are planning on closing the Selectmen's office early on Christmas Eve, noting that the Town Clerk / Tax Collectors Office will be closing at 3:00pm and the Transfer Station will be closing at noon. The Board agreed to close the Town Hall at 3:00pm and pay employees until 5:00pm.

- **Budget Review**

Board members agreed to remove the \$91,000 out of Bridge Maintenance and create a warrant article to use the money towards Roads. Mr. Randall recommended having the warrant article and if it passes to amend the budget article to remove the money. Board agreed that if the warrant article fails then they would need to amend the general budget warrant article and include the \$91,000.

- o **Encumbrances**

Crowley/Haskins moved to approve to encumber funds in the amount of \$775.00 for the open space mapping, and \$1,400 for the GIS software mapping. **Motion passed by unanimous vote**

- **Minutes Review**

Brown/Crowley moved to accept the minutes of December 10, 2019, as corrected. **Motion passed by unanimous vote.**

- **Non-Public - RSA 91A-3 II (a)(b)(c)**

Crowley/Haskins moved to enter into non-public session under the provisions of RSA 91-A3II (a) (b) and (C) at 8:10 pm. **Motion passed by unanimous roll call vote.**

Also Present: Stephanie Giovannucci, Chief John Raffaely

Crowley/Brown moved to reconvene the public session at 8:25 pm. **Motion passed by unanimous vote.**

Crowley/Brown moved to seal the minutes of the non-public session. **Motion passed by unanimous roll call vote.**

There being no other business the meeting adjourned at 8:30 pm.

Minutes approved December 30, 2019