



NORTHFIELD BOARD OF SELECTMEN MEETING

Minutes of the meeting of January 25, 2022

Present: Selectman Kevin Waldron, Selectman Mark Hubbell, and Selectman Jason Durgin.

Town Staff Present: Town Administrator Ken Robichaud, and DPW Director Justin Bernier.

Also Present: Ken Tomlin

Selectmen Waldron opened the Selectmen's Work Session at 4:00 pm.

The Pledge of Allegiance was recited.

Selectman Waldron announced the accounts payables for the week of 1/29 to be \$47,625.07, Payroll is at \$18,260.77.

Department of Public Works Update

Director Bernier discussed with the Selectmen the culvert crossing by Industrial Way is about 140 feet back from Route 140. Mr. Bernier is still waiting for another quote from Advanced Paving and R&D Paving for paving of roads in the summer.

Selectman Hubbell asked about the DPW use of sand and salt so far. Mr. Bernier stated that he is using a mix this year as last year he used all salt for the road. Road salt went up to over \$72.00 per ton from \$49.50 last year. Mr. Bernier stated that sand use will be higher this year due to the change, but Salt should be lower because of the change as well.

The discussion of a new sidewalk being constructed on one side of Dearborn Avenue came up for discussion again. Director Bernier told the Selectmen that on Dearborn Avenue the town owns most of the land as "The Pines Park" covers most of it. There is one property parcel on the corner of Dearborn and Summer Street that the Town may have to get permission from that property owner to construct a sidewalk. On the opposite corner there are more private properties that the Town would have to get permission to construct a sidewalk on. More was discussed on this subject on size, construction, type of material and cost as well as quotes for the paving of the sidewalk.

Administration Update

The Town Administrator presented to the Selectmen a Tax Anticipation Note (TAN) document for signatures. The Administrator asked the Selectmen to sign the document so that the town could be ready for drawing on this document.

Hubbell/Waldron motioned to authorize Selectmen Hubbell and Selectmen Waldron as well as Town Treasurer, Roland Seymore to sign the TAN document. Selectman Durgin abstained from this vote, motion passed with 2 in favor, 1 abstention.

Selectman Hubbell asked about the most recent invoice from Cybertron. Administrator Robichaud explained that he received this invoice and questioned the total with Cybertron. According to our contract the hourly amounts were not correct. Cybertron reissued a new invoice that was lower. Selectman Hubbell still had questions related to the language in the contract extension and the invoice. Administrator Robichaud said that he will have Cybertron attend the next meeting for discussion on all the questions.

Administrator Robichaud discussed with the Selectmen proposed language on a higher exemption for the elderly. He stated that with the upcoming revaluations it may be prudent to raise the elderly exemptions. The Selectmen discussed it but believed that it was premature to raise the exemptions prior to the revaluations occurring. They will revisit this next year.

Administrator Robichaud asked the Selectmen if they were okay with the Administrator being on the New Hampshire Municipal Association (NHMA) Legislative Policy Committee. This is a committee of municipal employees working on reviewing of upcoming legislation for the next biennium that will help local municipalities with policy suggestions so that

all aspects of each proposal both positive and negative will be examined. This will allow for the recommendation for adoption of legislative policies. The Selectmen were okay with this as we need to be mindful of all legislation coming out of Concord.

Other Business

Selectmen Hubbell asked where we were on the Town Hall opening one bathroom for public use during Board Meetings only. Administrator Robichaud stated that we have one open for use.

Selectman Durgin discussed permits from last week. He found in the State Code that permits are required for most applications. Discussion surrounded if the Town could be more restrictive or less restrictive than the State. Selectmen asked the Administrator to find out from legal what could be done.

Selectman Waldron discussed with the other Selectmen the thought of expanding the Board of Selectmen from 3 members to 5 members. There was a quick discussion with no resolution.

Public Input

There was no public input.

Selectman Hubbell/Durgin motioned to accept the minutes of January 18th, 2022, meeting as presented, all in favor, motion passed.

Sel. Waldron made a motion at 5:28 pm to go into nonpublic session under NH RSA 91a; 3-II, (A, B &C) seconded by Sel. Hubbell. Roll call vote–Selectman Hubbell–Yes, Selectman Durgin-Yes, and Selectman Waldron- Yes.

Waldron/Hubbell moved to reconvene the public session at 8:46 pm. Roll Call Vote, Selectman Hubbell- Yes, Selectman Durgin -Yes, and Selectman Waldron-Yes, Motion passed by unanimous roll call vote.

Waldron/Durgin moved to seal the minutes of the non-public session because divulgence of the information likely would affect adversely the reputation of any person other than a member of the board or render the proposed action of the board ineffective.

Roll call vote, Selectman Hubbell –Yes, Selectman Durgin -Yes, and Selectman Waldron-Yes. Motion passed by unanimous roll call vote and the minutes are hereby sealed.

Other Business

Next Week's Selectmen meeting will be on Thursday February 3rd and will start at 4pm.

With no further business to come before the Board of Selectmen, this meeting was adjourned at 8:46 pm.

Minutes Recorded by Town Administrator-Ken Robichaud

Minutes voted and approved on February 3, 2022.