



NORTHFIELD BOARD OF SELECTMEN MEETING

Meeting Minutes of January 30, 2024

Present: Selectman Jason Durgin, Selectman Mark Hubbell, Selectman Ross Cunningham

Town Staff Present: Town Administrator Stephanie Giovannucci, Interim Public Works Director Adam Dow, and Police Lt. Jesse Colby.

Sel. Durgin opened the public meeting at 5:00 pm.

Sel. Hubbell conducted the ceremony to swear in Jesse Colby as Chief of Police.

Public Input – None

Public Works

Adam Dow, Interim Public Works Director stated that the new truck has arrived. The crew has been out plowing and dealing with the most recent storms.

TA Giovannucci asked the Board to review the agreement with Casella, she stated that she had Primex review for insurance, and asked that Casella put a CAP on the fuel allowance, which they did.

Cunningham/Hubbell moved to approved the agreement and authorize Stephanie Giovannucci to sign. **Motion Passed.**

TA Giovannucci stated that she reached out to a couple of Town's to see what they do with different size cans for the new automated curbside, and they seem to have the same restrictions being 65+, disabled or driveway is more than 200'. Board discussed implementing these requirements into the Solid Waste Regulations.

Sel. Durgin inquired about paving bids, IPW Dow stated he is working on forms and also working on getting numbers for budgeting purposes.

Administration

TA Giovannucci stated that the new Finance Director starts on Monday.

Board reviewed the Warrant Articles and added two more articles for work to be done at the Transfer Station and Highway Garage and increased the road projects article. Board discussed the use of Fund Balance. TA Giovannucci stated that we entered 2023 with \$1.1 million in Fund Balance as audited. She added that as it stands right now, we have received \$243k in revenues over what was anticipated, and under spent the budget by \$265k, however this is not finalized as we are still waiting on a couple end of year invoices and one, we anticipate being large. If these were the final number it would mean we are entering 2024 with \$1.6 million in Fund Balance. The warrant articles are utilizing \$857,299 in FB.

Board agrees to move forward with the articles.

TA Giovannucci stated that the public hearing is scheduled for February 15th at 5pm.

Board agreed to start their next scheduled meeting on Feb 6th at 4pm in order to attend the Fire Districts Public Hearing in Tilton.

TA Giovannucci asked the Board to appoint Ken Tripple to be a representative of Northfield to the Lakes Region Planning Commission as Doug Read is retiring.

Cunningham/Hubbell moved to appoint Ken Tripple to Lakes Region Planning Commission. **Motion Passed.**

Sel. Hubbell asked how many Boards Mr. Tripple is already on. TA Giovannucci stated, CIP, Budget Committee, and Planning Board

New Business

Sel. Cunningham stated that he had one of his listening sessions on Saturday. He added that there's a concern of speeding on Shaker Rd and he has spoken the Chief Colby. Additionally, there was discussion on the road project for Shaw Rd and the need to remove some ledge, but wanted to confirm that there is a line item in the budget for equipment rental. IPWD Dow, confirmed. Lastly, he added that there was discussion on the change to accepting plastics.

Unfinished Business - None

Other Business - None

Minutes

Durgin/Hubbell moved to approve the minutes of January 17, 2024. **Motion Passed.**

Public Input

Helen Hardenberg stated that she is happy with the warrant articles and glad we are utilizing Fund Balance.

Ken Tomlin asked about the cable contract with Breezeline and if they are going to open up an office for services. TA Giovannucci stated that her next meeting is in March, and all the other towns on the consortium are discussing the issue with their Boards to get their feedback. I'll know more after the meeting. Mr. Tripple went on to asked about the fees for the Transfer Station, comparing a mattress to a television. IPWD Dow, stated that they are based on the cost to dispose of the items, where a TV is electronic it costs more for the Town to dispose of than a mattress.

There being no other business, Sel. Durgin adjourned the meeting at 5:59 pm

Minutes approved February 6, 2024