



NORTHFIELD BOARD OF SELECTMEN MEETING

Minutes of the meeting of January 4, 2022

Present: Selectman Kevin Waldron and Selectman Mark Hubbell.

Town Staff Present: Town Administrator Ken Robichaud, Police Lt. Mike Hutchinson, and DPW Director Justin Bernier.

Also Present: Ken Tomlins, Jason Durgin, Kristen Severance, Ryan Severance and Carl Bartlett.

Selectmen Waldron opened the Selectmen's Work Session at 4:00 pm.

The Pledge of Allegiance was recited.

Police Department Update

The Lt. updated the Selectmen on the new cruisers delivery schedule and up fitting of emergency equipment. Officer Anna Doherty will be starting the Police Academy on February 7th and she will be commuting to Concord daily instead of staying overnights in Concord.

Department of Public Works Update

Chappell Tractor has picked up the old loader that was traded for the new loader. The old loader forks will be put out for sale on the internet.

Director Bernier stated that the "V" plow for the sidewalk machine was sold before he could purchase it. He did order one and we will use 2021 funds for the purchase. It should arrive in the next few weeks.

The road salt delivery arrived and filled up the salt shed. Mr. Bernier would like to install a second shed to house the sand salt mix to make it easier to store this.

Administration Update

Town Administrator Robichaud informed the Selectmen that Building Inspector Russ Wheeler will be retiring. He will help out the Town until we can find a replacement.

Administrator Robichaud presented the Selectmen with the Building Inspector monthly report as well as the Health Inspector report.

Administrator Robichaud presented the Selectmen with the updated 2022 budget recommendations from last week's meeting, as well as 2021 expenses and revenue to date. The Selectmen reviewed the 2022 Park Street Cemetery budget request again as they did not fund it last week. They will leave it as is for the Budget Committee to deal with.

Administrator Robichaud discussed with the Selectmen a plan for bonding out the paving of the Towns roads. There are steps that need to be taken and we will not have that accomplished by Town Meeting. The Administrator suggested that they craft a plan as to what roads to pave and what roads need minor attention and what roads need major attention as we will have to have a special meeting to get a vote for bonding of millions of dollars. Selectmen Hubbell will work with Director Bernier on this task.

The Administrator reviewed with the Selectmen his Revenue request for 2022. The Selectmen were in favor of the requests.

There was some confusion on the plowing of the driveway to the Corliss Farm for the milk truck for pickup. The Selectmen said that this should not happen or be happening. Mr. Bernier said that he does not do this currently.

There was discussion on the cost of a minor site change and should the town go back one year and refund the applicant the application fees. It was decided to discuss this and the new forms for building permits at next week's meeting.

The Selectmen reviewed the "suspense list" and took quite a few items off that have been completed over the past 12-15 months.

The Town Administrator presented a request from the Old Home Day Committee to the Selectmen to waive the Town Property use deposit fee of \$750.00 for Pines Park and Surrrette Park. The Selectmen want a plan in place from them before they will waive any deposits.

The Selectmen want to see if the Town of Northfield can get its own zip code. The Town Administrator will reach out to Congressional leaders as well as Post Office Officials.

Selectman Hubbell/Waldron motioned to accept the minutes of the December 28th 2021 meeting as presented, all in favor, motion passed.

Sel. Waldron made a motion at 6:26 pm to go into nonpublic session under NH RSA 91a; 3-II, (A&C) seconded by Sel. Hubbell. Roll call vote–Selectman Hubbell–Yes and Selectman Waldron- Yes.

Waldron/Hubbell moved to reconvene the public session at 8:17pm. Roll Call Vote, Selectman Hubbell- Yes and Selectman Waldron-Yes, Motion passed by unanimous roll call vote.

Waldron/Hubbell moved to seal the minutes of the non-public session because divulgence of the information likely would affect adversely the reputation of any person other than a member of the board, or render the proposed action of the board ineffective.

Roll call vote, Selectman Hubbell –Yes and Selectman Waldron-Yes. Motion passed by unanimous roll call vote and the minutes are hereby sealed.

Other Business

Next Week's Selectmen meeting will start at 5pm.

With no further business to come before the Board of Selectmen this meeting was adjourned at 8:18 pm.

Minutes Recorded by Town Administrator-Ken Robichaud

Minutes Approved and Accepted on January 11, 2022