



NORTHFIELD BOARD OF SELECTMEN MEETING

Minutes of the meeting of March 7th, 2023

Present: Selectman Mark Hubbell, Selectman Jason Durgin and Selectman Kevin Waldron

Town Staff Present: Town Administrator Ken Robichaud, Police Chief John Raffaelly and

Others Present: Ken Tomlin, & State Representative Jason Gerhard.

Selectmen Hubbell opened the Selectmen's Work Session at 5:00 pm.

The Pledge of Allegiance was recited.

Payroll for this week is \$23,505.00 and A/P is \$48,119.00

Police Department Update-

Police Chief Raffaelly discussed grants that the State of NH currently has available. They are looking at some of these grants particularly body camera grants.

Department of Public Works Update-

Director Bernier presented the engineering proposals from HEB engineering and Browns Engineering. There was some discussion on the cost difference between the two. Selectmen Waldron discussed the cost of the DES permitting. What is the permit for and how much does it cost. Administrator Robichaud stated that he believes it is \$450.00 for the permit. Robichaud also brought up the question the road is much higher than the culvert how will they replace this cross culvert if there is only one entrance and exit. Bernier said that they will dig up on side and then the other side and will use plates to cover the opening. Bernier will get more information on the permitting; he does know it is for 5 years.

Currently they have used 630 tons of salt on the roads so far this year. Many positive comments were made on Facebook about the good work DPW has done.

Administration

The Selectmen reviewed a grant for the Parks Commission for \$50,000.00 to help with upgrading the Parks in Northfield. The Selectmen approved the grant, with some minor grammar corrections and the Chairman signed the grant.

Town Administrator Robichaud informed the Selectmen that Primex wanted pictures of all of the Towns bridges this year, so he went out and took those requested pictures. While he was making his way through the deep snow due to the recent snowstorms he slipped and fell off of a snowbank and fell into the road injuring his left wrist. He did get all of the pictures needed to submit to Primex.

Review Minutes

Durgin/Hubbell motioned to accept the minutes of February 21st 2023 there was some discussion on grammar, all in favor, motioned passed as amended.

Durgin/Hubbell motioned to accept the minutes of March 3rd 2023 there was no discussion, all in favor, motioned passed.

Other Business

Selectman Hubbell wanted to look at doing an employee of the month award. The discussion turned to doing it maybe quarterly, as opposed to monthly. The Town Administrator stated that we don't have that many employees, so we should do it quarterly. And at our yearly employee appreciation luncheon, we could give out an employee of the year award on top of the quarterly award. The Selectmen will talk more of this.

Selectman Hubbell spoke to some of the issues that were brought up at the Candidates Night last Wednesday. Hubbell addressed some of the topics that were brought up and also looked for input on some of the other subjects identified last week.

Public Input

Resident Ken Tomlins- wanted to know what is happening with the Police Chief Committee.

State Representative Jason Gerhard- spoke to if he could get the information that is given to the Selectmen and have it sent to him the following day. Administrator Robichaud stated that not all documents given that night are public documents or is a government record. For the document to be a government record it must be

Sel. Hubbell made a motion at 6:08 pm to go into nonpublic session under NH RSA 91a; 3-II, (A B L) seconded by Sel. Waldron. Roll call vote–Selectman Waldron–Yes, Selectman Hubbell- Yes. Selectman Durgin – Yes. Motion passed by a 3-0 vote.

Hubbell/Waldron motioned to reconvene the public session at 6:43pm. Roll Call Vote, Selectman Waldron-Yes, and Selectman Hubbell-Yes, Selectman Durgin – Yes. Motion passed by a 3-0 roll call vote.

Hubbell/Waldron moved to seal the minutes of the non-public session because divulgence of the information likely would affect adversely the reputation of any person other than a member of the board or render the proposed action of the board ineffective.

Roll call vote, Selectman Waldron–Yes, Selectman Durgin – Yes, and Selectman Hubbell -Yes. Motion passed by a 3-0 roll call vote and the minutes are hereby sealed.

Selectman Hubbell/Waldron motioned to unseal and release the minutes from the meeting on March 3rd, 2023, all in favor motion passed.

Chairman Hubbell adjourned the meeting at 6:44pm.

Minutes approved March 21, 2023