

# **NORTHFIELD BOARD OF SELECTMEN MEETING**

## **Meeting Minutes May 21, 2019**

Present: Sel. Wayne Crowley, Sel. Scott Haskins  
Also Present: Chief John Raffaelli, Andy Buteau, Stephanie Giovannucci, Jenna Davis

Meeting was called to order at 5:00pm

### **Public Input**

Jenna Davis Director of Hall Memorial Library asked the Board to reconsider picking up the libraries trash. Sel. Haskins stated that the Town picks up the Pines. The Board agreed that if they provide this service for one agency they should do it for both, they would discuss it further and get back to Jenna.

### **Police Department**

Chief John Raffaelli informed the Board that he is holding another PT test for patrolman prospects on June 8<sup>th</sup>. Board asked Chief Raffaelli for an update on the Scribner Rd issue with the rocks, Chief Raffaelli stated he is still trying to contact the individual. Chief Raffaelli stated that he's having an issue with his radio in his cruiser, he is going to have it looked at again this week, but it may need to be replaced. Sel. Crowley asked about the LED change over at the Police Dept. Stephanie Giovannucci, noted we have a quote from Durgin Electric. Board agreed to move forward with the changeover. Chief Raffaelli and Andy Buteau, Public Works Director informed the Board that stop signs are being stolen and this issue is also happening in Tilton and Sanbornton. This is becoming very costly for the Town as we have to replace posts and signs. Board members agreed to replace the current signs stolen.

A review of the Class VI Road Ordinance was conducted, Board asked Chief Raffaelli for his recommendations on the Fines, Chief stated he feels \$150 for the first offense, \$250 for the second offense and \$500 for the third offence seems reasonable. In addition, the Board agreed the wording under number 1 be changed from All unmaintained portions of Class VI Highways, to All Class VI Highways. Andy and the Board discussed the wording on the signs. A public hearing will be held at an upcoming Selectboard meeting.

Board members reviewed the email from Warren Lafferty in regards to the damage done to Polly Ham road, and stated that the ordinance should help with these issues.

### **Public Works Department**

Andy Buteau Public Works Director informed the Board of some ongoing issues at the Transfer Station where citizens are not putting items where they need to go, and just dropping them in the building expecting the attendants to take care of it. Andy confirmed with the Board that residents in apartments are able to receive coupons, Board members agreed that they are eligible. Andy asked the Board to look at the ongoing issues with coverage at Old Home Day, he reminded the Board that for years it's been expected the Public Works crew work Old Home Day, he asked that Old Home Day reach out to Tilton and they can switch off each year with collecting the trash and clean up during the day. Board members agreed, Sel. Haskins will bring it up for the next committee meeting.

### **Administration**

Stephanie Giovannucci informed the Board of that the LED change over at Town Hall has been completed. The amp reading before the changeover was 53.2, and now it is 25.75. Board asked Stephanie to reach out to Cybertron to see if they can come to the next meeting and explain the changeover of the server, including down time. Stephanie presented the Board with a purchase request for a new laptop for Tracey Hutton, Town Administrator, Board members signed off.

Sel. Crowley updated the Board in regards to his meeting with Spaulding Youth Center Susan Ryan, noting that they will be celebrating their 150 year anniversary in 2021 and may be looking into changing their name at that time. In addition, they may be putting a request before the Town to implement a solar farm to sell power back to Eversource,

this would be installed behind the facility buildings. The Fire Department is looking into installing a radio tower on Spaulding's property for radio purposes only, and will be available to the Town to install antennas on it as well. And lastly, the medical facility is still on the back burner because at this time there is not a high demand for the proposed facilities.

**Crowley/Haskins** moved to enter into non-public session under RSA 91A-3 II (a), (b), (c) at 6:50pm. **Motion passed by unanimous roll call vote.**

**Crowley/Haskins** moved to reconvene the public session at 7:30pm. **Motion passed by unanimous roll call vote.**

**Crowley/Haskins** moved to seal the minutes of the non-public session as divulgence could adversely affect the reputation of a person not on the Board. **Motion Passed.**

**Crowley/Haskins** moved to approve the change in job title and description of Account Clerk / Secretary to now be known as Assistant Town Administrator / Finance Officer. **Motion Passed.**

Board member reviewed the Sandogardy Pond Rd checklist from the prior meeting.

Sel. Haskins added that the road is very bumpy from the bridge towards Canterbury. Sel. Crowley stated that the project was not a box build project, so the frost heaves will still be there.

Sel. Crowley stated that he saw some of the mailboxes being replaced, and it looks as though they are all being installed on the same side of the road. In addition, cables are being moved for the utility poles. Sel. Haskins asked about the irrigation boxes level with the ground and if there are going to be markers, Sel. Crowley stated that Andy does not want any because they would be hit by the plows.

**Crowley/Haskins** moved to approve the minutes of May 14, 2019 as amended. **Motion Passed**

There being no other business meeting adjourned at 7:45pm

**Minutes approved May 28, 2019**