



NORTHFIELD BOARD OF SELECTMEN MEETING

Minutes of the meeting of May 4th, 2021

Present: Selectman Kevin Waldron, Selectman Scott Haskins and Selectman Mark Hubbell.

Also Present: Town Administrator Ken Robichaud, Public Works Director Justin Bernier.
Northfield Residents- Carl Bartlett, Rob Nadeau and Stephanie D'abbraccio.

Present on Zoom- Denny French, Wayne Crowley, Red Door Realty and Sherri Sprague.

Selectmen Waldron opened the meeting for the Selectmen's work session at 4:00 pm.

The Pledge of Allegiance was conducted.

Selectmen Waldron spoke to the passing of longtime Northfield resident Winnie Mae Finemore, who volunteered her time to the Town of Northfield as an Assistant to the Supervisors of the voter checklist, as well as supporting the youth activities and charities. Winnie Mae's sons Scott Finemore very active in the Tilton-Northfield Little League, and son Kent Finemore was active as well as Chair of the Zoning Board for many years, as well as the Assistant Town Moderator for the Town of Northfield, Moderator for the School District and Fire Commission as well. This is a great loss to the Town of Northfield, and our thoughts and prayers go out to the family.

Public Input- Rob Nadeau asked the Selectmen what is going on with the trash pickup in Northfield. Mr. Nadeau stated that he has a 65 gallon trash can which he uses and he just bought it recently and now he can't use it. How is this going to lower my taxes? The selectmen discussed with Mr. Nadeau the processes that got to where the Town is with the new trash restrictions. They also discussed with Mr. Nadeau what the Town can do when the contract is up in 3 years. Mr. Nadeau understood once the discussion was over, and he received the correct information. Mr. Nadeau did not understand why there were so few people in attendance at the meeting, but many were commenting on Facebook. Mr. Nadeau also questioned the funding reduction to the Tilton-Northfield Recreation that had occurred several weeks prior.

Stephanie D'abbraccio addressed the Selectmen on the reduction in funding to the outside agency, Tilton-Northfield Recreation Community Center or known to most residents as "The Pines" that had occurred two weeks prior. The Selectmen explained that it had to do with the budget that "The Pines" submitted and the excess revenue that they received due to the Covid Pandemic Grants. The Selectmen listened and offered their reasoning to the reduction. Ms. D'abbraccio listened and offered her suggestions to the Selectmen on moving forward with quarterly funding of "The Pines". Ms. D'abbraccio thanked the Selectmen and left.

- **Public Works Update**

DPW Director Justin Bernier presented the Selectmen with a quote from New England Kenworth on a repair for the 2010 Peterbuilt truck at a cost of \$13,401.58 for parts and labor. The Selectmen discussed with the DPW Director if he really needed this truck or if they could sell it off. Discussion ensued and it was decided after much discussion to repair the truck. Director Bernie said that he would bring a purchase order next week to have the Selectmen sign.

*Selectman Hubbell arrived to the meeting at 5:11 pm and entered the discussion on the Peterbuilt.

Director Bernier updated the Selectman on the John Deere Backhoe that we have been discussing. Director Bernier received a purchase order from John Deere to hold the John Deere backhoe that is currently being built at the factory and coincidentally is what the Town has specified and it will be at the John Deere Dealer by the end of May. The Selectmen asked Director Bernier to discuss the price of the John Deere Backhoe and the current trade in value for our current Backhoe if these number are fluid or not.

Director Bernier asked the Selectmen about the purchase of a line painter that was approved at Town Meeting. The Selectmen discussed this and it was decided to purchase the line painter.

Director Bernier handed to the Selectmen the engineering plans and documents on the drainage work that is needed on Bay Hill Road and also Shaker Road. There was discussion on what type of drain cap to use and it was decided to use the Beehive type for this project. Director Bernier will put out the bid for the drainage work ASAP, to get the work going.

Director Bernier discussed with the Selectmen to replace the practice of renting uniform pants from a vendor and in its place the Town may buy each employee (10) Ten pairs of work pants and the employee will be responsible for laundering of the pants. It will save the Town money by moving to the new practice.

- **Nonpublic Session:**

Sel. Waldron made a motion at 5:54 pm to go into nonpublic session under NH RSA 91a;3-II, (A,B,C&L) seconded by Sel. Haskins, Roll call vote Selectmen Haskins–Yes Selectman Hubbell–Yes and Selectman Waldron- Yes.

Motion passed by unanimous roll call vote.

Waldron/Hubbell moved to reconvene the public session at 6:59 pm. Roll Call Vote, Selectman Haskins –Yes, Selectman Hubbell- Yes and Selectman Waldron-Yes, Motion passed by unanimous roll call vote.

Waldron/Haskins moved to seal the minutes of the non-public session because divulgence of the information likely would affect adversely the reputation of any person other than a member of the board, or render the proposed action of the board ineffective.

Roll call vote, Selectman Haskins-Yes, Selectman Hubbell –Yes and Selectman Waldron-Yes. Motion passed by unanimous roll call vote and the minutes are hereby sealed.

- **Administration Update**

The Selectmen executed the Deed to a property on Stevens Road that was recently sold by the Selectmen. This property was taken by the Town in 1997 for unpaid taxes. This property will now be put back onto the tax rolls.

Sel. Waldron made a motion at 7:05 pm to go into nonpublic session under NH RSA 91a;3-II, (A,B,C&L) seconded by Sel. Haskins, Roll call vote Selectmen Haskins–Yes Selectman Hubbell–Yes and Selectman Waldron- Yes.

Motion passed by unanimous roll call vote.

Haskins/Hubbell moved to reconvene the public session at 9:03 pm. Roll Call Vote, Selectman Haskins –Yes, Selectman Hubbell- Yes and Selectman Waldron-Yes, Motion passed by unanimous roll call vote.

Waldron/Hubbell moved to seal the minutes of the non-public session because divulgence of the information likely would affect adversely the reputation of any person other than a member of the board, or render the proposed action of the board ineffective.

Roll call vote, Selectman Haskins-Yes, Selectman Hubbell –Yes and Selectman Waldron-Yes. Motion passed by unanimous roll call vote and the minutes are hereby sealed.

- **Administration Update Continued**

The Selectmen signed the Curbside Collection Addendum for restrictions to the new contract for curbside collection. Discussion ensued on what Town entities should have trash removal. It was decided that Town Hall, Police Department and the DPW will be picked up. The Pines is currently being serviced by Casella for curbside collection.

The Selectmen brought up discussion from last week's meeting on having liaisons for the Town Building's. Selectman Hubbell will be the liaison for the Police Department. Selectman Haskins will be the liaison to the DPW and Selectman Waldron will be the Liaison to the Town Hall.

The T/A presented the Selectmen with the updated and completed (EOP) Emergency Operations Plan for signatures, which the Selectmen signed the document.

The T/A presented to the Selectmen a (RTK) right to know, policy and procedure for RTK requests. The Selectmen discussed the process for this policy. The Selectmen will review for next week.

The T/A presented a letter from Kaitlin Lounsbury requesting to meet with the Selectmen to discuss the Selectmen's not appointing Carl Bartlett to the ZBA. The Selectmen discussed this and decided to not put Ms. Lounsbury on the agenda, but she may speak in the public input section. Selectmen Hubbell would really like to hear from Mr. Bartlett since he wants to be on the zoning board.

The T/A reminded the Selectmen of an email that they received from realtor Melissa Anderson. The Selectmen discussed this and asked the T/A to reach out to Ms. Anderson to see what she is looking to do.

The T/A asked the Selectmen if they are going to a reduced meeting schedule for the summer. Chairman Waldron stated that at this point in time we will not have a reduction in the meeting schedule.

The Selectmen would like to review the fees that the Town charges for example on building permit fees.

Other Business:

Selectmen Haskins/Hubbell motioned to approve the minutes from April 20th, 2021. All in favor, motion passed. Minutes are approved as changed.

The T/A asked the Selectmen for direction on how this year's merit pay will be distributed to the staff. The Selectmen directed the T/A to have the Department Head bring the recommendation to the Selectmen on each staff member and they will review it.

Next week's meeting will start at 4pm and we will go into nonpublic at the beginning of the meeting. There is no further discussion before the Selectmen at this time.

The Selectmen adjourned the meeting at 9:56 pm.

Minutes recorded by T/A Ken Robichaud

Minutes were approved on May 25th, 2021.