



NORTHFIELD BOARD OF SELECTMEN MEETING

Minutes of the meeting of June 20, 2023

Present: Selectman Jason Durgin, Selectman Mark Hubbell, and Selectman Ross Cunningham

Town Staff Present: Town Administrator Ken Robichaud, DPW Director Justin Bernier, Police Chief Mike Hutchinson, and Lt. Jesse Colby.

Others Present: Christina Cann, Gary Andrews.

Selectmen Durgin opened the Selectmen's Work Session at 5:00 pm.

Presentation from Brown Engineering

Mario from Brown Engineering discussed the drainage plans with the Selectmen on Silver, Sarah, and Megan Lanes. The outlets are in place for a specific reason, to move the water away from the road and discharge it to the wetland area. Director Bernier and Mario did meet with Gary Andrews of Megan Lane to see if we could change the plans slightly. Instead of a rock-lined swale the Town will put in a sod lined swale, and there will be a driveway culvert placed for access to the shed for Mr. Andrews. Andrews will also apply for another driveway cut for that to occur. Mr. Andrews approached the Selectboard and thanked them as well as Director Bernier, for allowing some minor changes to the plans for his access, he appreciated it.

The Selectmen asked Director Bernier if he had a start date yet for the Silver Lane project. Bernier replied that in early August as the Town is still waiting for drop inlets to arrive.

Administration

Nothing to report.

Police Department

Nothing to report.

Department of Public Works

DPW Director Justin Bernier spoke to the Selectboard about the Conservation Commission wanting the Town DPW to remove a tree that is on Conservation Land, and someone has screwed ladder steps into the tree and a rope swing, as this tree leans over the water, and they are using it to swing into the pond. The Commission would like to cut it down and remove it. The discussion turned to why should we cut it down, kids will be kids and why can't they use the swing. Director Bernier stated that it is difficult to get to the tree with any equipment and would like to remove the tree when the pond is frozen. The Selectboard did not want to do anything at this time, so there is no resolution.

Director Bernier would like to change the Transfer Station policy. He would like to merge two policies into one. Administrator Robichaud suggested to change the regulation name from Solid Waste Facility to Recycling Facility and to remove the hours of operation from the policy as if the hours change then we would have to amend the policy. The Selectmen were okay with the changes.

Selectmen Cunningham/Hubbell motioned to accept the policy with the Administrators corrections. All in favor, Motion passed.

New Business

Bernier told the Selectmen that the Railroad was once again setting a schedule to pave the Railroad crossings in July, but if the Selectmen remembered they have said this for the last 2 years and have not yet done it.

Line painting is scheduled for next week, the yellow center line will be painted only, and the roads scheduled for the lines are Sandogardy Pond Rd, Keasor Road, Bay Hill Road, Shaker Road from Rte. 140 up to Twin Bridge Road, Cross Mill Road, Zion Hill Road, and Hodgdon Road.

Administrator Robichaud presented the Dog Warrant for the Selectmen to sign. This warrant is required by State Law that all dogs in the Town of Northfield that are not licensed by April shall pay a \$25.00 forfeiture penalty, anyone not paying the penalty will receive a summons to court. There is also a \$1.00 per month late fee added to the cost. Two of the three Selectmen signed the warrant.

Robichaud asked the Selectboard if they would adopt June 19th as a holiday, they stated that when the State adopts it they will be more inclined to adopt it.

T/A Robichaud brought forward a recommendation for Police Chief Mike Hutchinson to be appointed Emergency Management Director for Northfield.

Selectmen Hubbell/Cunningham motioned to appoint Chief Hutchinson as Northfields EMD, all in favor, Motion passed.

Unfinished Business

Chairman Durgin reviewed the Unfinished Business section and would like Director Bernier to set a date sooner rather than later on the Road condition meeting.

Other Business

None

Public Input

None

Review Minutes

Cunningham/Hubbell motioned to accept the minutes of June 6th 2023 as presented, all in favor, motioned passed.

Chairman Durgin adjourned the meeting at 5:36 pm.

Minutes recorded by Town Administrator Ken Robichaud

Minutes approved July 11, 2023