



NORTHFIELD BOARD OF SELECTMEN MEETING

Minutes of the meeting of July 27th 2021

Present: Selectman Kevin Waldron, Selectman Scott Haskins and Selectman Mark Hubbell.

Also Present: Town Administrator Ken Robichaud, Police Chief John Raffaelly, Ken Tomlins, Kristen Vaughn, Amanda Latulippe, Lura Seavey, Carl Bartlett, Jason Durgin, and Lisa Thorne.

Selectmen Waldron opened the meeting for the Selectmen's work session at 5:00 pm.

The Pledge of Allegiance was recited.

Sel. Waldron made a motion at 5:01 pm to go into nonpublic session under NH RSA 91a;3-II, (A, C & L) seconded by Sel. Haskins, Roll call vote Selectmen Haskins–Yes Selectman Hubbell–Yes and Selectman Waldron- Yes.

Waldron/Hubbell moved to reconvene the public session at 6:02pm. Roll Call Vote, Selectman Haskins –Yes, Selectman Hubbell- Yes and Selectman Waldron-Yes, Motion passed by unanimous roll call vote.

Waldron/Haskins moved to seal the minutes of the non-public session because divulgence of the information likely would affect adversely the reputation of any person other than a member of the board, or render the proposed action of the board ineffective.

Roll call vote, Selectman Haskins-Yes, Selectman Hubbell –Yes and Selectman Waldron-Yes. Motion passed by unanimous roll call vote and the minutes are hereby sealed.

- **Police Department Update:**

Police Chief Raffaelly told the Selectmen that the bid for the Police Motorcycle will be out for several weeks, Town Website as well as the Facebook marketplace.

Selectman Haskins asked about the grant to patrol the trails in town. This grant will pay for the man-hours used for the patrolling on a 4 wheeler. The Chief stated that he has not heard as of yet.

- **Department of Public Works Update:**

Director Bernier was excused from this meeting. Selectman Waldron stated that the bids for the Bay Hill Road Drainage Project and the Shaker Road Drainage Project were opened in a public bid opening on Monday July 26th at 2pm. There were five bidders present for the opening. The Selectmen received copies of the bids and were as follows-

Bay Hill Road

Jones Family Construction-	\$194,917.60
RS Audley Inc.-	\$197,926.00
Brandon Hiltz Construction-	\$175,570.00
Weaver Brothers Construction-	\$204,529.00
Pike Industries-	\$249,000.00

Shaker Road

Jones Family Construction-	\$276,667.30
RS Audley Inc.-	\$290,377.00
Brandon Hiltz Construction-	\$279,452.50
Weaver Brothers Construction-	\$296,524.50
Pike Industries-	\$329,000.00

- **Administration Update:**

Administrator Robichaud requested that the Selectmen rescind the old Special Detail Policy, since they voted in a new Special Detail Policy. **Waldron/Haskins motioned to rescind the Special Detail Policy last amended May 25th, 2017. Motion passed 2 in favor and 1 abstention.**

Robichaud told the Selectmen that he received an email from the State of NH on the ARPA funds for the Town of Northfield, and we will receive the funds of \$254,000.00 next week. The money can be used for storm water retention and we will receive one half of the funds this year and the remaining funds next year. The Town must spend the funds by 2024. The monies can be used to offset the increase cost of drainage piping due to COVID, as we will see a deficit in the budget due to the increase.

The Town Administrator brought up that he found an invoice from Hubbell Construction from last year to remove the cement barriers in front of the Town Clerks Office and replace those with Bollards. The Selectmen would like to move forward with this project, due to a conflict of interest Hubbell Construction will not be used for this project.

Town Administrator Robichaud asked the Selectmen if they were going to act on the additional information provided to them from the Youth Assistance Program, (YAP). The Selectmen discussed this in detail and reviewed the updated Balance Sheet that was provided to them. The Selectmen did not vote to increase the appropriation to YAP at this time.

Administrator Robichaud updated the Selectmen on the Animal Control contract and that Birch Hill would be willing to meet with the Selectmen next week if they wanted to meet with them. Selectman Waldron noted that he did some research on this and he is now willing to engage Birch Hill for this service. The Other two Selectmen were on board as well. A new contract will be sent for signature next week.

Selectman Hubbell asked the Administrator if he sent the letter to the Fire Commissioners. The Administrator responded "Yes". Selectmen Waldron stated that they only meet once a month.

Selectmen Haskins asked about the suspense list. The Selectmen discussed the items on the list. A sidewalk was discussed along Dearborn Street, as well as the Cemetery plan.

Chairman Waldron opened Public Input- the Chairman stated to the public that public input from this point forward will not be a question and answer period. Anyone wishing to speak shall state their name for the record and the concern that the wish to convey to the Board of Selectmen.

Kristen Vaughn- concern that the Selectmen are not following the code of ethics policy, especially number 4. Concern that the Selectmen were not listening or paying attention to Dawn Shimberg and were rude to her because of it. She feels that the Selectmen do not listen to the residents or some staff.

Gary Andrews- wants to advise the Selectmen that the first round of federal funds are now open and will suggest that the Town look into this.

Lara Seavey- expresses that the Selectmen want residents to come to the meeting and share their concerns with the Selectmen, her concern is a statement from a certain Selectman on Facebook stated that he is of the opinion that residents who do comment at Selectmen meetings are quote "bitching" and she just wants that on record.

- **Other Business:**

Administrator Robichaud reminded the Selectmen that he will be off Thursday, Friday and Monday of next week. Selectmen asked what time the meeting is next week, the Selectmen decided on 4pm for next week. No further business to come before the Selectmen,

**Meeting was adjourned at 7:24 pm
Minutes Recorded by T/A Ken Robichaud**

Minutes approved as amended on 08/03/2021.