



NORTHFIELD BOARD OF SELECTMEN MEETING

Minutes of the meeting of July 6, 2021

Present: Selectman Kevin Waldron, Selectman Scott Haskins and Selectman Mark Hubbell.

Also Present: Town Administrator Ken Robichaud, Police Chief John Raffaelly, Amanda Latulippe, Jen Haskins Kristen Vaughn, Lisa Thorne, Laura Seavey, Carl Bartlett, Ken Thomlinson, and Jason Gerhard

Absent: DPW Director, Justin Bernier

Selectmen Waldron opened the meeting for the Selectmen's work session at 4:00 pm.

The Pledge of Allegiance was recited.

Sel. Waldron made a motion at 4:01pm to go into nonpublic session under NH RSA 91a;3-II, (A&C) seconded by Sel. Hubbell, Roll call vote Selectmen Haskins–Yes Selectman Hubbell–Yes and Selectman Waldron- Yes.

Waldron/Haskins moved to reconvene the public session at 4:54pm. Roll Call Vote, Selectman Haskins – Yes, Selectman Hubbell- Yes and Selectman Waldron-Yes, Motion passed by unanimous roll call vote.

Waldron/Haskins moved to seal the minutes of the non-public session because divulgence of the information likely would affect adversely the reputation of any person other than a member of the board, or render the proposed action of the board ineffective.

Roll call vote, Selectman Haskins-Yes, Selectman Hubbell –Yes and Selectman Waldron-Yes. Motion passed by unanimous roll call vote and the minutes are hereby sealed.

- **Police Department Update:**

Chief Raffaelly discussed with the Selectmen that Cruiser #19 will be going into the body shop early next week for repair. Hanser's Auto Body will be making the repairs. The damage to the vehicle is approx. \$1,500.00. The Town will seek repayment of the damages from the arrested subject.

The Police Motorcycle came up for discussion again this week. The Chief will strip the vehicle of its emergency equipment and then the Chief shall get with the T/A to put the vehicle out to bid. Bidding will be done by sealed bids.

The Tilton Selectmen will be having a public meeting on Thursday July 8th at 6 pm to discuss the "Bike Kids" who have been apparently causing issues on the Main Street in Tilton. The Chief and Selectman Haskins will be in attendance.

The Selectmen asked the Chief how his newest officer is doing. The Chief replied Anna Doherty is doing just fine.

- **Department of Public Works Update:**

None

Selectman Waldron welcomed the Tilton-Northfield Recreation Council at 5:15 pm-

Tilton-Northfield Recreation Director Brittini Stewart and Program Manager Samantha Magoon discussed the program with the Selectmen. Board Member Jen Haskins joined them on the discussions with the T-N Recreation budget as well as revenue numbers. Also; discussed were how the programs work with staffing to student ratios, when programs operate and what the expense/revenue is for each program. Also discussed were challenges with finding staff, keeping staff and paying staff, challenges and costs with the building infrastructure as well as how Covid played a role in last year and some of this year. The Selectmen asked for more information on staffing and costs associated with the 2021 budget. The Selectmen voted to fund the second quarter payment to T-N Recreation at the same level as the first quarter payment of \$13,187.50, and not at the requested amount of \$17,437.50. The Selectmen may review the amount when they receive the requested information.

Selectman Waldron at 6:00pm welcomed Julie Petty who was in to discuss using Town Property for an Adaptive Playground at Surette Park.

Ms. Petty was joined by Christine Raffaely and Joan Brown to discuss raising money for an adaptive playground at Surette Park. This organization is a 501-C-3 which raises money to install playground equipment that children with disabilities can use along with regular playground equipment. There are certain guidelines that must be followed for installing the equipment and the cost for this equipment is about 3 times the cost of regular playground equipment. The Selectmen were supportive of this endeavor and encouraged Ms. Petty to move forward in obtaining grants and to begin the process of the project.

- **Administration Update:**

The T/A presented the Selectmen the Police Special Detail Policy for signature. A majority of the Selectmen signed the document.

The T/A presented for signature the Right to Know Policy as well as a RTK request form. All the Selectmen signed the document.

The T/A presented the Solid Waste Regulations policy for review and input from the Selectmen. The Selectmen discussed the violation level amounts and decided on a \$300.00 violation for each instance. Also; the Selectmen changed the wording in paragraph 101.205 as they removed “once emptied” and replaced that with “All”. Also the Selectmen removed themselves as enforcement and added the BOS who may hear appeals for undue hardship. The regulation is approved by all the Selectmen and is now in effect.

The T/A informed the Selectmen that the camera security system is finally installed and needs to be programmed with user codes. It should be operational in a day or two.

The T/A discussed with the Selectmen the street light replacement to LED project. The Town of Northfield will see a 60% reduction in the consumption of electricity for street lights. The T/A asked the Selectmen if we could all read the documents on this project and have a meaningful discussion next week to move forward with the project. Selectman Waldron stated that we should move on the project while Eversource incentive monies are available. The incentive is approx. \$9,000.00 which will reduce the cost of the project.

The Town Administrator presented a request for funding for Youth Assistance Program in the amount of \$12,106.00 for the 1st and 2nd quarters. The Selectmen approved the request.

The Town Administrator presented a request for funding for the Community Action Program in the amount of \$11,000.00. The T/A stated that this is the amount that CAP requested, the T/A stated that he is only asking for \$3,500.00 to be sent to CAP, due to the Selectmen reducing the budget recommendation from \$11,000.00 to \$7,000.00 in March. The Selectmen authorized the \$3,500.00 for the 1st and 2nd quarters.

Chairman Waldron opened Public Input @ 7PM.

Jason Gerhard- Remarks on loose trash, easements and private property, body cams worn by Casella.

Laura Seavey- Remarks on Policy

Kristen Vaughn- Would like to have draft documents on the agenda, trash can regulations, pine trees at pines park how many trees come down. Is under contract on 13 acres at Shaker Road and Knowles Pond Road will be a resident soon.

Ken Thomlinson- Comments on loose trash and a box on top of trash.

With no more input Chairman Waldron closed the public input at 8:01pm.

Other Business:

Selectmen Haskins/Hubbell motion to accept the minutes as corrected for June 29, 2021. All in favor, Motion passed.

The T/A informed the Selectmen that he has a name of an individual for Comcast to contact as the Selectmen would like to discuss with at his earliest convenience.

The T/A asked the Selectmen about the start time for next weeks meeting. Selectman Waldron stated that he will not be here on Tuesday so the other Selectmen can have a meeting or the BOS can meet on Monday or Wednesday. The T/A stated that Monday is a planning board meeting night so it will have to be on Wednesday or not have a meeting next week. Selectman Haskins stated that he can't meet Wednesday as he has a prior commitment. The Selectmen decided on Thursday 7/15/2021 @ 4pm.

No further business to come before the Selectmen,

Meeting was adjourned at 8:15pm

Minutes Recorded by T/A Ken Robichaud

Minutes voted and approved on July 15, 2021