



NORTHFIELD BOARD OF SELECTMEN MEETING

Minutes of the meeting of August 17, 2021

Present: Selectman Kevin Waldron, Selectman Scott Haskins and Selectman Mark Hubbell.

Town Staff Present: Town Administrator Ken Robichaud, Police Chief John Raffaely, and DPW Director Justin Bernier.

Also Present: Ken Tomlins, Kristen Vaughn, Jason Durgin, Lisa Thorne and Jason Gerhard.

Selectmen Waldron opened the Selectmen's Work Session at 4:00 pm.

The Pledge of Allegiance was recited.

Sel. Waldron made a motion at 4:01 pm to go into nonpublic session under NH RSA 91a;3-II, (A,B&C) seconded by Sel. Haskins, Roll call vote Selectmen Haskins–Yes Selectman Hubbell–Yes and Selectman Waldron- Yes.

Waldron/Hubbell moved to reconvene the public session at 5:55 pm. Roll Call Vote, Selectman Haskins – Yes, Selectman Hubbell- Yes and Selectman Waldron-Yes, Motion passed by unanimous roll call vote.

Waldron/Hubbell moved to seal the minutes of the non-public session because divulgence of the information likely would affect adversely the reputation of any person other than a member of the board, or render the proposed action of the board ineffective.

Roll call vote, Selectman Haskins-Yes, Selectman Hubbell –Yes and Selectman Waldron-Yes. Motion passed by unanimous roll call vote and the minutes are hereby sealed.

- **Police Motorcycle Bid Opening:**

Selectmen Hubbell opened the police motorcycle bids as follows;

Mike Jocelyn- \$6,500.00

Leif Martinson- \$3,501.00

John Groz- \$3,000.00

Dave Hooper- \$7,700.00

James Buckley- \$7,820.00- Winning Bid

Selectman Hubbell/Haskins motioned to accept and award the bid to James Buckley for \$7,820.00 as the highest bidder. All in favor, Motion passed.

Selectmen Waldron asked who will be signing the bill of sale for the tractor we sold last week. Selectman Haskins stated that he would. Selectman Hubbell stated that he would sign the bill of sale/title for the motorcycle when it was ready to be executed. The Selectmen were okay with this.

Northfield Board of Health Annual Meeting for 2021.

Selectmen Waldron turned this portion of the meeting over to Town Health Officer, Ken Robichaud. State Legislators enacted a new law in early 2021 that Towns needed to have a yearly meeting of the Board of Health

in every town. The Town Board of Health consists of the Selectmen as well as the Health Officer. Officer Robichaud reviewed with the Board of Health issues that have come up over the past several months that he has been the Town Health Officer. There was a vermin infestation in the village in late May which seemed to spark when the sewer district cleaned out drains and manholes, but quickly subsided after a few days. There were a few Landlord/Tenet complaints; on lack of water and possible mold, as well as trash left on the side of the road were common complaints, as was septic system operational issues. The latter must be reported to the NH Department of Environmental Services Subsurface Division, which are very helpful with resolutions to these issues. Officer Robichaud will continue to report monthly to the Board of Selectmen of all health issues that affect the Town. Health officer Robichaud turned the meeting back over to the Chairman at 6:26 pm.

DPW Concerns:

Director Bernier informed the Selectmen that he and the Town Administrator spoke to Charles Corliss an Engineer with the State of NH about railroad crossings at Forrest Street, Sargent Street and Granite Street. The State of NH owns the railroad crossings and the Town has a right of use. The State is reconstructing the crossings and NH RSA 373:3 speaks to the upgrading of the R/R crossings and the Department of Transportation may direct that the wearing surface or asphalt of a highway at the crossing be paid for by the Town or owner of the roadway. The Town must surface the space between the tracks as well as the apron or the approach to the tracks which is approx. 4 feet from either side. The Selectmen instructed Director Bernier to get some quotes for the paving of the crossings.

Director Bernier handed to the Selectmen a report on grinding and paving of several roads in Town that are the worst roads. The Selectmen discussed the need for this.

Selectmen Waldron asked if shimming Shaker Road between Bay Hill Road Extension and Twin Bridge would be a wise investment. Director Bernier stated that his crew probably could do this if we had a drag box for the truck, he will ask around if we can get the use of one. Also discussed was grinding the road now and leave it gravel until next year's paving after the drainage work is completed. He will do more research on the cost for this and bring back a recommendation.

The Town Administrator asked if he could get the 10 yard dumpster and order bags for the transfer station now that we have a solid waste license. The Selectmen discussed the color of the bag, the size of the bags and the thickness of the bags. The Dumpster will cost \$350.00 per month for a 10 yard dumpster and it will be emptied weekly. It was decided that we would get 16 gallon bags and 33 gallons bags and the town will place a sticker on the bag when purchased. The Selectmen also discussed that bags printed with the Town seal were costly as there is a minimum of 20,000 bags at a cost of \$5,000.00 for 16 gallon bag, and \$7,000.00 for 33 gallon. The town would not go through that many bags so we will not go with that.

The line painter is in and the staff has been trained to use it and have done 7 crosswalks so far.

Selectmen Hubbell asked about NHEC and the fiber optic and if we have a date set yet for them to come in and discuss it. Administrator Robichaud stated that they have not been able to coordinate a date as of yet.

Ordinances and Policy Review

Disposal of Surplus Property Review

The Selectmen discussed what to do with the left over property that was not sold by bid. After much discussion it was decided to scrap all the metal items that were left. The broom is to be put out in front of the DPW with a sign for sale. The Broom will start at \$1,500.00 and will see if we get any offers from that starting point. The metal will be scraped if it can be.

The policy is fine as it is stated but it should have the signatures of the Selectmen and that it should state that the Selectmen have reviewed the policy.

Policy to Dog Waste

This policy was reviewed and accepted by the Board of Selectmen with no change.

Regulating the Use of the Pines and Recreation Area

Discussion on this policy revolved around how is this different than the other park uses. The Town should have a carry in - carry out policy on trash in the parks. Section 8 remove bicycles are not allowed, and add after snowmobile or other highway recreational vehicle “with prior written permission from the Board of Selectmen. Discussions turned to all the parks have a policy and we should make one policy for all the parks. The Town Administrator will pull all the park policies and try to combine these into one policy for all parks.

Parking Ordinance

Selectmen want to make sure that the NH RSA laws are still in effect on these policies. Section IV Fines and Forfeitures, the word “within” will be replaced by “shall be paid within” 7 days. All policies that are reviewed shall state that the Board of Selectmen have reviewed this policy and date. Questions came up on how the Town of Northfield receives the fines for the violation of the ordinance. The Chief will be asked to explain that Other than this the Selectmen are okay with this ordinance.

Consumption of Alcoholic Beverages

This policy will be deleted from the Town policies as there is a State law that speaks to this law and penalty. **Selectman Waldron/Hubbell motioned to rescind the consumption of alcoholic beverages in public, the policy is dated May 18, 1977. All in favor, motion passed.**

Management of Horses and other Domesticated Livestock and Animals

Discussion on this ordinance was had on if the town needs this or not. The fine amount was discussed with no change on the amount. The Selectmen would like this ordinance to be retyped as the quality from 1990 is not the best.

The Selectmen finished their review of the 6 ordinances for the Town of this work session. The Selectmen will review more ordinances at a future workshop.

Haskins/Hubbell motioned to accept the meeting minutes of August 3, 2021 as written. All in favor, motioned passed.

Other Business:

Next week’s meeting will be at 5pm.

Selectman Haskins asked Town Administrator Robichaud if Mr. Hiltz was notified on Howard Smiths request to have his boundary pins restored to their original position. The Sandogardy Road reconstruction project had removed the boundary pins of Mr. Smith’s property. The Administrator stated that no, he has not notified anyone at this time about the pins.

No further business to come before the Northfield Board of Selectmen

Meeting was adjourned at 8:21pm

Minutes Recorded by T/A Ken Robichaud

Minutes voted on and approved on August 31, 2021.