



NORTHFIELD BUDGET COMMITTEE

Minutes of the meeting of December 9th 2021

Present: Morris Boudreau, Scott Haskins, Selectmen Representative Mark Hubbell, Don Stevens, Amy O'Hara and Carl Bartlett.

Also Present: Town Administrator Ken Robichaud, Selectmen Kevin Waldron.

Absent: George Corliss

Vice-Chairman Boudreau called the meeting to order @ 6:00 pm.

Haskins/Hubbell motioned to accept the minutes of the meeting held on November 18th, 2021, motion passes with a vote of 4-1.

Bartlett/O'Hara motioned to accept the minutes of the meeting held on December 2, 2021, motion passes with a vote of 4-1.

The Committee picked up from last week's meeting with the Town Administrators section of the 2022 budget. Questions were asked and answered of this budget. Town Administrator Robichaud requested that the Committee skip the Town Clerks budget as the Town Clerk would be able to answer questions for her budget. The following budgets were reviewed with no questions, Town meeting, Elections, and Treasurer Budgets.

Information Technology was discussed as to outside IT services. Cybertron was awarded a 3 year contract in 2020. The Police Department uses Cybertron quite frequently. CAI Technology is for our GIS mapping was discussed as the Town entered into a three year agreement last year to update our mapping systems. Revaluation of property was discussed as well as the assessor for all the Town properties. The contract ends at the end of 2022 and the Selectmen will be going out to bid.

Legal Expense was discussed as a few budgets contain a legal line in them. The stand-alone Legal Line is for employment issues, town issues, and use by the Selectmen.

Planning and Zoning budget was discussed specifically Lakes Region Planning Commission dues. The Town uses Lakes Region Planning Commission aka (LRPC). What does the Town receive for these dues? Currently the Town uses LRPC for the Planning and Zoning Boards which a rider is used. A "rider" is an agreement for a predetermined amount of money towards use of a planner who is used on legal questions and advice. The Town uses the circuit rider quite often at planning and zoning board meetings. Scott Haskins will contact a LRPC Commissioner who represents Northfield for more information. The Committee will discuss this budget item again at a later date.

General government buildings budget was discussed with no issues. Cemetery budget was discussed on the use of Park Cemetery located in Tilton. The Committee discussed why Northfield gives \$6,000.00 to a cemetery in Tilton, Administrator Robichaud stated that Northfield is running out of space and will need to either find land and build another cemetery or will need to continue with Park Cemetery in Tilton.

Hubbell/Stevens motioned to adjourn the meeting at 7:32pm, all in favor, motion passed.

Minutes recorded by Town Administrator Ken Robichaud.
Minutes voted and approved on 12/16/2021