

**TOWN OF NORTHFIELD
CAPITAL IMPROVEMENT PROGRAM
MEETING MINUTES OF OCTOBER 24, 2023**

Members Present: Jared Hebert, Ken Tripple, Morris Boudreau, Helen Hardenbergh, Sel. Ross Cunningham
Steff Present: Stephanie Giovannucci, Interim Town Administrator

There being a quorum meeting was called to order by Stephanie Giovannucci at 5:30pm

Boudreau/ Hardenbergh moved to appoint Sel. Cunningham as chairman. Motion Passed
Hardenbergh /Boudreau moved to appoint Mr. Hebert as vice chairman. Motion Passed

Board discussed meeting schedules and agreed to meet on Wednesdays at 5:30pm, with the next meeting being November 15th and then every other week after that.

- **Roads:**

The Board reviewed the road list supplied by Public Works Director Justin Bernier. Sel. Cunningham explained that the Selectboard met for several weeks regarding roads and estimated about 5-10 million dollars to fix all roads. He added that they looked into getting a bond, but currently the interest rate is too high.

Board reviewed the list further and would like more explanation on some of the conditions and what our crew can do and what we would need to contract out for. They agreed that it would be good to have Mr. Bernier at the next meeting.

- **Buildings:**

Board reviewed the currently owned structures, them being the Town Hall, Police Station, Highway Garage and Transfer Station. Sel. Cunningham explained that the Police Station is in almost inhabitable conditions.

Mrs. Giovannucci stated that there has been discussion about developing a municipal park, which would be one structure to house highway, administration and police. We dissed demoing the police station, turning the current highway garage into the Transfer Station because of its location, and changing the Town Hall into a meeting hall.

Mrs. Hardenbergh inquired about selling any of the structures. Mrs. Giovannucci stated that the police station sits on Town park land, Town Hall is partly owned by the Grange, so the only one would be the highway garage.

Mrs. Giovannucci added that the only issue with having a municipal park in the location of the Transfer Station is the truck noise for the houses across the street from Johnson Rd.

Board continued the discussion regarding the need of a better salt spreader hanger, and the need of a Transfer Station.

Board agrees that they would like to tour these facilities, Mrs. Giovannucci will set up a time for the Police Station for the first meeting in December and stated that if Board members would like to tour the other facilities to just let her know so she can give the department heads a heads up.

- **Equipment:**

Board reviewed the equipment list. Mrs. Hardenbergh would like to see the list sorted by year. Sel. Cunningham explained that Car 13 and Car 12 will be sold and Car 15 will be going to Public Works.

- **Public Input:** None

- **Other Business:**

Board discussed what to focus on first, and agreed getting a building fund established. Mr. Boudreau asked how long the Police Dept can survive in that building, Sel. Cunningham stated that they may need to make some minor changes to make areas workable.

Next meeting will be November 15th.

There being no other business the meeting was adjourned at 6:29 pm.

Minutes approved November 15, 2023