

**TOWN OF NORTHFIELD
CAPITAL IMPROVEMENT PROGRAM
MEETING MINUTES OF NOVEMBER 15, 2023**

Members Present: Jared Hebert, Ken Tripple, Morris Boudreau, Helen Hardenbergh, Phil Davidson
Staff Present: Stephanie Giovannucci, Town Administrator, Adam Dow Interim Public Works Director

There being a quorum meeting was called to order by Jared Hebert at 4:00pm

- **Roads:**

Board discussed the proposed 2024 road plan being basecoat of Sara Ln, Silver Ln and Megan Dr, Blueberry, Shaker from Twin Bridge Rd to the end and Twin Bridge Rd.

Mr. Hebert stated that the Board should focus on the rating sheet and try to get some low projects done that do not need additional engineering services, then pull a couple large ones that will need engineering services for 2025.

Board reviewed the road condition sheet and asked that Adam update it so that the rating and conditions matched or remove one of the columns.

Mrs. Hardenbergh feels gravel roads with a rating of 1 is inappropriate because they have to grade every year and feels they should be a 2.

Board further discussed what the Public Works Dept could do for projects verses what we'd have to hire out for such as paving, large and drainage projects. Board also discussed funding sources.

Mr. Hebert and IPWD Dow stated they would work together to put some cost estimates on the sheet.

- **Buildings:**

Some Board members did a walk through of the Transfer Station, Public Works and Town Hall in order to get a visual idea of what they have and possible needs now and in the future.

Board agreed that the Transfer Station could use a new building with a bathroom, and more storage to take on more recycling opportunities. Mr. Davis talked about community growth and how we are falling behind in keeping up with the needs for these structures.

- **Equipment:**

Board reviewed the equipment list and noted that Car 12 and 13 are being sold and that Car 15 will be transferred from Police to Public Works.

Mr. Davis stated that we need to look at the lists and see what will need to be replaced in the next 10 years and what new equipment will we need to replace it with.

- **Public Input:** None

- **Other Business:**

Mrs. Hardenbergh is concerned that the Police Dept is seeking quotes for a new AC Unit, but we are looking are replacing the station. Mrs. Giovannucci stated that the building could be a 5 to 10 yearlong project, and they may need a unit this summer, they are only looking for quotes just incase theirs fails again this year.

Mr. Davis stated that he would like to look at possible grant to help with buildings and equipment. Board agrees.

Next meeting will be December 13, 2023 at the Police Station

There being no other business the meeting was adjourned at 4:50 pm.

Minutes approved December 27, 2023