

**TOWN OF NORTHFIELD  
CAPITAL IMPROVEMENT PROGRAM  
MEETING MINUTES OF DECEMBER 13, 2023**

**Members Present:** Jared Hebert, Morris Boudreau, Helen Hardenbergh, Phil Davidson  
**Steff Present:** Stephanie Giovannucci, Town Administrator

There being a quorum meeting was called to order by Jared Hebert at 5:30pm

Board took a tour of the Police Station with Lt. Jesse Colby

Some improvements noted was the need for a holding cell, update of the booking room, plumbing/bathroom updates, basement restrictions, relocation needed for locker room, flooring updates, old furnishings, ventilation updates needed, and relocation of server room needed.

At this time the building can handle the number of staff we have, once fully staffed again, adjustments may be needed. Many files also need to be gone through and cleaned out.

Next meeting will be December 27, 2023

There being no other business the meeting was adjourned at 6:08 pm.

**Minutes approved December 27, 2023**