

**TOWN OF NORTHFIELD
CAPITAL IMPROVEMENT PROGRAM
MEETING MINUTES OF APRIL 10, 2024**

Members Present: Jared Hebert, Ken Tripple, Morris Boudreau, Helen Hardenbergh, Sel. Ross Cunningham

Staff Present: Stephanie Giovannucci, Police Chief Jesse Colby

There being a quorum meeting was called to order by Sel. Ross Cunningham at 5:30pm

- **Minutes:**

Hardenbergh/Tripple moved to accept the minutes of March 20, 2024. **Motion Passed.**

- **Roads:**

Sel. Cunningham informed the board that the RFP's are out and due by 4/19 for the 2024 projects.

- **RFP – Feasibility Study:**

Sel. Cunningham informed the board that the RFP for the feasibility study is out and due May 1st.

- **Equipment:**

TA Giovannucci presented an updated equipment list with miles, hours, and life expectancy. Mrs. Hardenbergh suggested only one number for life instead of a range and put in the plan that the equipment would be reviewed at the halfway point. Board agreed. Board agrees that they'd also like to see brief notes on each vehicle to include major work conducted and high costs of maintenance. Mr. Hebert suggested that some of the equipment at Public Works maybe able to be rented instead of replacing such as the rollers. Sel. Cunningham asked that the department heads come back with needs for equipment when they'd like to see equipment replaced and what would be rented instead of purchased.

Mrs. Hardenbergh asked about the hummer at PD. Chief Colby stated that it's been used to access trails and tow out vehicles in the woods, it's been in the parade, and used to be part of the DARE program. It was received as a federal grant, if we don't want it anymore, we have to give it back. There's barely any cost, general maintenance, and fuel.

- **Trash Collection:**

Discussion on hold for study.

- **New Business:** None

- **Public Input:** None

- **Other Business:**

Sel. Cunningham has the board to push back the meeting next week to the regular scheduled meeting on May 1st. Board agrees.

Mrs. Hardenbergh inquired about open positions on the Board. Mrs. Giovannucci stated that Phil Davis has chosen not to continue for another term, but she has at least one person interested in being on the board.

There being no other business the meeting was adjourned at 5:58 pm.

Minutes Approved May 1, 2024