

**NORTHFIELD PLANNING BOARD  
MEETING MINUTES OF October 2, 2023**

**Members Present:** Wayne Crowley, Glen Brown, Ken Tripple, Doug Read, Vicki Charter, Mike Witzgall  
*Absent: Jason Durgin*  
**Staff:** Jeane Samms

There being a quorum, Chairman called the meeting to order at 7:00 PM.

- **Minutes**

**Charter/Tripple** moved to approve the minutes of September 11, 2023. **Motion Passed. 1 abstain.**

- **Review of the Town's Master Plan Survey.**

The Board reviewed Version 2 and made the following edits.

Question #9 rewrite #3 to read: "Conservation is stifling growth: expend less effort to conserve Northfield land and water resources."

Question #14 delete "non-resident" from the bottom of the list.

Discussion followed concerning how to disseminate the survey. Suggestions were to put on the Town website, use mobile electronic highway sign, November newsletter, transfer station, highway department office, library, and availability at Town hall. Ch Crowley was told that the town's new website would be able to handle the interactive responses from the residents if they were to complete the survey online. The survey needs to be out in October.

Once the edits have been completed, Mrs. Samms is to email the final survey to each board member for their approval. Once approved it can be distributed to residents.

- **Other Business**

Ch Crowley talked about the GWP ordinance and the fact that the State is working on updating a new model, however it will take too long for the Town to utilize the grant money if they wait for the model to be completed. It was decided that the full board should meet with Mrs. Marion at November's meeting on the 6<sup>th</sup>. If she is unable to attend, Ch Crowley would like to move the meeting to another date ensuring her attendance.

November's meeting will be for edits; December's meeting will be to finalize the ordinance and January will be for scheduling the public hearing. The ordinance changes must be approved at town meeting in March.

There being no further business, the meeting was adjourned at 7:31PM.

**Minutes approved November 13, 2023**