

Town of Northfield
Code Enforcement Officer / Building Inspector

The Northfield Administration Department is now currently seeking a Code Enforcement Officer / Building Inspector fill a Part-Time position. Applications will be accepted at any time with no closing date for submission.

Applicants must be at least 21 years of age, possess a valid driver's license, be a US Citizen, and be able to pass a pre-employment background check. A high school diploma or equivalent is required, certified in building codes and life safety codes and the ability to read building plans is required.

The Code Enforcement Officer/Building Inspector works on an as needed basis, number of hours worked per week will vary depending on the number of applications received or complaints requiring investigation. Experience shows that the required time commitment averages 12 hours per week. The CEO/BI will be expected to maintain regular office hours of 3-4 hours per week; exact schedule to be determined by mutual agreement. The remaining time is reserved for site visits, inspections, meeting with citizens, etc.

Please submit your Employment Application, Resume and Cover Letter; Stephanie Giovannucci
sgiovannucci@northfieldnh.gov or

Mail to Stephanie Giovannucci Town of Northfield, 21 Summer Street, Northfield, NH 03276 or visit www.northfieldnh.org for complete job descriptions.