



Town of Northfield, NH
Board of Selectmen
21 Summer Street, Northfield NH 03276

SUBJECT: Town Hall Hour Change

DATE ISSUED: 5/21/24

PURPOSE: To change the hours of the Town Hall

OVERVIEW: We are looking to change the hours of Town Hall to be 4, 10-hour days, with 9 hours being open to the public, the additional hour will be for opening and closing the office and cashing out at the end of the day. The open hours will be as follows...

Monday 10 am to 7 pm; **Tuesday** 10 am to 7 pm; **Wednesday** 7 am to 4 pm; **Thursday** 7 am to 4 pm; **Friday** Closed

This will allow the Town Hall to be one set of hours, allowing residents to come before or after work instead of taking time off. Additionally, we have online access to register vehicles, license dogs, and make tax payments.

Currently, the hours are for Administration Mon – Fri 8:30 am – 5 pm and for
Town Clerk/Tax Collector Mon, Tue, Thu 8:30 am – 4:30 pm; Wed 8:30 am – 6:30 pm; Fri 8:30 am – 12 pm

OBJECTIVE: To be more available and convenient for the community and give the Town Hall one set of hours instead of two

(Date)

Jason Durgin, Chair

Ross Cunningham

Scott McGuffin