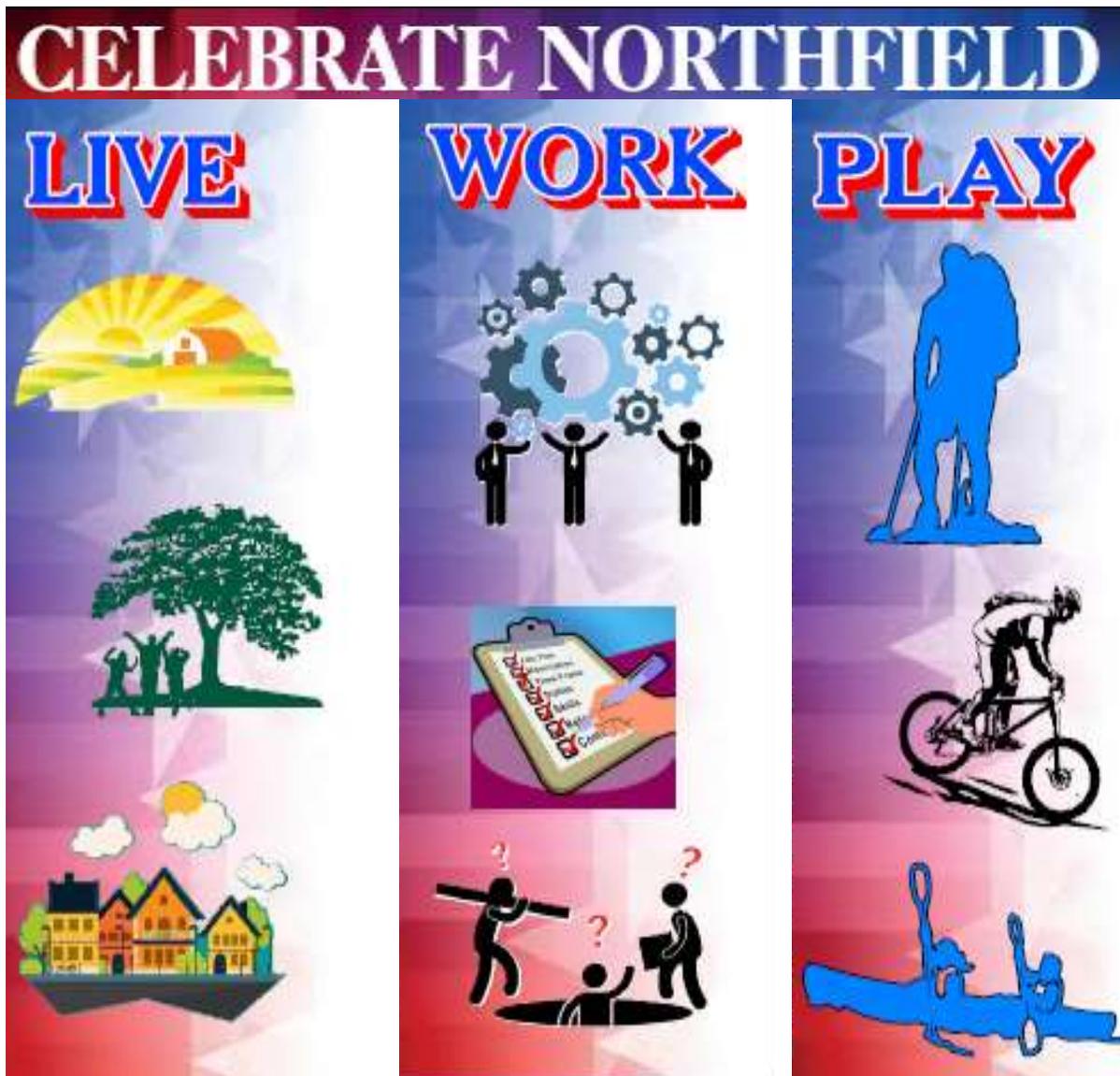


# Town of Northfield New Hampshire



## Annual Report For the fiscal year ending December 31, 2019

Please bring this report with you to the Town Meeting Saturday March 14, 2020 at 9:00am

**Polling Place:** Pines Community Center, 61 Summer Street Northfield  
Town Election: Tuesday March 10, 2020, 7:00am – 7:00pm

## TELEPHONE NUMBERS

### EMERGENCY 9-1-1

<u>TOWN OFFICES</u>	<u>PHONE</u>
Administrator .....	286-7039
Animal Control .....	286-8514
Assessor's Office .....	286-7039
Building Inspector/Hlth Officer/CEO .....	520-4122
Conservation Commission .....	286-7039
Planning Board .....	286-7039
Police Emergency .....	286-8514
Police Business Office .....	286-8982
Public Works Department .....	286-4490
Selectmen's Office .....	286-7039
Tax Collector/Town Clerk.....	286-4482
Welfare Administrator .....	832-4314
Zoning Board of Adjustment.....	286-7039
FAX – Highway .....	286-8968
FAX – Police .....	286-2027
FAX – Town Hall .....	286-3328

<u>OUTSIDE AGENCIES</u> .....	<u>PHONE</u>
T-N Fire Station .....	286-4781
Hall Memorial Library .....	286-8971
Northfield Sewer District .....	630-3873
Pines Community Center.....	286-8653
T-N Recreation Council .....	286-8653
T-N Water District .....	286-4213
Youth Assistance Program .....	286-8577
<b>Winnisquam Regional School District (SAU 59)</b>	
Union Sanborn School.....	286-4332
Southwick School.....	286-3611
Sanbornton Central.....	286-8223
Middle School.....	286-7143
High School.....	286-4531
Superintendent's Office .....	286-4116

<u>HOSPITALS</u>	
Concord Hospital .....	225-2711
Franklin Regional Hospital.....	934-2060
Lakes Regional General Hospital .....	524-3211

**Annual Report  
for the  
Town of Northfield, New Hampshire  
for the year ending  
December 31, 2019**



**Local Election:**

*Tuesday, March 10, 2020*  
7:00 am – 7:00 pm

**Town Meeting:**

*Saturday, March 14, 2020*  
9:00 am

**Location:**

Pines Community Center  
61 Summer Street  
Northfield NH 03276

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**Vital Statistics**

Marriages..... 105  
Births ..... 106  
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## *Front Cover*

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In 2019, the Northfield Economic Development Corporation had the banners created and hung along Park Street. The banners represent three great components of Northfield.

With the small town feel, lots of room to grow, and in a great location to major cities, mountains and lakes, Northfield is always looking to expand and grow with the community needs. We range from young new adults just starting out to, seniors looking forward to retirement. With Northfield being so diverse it makes it a great place to **LIVE**.

Expanding on the location Northfield is a great place to have a business, being part of the central region of New Hampshire, we are working hard at growing our business community. Being close to I-93 and lots of property to start, move or grow your business, it truly is a great place to **WORK**.

And lastly, Northfield has been working on its recreation, open spaces and getting more interaction from local. We are fortunate to have all ranges of age living in Northfield so we are constantly trying to improve the outdoor activities to help keep our citizens healthy and active. We have a range of trails to walk, bike, and hike on, we have a snowmobile club for the winter months, and we are not only fortunate to have two large ponds to swim, and fish, we are also along the Winnepesaukee River and part of the Merrimack River to canoe, fish, and raft in. We are always looking to improve our open spaces to make the community an even better place to **PLAY**.

The Northfield Economic Development Corp is looking to expand the banners to the rest of Park Street and up Summer Street in 2020.

Thank you, NEDC for this great addition to Northfield, and Thank you to Cathy Keyser owner of Cutting Edge Grafix and Jason Durgin owner of Durginn for the creation and installation of the banners.

## 2020 TOWN HOLIDAY SCHEDULE

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The Town Offices will be closed for the following days:

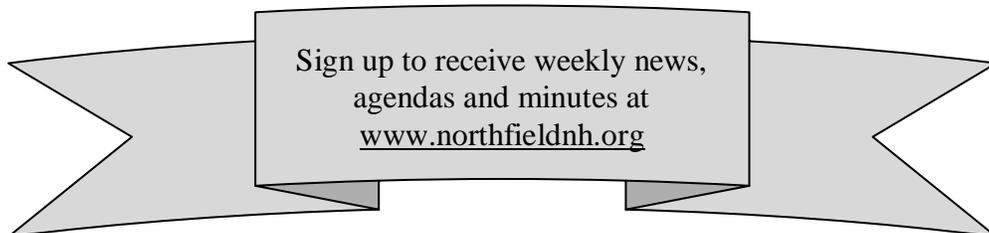
Wednesday	January 1	New Year's Day
Monday	January 20	Martin Luther King/Civil Rights Day
Monday	February 17	Presidents Day
Monday	May 25	Memorial Day
Friday	July 3	Independence Day
Monday	September 7	Labor Day
Monday	October 12	Columbus Day
Wednesday	November 11	Veterans Day
Thursday	November 26	Thanksgiving*
Friday	November 27	Day after Thanksgiving
Friday	December 25	Christmas

\*Curbside trash collection will be delayed by one day this week due to the holiday.

## 2020 DATES TO REMEMBER

---

January 1	Fiscal year begins
January 22	Filing Period for Town Office, end on January 31 <sup>st</sup>
February 4	Last day to petition for warrant article
March 1	Last day to file application for an abatement and tax deferral
March 3	Last day for selectmen to post warrant
March 10	Town Meeting (election) 7am-7pm Pines Community Center
March 14	Town Meeting (business portion) 9am Pines Community Center
March 16	Fire District Meeting 7pm Winnisquam High School Cafe
March 21	School District Meeting 9am Winnisquam High School Gym
April 1	All property assessed to owner this date
April 15	Last day to apply for current land use, tax exemptions, and credits
April 15	Last day for taxpayer to file report of excavated material
April 30	Deadline to license your dog
May 15	Last day for taxpayer to file report of all timber cut
September 8	State Primary Election Day 7am-7pm Pines Community Center
November 3	State General Election Day 7am-7pm Pines Community Center
December 31	Fiscal year closes



## ELECTED OFFICIALS

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	<b>Term Date</b>
Wayne Crowley, Chair, Selectman .....	2020
Glen Brown, Vice Chair Selectman .....	2021
Scott Haskins, Selectman.....	2022
Scott McGuffin, Moderator .....	2020
Kent Finemore, Asst. Moderator.....	Appointed
Roland Seymour, Treasurer .....	2021
Cindy Caveney, Town Clerk/Tax Collector .....	2020
Terry Steady, Chair, Supervisor of the Checklist.....	2024
Margaret LaBrecque, Supervisor of the Checklist .....	2020
Rose-Marie Welch, Supervisor of the Checklist.....	2022
Michael Murphy, Trustee of Trust Funds .....	2020
Debra Tessier, Trustee of Trust Funds .....	2021
Christine Raffaelly, Trustee of Trust Funds.....	2022

### Hall Memorial Library Trustees, Northfield Representatives

Nancy Court, Trustee.....	Life
Morris Boudreau, Trustee .....	Life
Tom Fulweiler, Trustee .....	2022

### Northfield Sewer District

Glen Brown, Chair Commissioner .....	2020
George Flanders, Commissioner .....	2020
Thomas Beaulieu, Commissioner.....	2020
Robin Steady, Moderator .....	2020
Roland Seymour, Treasurer .....	2020
Stephen Partridge, Superintendent	

### Tilton-Northfield Water District

Sean Chandler, Commissioner .....	2021
Scott Davis, Commissioner.....	2022
Arthur Demass, Commissioner .....	2020
Gayle Bestick, Clerk.....	2021
Glen Brown, Treasurer .....	2021
James Shepard, Moderator.....	2021

### Tilton-Northfield Fire District

Paul Auger, Chair, Commissioner.....	2020
Jon Cilley, Commissioner .....	2022
Eric Pyra, Commissioner .....	2021
Timothy Pearson, Treasurer.....	2021
Kent Finemore, Moderator.....	2020
Stephanie Giovannucci, Clerk.....	2021

**Tilton-Northfield Recreation Council**

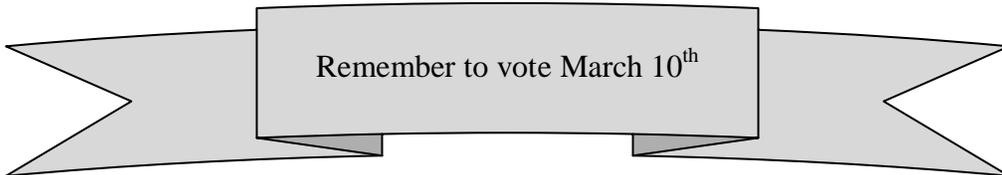
Rose-Marie Welch, President .....2021  
Cecile Beaupre, Vice President.....2021  
Dorene Tilton, Secretary.....2021  
Traci Milbourne, Treasurer.....2022  
Jessica Descoteaux .....2020  
Jennifer Haskins .....2022  
Scott Haskins .....2022  
Joseph Jesseman.....2022  
Jason Kingsbury .....2021

**Winnisquam Regional School District Budget Committee, Northfield Representatives**

Polly Fife .....2020  
Lance Turgeon .....2021  
Barbara Wirth.....2022

**Winnisquam Regional School District School Board, Northfield Representatives**

Jon Cilley .....2020  
Bridget Puffinburger.....2022  
Julie Petty.....2021



## APPOINTED OFFICIALS & TERM DATES

---

<u>Budget Committee</u>	<u>Term Date</u>
George Corliss, Jr., Chair.....	2022
Morris Boudreau .....	2020
Kaitlin Lounsbury .....	2022
Carl Bartlett.....	2021
Steve Randall .....	2022
Kevin Waldron.....	2020
Glen Brown, Selectmen Representative	
Vacant, Highlands Village District Representative	
Vacant, Northfield Sewer District Representative	

### Capital Improvements Program Committee (Annual Appointments)

Wayne Crowley, Selectman Rep	Jared Hebert, Public Member
Steve Randall, Budget Committee Rep	Michael Witzgall, Public Member
Kevin Waldron, Zoning Board Rep	Andy Buteau, Public Member
Vacant, Planning Board Rep	

### Conservation Commission

Kevin Fife, Chair.....	2021
Christina Beadle, Vice Chair .....	2022
Sterling Blackey .....	2022
David Krause .....	2020
Charlie Page.....	2021
Mark Chaffee, Alternate .....	2020
Heather Durgin, Alternate.....	2021

### Concord Regional Solid Waste / Resource Recovery Cooperative

Vacant  
Vacant, Alternate

### Fire District Budget Committee, Northfield Representatives

Paul Blaisdell .....	2022
Charles Broughton.....	2021
Kevin Waldron.....	2020

### Lakes Region Planning Commission, Northfield Representatives

Douglas Read.....	2022
Wayne Crowley.....	2023

### Lakes Region Planning Commission, Transportation Advisory Committee

Vacant  
Vacant, Alternative

**Planning Board**

Jason Durgin, Chair .....	2021
Joyce Fulweiler, Vice Chair .....	2022
Christina Beadle .....	2020
Sheena Duncan .....	2021
Douglas Read .....	2022
Amy Robillard .....	2020
Wayne Crowley, Selectmen Rep	
Vacant, Alternate (3 positions, 3 year terms)	

**Road Agent**

Vacant .....	2019
--------------	------

**Upper Merrimack River Local Advisory Committee, Northfield Representatives**

Mary Lee .....	2020
Ashley Warner .....	2022

**Zoning Board of Adjustment**

Kevin Waldron .....	2022
Kaitlin Lounsbury .....	2021
Cathy Keyser .....	2020
Vacant, Full-member .....	2020
Vacant, Full-member .....	2022
Mark Hubbell, Alternate .....	2020
Keith Lamanuzzi, Alternate .....	2020
Manuel Pimentel, Alternate .....	2020
Scott Haskins, Selectmen Rep	

# TOWN EMPLOYEES

---

## Town Hall

Interim-Town Administrator/ Assistant	
Town Administrator / Finance Officer	Stephanie Giovannucci
Administrative Assistant	Heidi Cole
Deputy Town Clerk / Tax Collector	Vicki Hussman
Welfare Administrator	Donna Cilley
Code Enforcement Officer / Health Officer	
Building Inspector	Jason Durgin

## Police Department

Chief	John Raffaelly
Administrative Assistant	Christine Murray
Lieutenant	Michael Hutchinson
Sergeant	Michael Fitzherbert
Detective	James DeCormier
Police Officer	Evan Boylan
Police Officer	Kyle Dombrowski
Police Officer	Katelyn Mills
Police Officer	Michael Nordberg
Part Time Police Officer	James Lavery
Part Time Police Officer	Richard Paulhus
Part Time Police Officer	Adam Seligman

## Public Works Department

*Highway*

Public Works Director	Andy Buteau
Mechanic / Heavy Equipment Operator	Arthur Demass
Heavy Equipment Operator	Tim Geary
Truck Driver / Light Equipment Operator	Nathan Palmer
Truck Driver / Light Equipment Operator	Sean Donahue
Truck Driver / Light Equipment Operator/ Working Foreman	Shane Dow

*Transfer Station*

Recycling Attendant	Garry Burke
Recycling Attendant	Chris Dalton

## **TOWN OF NORTHFIELD BUSINESS HOURS**

---

Administration .....	Monday – Friday .....	8:30am – 5:00pm
Fire Department non-emergency.....	Monday – Friday .....	8:00am – 4:00pm
Hall Memorial Library.....	Monday & Thursday.....	10:00am – 8:00pm
	Tue, Wed, Fri .....	10:00am – 6:00pm
	Saturday .....	10:00am – 2:00pm
Public Works Department Admin .....	Monday – Friday .....	8:30am – 5:00pm
Pines Community Center .....	Monday – Friday .....	7:30am – 8:00pm
Police Department non-emergency .....	Monday – Friday .....	8:00am – 4:00pm
Town Clerk / Tax Collectors Office .....	Mon, Thu, Fri .....	8:30am – 5:00pm
	Tuesday .....	8:30am – 7:00pm
	Wednesday .....	8:30am – 12:30pm
Transfer Station.....	Tue, Sat .....	8:00am – 3:00pm
Water District.....	Monday – Friday .....	8:00am – 4:00pm
Youth Assistance Program.....	Monday – Friday .....	8:00am – 5:00pm
<b><u>Winnisquam School District (SAU 59)</u></b>		
Union Sanborn.....	Monday – Friday .....	7:30am – 3:45pm
Southwick School .....	Monday – Friday .....	7:30am – 4:00pm
Sanbornton Central .....	Monday – Friday .....	7:30am – 4:00pm
Middle School .....	Monday – Friday .....	7:00am – 4:00pm
High School .....	Monday – Friday .....	7:00am – 4:00pm
Superintendent’s Office .....	Monday – Friday .....	7:30am – 4:30pm

### **Regular Schedule Meetings**

All Boards and Committees meet on other dates as needed and may cancel a regularly scheduled meeting if appropriate.

Board of Selectmen	Tuesday	5:00pm	Town Hall
Budget Committee	Thursday (Dec-Feb)	7:30pm	Town Hall
Capital Improvements Prog.	Thursday as needed	6:30pm	Town Hall
Conservation Commission	Second Monday	7:00pm	Town Hall
Fire Commissioners	First Tuesday	5:30pm	Tilton Town Hall
Library Trustees	Second Monday	5:00pm	Library
Planning Board	First Monday	7:00pm	Town Hall
Recreation Council	Second Monday	6:30pm	Pines Community Center
Sewer District	Last Friday	3:00pm	133 Park Street
Water District	First Monday	7:00pm	Water District Office
Zoning Board	Fourth Monday	7:00pm	Town Hall

# **ELECTED OFFICIALS FOR FEDERAL, STATE & COUNTY**

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## **UNITED STATES SENATE**

Senator Margaret Hassan, 330 Hart Senate Office Bldg. Washington DC 20510  
(202)224-3324 <https://www.hassan.senate.gov/content/contact-senator>  
Senator Jeanne Shaheen, 506 Hart Senate Office Bldg. Washington DC 20510  
(202) 224-2841 <https://www.shaheen.senate.gov/contact/contact-jeanne>

## **UNITED STATE HOUSE OF REPRESENTATIVES**

Congressman Chris Pappas, District #1, 323 Cannon HOB Washington DC 20515  
(202) 225-5456  
Congresswoman Ann M Kuster, District #2, 320 Cannon HOB Washington DC 20515  
(202) 225-5206

## **STATE OF NEW HAMPSHIRE**

### **Governor**

Chris Sununu, State House, 107 North State Street Concord, NH 03301, 271-2121  
Website: [www.governor.nh.gov](http://www.governor.nh.gov)

### **Executive Councilor District #2**

Andru Volinsky 488 Shaker Rd Concord NH 03302, 271-3632, Email [Andru.Volinsky@nh.gov](mailto:Andru.Volinsky@nh.gov)

### **State Senator District #7**

Harold French, 133 North State Street, Rm 101-A Concord NH 03301, 271-4063,  
[Harold.French@leg.state.nh.us](mailto:Harold.French@leg.state.nh.us)

## **STATE REPRESENTATIVES MERRIMACK DISTRICT**

### **District 3**

Hon. Gregory Hill 1 Knowles Farm Rd Northfield NH 03276 286-7329 [greg.hill@leg.state.nh.us](mailto:greg.hill@leg.state.nh.us)  
Hon. Joyce Fulweiler PO Box 3007 Northfield NH 03276 520-2228 [joyce.fulweiler@leg.state.nh.us](mailto:joyce.fulweiler@leg.state.nh.us)

### **District 26**

Hon. Howard Pearl 409 Loudon Ridge Rd Loudon NH 03307 231-1482 [Howard.Pearl@leg.state.nh.us](mailto:Howard.Pearl@leg.state.nh.us)

## **MERRIMACK COUNTY**

### **County Commissioner District #2:**

Stuart Trachy 333 Daniel Webster Highway Ste 2 Boscawen NH 03303, 796-6800

**County Treasurer:** Leo Bernier 333 Daniel Webster Highway Ste 2 Boscawen NH 03303, 796-6800

**Sheriff:** Scott Hilliard, 333 Daniel Webster Highway Boscawen NH 03303, 796-6600

**County Attorney:** Robin A Davis, 4 Court Street Concord NH 03301, 228-0529

**Register of Deeds:** Susan Cragin, 163 North Main St, Ste 103 Concord NH 03301, 228-0101

**Register of Probate:** Jane Bradstreet, 1 Granite Place, Ste N400 Concord NH 03301, 271-6418



2020  
TOWN MEETING WARRANT  
&  
PROPOSED BUDGET

# WARRANT

## WARRANT FOR THE TWO HUNDRED THIRTY-NINTH NORTHFIELD TOWN MEETING 2020

To the inhabitants of the Town of Northfield, in the County of Merrimack, in the State of New Hampshire, qualified to vote in Town Affairs:

**You are hereby notified to meet at the Pines Community Center, Dearborn Road, on the 10<sup>th</sup> day of March, in the year of our Lord two thousand and twenty at seven o'clock in the forenoon to act upon the following subjects. The polls will be open from 7:00 a.m. to 7:00 p.m.**

- ARTICLE 1.** To choose all necessary Town Officers, Tilton-Northfield Fire District Officers and Winnisquam Regional School District Officers for the ensuing year.
- ARTICLE 2.** To amend the Northfield Zoning Ordinance to add Non-commercial Storage. The definition is to read: A building for the enclosure and/or storage of residential property, vehicles, animals or personal goods, and to update Article 7 Table 1 (Uses by District) to add “*Non-commercial Storage as Permitted (P)*” in the R-1, C/I, CONS District, and as Special Exception (E) in the R2, and WR District. *Recommended by a majority of the Planning Board*
- ARTICLE 3.** To amend the Northfield Zoning Ordinance Article 10 (Manufactured Homes, Manufactured Home Parks & Camping Trailer Parks) Section 10.1 (Individual Homes) (*letters a, d, e, f, and g*) to read as follows...  
Subsection (*a*) changes to allow *the Selectboard to designate someone to approve temporary manufactured housing on individual lots and to change the allowance of one year to 180 days to be consistent with the National Building Code currently adopted by the State of New Hampshire.*  
Subsection (*d*) is deleted in its entirety.  
Subsection (*e*) now becomes Subsection (*d*) which will now read *All manufactured homes installed on individual lots shall be installed according the National Building Code and State of NH Regulations. Recommended by a majority of the Planning Board*
- ARTICLE 4.** To amend the Northfield Zoning Ordinance Article 6 (Districts) Section 6.1 to change the designation of areas to the west side of Johnson Road, north side of Sargent Street/Scribner Rd, east side of Cross Mill Rd, and south side of the Winnipisaukee River Trail. From Commercial/Industrial: “C/I” to Residential “R1.” *Recommended by a majority of the Planning Board*
- ARTICLE 5.** To amend the Northfield Zoning Ordinance Article 6 (Districts) Section 6.1 to change the designation of an area in a 500’ foot band along the Southside of Hodgdon Road from East Pleasant Street to Peverly Road from Conservation Zone “CONS” to Residential “R1.” *Recommended by a majority of the Planning Board*

**And on the 14<sup>th</sup> day of March, in the year of our Lord two thousand and twenty at nine o'clock in the forenoon at the Pines Community Center, Dearborn Road, Northfield to act upon the following subjects:**

- ARTICLE 6.** To see if the Town will vote to raise and appropriate the sum of Three Hundred Thousand Dollars (\$300,000) to be added to the Road and Bridge Reconstruction Capital Reserve Fund, previously established. This article would result in an increase in the amount to be raised by taxation.  
*Recommended by a majority of the Selectboard and Budget Committee*

- ARTICLE 7.** To see if the Town will vote to raise and appropriate the sum of Ninety-one thousand Three Hundred Forty Dollars (\$91,340.00) for road projects said amount to come from the State of New Hampshire Municipal Aid Fund. No amount to be raised from taxation.  
*Recommended by a majority of the Selectboard and Budget Committee*
- ARTICLE 8.** To see if the Town will vote to raise and appropriate Five Hundred Twenty-three Thousand Eight Hundred Dollars (\$523,800) to fund road and bridge reconstruction and repair projects with Two Hundred Ninety-three Thousand Eight Hundred Dollars (\$293,800) to come from the Road Reconstruction Capital Reserve Fund, One Hundred Thousand Dollars (\$100,000) from unassigned fund balance, and One Hundred Thirty Thousand Dollars (\$130,000) to come from the Road Repair Revolving Fund. No amount to be raised from taxation. This shall be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until December 31, 2021.  
*Recommended by a majority of the Selectboard and Budget Committee*
- ARTICLE 9.** To see if the Town will vote to raise and appropriate the sum of Seventy Five Thousand dollars (\$75,000) to be added to the Highway Equipment Capital Reserve Fund, previously established. This article would result in an increase in the amount to be raised by taxation.  
*Recommended by a majority of the Selectboard and Budget Committee*
- ARTICLE 10.** To see if the Town will vote to raise and appropriate One Hundred Four Thousand dollars (\$104,000) to purchase new municipal equipment for the purpose of plowing and road maintenance with Ninety-two Thousand Dollars (\$92,000) to come from the Highway Equipment Capital Reserve Fund and Twelve Thousand Dollars (\$12,000) to come from the sale of replaced equipment. No amount to be raised from taxation.  
*Recommended by a majority of the Selectboard and Budget Committee*
- ARTICLE 11.** To see if the Town will vote to raise and appropriate the sum of Three Thousand Dollars (\$3,000) to be added to the Revaluation Capital Reserve Fund, previously established. This article would result in an increase in the amount to be raised by taxation and to name the Board of Selectmen as agents to expend from the Revaluation Capital Reserve Fund, previously established in 1986.  
*Recommended by a majority of the Selectboard and Budget Committee*
- ARTICLE 12.** To see if the Town will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) to be added to the Cemetery Repair Expendable Trust Fund, previously established. This article would result in an increase in the amount to be raised by taxation  
*Recommended by a majority of the Selectboard and Budget Committee*
- ARTICLE 13.** To see if the Town will vote to raise and appropriate the sum of Eight Thousand Dollars (\$8,000) to be added to the Computer Replacement Capital Reserve Fund, previously established. This article would result in an increase in the amount to be raised by taxation  
*Recommended by a majority of the Selectboard and Budget Committee*
- ARTICLE 14.** To see if the Town will vote to raise and appropriate the sum of Four Thousand Dollars (\$4,000) to be withdrawn from the Computer Replacement Capital Reserve Fund for the purchase or replacing computer equipment. No amount to be raised from taxation.  
*Recommended by a majority of the Selectboard and Budget Committee*
- ARTICLE 15.** To see if the Town will vote to raise and appropriate the sum of Fifteen Thousand Dollars (\$15,000) for the purchase of Portable Radios for the Police Department. This article would result in an increase in the amount to be raised by taxation  
*Recommended by a majority of the Selectboard and Budget Committee*

**ARTICLE 16.** To see if the Town will vote to establish a Police Cruiser Capital Reserve Fund pursuant to RSA35:1 for the purpose of replacing Police cruisers as needed, to make the Selectboard agents of the fund and to raise and appropriate the sum of Thirty Thousand Dollars (\$30,000) to be deposited in this fund (Majority vote required)  
*Recommended by a majority of the Selectboard and Budget Committee*

**ARTICLE 17.** To see if the Town will vote to raise and appropriate Thirty Thousand (\$30,000) for the use of completing the Sandogardy Pond Road Project with said funds to come from the unassigned fund balance. No amount to be raised from taxation.  
*Recommended by a majority of the Selectboard and Budget Committee*

**ARTICLE 18.** To see if the Town will vote to raise and appropriate the Budget Committee recommended sum of Three Million Four Hundred Eighty-eight Thousand Eighty-eight Dollars (\$3,488,088) for general municipal operations with One Hundred Thousand Dollars (\$100,000) to come from the unassigned fund balance and Three Million Three Hundred Eighty-eight Thousand Eighty-eight Dollars (\$3,388,088) to come from taxation. This article does not include special or individual articles listed above.  
*Recommended by a majority of the Selectboard and Budget Committee*

**ARTICLE 19.** To transact any other business that may legally come before this meeting.

Given under our hands and seal this 18<sup>th</sup> day of February in the year of our Lord, two thousand and twenty.

**SELECTMEN OF NORTHFIELD, NH**

Wayne Crowley, Chair                      Glen Brown, Vice Chair                      Scott Haskins

A true copy of warrant attest:

**SELECTMEN OF NORTHFIELD, NH**

Wayne Crowley, Chair                      Glen Brown, Vice Chair                      Scott Haskins

## WARRANT ARTICLE SUMMARY

	DESCRIPTION	FUNDING SOURCE						Total Funding
		EXPENSE	Raised by Taxation in 2020	Use of Reserve Funds	Fees, Permits, Sale of Equip. etc	Use of Fund Balance	State Grants	
1	Elect Officers	NA	NA	NA	NA	NA	NA	NA
2	Zoning Amendment Non-Commercial	NA	NA	NA	NA	NA	NA	NA
3	Zoning Amendment M. Homes	NA	NA	NA	NA	NA	NA	NA
4	Zoning Amendment R-1	NA	NA	NA	NA	NA	NA	NA
5	Zoning Amendment Hodgdon Road	NA	NA	NA	NA	NA	NA	NA
6	Add to Road & Bridges Trust Fund	\$ 300,000	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ 300,000
7	NHMA Anticipated Funds	\$ 91,340	\$ -	\$ -	\$ -	\$ -	\$ 91,340	\$ 91,340
8	Fund Road & Bridges Projects	\$ 523,800	\$ -	\$ 293,800	\$ -	\$ 100,000	\$ 130,000	\$ 523,800
9	Add to Highway Equip Trust Fund	\$ 75,000	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ 75,000
10	Fund Highway Equipment	\$ 104,000	\$ -	\$ 92,000	\$ 12,000	\$ -	\$ -	\$ 104,000
11	Establish Agents & Add Funds Revaluation Fund	\$ 3,000	\$ 3,000	\$ -	\$ -	\$ -	\$ -	\$ 3,000
12	Add to Cemetery Fund	\$ 5,000	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ 5,000
13	Add to Computer Replacement Fund	\$ 8,000	\$ 8,000	\$ -	\$ -	\$ -	\$ -	\$ 8,000
14	Withdraw from Computer Fund	\$ 4,000	\$ -	\$ 4,000	\$ -	\$ -	\$ -	\$ 4,000
15	PD Portable Radios	\$ 15,000	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 15,000
16	Establish Police Cruiser Fund	\$ 30,000	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 30,000
17	Sandogardy Pond Rd	\$ 30,000	\$ -	\$ -	\$ -	\$ 30,000	\$ -	\$ 30,000
18	General Budget	\$ 3,488,088	\$ 1,977,733	\$ -	\$ 1,410,355	\$ 100,000	\$ -	\$ 3,488,088
19	Other Business	NA	NA	NA	NA	NA	NA	NA
		<b>\$ 4,677,228</b>	<b>\$ 2,413,733</b>	<b>\$ 389,800</b>	<b>\$ 1,422,355</b>	<b>\$ 230,000</b>	<b>\$ 221,340</b>	<b>\$ 4,677,228</b>

### Estimated Tax Rate Impact

Veteran's Tax Credits (add to raise funds in taxes)	\$ 132,750
<b>Total to be raised by Taxation</b>	<b>\$ 2,413,733</b>
Assessed Value (in 1000's)	\$ 341,661
<b>ESTIMATED Town Tax Rate 2020</b>	<b>\$ 7.45</b>
<b>Current Town Tax Rate 2019</b>	<b>\$ 6.63</b>
<b>Increase (Decrease)</b>	<b>\$ 0.82</b>

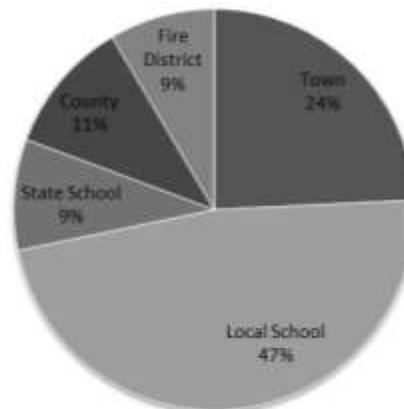
### Fund Balance (unaudited)

Audited Fund Bal 2018	\$ 795,746
Approved at Town Meeting 2019	\$ (100,000)
Tax Rate Adjustment 2019	\$ (225,000)
Sub Total	\$ 470,746
Unaudited estimate FB from 2019	\$ 112,594
<b>Total Estimated Fund Balance ending in 2019</b>	<b>\$ 583,340</b>
Utilize Fund Balance Per Above Warrants in 2020	\$ 230,000
<b>Balance Unaudited</b>	<b>\$ 353,340</b>

### BUDGET IMPACT ESTIMATE

A change of \$ 500 to the budget will change the tax rate by	0.001
A change of \$ 1,000 to the budget will change the tax rate by	0.003
A change of \$ 5,000 to the budget will change the tax rate by	0.015
A change of \$ 10,000 to the budget will change the tax rate by	0.029
A change of \$ 25,000 to the budget will change the tax rate by	0.073
A change of \$ 50,000 to the budget will change the tax rate by	0.147
A change of \$ 100,000 to the budget will change the tax rate by	0.294

### Where Your Tax Dollars Go



## 2020 PROPOSED BUDGET – ARTICLE 18

Account Description	2019	2019	2020	2020	2020	\$	%
	Approved Budget	Current Expended	Department Request	Selectmen Recommend	Budget Committee		
<b>GENERAL GOVERNMENT</b>							
<b>SELECTBOARD</b>							
EX-Selectmen Salaries	\$ 9,600	\$ 9,600	\$ 9,600	\$ 9,600	\$ 9,600	\$ -	0%
Merit Pool Allotment	\$ 30,000	\$ 24,934	\$ 30,000	\$ 30,000	\$ 30,000	\$ -	0%
EX-FICA	\$ 595	\$ 595	\$ 595	\$ 595	\$ 595	\$ -	0%
EX-Medicare	\$ 139	\$ 139	\$ 139	\$ 139	\$ 139	\$ -	0%
EX-Professional Services	\$ 7,000	\$ 7,906	\$ 3,000	\$ 3,000	\$ 3,000	\$ (4,000)	-57%
EX-Advertising	\$ 1,000	\$ 368	\$ 1,000	\$ 1,000	\$ 1,000	\$ -	0%
EX-Dues/Subscriptions	\$ 3,772	\$ 3,772	\$ 3,810	\$ 3,810	\$ 3,810	\$ 38	1%
EX-Miscellaneous	\$ 2,000	\$ 1,268	\$ 2,000	\$ 2,000	\$ 2,000	\$ -	0%
<b>**TOTAL** SELECTBOARD</b>	<b>\$ 54,106</b>	<b>\$ 48,582</b>	<b>\$ 50,144</b>	<b>\$ 50,144</b>	<b>\$ 50,144</b>	<b>\$ (3,962)</b>	<b>-56%</b>
<b>TOWN ADMINISTRATION</b>							
TA-Salaries/Wages Full Time	\$ 104,332	\$ 101,618	\$ 106,592	\$ 106,592	\$ 106,592	\$ 2,260	2%
TA- Salaries/Wages Part Time	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
TA- Overtime	\$ -	\$ -	\$ 1,325	\$ 1,325	\$ 1,325	\$ 1,325	100%
TA-Health Insurance	\$ 33,353	\$ 19,866	\$ 33,504	\$ 33,504	\$ 33,504	\$ 151	0%
TA-Life/Disability	\$ 1,066	\$ 404	\$ 525	\$ 525	\$ 525	\$ (541)	-51%
TA-Dental Insurance	\$ 772	\$ 622	\$ 802	\$ 802	\$ 802	\$ 30	4%
TA-FICA	\$ 6,469	\$ 6,354	\$ 6,691	\$ 6,691	\$ 6,691	\$ 222	3%
TA-Medicare	\$ 1,513	\$ 1,444	\$ 1,565	\$ 1,565	\$ 1,565	\$ 52	3%
TA-Retirement	\$ 11,764	\$ 11,453	\$ 12,626	\$ 12,626	\$ 12,626	\$ 862	7%
TA-Annual Audit	\$ 14,000	\$ 14,500	\$ 14,750	\$ 14,750	\$ 14,750	\$ 750	5%
TA-Bank Services	\$ 240	\$ 1,381	\$ 240	\$ 240	\$ 240	\$ -	0%
TA-Telephone	\$ -	\$ 387	\$ 500	\$ 500	\$ 500	\$ 500	100%
TA-Tax Map Updates	\$ 1,113	\$ 1,113	\$ 1,275	\$ 1,275	\$ 1,275	\$ 162	15%
TA-Recordings	\$ 150	\$ 109	\$ 150	\$ 150	\$ 150	\$ -	0%
TA-Dues/Subscriptions	\$ 250	\$ 831	\$ 830	\$ 830	\$ 830	\$ 580	232%
TA-Education/Seminars	\$ 2,300	\$ 951	\$ 1,720	\$ 1,720	\$ 1,720	\$ (580)	-25%
TA-Office Supplies	\$ 100	\$ 104	\$ 100	\$ 100	\$ 100	\$ -	0%
TA-Postage	\$ 620	\$ 1,040	\$ 620	\$ 620	\$ 620	\$ -	0%
TA-Equipment	\$ 250	\$ 78	\$ 250	\$ 250	\$ 250	\$ -	0%
<b>**TOTAL** TOWN ADMINISTRATION</b>	<b>\$ 178,292</b>	<b>\$ 162,255</b>	<b>\$ 184,065</b>	<b>\$ 184,065</b>	<b>\$ 184,065</b>	<b>\$ 5,773</b>	<b>3%</b>
<b>TOWN MEETING</b>							
MTG-Moderator Salary	\$ 300	\$ 300	\$ 975	\$ 975	\$ 975	\$ 675	225%
MTG-Printing Town Report	\$ 1,385	\$ 1,123	\$ 1,310	\$ 1,310	\$ 1,310	\$ (75)	-5%
MTG-General Supplies	\$ 25	\$ -	\$ 25	\$ 25	\$ 25	\$ -	0%
<b>**TOTAL** TOWN MEETING</b>	<b>\$ 1,710</b>	<b>\$ 1,423</b>	<b>\$ 2,310</b>	<b>\$ 2,310</b>	<b>\$ 2,310</b>	<b>\$ 600</b>	<b>35%</b>
<b>TOWN CLERK</b>							
CLK-Salary/Wages Full Time	\$ 20,644	\$ 20,600	\$ 21,245	\$ 21,245	\$ 21,245	\$ 601	3%
CLK-Town Clerk Salary	\$ 30,443	\$ 29,856	\$ 31,052	\$ 31,052	\$ 31,052	\$ 609	2%
CLK-Overtime	\$ 300	\$ 1,088	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,200	400%
CLK-Health Insurance	\$ 6,084	\$ 6,723	\$ 6,301	\$ 6,301	\$ 6,301	\$ 217	4%
CLK-Life/Disability	\$ 372	\$ 365	\$ 375	\$ 375	\$ 375	\$ 3	1%
CLK-Dental Insurance	\$ 514	\$ 515	\$ 535	\$ 535	\$ 535	\$ 21	4%

Account Description	2019	2019	2020	2020	2020	\$	%
	Approved Budget	Current Expended	Department Request	Selectmen Recommend	Budget Committee		
CLK-FICA	\$ 3,186	\$ 3,315	\$ 3,335	\$ 3,335	\$ 3,335	\$ 149	5%
CLK-Medicare	\$ 745	\$ 775	\$ 780	\$ 780	\$ 780	\$ 35	5%
CLK-Group I Retirement	\$ 5,794	\$ 5,812	\$ 6,294	\$ 6,294	\$ 6,294	\$ 500	9%
CLK- Advertising	\$ 80	\$ -	\$ 80	\$ 80	\$ 80	\$ -	0%
CLK-OHRV Registrations	\$ 4,500	\$ 7,074	\$ 6,000	\$ 6,000	\$ 6,000	\$ 1,500	33%
CLK-Vital Statistics	\$ 3,200	\$ 3,359	\$ 3,000	\$ 3,000	\$ 3,000	\$ (200)	-6%
CLK-Dues/Subscriptions	\$ 20	\$ 20	\$ 20	\$ 20	\$ 20	\$ -	0%
CLK-Education/Seminars	\$ 285	\$ 215	\$ 200	\$ 200	\$ 200	\$ (85)	-30%
CLK-Office Supplies	\$ 100	\$ 39	\$ 1,000	\$ 1,000	\$ 1,000	\$ 900	900%
CLK-Postage	\$ 770	\$ 584	\$ 770	\$ 770	\$ 770	\$ -	0%
CLK-Equipment Maint/Repairs	\$ 100	\$ -	\$ 100	\$ 100	\$ 100	\$ -	0%
CLK-New Equipment	\$ 1,000	\$ 50	\$ 1,600	\$ 1,600	\$ 1,600	\$ 600	60%
CLK-Dog Licenses	\$ 2,400	\$ 2,314	\$ 2,400	\$ 2,400	\$ 2,400	\$ -	0%
<b>**TOTAL** TOWN CLERK</b>	<b>\$ 80,537</b>	<b>\$ 82,704</b>	<b>\$ 86,587</b>	<b>\$ 86,587</b>	<b>\$ 86,587</b>	<b>\$ 6,050</b>	<b>8%</b>

#### ELECTIONS

EL-Ballot Clerks	\$ 1,300	\$ 725	\$ 6,650	\$ 6,650	\$ 6,650	\$ 5,350	412%
EL-Supervisors of Checklist	\$ 900	\$ 1,390	\$ 2,850	\$ 2,850	\$ 2,850	\$ 1,950	217%
EL-Advertising	\$ 120	\$ 60	\$ -	\$ -	\$ -	\$ (120)	-100%
EL-Office Supplies	\$ 25	\$ 5	\$ 50	\$ 50	\$ 50	\$ 25	100%
EL-Miscellaneous	\$ 200	\$ 233	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,300	650%
<b>**TOTAL** ELECTIONS</b>	<b>\$ 2,545</b>	<b>\$ 2,413</b>	<b>\$ 11,050</b>	<b>\$ 11,050</b>	<b>\$ 11,050</b>	<b>\$ 8,505</b>	<b>334%</b>

#### TAX COLLECTION

TC-Sal/Wages Full Time	\$ 20,644	\$ 20,600	\$ 21,245	\$ 21,245	\$ 21,245	\$ 601	3%
TC-Tax Collector Salary	\$ 30,443	\$ 29,856	\$ 31,052	\$ 31,052	\$ 31,052	\$ 609	2%
TC-Health Insurance	\$ 6,084	\$ 6,723	\$ 6,301	\$ 6,301	\$ 6,301	\$ 217	4%
TC-Life/Disability	\$ 342	\$ 365	\$ 375	\$ 375	\$ 375	\$ 33	10%
TC-Dental Insurance	\$ 514	\$ 515	\$ 535	\$ 535	\$ 535	\$ 21	4%
TC-FICA	\$ 3,167	\$ 3,247	\$ 3,205	\$ 3,205	\$ 3,205	\$ 38	1%
TC-Medicare	\$ 741	\$ 759	\$ 749	\$ 749	\$ 749	\$ 8	1%
TC-Group I Retirement	\$ 5,760	\$ 5,690	\$ 6,048	\$ 6,048	\$ 6,048	\$ 288	5%
TC-Recordings	\$ 400	\$ 255	\$ 300	\$ 300	\$ 300	\$ (100)	-25%
TC-Tax Lien Research Svc	\$ 1,001	\$ 821	\$ 1,000	\$ 1,000	\$ 1,000	\$ (1)	0%
TC-Dues and Subscriptions	\$ 40	\$ 40	\$ 40	\$ 40	\$ 40	\$ -	0%
TC-Education/Seminars	\$ 225	\$ 76	\$ 210	\$ 210	\$ 210	\$ (15)	-7%
TC-Office Supplies	\$ 870	\$ 574	\$ 650	\$ 650	\$ 650	\$ (220)	-25%
TC-Postage	\$ 3,200	\$ 3,013	\$ 3,200	\$ 3,200	\$ 3,200	\$ -	0%
TC-Equipment Maint/Repairs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
TC-Equipment	\$ 100	\$ -	\$ 50	\$ 50	\$ 50	\$ (50)	-50%
<b>TOTAL</b>	<b>\$ 73,531</b>	<b>\$ 72,532</b>	<b>\$ 74,960</b>	<b>\$ 74,960</b>	<b>\$ 74,960</b>	<b>\$ 1,429</b>	<b>2%</b>

#### FINANCE

FA-Salaries/Wages Full Time	\$ 22,818	\$ 31,044	\$ 26,288	\$ 26,288	\$ 26,288	\$ 3,470	15%
FA-Health Insurance	\$ 11,118	\$ 10,888	\$ 11,168	\$ 11,168	\$ 11,168	\$ 50	0%
FA-Life/Disability	\$ -	\$ 166	\$ 192	\$ 192	\$ 192	\$ 192	100%
FA-Dental Insurance	\$ 257	\$ 236	\$ 267	\$ 267	\$ 267	\$ 10	4%
FA-FICA	\$ 1,415	\$ 1,748	\$ 1,630	\$ 1,630	\$ 1,630	\$ 215	15%
FA-Medicare	\$ 331	\$ 573	\$ 381	\$ 381	\$ 381	\$ 50	15%
FA-Retirement	\$ 2,573	\$ 3,477	\$ 3,076	\$ 3,076	\$ 3,076	\$ 503	20%
<b>TOTAL</b>	<b>\$ 38,512</b>	<b>\$ 48,131</b>	<b>\$ 43,001</b>	<b>\$ 43,001</b>	<b>\$ 43,001</b>	<b>\$ 4,490</b>	<b>12%</b>

Account Description	2019	2019	2020	2020	2020	\$	%	
	Approved Budget	Current Expended	Department Request	Selectmen Recommend	Budget Committee			Change
<b>TREASURER</b>								
TR-Treasurer Salary	\$ 2,900	\$ 2,900	\$ 2,900	\$ 2,900	\$ 2,900	\$ -	0%	
TR-FICA	\$ 179	\$ 180	\$ 180	\$ 180	\$ 180	\$ 1	1%	
TR-Medicare	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ -	0%	
<b>TOTAL</b>	<b>\$ 3,121</b>	<b>\$ 3,122</b>	<b>\$ 3,122</b>	<b>\$ 3,122</b>	<b>\$ 3,122</b>	<b>\$ 1</b>	<b>0%</b>	
<b>INFORMATION TECHNOLOGY</b>								
DP-Software Support	\$ 39,757	\$ 39,417	\$ 40,150	\$ 40,150	\$ 40,150	\$ 393	1%	
DP-Software Upgrade	\$ -	\$ 225	\$ 7,620	\$ 7,620	\$ 7,620	\$ 7,620	100%	
DP-Supplies	\$ 2,000	\$ 408	\$ 2,000	\$ 2,000	\$ 2,000	\$ -	0%	
DP-Hardware Upgrade	\$ 1,910	\$ 2,958	\$ 4,000	\$ -	\$ -	\$ (1,910)	-100%	
<b>TOTAL</b>	<b>\$ 43,667</b>	<b>\$ 43,008</b>	<b>\$ 53,770</b>	<b>\$ 49,770</b>	<b>\$ 49,770</b>	<b>\$ 6,103</b>	<b>14%</b>	
<b>REVALUATION OF PROPERTY</b>								
RP-Salaries/Wages Full Time	\$ 19,760	\$ 17,007	\$ 19,836	\$ 19,836	\$ 19,836	\$ 76	0%	
RP-Health Insurance	\$ 11,117	\$ 7,626	\$ 11,168	\$ 11,168	\$ 11,168	\$ 51	0%	
RP-Life/Disability	\$ -	\$ 83	\$ 136	\$ 139	\$ 139	\$ 139	100%	
RP-Dental Insurance	\$ 257	\$ 214	\$ 267	\$ 267	\$ 267	\$ 10	4%	
RP-FICA	\$ 1,225	\$ 1,013	\$ 1,230	\$ 1,230	\$ 1,230	\$ 5	0%	
RP-Medicare	\$ 287	\$ 237	\$ 288	\$ 288	\$ 288	\$ 1	0%	
RP-Retirement	\$ 2,228	\$ 1,903	\$ 2,321	\$ 2,321	\$ 2,321	\$ 93	4%	
RP-Assessing Services	\$ 10,400	\$ 7,350	\$ 10,400	\$ 10,400	\$ 10,400	\$ -	0%	
RP-Assessment Update	\$ 25,308	\$ 25,308	\$ 25,308	\$ 25,308	\$ 25,308	\$ -	0%	
Assess - Education	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ -	0%	
<b>TOTAL</b>	<b>\$ 70,782</b>	<b>\$ 60,941</b>	<b>\$ 71,153</b>	<b>\$ 71,157</b>	<b>\$ 71,157</b>	<b>\$ 375</b>	<b>1%</b>	
<b>LEGAL EXPENSE</b>								
<b>LG-Legal Expenses</b>	<b>\$ 20,000</b>	<b>\$ 28,157</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ -</b>	<b>0%</b>	
<b>PLANNING AND ZONING</b>								
PZ-Wages	\$ 4,940	\$ 4,185	\$ 4,959	\$ 4,959	\$ 4,959	\$ 19	0%	
PZ-Health Insurance	\$ 2,779	\$ 2,112	\$ 2,680	\$ 2,680	\$ 2,680	\$ (99)	-4%	
PZ-Life/Disb	\$ -	\$ 21	\$ 33	\$ 33	\$ 33	\$ 33	0%	
PZ-Dental	\$ -	\$ 54	\$ 64	\$ 64	\$ 64	\$ 64	0%	
PZ-FICA	\$ 307	\$ 249	\$ 307	\$ 307	\$ 307	\$ -	0%	
PZ-Medicare	\$ 72	\$ 58	\$ 72	\$ 72	\$ 72	\$ -	0%	
PZ-Group 1 Retirement	\$ 557	\$ 468	\$ 580	\$ 580	\$ 580	\$ 23	4%	
PZ-Professional Services	\$ 12,000	\$ 388	\$ 25,000	\$ 5,000	\$ 5,000	\$ (7,000)	-58%	
PZ-Legal	\$ 1,000	\$ -	\$ 1,000	\$ 1,000	\$ 1,000	\$ -	0%	
PZ-Advertising	\$ 900	\$ 1,161	\$ 900	\$ 900	\$ 900	\$ -	0%	
PZ-Recordings	\$ 90	\$ 132	\$ 90	\$ 90	\$ 90	\$ -	0%	
PZ-Lakes Region Planning Comm	\$ 3,844	\$ 3,684	\$ 3,755	\$ 3,755	\$ 3,755	\$ (89)	-2%	
PZ-Education/Seminars	\$ 700	\$ 400	\$ 700	\$ 700	\$ 700	\$ -	0%	
PZ-Office Supplies	\$ 100	\$ 215	\$ 100	\$ 100	\$ 100	\$ -	0%	
PZ-Postage	\$ 900	\$ 1,101	\$ 1,200	\$ 1,200	\$ 1,200	\$ 300	33%	
<b>TOTAL</b>	<b>\$ 28,189</b>	<b>\$ 14,229</b>	<b>\$ 41,441</b>	<b>\$ 21,440</b>	<b>\$ 21,440</b>	<b>\$ (6,749)</b>	<b>-24%</b>	
<b>GENERAL GOV. BUILDINGS</b>								
GB-Telephone	\$ 1,992	\$ 2,007	\$ 2,000	\$ 2,000	\$ 2,000	\$ 8	0%	
GB-Custodial Services	\$ 2,700	\$ 2,755	\$ 2,900	\$ 2,900	\$ 2,900	\$ 200	7%	
GB-Electricity	\$ 3,400	\$ 3,031	\$ 2,720	\$ 2,720	\$ 2,720	\$ (680)	-20%	

Account Description	<u>2019</u>	<u>2019</u>	<u>2020</u>	<u>2020</u>	<u>2020</u>	\$	%
	Approved Budget	Current Expended	Department Request	Selectmen Recommend	Budget Committee		
GB-Heating	\$ 4,000	\$ 3,453	\$ 3,300	\$ 3,300	\$ 3,300	\$ (700)	-18%
GB-Water/Sewer	\$ 540	\$ 601	\$ 750	\$ 750	\$ 750	\$ 210	39%
GB-Repairs/Maintenance	\$ 2,650	\$ 5,689	\$ 15,000	\$ 5,000	\$ 5,000	\$ 2,350	89%
GB-Office Supplies	\$ 2,000	\$ 1,570	\$ 2,000	\$ 2,000	\$ 2,000	\$ -	0%
GB-Miscellaneous	\$ -	\$ 17	\$ -	\$ -	\$ -	\$ -	0%
GB-Equipment	\$ 9,863	\$ 5,304	\$ 1,000	\$ 1,000	\$ 1,000	\$ (8,863)	-90%
<b>TOTAL</b>	<b>\$ 27,145</b>	<b>\$ 24,427</b>	<b>\$ 29,670</b>	<b>\$ 19,670</b>	<b>\$ 19,670</b>	<b>\$ (7,475)</b>	<b>-28%</b>

#### CEMETERIES

CEM-Park Cemetery Association	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ -	0%
<b>TOTAL</b>	<b>\$ 6,000</b>	<b>\$ -</b>	<b>0%</b>				

#### INSURANCE - OTHER

INS-Unemployment Insurance	\$ 9,256	\$ 276	\$ 8,409	\$ -	\$ -	\$ (9,256)	-100%
INS-Workers Compensation	\$ 30,848	\$ 16,776	\$ 33,933	\$ 33,933	\$ 33,933	\$ 3,085	10%
INS-Property/Liability	\$ 42,362	\$ 40,762	\$ 44,779	\$ 44,779	\$ 44,779	\$ 2,417	6%
INS-Insurance Reimbursements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
<b>TOTAL</b>	<b>\$ 82,466</b>	<b>\$ 57,815</b>	<b>\$ 87,121</b>	<b>\$ 78,712</b>	<b>\$ 78,712</b>	<b>\$ (3,754)</b>	<b>-5%</b>

**\*\*TOTAL\*\* GENERAL GOVERNMENT \$ 710,603 \$ 655,738 \$ 764,395 \$ 721,988 \$ 721,988 \$ (11,385) -2%**

#### POLICE DEPARTMENT

##### POLICE ADMINISTRATION

PD-Salaries/Wages Full Time	\$ 505,947	\$ 443,500	\$ 517,114	\$ 517,114	\$ 517,114	\$ 11,167	2%
PD-Wages - Part Time	\$ 15,000	\$ 19,126	\$ 25,056	\$ 25,056	\$ 25,056	\$ 10,056	67%
PD-Overtime	\$ 24,000	\$ 27,395	\$ 26,000	\$ 26,000	\$ 26,000	\$ 2,000	8%
PD-Overtime Safety Grant	\$ -	\$ 357	\$ -	\$ -	\$ -	\$ -	0%
PD-Holiday Pay	\$ 17,755	\$ 19,045	\$ 16,695	\$ 16,695	\$ 16,695	\$ (1,060)	-6%
PD-Health Insurance	\$ 122,878	\$ 120,498	\$ 154,276	\$ 154,276	\$ 154,276	\$ 31,398	26%
PD-Life/Disability	\$ 3,676	\$ 2,859	\$ 3,266	\$ 3,266	\$ 3,266	\$ (410)	-11%
PD-Dental Insurance	\$ 5,145	\$ 3,731	\$ 5,346	\$ 5,346	\$ 5,346	\$ 201	4%
PD-FICA	\$ 3,560	\$ 3,366	\$ 4,333	\$ 4,333	\$ 4,333	\$ 773	22%
PD-Medicare	\$ 8,159	\$ 7,744	\$ 8,481	\$ 8,481	\$ 8,481	\$ 322	4%
PD-Group I Retirement	\$ 4,784	\$ 4,851	\$ 5,245	\$ 5,245	\$ 5,245	\$ 461	10%
PD-Group II Retirement	\$ 146,175	\$ 129,025	\$ 146,410	\$ 146,410	\$ 146,410	\$ 235	0%
PD-Legal	\$ 10,664	\$ 10,590	\$ 10,455	\$ 10,455	\$ 10,455	\$ (209)	-2%
PD-Data Processing	\$ 7,089	\$ 7,089	\$ 7,409	\$ 7,409	\$ 7,409	\$ 320	5%
PD-Telephone	\$ 4,620	\$ 4,372	\$ 4,800	\$ 4,800	\$ 4,800	\$ 180	4%
PD-Medical Expenses	\$ 1,200	\$ 1,465	\$ 1,200	\$ 1,200	\$ 1,200	\$ -	0%
PD-Custodial Services	\$ 1,960	\$ 1,610	\$ 1,960	\$ 1,960	\$ 1,960	\$ -	0%
PD-Dispatch Services	\$ 40,000	\$ 40,000	\$ 29,100	\$ 29,100	\$ 29,100	\$ (10,900)	-27%
PD-Contracted Services	\$ 2,500	\$ 1,042	\$ 2,500	\$ 2,500	\$ 2,500	\$ -	0%
PD-Electricity	\$ 6,500	\$ 5,767	\$ 5,200	\$ 5,200	\$ 5,200	\$ (1,300)	-20%
PD-Heating	\$ 2,750	\$ 1,933	\$ 1,750	\$ 1,750	\$ 1,750	\$ (1,000)	-36%
PD-Building Maintenance	\$ 3,800	\$ 8,909	\$ 3,800	\$ 3,800	\$ 5,000	\$ 1,200	32%
PD-Advertising	\$ 400	\$ -	\$ 400	\$ 400	\$ 400	\$ -	0%
PD-Dues/Subscriptions	\$ 1,100	\$ 740	\$ 1,100	\$ 1,100	\$ 1,100	\$ -	0%
PD-Uniforms	\$ 8,000	\$ 7,090	\$ 10,000	\$ 10,000	\$ 10,000	\$ 2,000	25%
PD-Office Supplies	\$ 2,700	\$ 2,689	\$ 2,700	\$ 2,700	\$ 2,700	\$ -	0%
PD-Postage	\$ 450	\$ 317	\$ 450	\$ 450	\$ 450	\$ -	0%
PD-Equipment Maint/Repairs	\$ 1,000	\$ 829	\$ 1,000	\$ 1,000	\$ 1,000	\$ -	0%
PD-Gasoline	\$ 20,000	\$ 14,366	\$ 18,000	\$ 18,000	\$ 18,000	\$ (2,000)	-10%

Account Description	2019	2019	2020	2020	2020	\$	%
	Approved Budget	Current Expended	Department Request	Selectmen Recommend	Budget Committee		
PD-Water/Sewer	\$ 1,500	\$ 1,431	\$ 1,500	\$ 1,500	\$ 1,500	\$ -	0%
PD-Training	\$ 7,000	\$ 3,120	\$ 7,000	\$ 7,000	\$ 7,000	\$ -	0%
PD-Departmental Supplies	\$ 2,000	\$ 1,123	\$ 2,000	\$ 2,000	\$ 2,000	\$ -	0%
PD-Operating Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
PD-New Equipment	\$ 2,500	\$ 16,965	\$ 2,500	\$ 2,500	\$ 2,500	\$ -	0%
<b>TOTAL</b>	<b>\$ 984,812</b>	<b>\$ 912,941</b>	<b>\$ 1,027,044</b>	<b>\$ 1,027,046</b>	<b>\$ 1,028,246</b>	<b>\$ 43,434</b>	<b>4%</b>
<b>PD VEHICLE MAINTENANCE</b>							
PD-General Veh. Maint	\$ 9,000	\$ 8,711	\$ 12,000	\$ 12,000	\$ 12,000	\$ 3,000	33%
<b>**TOTAL** POLICE DEPARTMENT</b>	<b>\$ 993,812</b>	<b>\$ 921,652</b>	<b>\$ 1,039,044</b>	<b>\$ 1,039,046</b>	<b>\$ 1,040,246</b>	<b>\$ 46,434</b>	<b>5%</b>
<b>FIRE</b>							
FD-TNFD SUBSIDY	\$ 39,129	\$ 38,964	\$ 41,418	\$ 41,418	\$ 41,418	\$ 2,289	6%
FD-Forest Fires	\$ 1	\$ -	\$ -	\$ -	\$ 1	\$ -	0%
<b>TOTAL</b>	<b>\$ 39,130</b>	<b>\$ 38,964</b>	<b>\$ 41,418</b>	<b>\$ 41,418</b>	<b>\$ 41,419</b>	<b>\$ 2,289</b>	<b>6%</b>
<b>CODE ENFORCEMENT</b>							
CE-Wages	\$ 15,299	\$ 15,249	\$ 15,743	\$ 15,743	\$ 15,743	\$ 444	3%
CE-FICA	\$ 949	\$ 945	\$ 976	\$ 976	\$ 976	\$ 27	3%
CE-Medicare	\$ 222	\$ 221	\$ 228	\$ 228	\$ 228	\$ 6	3%
CE-Legal	\$ 2,000	\$ 113	\$ 2,000	\$ 1,000	\$ 1,000	\$ (1,000)	-50%
CE - Telephone	\$ 264	\$ 435	\$ 275	\$ 275	\$ 275	\$ 11	4%
CE-Dues/Subscriptions	\$ 115	\$ 110	\$ 115	\$ 115	\$ 115	\$ -	0%
CE-Education/Seminars	\$ 100	\$ -	\$ 350	\$ 350	\$ 350	\$ 250	250%
CE-Office Supplies	\$ 100	\$ 393	\$ 100	\$ 100	\$ 100	\$ -	0%
CE-Postage	\$ 50	\$ 66	\$ 50	\$ 50	\$ 50	\$ -	0%
<b>TOTAL</b>	<b>\$ 19,099</b>	<b>\$ 17,531</b>	<b>\$ 19,837</b>	<b>\$ 18,837</b>	<b>\$ 18,837</b>	<b>\$ (262)</b>	<b>-1%</b>
<b>EMERGENCY MANAGEMENT</b>							
Emergency Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
<b>COURT DIVERSION PROGRAM</b>							
Youth Assistance Program	\$ 57,513	\$ 57,513	\$ 58,320	\$ 58,320	\$ 58,320	\$ 807	1%
<b>TOTAL - Public Safety</b>	<b>\$ 1,109,554</b>	<b>\$ 1,035,660</b>	<b>\$ 1,158,620</b>	<b>\$ 1,157,621</b>	<b>\$ 1,158,822</b>	<b>\$ 49,268</b>	<b>4%</b>
<b>PUBLIC WORKS</b>							
<b>DPW ADMINISTRATION</b>							
HGWY-Salaries/Wages Full Time	\$ 297,429	\$ 304,543	\$ 351,734	\$ 351,734	\$ 376,734	\$ 79,305	27%
HGWY-Wages Part Time	\$ 13,500	\$ 5,973	\$ 15,000	\$ 20,000	\$ 20,000	\$ 6,500	48%
HGWY-Overtime	\$ 35,000	\$ 29,363	\$ 35,000	\$ 35,000	\$ 35,000	\$ -	0%
HGWY-Health Insurance	\$ 95,779	\$ 94,862	\$ 125,436	\$ 125,436	\$ 125,436	\$ 29,657	31%
HGWY-Life/Disability	\$ 2,345	\$ 1,825	\$ 2,286	\$ 2,286	\$ 2,286	\$ (59)	-3%
HGWY-Medical Expenses	\$ 1,500	\$ 947	\$ 1,500	\$ 1,500	\$ 1,500	\$ -	0%
HGWY-Dental Insurance	\$ 3,280	\$ 2,476	\$ 3,411	\$ 3,411	\$ 3,411	\$ 131	4%
HGWY-FICA	\$ 22,235	\$ 21,348	\$ 24,908	\$ 24,908	\$ 24,908	\$ 2,673	12%
HGWY-Medicare	\$ 5,200	\$ 4,993	\$ 5,825	\$ 5,825	\$ 5,825	\$ 625	12%
HGWY-Group I Retirement	\$ 37,481	\$ 36,715	\$ 45,248	\$ 45,248	\$ 45,248	\$ 7,767	21%
HGWY-Engineering Services	\$ 1	\$ -	\$ 1	\$ 1	\$ 1	\$ -	0%
HGWY-Cell Phone	\$ 670	\$ 313	\$ 600	\$ 600	\$ 600	\$ (70)	-10%
HGWY-Electricity	\$ 2,900	\$ 2,487	\$ 2,500	\$ 2,500	\$ 2,500	\$ (400)	-14%
HGWY-Heating	\$ 4,000	\$ 3,536	\$ 4,000	\$ 4,000	\$ 4,000	\$ -	0%
HGWY-Water/Sewer	\$ 500	\$ 607	\$ 500	\$ 500	\$ 500	\$ -	0%
HGWY-Bldg Maint/Repairs	\$ 1,000	\$ 655	\$ 1,000	\$ 1,000	\$ 1,000	\$ -	0%
HGWY-Advertising	\$ 500	\$ 856	\$ 800	\$ 800	\$ 800	\$ 300	60%
HGWY-Dues/Subscriptions	\$ 50	\$ 25	\$ 50	\$ 50	\$ 50	\$ -	0%
HGWY-Education/Seminars	\$ 500	\$ 775	\$ 600	\$ 600	\$ 600	\$ 100	20%
HGWY-Uniforms	\$ 3,000	\$ 4,334	\$ 4,000	\$ 4,000	\$ 4,000	\$ 1,000	33%
HGWY-General Supplies	\$ 8,000	\$ 8,316	\$ 8,000	\$ 8,000	\$ 8,000	\$ -	0%

Account Description	2019	2019	2020	2020	2020	\$	%
	Approved Budget	Current Expended	Department Request	Selectmen Recommend	Budget Committee		
HGWY-Safety Equipment	\$ 2,000	\$ 971	\$ 2,000	\$ 2,000	\$ 2,000	\$ -	0%
HGWY-Radio Maintenance	\$ 1,000	\$ -	\$ 1,000	\$ 1,000	\$ 1,000	\$ -	0%
HGWY-Office Supplies	\$ 500	\$ 235	\$ 400	\$ 400	\$ 400	\$ (100)	-20%
HGWY-Welding Supplies	\$ 800	\$ 1,455	\$ 1,500	\$ 1,500	\$ 1,500	\$ 700	88%
HGWY-Mileage Reimbursement	\$ 1	\$ -	\$ 1	\$ 1	\$ 1	\$ -	0%
HGWY-New Equipment	\$ 8,000	\$ 5,145	\$ 5,000	\$ 5,000	\$ 5,000	\$ (3,000)	-38%
<b>TOTAL</b>	<b>\$ 547,171</b>	<b>\$ 532,755</b>	<b>\$ 642,299</b>	<b>\$ 647,300</b>	<b>\$ 672,300</b>	<b>\$ 125,129</b>	<b>23%</b>
<b>DPW VEHICLE MAINTENANCE</b>							
HGWY-Gen Veh Maint	\$ 45,000	\$ 43,331	\$ 45,000	\$ 45,000	\$ 45,000	\$ -	0%
HGWY-Tires	\$ 3,000	\$ 4,541	\$ 5,000	\$ 5,000	\$ 5,000	\$ 2,000	67%
<b>TOTAL</b>	<b>\$ 48,000</b>	<b>\$ 47,872</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 2,000</b>	<b>4%</b>
<b>ROAD MAINTENANCE</b>							
HGWY-Vehicle Fuel	\$ 15,000	\$ 10,056	\$ 15,000	\$ 15,000	\$ 15,000	\$ -	0%
HGWY-Diesel Fuel	\$ 30,000	\$ 24,506	\$ 25,000	\$ 25,000	\$ 25,000	\$ (5,000)	-17%
HGWY - Carbide Blades	\$ 6,500	\$ 345	\$ 7,000	\$ 7,000	\$ 7,000	\$ 500	8%
HGWY-Salt	\$ 75,000	\$ 80,372	\$ 75,000	\$ 75,000	\$ 85,000	\$ 10,000	13%
HGWY-Winter Sand	\$ 12,000	\$ 19,711	\$ 15,000	\$ 15,000	\$ 15,000	\$ 3,000	25%
HGWY-Dust Control	\$ -	\$ -	\$ 1	\$ 1	\$ 1	\$ 1	100%
HGWY-Gravel	\$ 15,000	\$ 13,786	\$ 15,000	\$ 15,000	\$ 15,000	\$ -	0%
HGWY-Drainage/Culverts/Pipes	\$ 3,500	\$ 255	\$ 3,500	\$ 3,500	\$ 3,500	\$ -	0%
HGWY-Cold Patch	\$ 3,000	\$ 6,510	\$ 3,000	\$ 3,000	\$ 8,000	\$ 5,000	167%
HGWY-Guardrails/Signs/Posts	\$ 2,000	\$ 1,467	\$ 2,000	\$ 2,000	\$ 2,000	\$ -	0%
HGWY-Road Projects	\$ 35,000	\$ 15,507	\$ 40,000	\$ 40,000	\$ 50,000	\$ 15,000	43%
HWY-Contract Street Sweeping	\$ 1,300	\$ 3,120	\$ 2,500	\$ 2,500	\$ 2,500	\$ 1,200	92%
HWY-Contract Line Painting	\$ 6,500	\$ 6,539	\$ 6,500	\$ 6,500	\$ 6,500	\$ -	0%
HWY-Crack Sealing	\$ 4,500	\$ 3,750	\$ 4,500	\$ 4,500	\$ 4,500	\$ -	0%
HWY-Contract Catch Basin Cln	\$ 5,000	\$ 5,969	\$ 6,000	\$ 6,000	\$ 6,000	\$ 1,000	20%
HWY-Tree Limbing	\$ 500	\$ -	\$ 500	\$ 500	\$ 500	\$ -	0%
HGWY-Contract Services/Equip.	\$ 1,000	\$ 317	\$ 1,000	\$ 1,000	\$ 1,000	\$ -	0%
<b>TOTAL</b>	<b>\$ 215,800</b>	<b>\$ 192,210</b>	<b>\$ 221,501</b>	<b>\$ 221,501</b>	<b>\$ 246,501</b>	<b>\$ 30,701</b>	<b>14%</b>
<b>BRIDGES</b>							
HGWY-Bridge Maintenance	\$ -	\$ -	\$ 91,000	\$ 1	\$ 1	\$ -	0%
<b>STREET LIGHTING</b>							
ST-Street Lights	\$ 14,000	\$ 14,276	\$ 13,000	\$ 13,000	\$ 13,000	\$ (1,000)	-7%
<b>TRANSFER STATION</b>							
SAN-Wages	\$ 26,800	\$ 19,405	\$ 20,880	\$ 20,880	\$ 20,880	\$ (5,920)	-22%
SAN-FICA	\$ 1,662	\$ 1,203	\$ 1,295	\$ 1,295	\$ 1,295	\$ (367)	-22%
SAN-Medicare	\$ 388	\$ 281	\$ 303	\$ 303	\$ 303	\$ (85)	-22%
SAN-Telephone	\$ 500	\$ 519	\$ 550	\$ 550	\$ 550	\$ 50	10%
SAN-Electricity	\$ 1,400	\$ 1,170	\$ 1,200	\$ 1,200	\$ 1,200	\$ (200)	-14%
SAN-Heating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
SAN-Maintenance/Repairs	\$ 2,000	\$ 1,512	\$ 2,000	\$ 2,000	\$ 2,000	\$ -	0%
SAN-Advertising/Notices	\$ -	\$ -	\$ 300	\$ 300	\$ 300	\$ 300	100%
SAN-Dues and Subscription	\$ 400	\$ -	\$ 400	\$ 400	\$ 400	\$ -	0%
SAN-Education/Seminars	\$ 450	\$ 787	\$ 900	\$ 900	\$ 900	\$ 450	100%
<b>TOTAL</b>	<b>\$ 33,600</b>	<b>\$ 24,876</b>	<b>\$ 27,827</b>	<b>\$ 27,827</b>	<b>\$ 27,827</b>	<b>\$ (5,772)</b>	<b>-17%</b>
<b>SOLID WASTE COLLECTION</b>							
WC-Refuse Collection Contract	\$ 134,680	\$ 135,128	\$ 135,000	\$ 135,000	\$ 135,000	\$ 320	0%
WC-Hauling Fees	\$ 13,920	\$ 14,794	\$ 14,000	\$ 14,000	\$ 14,000	\$ 80	1%
WC-Hazardous Waste Coll	\$ 10,000	\$ 11,645	\$ 10,000	\$ 7,000	\$ 7,000	\$ (3,000)	-30%
<b>TOTAL</b>	<b>\$ 158,600</b>	<b>\$ 161,567</b>	<b>\$ 159,000</b>	<b>\$ 156,000</b>	<b>\$ 156,000</b>	<b>\$ (2,600)</b>	<b>-2%</b>
<b>SOLID WASTE DISPOSAL</b>							
WD-Residential Disposal	\$ 101,685	\$ 108,220	\$ 105,000	\$ 105,000	\$ 105,000	\$ 3,315	3%
WD-Disposal Fees	\$ 18,000	\$ 24,051	\$ 18,000	\$ 20,000	\$ 20,000	\$ 2,000	11%
WD-Commercial Disposal	\$ 45,000	\$ 48,191	\$ 66,500	\$ -	\$ -	\$ (45,000)	-100%
<b>TOTAL</b>	<b>\$ 164,685</b>	<b>\$ 180,462</b>	<b>\$ 189,500</b>	<b>\$ 125,000</b>	<b>\$ 125,000</b>	<b>\$ (39,685)</b>	<b>-24%</b>
<b>**TOTAL** PUBLIC WORKS</b>	<b>\$ 1,181,856</b>	<b>\$ 1,154,017</b>	<b>\$ 1,394,127</b>	<b>\$ 1,240,629</b>	<b>\$ 1,290,629</b>	<b>\$ 108,773</b>	<b>9%</b>

Account Description	2019	2019	2020	2020	2020	\$	%
	Approved Budget	Current Expended	Department Request	Selectmen Recommend	Budget Committee		
<b>HEALTH</b>							
HL-Health Officer	\$ 1	\$ -	\$ 1	\$ 1	\$ 1	\$ -	0%
AC-Contracted Services	\$ 10,950	\$ 10,950	\$ 10,950	\$ 10,950	\$ 10,950	\$ -	0%
VNA of Franklin	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ -	0%
Child & Family Services (Waypoint)	\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500	\$ -	0%
Community Action Program	\$ 11,000	\$ 11,000	\$ 11,000	\$ 11,000	\$ 11,000	\$ -	0%
<b>TOTAL</b>	<b>\$ 30,451</b>	<b>\$ 30,450</b>	<b>\$ 30,451</b>	<b>\$ 30,451</b>	<b>\$ 30,451</b>	<b>\$ -</b>	<b>0%</b>
<b>WELFARE</b>							
<b>WELFARE ADMINISTRATION</b>							
WEL-Administrator Wages	\$ 17,859	\$ 17,799	\$ 18,376	\$ 18,376	\$ 18,376	\$ 517	3%
WEL-FICA	\$ 1,107	\$ 1,104	\$ 1,139	\$ 1,139	\$ 1,139	\$ 32	3%
WEL-Medicare	\$ 259	\$ 258	\$ 266	\$ 266	\$ 266	\$ 7	3%
WEL-Phone	\$ 400	\$ 589	\$ 462	\$ 462	\$ 462	\$ 62	16%
WEL-Education/Seminars	\$ 30	\$ -	\$ 75	\$ 75	\$ 75	\$ 45	150%
WEL-Office Supplies	\$ 50	\$ 4	\$ 50	\$ 50	\$ 50	\$ -	0%
WEL-Postage	\$ 20	\$ 1	\$ 20	\$ 20	\$ 20	\$ -	0%
<b>TOTAL</b>	<b>\$ 19,725</b>	<b>\$ 19,755</b>	<b>\$ 20,390</b>	<b>\$ 20,390</b>	<b>\$ 20,388</b>	<b>\$ 663</b>	<b>3%</b>
<b>WEL - VENDOR PAYMENTS</b>							
WEL-Shelter	\$ -	\$ 3,450	\$ -	\$ -	\$ -	\$ -	0%
WEL-Rent	\$ 24,000	\$ 17,658	\$ 22,000	\$ 22,000	\$ 22,000	\$ (2,000)	-8%
WEL-Medication	\$ 400	\$ -	\$ 400	\$ 400	\$ 400	\$ -	0%
WEL-Utilities	\$ 3,500	\$ 3,269	\$ 3,500	\$ 3,500	\$ 3,500	\$ -	0%
WEL-Food	\$ 350	\$ 513	\$ 350	\$ 350	\$ 350	\$ -	0%
WEL-Gasoline	\$ 60	\$ -	\$ 60	\$ 60	\$ 60	\$ -	0%
WEL-Other	\$ 1,600	\$ 1,275	\$ 1,600	\$ 1,600	\$ 1,600	\$ -	0%
<b>TOTAL</b>	<b>\$ 29,910</b>	<b>\$ 26,164</b>	<b>\$ 27,910</b>	<b>\$ 27,910</b>	<b>\$ 27,910</b>	<b>\$ (2,000)</b>	<b>-7%</b>
<b>**TOTAL** WELFARE</b>	<b>\$ 49,635</b>	<b>\$ 45,919</b>	<b>\$ 48,300</b>	<b>\$ 48,300</b>	<b>\$ 48,298</b>	<b>\$ (1,337)</b>	<b>-3%</b>
<b>CULTURE AND RECREATION</b>							
<b>PARKS AND RECREATION</b>							
ISLAND PARK-Maint	\$ 500	\$ 900	\$ 3,000	\$ 3,000	\$ 3,000	\$ 2,500	500%
BEACH-Maintenance	\$ 500	\$ -	\$ 500	\$ 500	\$ 500	\$ -	0%
ELECT-Beach,Pines,Arch	\$ 1,000	\$ 987	\$ 1,000	\$ 1,000	\$ 1,000	\$ -	0%
Park Maintenance	\$ 10,000	\$ 19,002	\$ 10,000	\$ 15,000	\$ 15,000	\$ 5,000	50%
<b>TOTAL</b>	<b>\$ 12,000</b>	<b>\$ 20,889</b>	<b>\$ 14,500</b>	<b>\$ 19,500</b>	<b>\$ 19,500</b>	<b>\$ 7,500</b>	<b>63%</b>
<b>LIBRARY</b>	<b>\$ 130,000</b>	<b>\$ 130,000</b>	<b>\$ 131,950</b>	<b>\$ 131,950</b>	<b>\$ 131,950</b>	<b>\$ 1,950</b>	<b>2%</b>
<b>OTHER CULTURE &amp; RECREATION</b>							
Old Home Day	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ -	0%
Island Concert Series	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ -	0%
T/N Recreation Council	\$ 67,250	\$ 67,250	\$ 69,750	\$ 69,750	\$ 69,750	\$ 2,500	4%
<b>TOTAL</b>	<b>\$ 72,250</b>	<b>\$ 72,250</b>	<b>\$ 74,750</b>	<b>\$ 74,750</b>	<b>\$ 74,750</b>	<b>\$ 2,500</b>	<b>3%</b>
<b>**TOTAL** CULTURE AND RECREATI</b>	<b>\$ 214,250</b>	<b>\$ 223,139</b>	<b>\$ 221,200</b>	<b>\$ 226,200</b>	<b>\$ 226,200</b>	<b>\$ 11,950</b>	<b>6%</b>
<b>CONSERVATION</b>							
Knowles Pond Conservation Area	\$ 400	\$ 490	\$ 400	\$ 500	\$ 500	\$ 100	25%
Conservation Commission	\$ 1,200	\$ 647	\$ 1,200	\$ 1,200	\$ 1,200	\$ -	0%
<b>TOTAL</b>	<b>\$ 1,600</b>	<b>\$ 1,137</b>	<b>\$ 1,600</b>	<b>\$ 1,700</b>	<b>\$ 1,700</b>	<b>\$ 100</b>	<b>6%</b>
<b>ECONOMIC DEVELOPMENT</b>							
Northfield EDC	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ -	0%
<b>TOTAL</b>	<b>\$ 5,000</b>	<b>\$ -</b>	<b>0%</b>				
<b>DEBT SERVICE</b>							
TAN-Interest	\$ 2,500	\$ 16,906	\$ 5,000	\$ 5,000	\$ 5,000	\$ 2,500	100%
<b>Grand Total Fund 01</b>	<b>\$ 3,305,449</b>	<b>\$ 3,167,966</b>	<b>\$ 3,628,693</b>	<b>\$ 3,436,890</b>	<b>\$ 3,488,088</b>	<b>\$ 159,869</b>	<b>5%</b>

**GENERAL FUND REVENUES**

<b>Account Description</b>	<b>2019 Approved Budget</b>	<b>2019 Actual</b>	<b>2020 Department Request</b>	<b>2020 Selectmen Recommend</b>	<b>2020 Budget Committee</b>	<b>\$ Change</b>
<b>REVENUES</b>						
Current Use Penalty Current Yr	\$ 10,000	\$ 4,843	\$ 5,000	\$ 5,000	\$ 5,000	\$ (5,000)
Timber Yield Tax	\$ 13,000	\$ 10,188	\$ 7,000	\$ 7,000	\$ 7,000	\$ (6,000)
Payments in Lieu of Taxes	\$ 70,900	\$ 78,236	\$ 75,000	\$ 75,000	\$ 75,000	\$ 4,100
Excavation Tax	\$ 100	\$ 248	\$ -	\$ -	\$ -	\$ (100)
Interest on Property Taxes	\$ 63,100	\$ 57,816	\$ 60,000	\$ 60,000	\$ 60,000	\$ (3,100)
Licenses/Permits/Fees	\$ 400	\$ 500	\$ 400	\$ 400	\$ 400	\$ -
PD - Licenses/Permits/Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Cable Franchise Fee	\$ 31,200	\$ 28,487	\$ 31,200	\$ 31,200	\$ 31,200	\$ -
UCC Filings & Certificates	\$ 1,200	\$ 1,785	\$ 1,700	\$ 1,700	\$ 1,700	\$ 500
Motor Vehicle Registration	\$ 860,000	\$ 921,431	\$ 860,000	\$ 900,000	\$ 900,000	\$ 40,000
Motor Vehicle Titles	\$ 2,500	\$ 2,524	\$ 2,500	\$ 2,500	\$ 2,500	\$ -
Municipal Agent Fees	\$ 19,000	\$ 19,962	\$ 19,000	\$ 19,000	\$ 19,000	\$ -
Boat Registrations	\$ 2,700	\$ 2,862	\$ 2,800	\$ 2,800	\$ 2,800	\$ 100
OHRV Registrations	\$ 5,000	\$ 7,191	\$ 6,800	\$ 6,800	\$ 6,800	\$ 1,800
Building Permits	\$ 11,000	\$ 9,594	\$ 10,000	\$ 10,000	\$ 10,000	\$ (1,000)
Dog Licenses	\$ 6,500	\$ 5,815	\$ 6,200	\$ 6,200	\$ 6,200	\$ (300)
Vital Statistics	\$ 4,000	\$ 5,140	\$ 4,800	\$ 4,800	\$ 4,800	\$ 800
NH Meals & Rooms Tax	\$ 250,000	\$ 247,483	\$ 250,000	\$ 250,000	\$ 250,000	\$ -
Forest Land Reimbursement	\$ 10	\$ 5	\$ 5	\$ 5	\$ 5	\$ (5)
Railroad Reimbursement	\$ -	\$ 307	\$ -	\$ -	\$ -	\$ -
Highway Safety Grant	\$ -	\$ 653	\$ -	\$ -	\$ -	\$ -
Misc Income	\$ 2,000	\$ 18,284	\$ 500	\$ 500	\$ 500	\$ (1,500)
PD Misc Income	\$ 1,000	\$ 575	\$ 700	\$ 700	\$ 700	\$ (300)
PD - Pistol Permit Fees	\$ 100	\$ 260	\$ 250	\$ 250	\$ 250	\$ 150
Welfare Reimbursements	\$ 200	\$ 439	\$ -	\$ -	\$ -	\$ (200)
Planning/Zoning Fees	\$ 4,000	\$ 4,400	\$ 4,000	\$ 4,000	\$ 4,000	\$ -
Dump Fees	\$ 5,000	\$ 5,572	\$ 5,000	\$ 5,000	\$ 5,000	\$ -
Sale of Recyclables	\$ 2,000	\$ 2,353	\$ 2,000	\$ 2,000	\$ 2,000	\$ -
Sale of Metal Recyclables	\$ 12,000	\$ 6,010	\$ 6,000	\$ 6,000	\$ 6,000	\$ (6,000)
Commercial Tipping Fees	\$ 48,000	\$ 49,303	\$ -	\$ -	\$ -	\$ (48,000)
Sale of Property	\$ -	\$ 5,750	\$ -	\$ -	\$ -	\$ -
Interest-Checking Account	\$ 15,000	\$ 8,290	\$ 9,000	\$ 9,000	\$ 9,000	\$ (6,000)
Fines & Forfeits	\$ 1,000	\$ 360	\$ 500	\$ 500	\$ 500	\$ (500)
Insurance Reimbursements	\$ -	\$ 929	\$ -	\$ -	\$ -	\$ -
Other Reimbursement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Voted from Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	<b>\$1,440,910</b>	<b>\$1,507,593</b>	<b>\$ 1,370,355</b>	<b>\$ 1,410,355</b>	<b>\$1,410,355</b>	<b>\$ (30,555)</b>

**ARTICLE 2 DETAILS:**

**ARTICLE 2** To amend the Northfield Zoning Ordinance to add Non-commercial Storage. The definition is to read: A building for the enclosure and/or storage of residential property, vehicles, animals or personal goods, and to update Article 7 Table 1 (Uses by District) to add “*Non-commercial Storage*” as Permitted (P) in the R-1, C/I, CONS District, and as Special Exception (E) in the R2, and WR District. *(Recommended by a majority of the Planning Board)*

**ARTICLE 7 – TABLE 1 USE BY DISTRICT**

**PERMITTED USES (P) NOT PERMITTED (N) SPECIAL EXCEPTION (E)**

<b>USE</b>	<b>R-1</b>	<b>R-2</b>	<b>C/I</b>	<b>CONS</b>	<b>WR</b>
Single Family Residence	P	P	N	P	P
Two Family Residence	P	P	N	P	N
Multi Family Residence 4 units or less	E	P	N	N	N
Multi Family Residence 5 units or more	N	P	E	N	N
Accessory Dwelling Unit (ADU)	E	E	E	E	N
Agriculture as defined in RSA 21:34-a	P	P	E	P	P
Automotive Repair	N	P	E	N	N
Bed & Breakfast	E	P	P	P	N
Campground	E	E	N	E	E
Church	P	P	E	E	E
Conference Center	E	P	E	E	N
Country Club	E	P	N	E	E
Educational Facility	P	P	E	E	E
Home Occupation	P	P	P	P	N
Indoor Recreational Facility	E	P	P	E	P
Industrial and Manufacturing	N	E	P	N	N
Light Manufacturing	N	N	P	N	N
Manufactured Housing Park	N	E	N	N	N
Medical Care Facility	E	E	P	N	N
Motel, Hotel, Inn	N	E	P	E	N
Municipal Building	E	P	P	E	E
<b>Non-commercial Storage</b>	<b>P</b>	<b>E</b>	<b>P</b>	<b>P</b>	<b>E</b>
Nursing Home	E	P	E	N	N
Office	E	P	P	E	E
Outdoor Recreational Facility	E	P	N	E	P
Research & Development	N	E	P	N	N
Residential Home-Care Facility	E	E	E	E	N
Restaurant	E	P	E	E	E
Retail Sales	E	P	P	E	N
Sale of Home Produce and Products	P	P	P	P	N
Self-Service Storage Facility	N	E	E	N	N
Service Business	E	P	P	E	N
Warehouse	N	E	P	N	N
Wireless Service Facility	E	E	E	E	E
Wholesale	N	N	P	N	N

**ARTICLE 3 DETAILS:**

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**ARTICLE 3** To amend the Northfield Zoning Ordinance Article 10 (Manufactured Homes, Manufactured Home Parks & Camping Trailer Parks) Section 10.1 (Individual Homes) (letters a, d, e, f, and g) to read as follows...

Subsection (a) changes to allow the Selectboard to designate someone to approve temporary manufactured housing on individual lots and to change the allowance of one year to 180 days to be consistent with the National Building Code currently adopted by the State of New Hampshire.

Subsection (d) is deleted in its entirety.

Subsection (e) now becomes Subsection (d) which will now read *All manufactured homes installed on individual lots shall be installed according the National Building Code and State of NH Regulations. (Recommended by a majority of the Planning Board)*

**Subsection (a) changes as follows:**

**Currently Reads:** On a buildable lot, the Board of Selectmen may approve the use of a manufactured home as an office, storeroom or shop in connection with construction work, or for whom a residence is being built provided that a building permit has been issued. The use may continue for a period of one year provided it complies with all applicable sanitary and sewage disposal requirements.

**Proposed Change:** On a buildable lot, the Board of Selectmen or designee, may approve the use of a manufactured home as an office, storeroom, shop, or residence in connection with construction work, ~~or~~ for whom a residence is being built provided that a building permit has been issued. The use may continue for a period of ~~one year~~ one hundred and eighty (180) days, provided it complies with all applicable sanitary and sewage disposal requirements

**Subsection (d) changes as follows:**

**Currently Reads:** Any property owner or lessee may accommodate one camper or travel trailer of a non-paying guest for a period not to exceed 90 days annually, provided said home remains mobile, complies with all applicable sanitary & sewerage disposal requirements, meets all front, side & rear setbacks, and a temporary occupancy permit is obtained prior to occupancy.

**Proposed Change:** ~~Delete in its entirety... Any property owner or lessee may accommodate one camper or travel trailer of a non-paying guest for a period not to exceed 90 days annually, provided said home remains mobile, complies with all applicable sanitary & sewerage disposal requirements, meets all front, side & rear setbacks, and a temporary occupancy permit is obtained prior to occupancy.~~

**Subsection (e) now becomes Subsection d:**

**Currently Reads:** All manufactured homes installed on individual lots shall be installed on a permanent foundation. The foundation shall consist of either, a full foundation, approved reinforced concrete slab, piers or footings which go below the frost line, and supports the mobile home at all strategic stress points according to the manufacturer's specifications. The home shall be secured to the foundation with permanent tie downs. It shall be fully enclosed around the perimeter of the structure down to the foundation.

**Proposed Change:** All manufactured homes installed on individual lots shall be installed in accordance to the National Building Code and State of New Hampshire Regulations. ~~, piers or footings which go below the frost line, and supports the mobile home at all strategic stress points according to the manufacturer's specifications.~~

**Subsection f and g now become Subsection e and f with no changes.**

**ARTICLE 4 DETAILS:**

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**ARTICLE 4** To amend the Northfield Zoning Ordinance Article 6 (Districts) Section 6.1 to change the designation of areas to the west side of Johnson Road, north side of Sargent Street/Scribner Rd, east side of Cross Mill Rd, and south side of the Winnepesaukee River Trail. From Commercial/Industrial: "C/I" to Residential "R1." (*Recommended by a majority of the Planning Board*)

**Subsection changes as follows and will be renumbered appropriately:**

**COMMERCIAL/INDUSTRIAL DISTRICT: "C/I"**

**Currently Reads:** Location:

1. Areas Westerly of the railroad., Northerly of Sargent St., Northerly of Scribner Rd. and Easterly of Cross Mill Rd.
2. Starting at the entrance ramp to I-93 Southbound, proceed southerly on the westerly side of I-93 ROW, to the Rt. #132 intersection then southerly along Rt. #132 to the cemetery north side boundary, then 2,000 feet from the center line, northwesterly perpendicular to Rt. #132, hence northeasterly to a point on Old Forrest Rd, said point is 1,000 feet from the centerline of westerly of New Forest Rd., then northerly in a line parallel of New Forest Rd. to Sargent St., easterly along Sargent St. to Rt. #132 & southeasterly on Rt. #132 to point of beginning.
3. Areas Southerly of Rt.#140 for a distance of 1,000 feet. from the center line of Rte #140 and Northerly of Shaker Rd. starting at their intersection, and ending at the Town Line.
4. Areas Northerly of Rt.#140 to the town line.

**Proposed Changes:** Location:

1. ~~Areas Westerly of the railroad, Northerly of Sargent St., Northerly of Scribner Rd. and Easterly of Cross Mill Rd.~~
2. Starting at the entrance ramp to I-93 Southbound, proceed southerly on the westerly side of I-93 ROW, to the Rte. 132 intersection then southerly along Rte. 132 to the cemetery north side boundary, then 2,000 feet from the center line, northwesterly perpendicular to Rte. 132, hence northeasterly to a point on Old Forrest Rd, said point is 1,000 feet from the centerline of westerly of New Forest Rd., then northerly in a line parallel of New Forest Rd. to Sargent St., easterly along Sargent St. to Rte. 132 & southeasterly on Rte. 132 to point of beginning.
3. Areas Southerly of Rte. 140 for a distance of 1,000 feet, from the center line of Rte. 140 and Northerly of Shaker Rd. starting at their intersection, and ending at the Town Line.
4. Areas Northerly of Rte. 140 to the town line.

**SINGLE-FAMILY RESIDENTIAL DISTRICT: "R-1"**

**Currently Reads:**

Location:

All other areas of Town. R-1 Zones extend by 500' from the center line of the District border roads into the "Conservation Zones." See zoning map.

**Proposed Changes:**

Location:

1. Areas Westerly of the railroad, Northerly of Sargent St., Northerly of Scribner Rd. and Easterly of Cross Mill Rd.
2. All other areas of Town. R-1 Zones extend by 500' from the center line of the District border roads into the "Conservation Zones." -See zoning map.

**ARTICLE 5 DETAILS:**

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**ARTICLE 5** To amend the Northfield Zoning Ordinance Article 6 (Districts) Section 6.1 to change the designation of an area in a 500' foot band along the Southside of Hodgdon Road from East Pleasant Street to Peverly Road from Conservation Zone "CONS" to Residential "R1." *(Recommended by a majority of the Planning Board)*

**CONSERVATION DISTRICT: "CONS"**

**Currently Reads:** Location:

1. Merrimack River Basin, between Oak Hill Rd. and Merrimack River. (R-1 District extends 500' into the Conservation District on R-1 District boundary roads.)
2. Areas Easterly of I-93 and Southerly of Bean Hill Rd. to town line. (R-1 District extends 500' into the Conservation District on R-1 District boundary roads.)
3. Areas Easterly of Sandogardy Pond Rd. and Northerly of Lambert Rd. (R-1 District extends 500' into the Conservation District on R-1 District boundary roads.)
4. South-Easterly of Rand Rd., South-Westerly of Knowles Pond Rd., North-Easterly of Shaker Rd. to Twin Bridge Rd. and areas South-Easterly of Twin Bridge Rd. to the town lines. (R-1 District extends 500' into the Conservation District on R-1 District boundary roads.)
5. From the Franklin Town Line and Oak Hill Road, southerly along Oak Hill Road to the Canterbury Line; then easterly to Sandogardy Pond Road. Then turning northerly along Sandogardy Pond Road to Union Road, then onto Shaw Road and running north along Shaw Road to the Franklin town line. (R-1 District extends 500' into the Conservation District on R-1 District boundary roads.)
6. From the intersection of Sandogardy Pond Road, Union Road and Shaw Road running northerly along Shaw Road then East Pleasant Street to Hodgdon Road, then running easterly along Hodgdon Road to Peverly Road and turning south along Peverly Road to route 132; turn south along route 132 to Sandogardy Pond Road and back to the point of beginning. (R-1 district extends 500' into the conservation district on Shaw Road and Peverly Road.)
7. Areas easterly of I-93, northerly of Bay Hill Road, westerly of Shaker Road, southerly of the Winnepesaukee River and back to the point of beginning. (R-1 District extends 500' into the Conservation District on R-1 District boundary roads.)
8. From the intersection of the Commercial/Industrial District and Shaker Road, running southerly along Shaker Road to Twin Bridge Road, turning northeasterly along Twin Bridge Road and following the Town line then turning northwesterly along the town line to the Commercial/Industrial district and following the Commercial/Industrial district boundary northwesterly to the point of beginning. (R-1 District extends 500' into the Conservation District on R-1 District boundary roads.)

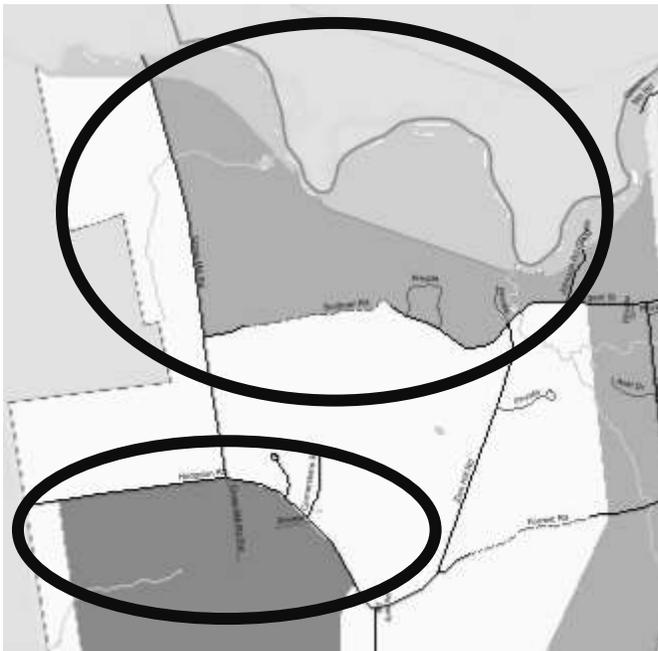
**Proposed Changes:** Location:

1. Merrimack River Basin, between Oak Hill Rd. and Merrimack River. (R-1 District extends 500' into the Conservation District on R-1 District boundary roads.)
2. Areas Easterly of I-93 and Southerly of Bean Hill Rd. to town line. (R-1 District extends 500' into the Conservation District on R-1 District boundary roads.)
3. Areas Easterly of Sandogardy Pond Rd. and Northerly of Lambert Rd. (R-1 District extends 500' into the Conservation District on R-1 District boundary roads.)
4. South-Easterly of Rand Rd., South-Westerly of Knowles Pond Rd., North-Easterly of Shaker Rd. to Twin Bridge Rd. and areas South-Easterly of Twin Bridge Rd. to the town lines. (R-1 District extends 500' into the Conservation District on R-1 District boundary roads.)
5. From the Franklin Town Line and Oak Hill Road, southerly along Oak Hill Road to the Canterbury Line; then easterly to Sandogardy Pond Road. Then turning northerly along Sandogardy Pond Road to Union Road, then onto Shaw Road and running north along Shaw Road to the Franklin town line. (R-1 District extends 500' into the Conservation District on R-1 District boundary roads.)
6. From the intersection of Sandogardy Pond Road, Union Road and Shaw Road running northerly along Shaw Road then East Pleasant Street to Hodgdon Road, then running easterly

along Hodgdon Road to Peverly Road and turning south along Peverly Road to route 132; turn south along route 132 to Sandogardy Pond Road and back to the point of beginning. (R-1 district extends 500' into the conservation district on Shaw Road, Hodgdon Road, and Peverly Road.)

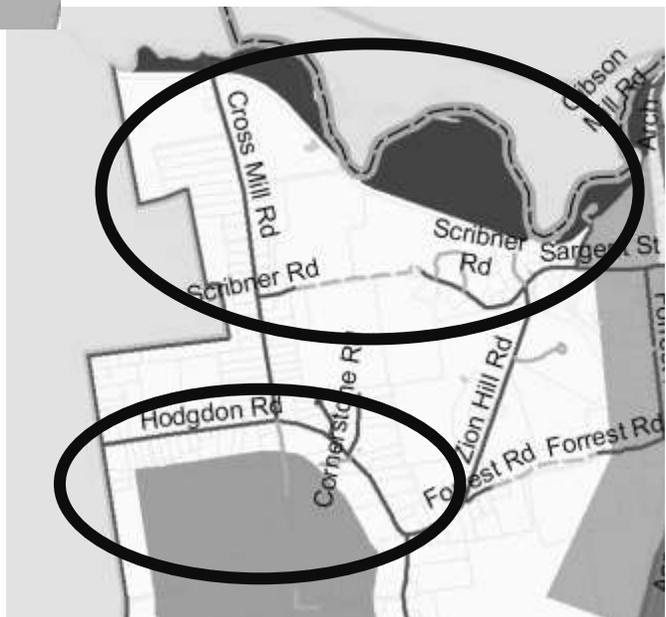
7. Areas easterly of I-93, northerly of Bay Hill Road, westerly of Shaker Road, southerly of the Winnepesaukee River and back to the point of beginning. (R-1 District extends 500' into the Conservation District on R-1 District boundary roads.)
8. From the intersection of the Commercial/Industrial District and Shaker Road, running southerly along Shaker Road to Twin Bridge Road, turning northeasterly along Twin Bridge Road and following the Town line then turning northwesterly along the town line to the Commercial/industrial district and following the Commercial/Industrial district boundary northwesterly to the point of beginning. (R-1 District extends 500' into the Conservation District on R-1 District boundary roads.)

**CURRENT ZONING MAP**



Proposed area to change

**PROPOSED ZONING MAP**



## 2019 TOWN MEETING MINUTES

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Polls were opened at the Pines Community Center, Dearborn Road, on the 12<sup>th</sup> day of March, at seven o'clock a.m. in the year of our Lord two thousand and nineteen. The polls were closed at seven o'clock p.m. with 409 votes cast.

**ARTICLE 1:** To choose all necessary Town Officers, Tilton-Northfield Fire District Officers and Winnisquam Regional School District Officers for the ensuing year.

### TOWN ELECTION RESULTS

Selectman: three years  
    Scott Haskins ..... 259  
    Robert Loder ..... 19  
    Kevin Waldron ..... 124  
Supervisor of the Checklist, three years (remainder of vacated term)  
    Rose-Marie Welch (unopposed) ..... 379  
Library Trustee, three years  
    Tom Fulweiler (unopposed) ..... 374  
Trustee of Trust Funds: three years  
    Christine Raffaely (unopposed)..... 382

**ARTICLE 2:** To amend the Northfield Zoning Ordinance Article 6 Districts, section 6.3 Accessory Dwelling Unit (ADU) to change subsection f to read ADU can be attached or detached to the principal dwelling unit and subsection j to read If an ADU is attached, an interior door shall be provided between the principal dwelling and the ADU, but is not required to remain unlocked and to add subsection l to read Mobile Homes are not allowed as ADU's. *Recommended by a majority of the Planning Board.* **PASSED: YES 285 NO 95**

**ARTICLE 3:** To amend the Northfield Zoning Ordinance definition of Accessory Dwelling Unit (ADU) to read a residential living unit that provides independent living facilities for one or more person, including provisions for sleeping, eating, cooking, and sanitation on the same parcel of land as the principal dwelling unit it accompanies. *Recommended by a majority of the Planning Board*

**ARTICLE 4:** To amend the Northfield Zoning Ordinance changing the definition of Campgrounds as follows: A plot of ground upon which two or more campsites are located, established, or maintained for occupancy by camping units as temporary living quarters for recreation, education or vacation purposes and not for permanent year-round residences. Associated infrastructure such as camp store, sanitary facilities, recreation hall similar structures, and a year-round caretaker residence are allowed. *Recommended by a majority of the Planning Board* **PASSED: YES 320 NO 70**

**ARTICLE 5:** To amend the Northfield Zoning Ordinance to adopt the addition of a Waterfront Recreation "WR" Zone proposed by the Planning Board as follows: Amend Article 6 to include the location, and purpose of the new zone, Article 7 Table 1 to add the Uses allowed, and Article 7 Table 2 to add the Dimensional Requirements allowed and update setbacks from bodies of water in all other zones. *Recommended by a majority of the Planning Board* **PASSED: YES 304 NO 77**

At 9:05 a.m. on the 16<sup>th</sup> day of March, in the year of our Lord two thousand and nineteen at the Pines Community Center, Dearborn Road, Northfield, Moderator Scott McGuffin called the Annual Meeting to order to act on the following:

**ARTICLE 6:** To see if the Town will vote to convey the Town's one-half ownership of Island Park to the Town of Tilton. This article shall take effect only if the Town of Tilton votes to accept full ownership. No amount to be raised by taxation. *This article is recommended by the Selectmen and the Budget Committee.*

Article moved by Glen Brown, seconded by Linda Luedke. Wayne Crowley said the Selectboard reviewed the legal perspective for a transfer of ownership, and met with the Tilton Selectboard. There

would be no transfer of funds except fees for drawing of legal documents. Currently liability and repairs are shared by both towns. The island is in need of extensive repairs expected to be in the hundreds of thousands of dollars. The conveyance would only occur if approved by both towns at respective meetings. **PASSED**

**ARTICLE 7:** To see if the Town will vote to raise and appropriate the sum of Three Hundred and Fifty Thousand dollars (\$350,000) to the Road and Bridge Reconstruction Capital Reserve Fund for the purpose of funding major road and bridge repair and reconstruction projects as needed. This article would result in an increase in the amount to be raised by taxes. *This article is recommended by the Selectmen and the Budget Committee.*

Article moved by Wayne Crowley, seconded by Linda Luedke. Wayne Crowley explained a similar article is on the warrant every year to build the fund for repairs. This is a higher amount than in recent years as no additional funds need to be raised separately for Sandogardy Pond Road. Our roads are in poor condition and we need to set aside additional money toward repairs. **PASSED**

**ARTICLE 8:** To see if the Town will vote to raise and appropriate Six Hundred Thirty-six Thousand Dollars (\$636,000) to fund road and bridge reconstruction and repair projects with Four Hundred Nine Thousand Dollars (\$409,000) to come from the Road and Bridge Reconstruction Capital Reserve Fund, and One Hundred Twenty Seven Thousand Dollars (\$127,000) to come from the Road Repair Revolving Fund monies and One Hundred Thousand Dollars (\$100,000) to come from the Unassigned Fund Balance and no funds to come from taxation. This shall be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until December 31, 2020. *This article is recommended by the Selectmen and the Budget Committee.*

Article moved by George Corliss Jr., seconded by Wayne Crowley. The Capital Improvement Program Committee determines which roads need most improvement based on use and condition. Money is coming from three funds, including a revolving fund of money received annually from the state. Some roads will be receiving a top coat after the base being done last year. **PASSED**

**ARTICLE 9:** To see if the town will vote to discontinue the Sandogardy Pond Road SAR Capital Reserve Fund created in 2014. Said funds, with accumulated interest to date of withdrawal, are to be transferred to the municipality's general fund. No amount to be raised by taxation. (Majority vote required) *This article is recommended by the Selectmen and the Budget Committee.*

Article moved by Glen Brown, seconded by Wayne Crowley. The balance in the fund is \$209.00. It has served its purpose and needs to be closed out. **PASSED**

**ARTICLE 10:** To see if the Town will vote to establish a Cemetery Repair Expendable Trust Fund pursuant RSA 31:19-a for the purpose of funding cemetery repairs and to raise and appropriate Five Thousand dollars (\$5,000) to put in the fund and appoint the Board of Selectmen as agents of the fund. Such funds may be expended only for the purpose for which the fund was created. This article would result in an increase in the amount to be raised by taxes. *This article is recommended by the Selectmen and the Budget Committee.*

Article moved by Linda Luedke, seconded by Glen Brown. Scott Haskins explained this is to put money aside for needed work in seventeen cemeteries in Northfield. Repairs are needed to walls, gates and gravestones. David Court has done work on the fence and gates at Arch Hill Cemetery, he advised proper preservation is very complicated and should be done professionally. Most work cannot be done by community volunteers. He urged a study be done to determine what needs to be done. Kevin Waldron proposed Amendment #1 to increase request to \$10,000, seconded by Peg Labrecque.

**AMENDMENT #1:** "To see if the Town will vote to establish a Cemetery Repair Expendable Trust Fund pursuant RSA 31:19-a for the purpose of funding cemetery repairs and to raise and appropriate Ten Thousand dollars (\$10,000) to put in the fund and appoint the Board of Selectmen as agents of the fund. Such funds may be expended only for the purpose for which the fund was created. This article would result in an increase in the amount to be raised by taxes."

Several residents stated they would like to see a plan set out for where the money will be spent. Wayne Crowley advised they may choose to not spend any money this year. The first cemetery to be worked on will likely be Hodgdon Road, some estimates have been done. In some cemeteries tree work must be done, and easements are needed for access to do the work. The fund is needed to start setting money aside.

**AMENDMENT #1 PASSED**  
**ARTICLE PASSED AS AMENDED**

**ARTICLE 11:** To see if the Town will vote to raise and appropriate the sum of Seventy Five Thousand Dollars (\$75,000) to the Highway Equipment Capital Reserve Fund for the purpose of replacing Public Works Department equipment as needed. This article would result in an increase in the amount to be raised by taxes. *This article is recommended by the Selectmen and the Budget Committee.*

Article was moved by George Corliss Jr., seconded by Glen Brown. Wayne Crowley explained the current balance in the fund is \$23,000, and there are no plans to spend from this fund in 2019. In 2020 we expect to replace a 350 truck for approximately \$100,000, as recommended by CIP. The purpose of this fund is to keep the budget level, without spikes when an equipment purchase is needed.

**PASSED**

**ARTICLE 12:** To see if the Town will vote to raise and appropriate the sum of Fifty Thousand dollars (\$50,000) to purchase and outfit a police cruiser with Twelve Thousand Dollars (\$12,000) to come from the Police Equipment Revolving Fund and Thirty-eight Thousand (\$38,000) to come from taxation. This article would result in an increase in the amount to be raised by taxes. *This article is recommended by the Selectmen and the Budget Committee.*

Article moved by Kevin Waldron, seconded by Kaitlyn Lounsbury. Chief John Raffaelli explained he plans to purchase an SUV to replace one of the two cruisers which each have over 100,000 miles on them. He did not request a new vehicle last year.

**PASSED**

**ARTICLE 13:** To see if the Town will vote to raise and appropriate the sum of Ten Thousand dollars (\$10,000) to the Computer Replacement Capital Reserve Fund for the purpose of funding replacement of computer equipment. This article would result in an increase in the amount to be raised by taxes. *This article is recommended by the Selectmen and the Budget Committee.*

Article was moved by Wayne Crowley, seconded by George Corliss Jr. The fund has a current balance of \$18,000. This will add to the fund for purchase needed under next warrant article.

**PASSED**

**ARTICLE 14:** To see if the Town will vote to raise and appropriate the sum of Twenty-five Thousand Eight Hundred Ninety-two dollars (\$25,892) to purchase new computer equipment with funds to come from the Computer Replacement Capital Reserve Fund. No amount to be raised by taxation. *This article is recommended by the Selectmen and the Budget Committee.*

Article moved by Glen Brown, seconded by Linda Luedke. Wayne Crowley stated major equipment needs to be replaced about every five to seven years. A server and associated hardware cost approximately \$25,000.

**PASSED**

**ARTICLE 15:** To see if the Town will vote to raise and appropriate the sum of Nine Thousand Dollars (\$9,000) to the Facility Emergency Repair Capital Reserve Fund. This article would result in an increase in the amount to be raised by taxes. *This article is recommended by the Selectmen and the Budget Committee.*

Article moved by Linda Luedke, seconded by Wayne Crowley. Glen Brown explained \$9,000 was spent last year for repairs to the Arch. There is \$11,153 remaining. This will bring the fund back to \$20,000 that we want to keep in the fund for future emergencies. Wayne Crowley said the general fund is for general municipal operations, there is no line item for this type of expenditures. The Selectmen prefer to present separate articles for specific expenditures so the voters can approve or disapprove.

**PASSED**

**ARTICLE 16:** To see if the Town will vote to raise and appropriate the Budget Committee recommended sum of Three Million Three Hundred Five Thousand Four Hundred Forty-nine Dollars (\$3,305,449) for general municipal operations. This article does not include special or individual articles listed above. *This article is recommended by the Selectmen and the Budget Committee.*

Article moved by Kaitlyn Lounsbury, seconded by George Corliss Jr. There was discussion of a clerical error in the budget printed in the town report. There were no line changes, just a formula error in the spreadsheet. Per DRA the correct budget total can be presented for vote.

**PASSED**

**ARTICLE 17:** To see whether the town will raise and appropriate the sum of \$800 for the purpose of assuring Northfield voters that their identities have not been used to illegally request an absentee ballot.

The voters will instruct the Northfield town clerk to contact, by certified mail, only those residents who contacted the town clerk requesting an absentee ballot for the 2018 local/state/national election AND who requested the absentee ballot be sent to an address other than the address listed for that voter on the voter checklist. The letter, along with a return stamped envelope addressed to the Northfield Town Clerk, will be sent only to the address of record for that Northfield voter as shown in the Northfield checklist and will say:

The Northfield Town Clerk, as instructed by the voters at town meeting, requests that you answer two questions which will help the Clerk determine if absentee voter irregularities occurred during the November election. Specifically,

1. "Did you request an absentee ballot?" YES or NO (circle one)
2. "Can you confirm the address you requested your absentee ballot be mailed to (given that it was mailed to an address different than the one shown in the Northfield checklist)?"
  - a. Street Address \_\_\_\_\_
  - b. City/Town \_\_\_\_\_
  - c. State/Country/Zip Code: \_\_\_\_\_

- 1) If a person returns the letter and answers "NO" to the first questions OR if the certified letter is returned to the clerk marked "undeliverable", the Northfield Town Clerk will be required to forward that information to the NH Secretary of State requesting further investigation.
- 2) If the voter receives but chooses not to return the letter, that information will be recorded by the clerk and also given to the NH Secretary of State.
- 3) If the voter returns the letter confirming the request for an absentee ballot and confirms the address not listed on the town voter checklist, that information will also be recorded by the clerk and given to the NH Secretary of State. *Submitted by petition. This article is not recommended by the Selectmen and the Budget Committee.*

Article was moved by Arnold Graton, seconded by Laurie Hill.

Greg Hill proposed **Amendment #1**, seconded by Arnold Graton, to read as follows:

**ARTICLE 17:** "To see whether the town will raise and appropriate the sum of \$ZERO for the purpose of assuring Northfield voters that their identities have not been used to illegally request an absentee ballot. *All costs associated for this project will be charged to, and paid by, Representative Greg Hill, a Northfield resident and voter.*

The voters will instruct the Northfield town clerk to contact, by certified mail, only those residents who contacted the town clerk requesting an absentee ballot for the 2018 local/state/national election AND who requested the absentee ballot be sent to an address other than the address listed for that voter on the voter checklist. The letter, along with a return stamped envelope addressed to the Northfield Town Clerk, will be sent only to the address of record for that Northfield voter as shown in the Northfield checklist and will say:

The Northfield Town Clerk, as instructed by the voters at town meeting, requests that you answer two questions which will help the Clerk determine if absentee voter irregularities occurred during the November election.

Specifically,

1. "Did you request an absentee ballot?" YES or NO (circle one)
2. "Can you confirm the address you requested your absentee ballot be mailed to (given that it was mailed to an address different than the one shown in the Northfield checklist)?"
  - a. Street Address \_\_\_\_\_
  - b. City/Town \_\_\_\_\_
  - c. State/Country/Zip Code: \_\_\_\_\_

1) If a person returns the letter and answers "NO" to the first questions OR if the certified letter is returned to the clerk marked "undeliverable", the Northfield Town Clerk will be required to forward that information to the NH Secretary of State requesting further investigation.

2) If the voter receives but chooses not to return the letter, that information will be recorded by the clerk and also given to the NH Secretary of State.

3) If the voter returns the letter confirming the request for an absentee ballot and confirms the address not listed on the town voter checklist, that information will also be recorded by the clerk and given to the NH Secretary of State."

**AMENDMENT PASSED**  
**ARTICLE AS AMENDED PASSED: YES 49 NO 20**

**ARTICLE 18:** To transact any other business that may legally come before this meeting.

Scott Haskins, Chair of the Open Space Committee, asked everyone to participate in an online survey asking for opinions regarding the future of town owned parks and conservation areas. Northfield has eight parks, five conservation areas, a boat launch and eighty acres of land.

Kaitlyn Lounsbury invited all to participate in a Community Profile event for discussion on the future of Northfield in several areas including education, resources, business and recreation.

A motion to adjourn was made by Bill Dawson, seconded by Arnold Graton. Meeting adjourned at 11:12 a.m.

Respectfully submitted,

Cindy L. Caveney, Town Clerk



2019  
DEPARTMENT FINANCIAL  
&  
NARRATIVE REPORTS

## **SELECTMEN'S REPORT**

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The Board of Selectmen meets as needed to serve the needs of the residents of Northfield, meeting biweekly or weekly depending on what needs to be done. Most meetings are held in Town Hall and start at 5pm. The public is always welcome to attend and participate in a Selectmen's meeting. We realize that many people cannot be at Town Hall for a 5pm meeting. If you are one of those residents and you would like to address the Board please let us know, we are happy to make room for you later in the meeting.

Selectmen also attend Planning Board, Zoning Board, Budget Committee, Capital Improvement Program, and other meetings as needed to conduct town business effectively and economically.

Road projects dominated our agenda in 2019. We kicked off the year with the drainage on Bay Hill Road, which ended with the first coat of asphalt. We continued to work closely with NH Department of Transportation, HEB Engineering and HILTZ Construction to finalize plans, gather easements, and complete construction on Sandogardy Pond Road. Additionally, Rand Rd, Cofran Ave, Watson St and Memorial St we also worked on this year, splitting some costs with the Water and Sewer Districts. Our biggest project was the Shaker Road culvert, after having to close the road due to the culvert collapsing. After much discussion with engineers, NH Department of Environmental Services, NH D Department of Transportation, Michael Bean, and the Town held a public hearing for additional discussion, the Board decided to install a bridge over the culvert, saving the town money and being able to get the road back open within months after the final decision was made.

Northfield continues to seek uses for vacant town owned properties. In 2019, the Open Space Committee finalized their recommendations after a two-year project gathering input from the residents, local programs, local businesses, etc. The Committee will be presenting their finding to the Selectboard in early 2020. The Board also continues to work with the Town of Tilton to release the Town of Northfield's one-half interests in Island Park as per the voters' approval, this work will continue into 2020.

We are continuing with the coupon process which replaced the three day Amnesty event whereby residents can bring 'Amnesty Items' to the Transfer Station any time the station is open. This is more convenient for residents, reduces overtime costs and allows the Public Works crew to focus on road maintenance during the critical springtime weeks. In 2019, a total of 3,064 tickets were used at the Transfer Station, (15.44% of the total tickets issued). The 2020 tickets are available and can be picked up at Town Hall.

These are just the highlights of what was accomplished in 2019. Other projects included New Sky Tree Service, Northfield NH to remove quite a few dead trees at the Pines Park. This decision did not come easy to the Board, but to prevent any hazard during Old Home Day the Board quickly got the plan in motion and luckily, Dan Durgin and his crew made themselves available. In addition, you may have noticed a new bench located at the corner of Park Street and Dearborn Road, this bench was installed this summer in honor of our dear friend Dennis Allen. After Dennis's passing people donated to the Old Home Day Committee and with Valerie Allen's help they decided a bench would be a great addition to Northfield.

We don't work in a vacuum. As Selectmen, we can accomplish little without the support and hard work of many partners: the dozens of volunteers who help keep the town running, the active participation of our residents in town business, our fellow elected officials, town employees and, most of all, the voters who have allowed us the privilege of serving our community. In 2020, there are four elections, the Town of Northfield is very fortunate to have many volunteers to assist, we really appreciate all you do.

### **NORTHFIELD BOARD OF SELECTMEN**

Wayne Crowley, Chair

Glen Brown, Vice Chair

Scott Haskins

# AUDITORS' REPORT

To the Board of Selectmen

September 13, 2019

## Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Northfield, New Hampshire, as of and for the year ended December 31, 2018, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the Table of Contents.

## Management's Responsibility for the Financial Statements

The Town's management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

## Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

## Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Northfield, New Hampshire, as of December 31, 2018, and the respective changes in financial position and the respective budgetary comparison for the general fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## Other Matters: *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that Management's Discussion and Analysis, and the Pension and OPEB schedules appearing on pages 44 to 47 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with evidence sufficient to express an opinion or provide any assurance.

*Melanson Heath*

## TOWN OF NORTHFIELD, NEW HAMPSHIRE

## STATEMENT OF NET POSITION

December 31, 2018

	Governmental <u>Activities</u>
<b>ASSETS</b>	
Current:	
Cash and short-term investments	\$ 1,722,058
Restricted cash	190,322
Receivables, net of allowance for uncollectibles:	
Property taxes	353,947
User fees	31,108
Intergovernmental receivables	815,405
Noncurrent:	
Receivables, net of allowance for uncollectibles:	
Property taxes	164,929
Other assets noncurrent	815
Capital assets:	
Land and construction in progress	3,703,263
Other capital assets, net of accumulated depreciation	3,723,895
<b>DEFERRED OUTFLOWS OF RESOURCES</b>	
Related to pensions	422,035
Related to OPEB	27,751
<b>TOTAL ASSETS AND DEFERRED OUTFLOWS OF RESOURCES</b>	<b>11,155,528</b>
<b>LIABILITIES</b>	
Current:	
Accounts payable	81,713
Accrued expenses	19,971
Due to school district	1,791,692
Tax refunds payable	194,753
Current portion of long-term liabilities:	
Other	5,095
Noncurrent:	
Net pension liability	2,213,802
Net OPEB liability	405,939
Other, net of current portion	45,852
<b>DEFERRED INFLOW OF RESOURCES</b>	
Related to pensions	121,386
Related to OPEB	741
<b>TOTAL LIABILITIES AND DEFERRED INFLOWS OF RESOURCES</b>	<b>4,880,944</b>
<b>NET POSITION</b>	
Net investment in capital assets	7,330,980
Restricted for:	
Special purposes	94,671
Permanent funds:	
Nonexpendable	17,629
Expendable	17,568
Unrestricted	(1,186,264)
<b>TOTAL NET POSITION</b>	<b>\$ 6,274,584</b>

TOWN OF NORTHFIELD, NEW HAMPSHIRE  
GOVERNMENTAL FUNDS  
BALANCE SHEET  
December 31, 2018

	<u>General</u>	<u>Capital Projects</u>	<u>Nonmajor Governmental Funds</u>	<u>Total Governmental Funds</u>
<b>ASSETS</b>				
Cash and short-term investments	\$ 1,607,500	-	\$ 114,558	\$ 1,722,058
Restricted cash	190,322	-	-	190,322
Receivables:				
Property taxes	585,851	-	-	585,851
User fees	31,108	-	-	31,108
Intergovernmental receivables	815,405	-	-	815,405
Due from other funds	12,662	-	114,522	127,184
<b>TOTAL ASSETS</b>	<u>\$ 3,242,848</u>	<u>\$ -</u>	<u>\$ 229,080</u>	<u>\$ 3,471,928</u>
<b>LIABILITIES</b>				
Accounts payable	\$ 81,713	-	\$ -	\$ 81,713
Accrued expenses	19,971	-	-	19,971
Tax refunds payable	194,753	-	-	194,753
Due to school district	1,791,692	-	-	1,791,692
Due to other funds	114,522	7,885	4,777	127,184
<b>TOTAL LIABILITIES</b>	2,202,651	7,885	4,777	2,215,313
<b>DEFERRED INFLOWS OF RESOURCES</b>				
Unavailable revenues	507,880		-	507,880
<b>FUND BALANCES</b>				
Nonspendable	-		17,629	17,568
Restricted	-		95,503	206,735
Committed	195,099		-	195,099
Assigned	7,840		-	7,840
Unassigned	329,378		-	321,493
<b>TOTAL FUND BALANCES</b>	<u>532,317</u>		<u>113,132</u>	<u>748,735</u>
<b>TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES</b>	<u>\$ 3,242,848</u>		<u>\$ 113,132</u>	<u>\$ 3,471,928</u>

## TOWN OF NORTHFIELD, NEW HAMPSHIRE

## GOVERNMENTAL FUNDS

## STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES

FOR THE YEAR ENDED DECEMBER 31, 2018

	<u>General</u>	<u>Capital</u> Projects	Nonmajor Governmental <u>Funds</u>	Total Governmental <u>Funds</u>
<b>Revenues:</b>				
Property taxes	\$ 1,962,750	\$ -	\$ 61,469	\$ 2,024,219
Charges for services	82,652	-	43,451	\$ 126,103
Interest, penalties, and other taxes	166,627	-	-	\$ 166,627
Intergovernmental	457,631	1,885,486	134,395	\$ 2,477,512
Licenses and permits	1,035,392	-	-	\$ 1,035,392
Investment income	24,467	-	1,727	\$ 26,194
Miscellaneous	12,798	30,000	-	\$ 42,798
Total Revenues	<u>3,742,317</u>	<u>1,915,486</u>	<u>241,042</u>	<u>5,898,845</u>
<b>Expenditures:</b>				
Current:				
General government	629,264	-	20,000	649,264
Public safety	1,019,393	-	35,703	1,055,096
Highway and streets	740,237	2,384,593	568,042	3,692,872
Sanitation	380,054	-	-	380,054
Health and human services	103,731	-	-	103,731
Welfare	42,555	-	-	42,555
Culture and recreation	205,449	-	-	205,449
Conservation	5,917	-	1,706	7,623
Debt service	10,228	-	-	10,228
Capital outlay	-	172,000	-	172,000
Total Expenditures	<u>3,136,828</u>	<u>2,556,593</u>	<u>625,451</u>	<u>6,318,872</u>
Excess (deficiency) of revenues over expenditures	605,489	(641,107)	(384,409)	(420,027)
<b>Other Financing Sources (Uses):</b>				
Transfer in	12,777	633,222	508,357	1,154,356
Transfer out	(1,141,579)	-	(12,777)	(1,154,356)
Total Other Financing Sources (Uses)	<u>(1,128,802)</u>	<u>633,222</u>	<u>495,580</u>	<u>-</u>
Change in fund balance	(523,313)	(7,885)	111,171	(420,027)
Fund Equity, at Beginning of Year	<u>1,055,630</u>	-	<u>113,132</u>	<u>1,168,762</u>
Fund Equity, at End of Year	<u>\$ 532,317</u>	<u>\$ (7,885)</u>	<u>\$ 224,303</u>	<u>\$ 748,735</u>

## TREASURER'S REPORT

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SELECTMEN'S ACCOUNTS (unaudited)  
JANUARY 1, 2019 through DECEMBER 31, 2019

**Franklin Savings Bank**

**Operating Account:**

Balance January 1, 2019	\$ 1,603,776.05
Interest Earned	22,114.59
Deposits	<u>11,220,555.47</u>
Total Funds Available	\$ 12,846,446.11
Disbursements	<u>(10,450,938.45)</u>
Balance December 31, 2019	<u><u>\$ 2,395,507.66</u></u>

**Franklin Savings Bank**

**Escrow Account:**

Balance January 1, 2019	\$ 6,187.18
Interest Earned	6.19
Deposits	<u>-</u>
Total Funds Available	\$ 6,193.37
Disbursements	<u>-</u>
Balance December 31, 2019	<u><u>\$ 6,193.37</u></u>

**NHPDIP - General Fund**

Balance January 1, 2019	\$ 3,942.93
Interest Earned	85.61
Deposits	<u>-</u>
Total Funds Available	\$ 4,028.54
Disbursements	<u>-</u>
Balance December 31, 2019	<u><u>\$ 4,028.54</u></u>

**NHPDIP - Conservation Fund**

Balance January 1, 2019	\$ 65,448.71
Interest Earned	1,563.11
Deposits	<u>11,496.25</u>
Total Funds Available	\$ 78,508.07
Disbursements	<u>-</u>
Balance December 31, 2019	<u><u>\$ 78,508.07</u></u>

Roland C. Seymour, Treasurer

## TAX RATE COMPARISON

	2015	2016	2017	2018	2019
			<i>Assessment Update</i>		
<b>NET VALUATION</b>	\$ 280,634,965	\$ 277,969,144	\$ 340,249,181	\$ 342,194,869	\$ 341,660,826
<b>NET VALUATION (LESS UTILITIES)</b>	\$ 266,406,865	\$ 263,564,644	\$ 325,648,281	\$ 324,976,169	\$ 326,108,826
<b>TOWN PORTION</b>					
APPROPRIATION	\$ 3,950,351	\$ 3,963,527	\$ 4,289,663	\$ 7,072,188	\$ 4,471,341
LESS: REVENUES	\$ 1,865,530	\$ 1,795,520	\$ 2,151,420	\$ 4,916,499	\$ 2,018,898
LESS: VOTED FROM FUND BALANCE	\$ 10,000	\$ 12,600	\$ -	\$ 123,703	\$ 100,000
LESS: RETANAGE USED	\$ 350,000	\$ 350,000	\$ -	\$ -	\$ 225,000
LESS: SHARED REVENUES	\$ -	\$ -	\$ -	\$ -	\$ -
ADD: OVERLAY	\$ 10,000	\$ 10,655	\$ 10,259	\$ 8,854	\$ 2,603
ADD: WAR SERVICE CREDITS	\$ 124,700	\$ 116,400	\$ 116,900	\$ 127,300	\$ 132,750
<b>NET TOWN APPROPRIATION</b>	<b>\$ 1,859,521</b>	<b>\$ 1,932,462</b>	<b>\$ 2,265,402</b>	<b>\$ 2,168,140</b>	<b>\$ 2,262,796</b>
<b>TOWN TAX RATE</b>	<b>\$ 6.63</b>	<b>\$ 6.95</b>	<b>\$ 6.66</b>	<b>\$ 6.34</b>	<b>\$ 6.62</b>
INCREASE(DECREASE)	\$ 0.34	\$ 0.33	\$ (0.29)	\$ (0.32)	\$ 0.28
<b>REGIONAL SCHOOL APPORTIONMENT</b>	\$ 8,834,821	\$ 8,782,158	\$ 8,425,871	\$ 8,584,448	\$ 9,330,299
LESS EQUITABLE EDUCATION GRANT	\$ 4,536,449	\$ 4,340,124	\$ 4,124,227	\$ 4,032,756	\$ 4,470,673
LOCAL SCHOOL TAX EFFORT	\$ 3,646,298	\$ 3,789,330	\$ 3,667,659	\$ 3,890,921	\$ 4,167,096
STATE SCHOOL TAX EFFORT	\$ 652,074	\$ 653,704	\$ 633,985	\$ 660,771	\$ 692,530
<b>DUE TO SCHOOL (LOCAL &amp; STATE)</b>	<b>\$ 4,298,372</b>	<b>\$ 4,443,034</b>	<b>\$ 4,301,644</b>	<b>\$ 4,551,692</b>	<b>\$ 4,859,626</b>
LOCAL RATE	<b>\$ 12.99</b>	<b>\$ 13.63</b>	<b>\$ 10.78</b>	<b>\$ 11.37</b>	<b>\$ 12.20</b>
STATE RATE	<b>\$ 2.45</b>	<b>\$ 2.48</b>	<b>\$ 1.95</b>	<b>\$ 2.03</b>	<b>\$ 2.12</b>
<b>TOTAL SCHOOL TAX RATE</b>	<b>\$ 15.44</b>	<b>\$ 16.11</b>	<b>\$ 12.73</b>	<b>\$ 13.40</b>	<b>\$ 14.32</b>
INCREASE(DECREASE)	\$ (0.94)	\$ 0.67	\$ (3.39)	\$ 0.67	\$ 0.92
<b>COUNTY PORTION</b>					
DUE TO COUNTY	\$ 828,260	\$ 810,419	\$ 883,159	\$ 930,911	\$ 976,136
LESS: SHARED REVENUES	\$ -	\$ -	\$ -	\$ -	\$ -
<b>NET COUNTY APPROPRIATION</b>	<b>\$ 828,260</b>	<b>\$ 810,419</b>	<b>\$ 883,159</b>	<b>\$ 930,911</b>	<b>\$ 976,136</b>
<b>COUNTY TAX RATE</b>	<b>\$ 2.95</b>	<b>\$ 2.92</b>	<b>\$ 2.60</b>	<b>\$ 2.72</b>	<b>\$ 2.86</b>
	\$ 0.02	\$ (0.04)	\$ (0.32)	\$ 0.12	\$ 0.14
<b>Subtotal</b>	<b>\$ 25.02</b>	<b>\$ 25.98</b>	<b>\$ 21.98</b>	<b>\$ 22.46</b>	<b>\$ 23.80</b>
FIRE DISTRICT PORTION	\$ 653,879	\$ 694,923	\$ 728,133	\$ 793,088	\$ 925,921
<b>FIRE DISTRICT TAX RATE</b>	<b>\$ 2.33</b>	<b>\$ 2.50</b>	<b>\$ 2.14</b>	<b>\$ 2.30</b>	<b>\$ 2.69</b>
INCREASE(DECREASE)	\$ 0.15	\$ 0.17	\$ (0.36)	\$ 0.16	\$ 0.39
<b>TOTAL TAX RATE</b>	<b>\$ 27.35</b>	<b>\$ 28.48</b>	<b>\$ 24.12</b>	<b>\$ 24.76</b>	<b>\$ 26.49</b>
INCREASE(DECREASE)	\$ (0.44)	\$ 1.13	\$ (4.36)	\$ 0.64	\$ 1.73
<b>TOTAL COMMITMENT</b>	<b>\$ 7,515,332</b>	<b>\$ 7,764,438</b>	<b>\$ 8,061,438</b>	<b>\$ 8,316,531</b>	<b>\$ 8,891,729</b>

## TAX COLLECTOR'S REPORT

For January 1, 2019 through December 31, 2019

### DEBITS

UNCOLLECTED TAXES BEG. BALANCE:	2019 LEVY	2018 LEVY
Property Tax		\$ 358,987.40
Land Use Change Tax		
Timber Yield Tax		\$ 999.79
Highland's Village District Water & Sewer		\$ 22,395.00
Northfield Sewer District		
<b>TAXES COMMITTED THIS YEAR:</b>		
Property Tax	\$ 8,996,703.00	
Excavation Tax		
Land Use Change Tax	\$ 9,686.40	
Timber Yield Tax	\$ 16,554.18	
Highland's Village District Water & Sewer	\$ 64,800.00	
Northfield Sewer District		\$ 12,137.61
Interest & Penalties - Property Tax	\$ 1,985.36	\$ 27,870.30
<b>OVERPAYMENTS:</b>		
Property Tax (2018 credits)	\$ (8,342.74)	
Highlands Village District (2018 credits)	\$ (555.00)	
<b>OVERPAYMENTS REFUNDED:</b>		
Property Tax	\$ 11,679.06	
<b>TOTAL DEBITS</b>	<b>\$ 9,092,510.26</b>	<b>\$ 422,390.10</b>

### CREDITS

REMITTED TO TREASURER:	2019 LEVY	2018 LEVY
Property Tax	\$ 8,587,906.41	\$ 209,724.53
Excavation Tax		
Land Use Change Tax	\$ 9,686.40	
Timber Yield Tax	\$ 9,914.25	\$ 336.45
Highland's Village District Water & Sewer	\$ 47,520.00	\$ 19,155.00
Northfield Sewer District		\$ 7,329.82
Interest & Penalties - Property Tax	\$ 1,985.36	\$ 27,870.30
Conversion to Lien (Principal)		\$ 141,683.45
<b>OVERPAYMENTS ASSIGNED:</b>		
Property Tax		
Highlands Village District		
<b>CURRENT LEVY DEEDED</b>	<b>\$ 1,199.00</b>	
<b>ABATEMENTS MADE</b>		
Property Tax	\$ 53,531.16	\$ 4,678.00
Yield Tax	\$ -	
<b>UNCOLLECTED TAXES AS OF 12/31/2019:</b>		
Property Tax	\$ 367,037.18	\$ 11,612.55
Yield Tax	\$ 6,639.93	
Highland's Village District Water & Sewer	\$ 17,280.00	
<b>CREDIT BALANCES AS OF 12/31/2019:</b>		
Property Tax	\$ (9,769.43)	
Highlands Village District	\$ (420.00)	
<b>TOTAL CREDITS</b>	<b>\$ 9,092,510.26</b>	<b>\$ 422,390.10</b>

**TAX COLLECTOR'S REPORT**  
**For January 1, 2019 through December 31, 2019**

**DEBITS**

	<b>2018 LEVY</b>	<b>2017 LEVY</b>	<b>PRIOR YEARS</b>
Unredeemed Liens Balance			
Beginning of Period		\$ 116,711.04	\$ 51,031.39
Liens Executed During Period	\$ 156,481.02		
Interest & Costs Collected	\$ 3,509.08	\$ 12,145.35	\$ 14,701.29
<b>TOTAL DEBITS</b>	<b>\$ 159,990.10</b>	<b>\$ 128,856.39</b>	<b>\$ 65,732.68</b>

**CREDITS**

	<b>2018 LEVY</b>	<b>2017 LEVY</b>	<b>PRIOR YEARS</b>
Lien Redemptions	\$ 49,329.18	\$ 54,609.09	\$ 45,178.87
Interest & Costs Collected	\$ 3,509.08	\$ 12,145.35	\$ 14,701.29
Abatements of Unredeemed Liens	\$ -	\$ -	\$ -
Liens deeded to Town	\$ 2,674.18	\$ 2,645.98	\$ 1,798.82
Unredeemed Liens Balance			
as of December 31, 2019	\$ 104,477.66	\$ 59,455.97	\$ 4,053.70
<b>TOTAL CREDITS</b>	<b>\$ 159,990.10</b>	<b>\$ 128,856.39</b>	<b>\$ 65,732.68</b>

Respectfully Submitted:  
 Cindy L. Caveney, Tax Collector

**TOWN CLERK'S REPORT**

January 1, 2019 through December 31, 2019

Auto Registrations	\$ 949,140.84
Municipal Agent Fees	\$ 20,574.00
Titles	\$ 2,588.00
Vital Statistics	\$ 5,290.00
Dog Licenses	\$ 5,828.00
Filing Fees/misc	\$ 605.00
OHRV Registrations	\$ 7,365.00
UCC	\$ 1,785.00
Boat Registrations	\$ 2,774.84
<b>Total</b>	<b>\$ 995,950.68</b>

Respectfully submitted,  
 Cindy L. Caveney, Town Clerk



Cindy Caveney, Town Clerk / Tax Collector  
 Vicki Hussman, Deputy Town Clerk / Tax Collector

**Report of the Trustee of Trust Funds of the Town of Northfield  
Common Trust Funds and Capital Reserve Funds  
For the Year Ending on December 31, 2019**

Date Created	Name of Trust Fund	Purpose of Trust	***PRINCIPAL***				***INCOME***				Grand Total P & I End of Year 12/31/2019	
			Balance Beg. of Year 1/1/2019	New Funds Created	Cash Gains or Losses	Expended During Year	Balance End of Year 12/31/2019	Beginning Beg. Of Year 1/1/2019	Income During Year	Expended During Year		Balance End of Year 12/31/2019
1997	TNHS Class of '42	Book Scholarship	\$ 2,300.00	\$ -	\$ -	\$ -	\$ 2,300.00	\$ 273.94	\$ 55.90	\$ -	\$ 329.84	\$ 2,629.84
2015	Boy Scout Fund	Scholarship	\$ 2,000.00	\$ -	\$ -	\$ -	\$ 2,000.00	\$ 67.12	\$ 29.09	\$ -	\$ 96.21	\$ 2,096.21
2000	Knowles Pond	Maintenance	\$ 11,110.69	\$ -	\$ -	\$ -	\$ 11,110.69	\$ 16,107.80	\$ 536.15	\$ -	\$ 16,643.95	\$ 27,754.64
1780	School Fund	School	\$ 840.00	\$ -	\$ -	\$ -	\$ 840.00	\$ 173.82	\$ 22.00	\$ -	\$ 195.82	\$ 1,035.82
1901	Fannie Cofran	Hodgdon	\$ 100.00	\$ -	\$ -	\$ -	\$ 100.00	\$ 45.14	\$ 3.02	\$ -	\$ 48.16	\$ 148.16
1908	C.J. Chamberlain	Oak Hill	\$ 50.00	\$ -	\$ -	\$ -	\$ 50.00	\$ 22.91	\$ 1.51	\$ -	\$ 24.42	\$ 74.42
1909	Mary A. Neal	Oak Hill	\$ 100.00	\$ -	\$ -	\$ -	\$ 100.00	\$ 45.14	\$ 3.02	\$ -	\$ 48.16	\$ 148.16
1914	Darius Dearborn	Hodgdon	\$ 100.00	\$ -	\$ -	\$ -	\$ 100.00	\$ 45.14	\$ 3.02	\$ -	\$ 48.16	\$ 148.16
1918	Jas. & Abigail Glines	Williams	\$ 100.00	\$ -	\$ -	\$ -	\$ 100.00	\$ 45.14	\$ 3.02	\$ -	\$ 48.16	\$ 148.16
1921	Gawn Correll	Lot - Gorrell	\$ 100.00	\$ -	\$ -	\$ -	\$ 100.00	\$ 45.14	\$ 3.02	\$ -	\$ 48.16	\$ 148.16
1921	Ellen Chadwick	Williams	\$ 50.00	\$ -	\$ -	\$ -	\$ 50.00	\$ 22.91	\$ 1.51	\$ -	\$ 24.42	\$ 74.42
1927	Sevira Streeter	Williams	\$ 100.00	\$ -	\$ -	\$ -	\$ 100.00	\$ 45.14	\$ 3.02	\$ -	\$ 48.16	\$ 148.16
1927	Reuben Hutchins	Hodgdon	\$ 50.00	\$ -	\$ -	\$ -	\$ 50.00	\$ 22.91	\$ 1.51	\$ -	\$ 24.42	\$ 74.42
1935	A.B. Winslow	Williams	\$ 200.00	\$ -	\$ -	\$ -	\$ 200.00	\$ 89.60	\$ 6.04	\$ -	\$ 95.64	\$ 295.64
1943	Chas. W. Bryant	Lot - Park	\$ 200.00	\$ -	\$ -	\$ -	\$ 200.00	\$ 89.60	\$ 6.04	\$ -	\$ 95.64	\$ 295.64
1946	Leroy A. Glines	Williams	\$ 50.00	\$ -	\$ -	\$ -	\$ 50.00	\$ 22.91	\$ 1.51	\$ -	\$ 24.42	\$ 74.42
1948	Arthur Thomas	Lot - Park	\$ 500.00	\$ -	\$ -	\$ -	\$ 500.00	\$ 223.00	\$ 15.09	\$ -	\$ 238.09	\$ 738.09
1950	Mabel Hill	Arch Hill	\$ 200.00	\$ -	\$ -	\$ -	\$ 200.00	\$ 89.60	\$ 6.04	\$ -	\$ 95.64	\$ 295.64
1960	Leon Burns	Lot - Park	\$ 200.00	\$ -	\$ -	\$ -	\$ 200.00	\$ 89.60	\$ 6.04	\$ -	\$ 95.64	\$ 295.64
1964	Nathaniel Foss	Hodgdon	\$ 100.00	\$ -	\$ -	\$ -	\$ 100.00	\$ 45.14	\$ 3.02	\$ -	\$ 48.16	\$ 148.16
1969	Raphael Quimby	Arch Hill	\$ 300.00	\$ -	\$ -	\$ -	\$ 300.00	\$ 134.07	\$ 9.06	\$ -	\$ 143.13	\$ 443.13
1985	Edwin V. Leavitt	Arch Hill	\$ 100.00	\$ -	\$ -	\$ -	\$ 100.00	\$ 45.14	\$ 3.02	\$ -	\$ 48.16	\$ 148.16
1990	John S. Woodward	Arch Hill	\$ 750.00	\$ -	\$ -	\$ -	\$ 750.00	\$ 334.16	\$ 22.64	\$ -	\$ 356.80	\$ 1,106.80
1990	Sophie Copp	Arch Hill	\$ 250.00	\$ -	\$ -	\$ -	\$ 250.00	\$ 111.84	\$ 7.55	\$ -	\$ 119.39	\$ 369.39
1990	Victor Stanton	Arch Hill	\$ 300.00	\$ -	\$ -	\$ -	\$ 300.00	\$ 134.07	\$ 9.06	\$ -	\$ 143.13	\$ 443.13
1998	Wyatt/Colby	Arch Hill	\$ 100.00	\$ -	\$ -	\$ -	\$ 100.00	\$ 45.14	\$ 3.02	\$ -	\$ 48.16	\$ 148.16
2002	Stanton/Rogers	Arch Hill	\$ 350.00	\$ -	\$ -	\$ -	\$ 350.00	\$ 156.30	\$ 10.56	\$ -	\$ 166.86	\$ 516.86
2002	Clark	Arch Hill	\$ 175.00	\$ -	\$ -	\$ -	\$ 175.00	\$ 78.49	\$ 5.28	\$ -	\$ 83.77	\$ 258.77
2003	Latulippe	Calef	\$ 175.00	\$ -	\$ -	\$ -	\$ 175.00	\$ 78.49	\$ 5.28	\$ -	\$ 83.77	\$ 258.77
2004	Yarborough	Arch Hill	\$ 350.00	\$ -	\$ -	\$ -	\$ 350.00	\$ 156.30	\$ 10.56	\$ -	\$ 166.86	\$ 516.86
2007	Corliss	Calef	\$ 500.00	\$ -	\$ -	\$ -	\$ 500.00	\$ 164.72	\$ 15.09	\$ -	\$ 179.81	\$ 679.81
	Subtotal Cemetery Funds		\$ 5,550.00	\$ -	\$ -	\$ -	\$ 5,550.00	\$ 2,427.72	\$ 167.52	\$ -	\$ 2,595.24	\$ 8,145.24
	<b>SUBTOTAL COMMON TRUST FUNDS</b>		<b>\$ 20,769.26</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 19,800.69</b>	<b>\$ 17,111.25</b>	<b>\$ 759.57</b>	<b>\$ -</b>	<b>\$ 19,764.85</b>	<b>\$ 41,661.75</b>

**Report of the Trustee of Trust Funds of the Town of Northfield  
Common Trust Funds and Capital Reserve Funds  
For the Year Ending on December 31, 2019**

Date Created	Name of Trust Fund	Purpose of Trust	***PRINCIPAL***				***INCOME***				Grand Total P & I End of Year 12/31/2019	
			Balance Beg. of Year 1/1/2019	New Funds Created	Cash Gains or Losses	Expended During Year	Balance End of Year 12/31/2019	Beg. Of Year 1/1/2019	Income During Year	Expended During Year		Balance End of Year 12/31/2019
1986	Revaluation	Same	\$ 62.37	\$ -	\$ -	\$ -	\$ 62.37	\$ 38.43	\$ 2.18	\$ -	\$ 40.61	\$ 102.98
2011	Hwy. Equip.	Equipment	\$ 17,125.94	\$ -	\$ 75,000.00	\$ -	\$ 92,125.94	\$ 5,619.77	\$ 523.20	\$ -	\$ 6,142.97	\$ 98,268.91
2011	Road Reconstruction	Repairs	\$ 114,106.18	\$ -	\$ 350,000.00	\$ 354,820.46	\$ 109,285.72	\$ 15,692.58	\$ 3,323.30	\$ -	\$ 19,015.88	\$ 128,301.60
2018	Road Revolving	Repairs	\$ 2,230.37	\$ -	\$ 130,919.71	\$ 127,000.00	\$ 6,150.08	\$ -	\$ 38.78	\$ -	\$ 38.78	\$ 6,188.86
2014	Sandogardy Pond Rd	Repairs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 207.72	\$ 1.88	\$ 209.60	\$ -	\$ -
2014	Fac. Emerg. Repair	Repairs	\$ 10,802.50	\$ -	\$ 9,000.00	\$ 3,200.00	\$ 16,602.50	\$ 350.66	\$ 222.90	\$ -	\$ 573.56	\$ 17,176.06
2016	Computer Repl.	Same	\$ 18,000.00	\$ -	\$ 10,000.00	\$ 25,892.00	\$ 2,108.00	\$ 281.45	\$ 475.71	\$ -	\$ 757.16	\$ 2,865.16
2018	PD Special Detail Rev Fund	Equipment	\$ 12,777.01	\$ -	\$ 16,082.36	\$ 12,000.00	\$ 16,859.37	\$ 34.16	\$ 121.46	\$ -	\$ 155.62	\$ 17,014.99
2019	Cemetery Repair Fund	Repairs	\$ -	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	\$ 10,000.00
<b>SUBTOTAL CAPITAL RESERVES</b>			<b>\$ 175,104.37</b>	<b>\$ 10,000.00</b>	<b>\$ 591,002.07</b>	<b>\$ 522,912.46</b>	<b>\$ 253,193.98</b>	<b>\$ 22,224.77</b>	<b>\$ 4,709.41</b>	<b>\$ 209.60</b>	<b>\$ 26,724.58</b>	<b>\$ 269,918.56</b>
<b>TOTAL FUNDS</b>			<b>\$ 195,873.63</b>	<b>\$ 10,000.00</b>	<b>\$ 591,002.07</b>	<b>\$ 522,912.46</b>	<b>\$ 272,994.67</b>	<b>\$ 39,336.02</b>	<b>\$ 5,468.98</b>	<b>\$ 209.60</b>	<b>\$ 46,489.43</b>	<b>\$ 311,580.31</b>

**Report of the Trustee of Trust Funds of the Tilton-Northfield Fire District  
Capital Reserve Funds  
For the Year Ending on December 31, 2019**

Date Created	Name of Trust Fund	Purpose of Trust	***PRINCIPAL***				***INCOME***				Grand Total P & I End of Year 12/31/2019	
			Balance Beg. of Year 1/1/2019	New Funds Created	Cash Gains or Losses	Expended During Year	Balance End of Year 12/31/2019	Beg. Of Year 1/1/2019	Income During Year	Expended During Year		Balance End of Year 12/31/2019
1985	Land & Building	Same	\$ 263,612.40	\$ -	\$ 100,000.00	\$ -	\$ 363,612.40	\$ 31,459.79	\$ 7,125.38	\$ -	\$ 38,585.17	\$ 402,197.57
2012	Health Insurance	Same	\$ 4,000.00	\$ -	\$ 1,111.00	\$ 16,000.00	\$ (10,889.00)	\$ 475.97	\$ 101.87	\$ -	\$ 577.84	\$ (10,311.16)
2016	Southwick	Same	\$ 65,374.25	\$ -	\$ -	\$ -	\$ 65,374.25	\$ 1,060.83	\$ 1,308.60	\$ -	\$ 2,369.43	\$ 67,743.68
2017	Fire Prevention	Same	\$ 3,361.00	\$ -	\$ 9,084.35	\$ 1,117.58	\$ 11,327.77	\$ 4,613.10	\$ 275.82	\$ -	\$ 4,888.92	\$ 16,216.69
<b>TOTAL FUNDS</b>			<b>\$ 336,347.65</b>	<b>\$ -</b>	<b>\$ 110,195.35</b>	<b>\$ 17,117.58</b>	<b>\$ 429,425.42</b>	<b>\$ 37,609.69</b>	<b>\$ 8,811.67</b>	<b>\$ -</b>	<b>\$ 46,421.36</b>	<b>\$ 475,846.78</b>

Funds invested in New Hampshire Public Deposit Investment Fund: TNHS Class of 1942, Boy Scout, School, Revaluation, Highway Equipment, Road Reconstruction  
Sandogardy Pond Road SAR, Computer Replacement  
Funds invested in Franklin Savings Bank Money Market Accounts: Knowles Pond, Sandogardy Pond Rd SAR, Facility Emergency Repair, TNFD Land and Building, TNFD Health Ins.  
Funds invested in Framling Savings Bank 3 year Certificate of Deposit: Boy Scout Fund.  
Funds invested in Framling Savings Bank 5 year Certificate of Deposit: Cemetery Fund.

# NH DRA SUMMARY OF INVENTORY OF VALUATION

## FORM MS-1 FOR 2019

LAND & BUILDING VALUATION		
Value of Taxable Land	Acres	Assessed Value
Current Use	12,083.71	\$ 1,136,347
Conservation Restriction Assessment	10.30	\$ 2,385
Discretionary Easement	0.00	\$ -
Residential Land	4,204.83	\$ 97,840,300
Commercial/Industrial Land	<u>503.56</u>	<u>\$ 8,845,600</u>
<b>Total of Taxable Land*</b>	<b>16,802.40</b>	<b>\$ 107,824,632</b>
<b>Value of Buildings Only</b>		
Residential		\$ 187,984,400
Manufactured Housing		\$ 7,728,800
Commercial/Industrial		\$ 31,759,400
Discretionary Easment	None	<u>\$ -</u>
<b>Total of Taxable Buildings**</b>		<b>\$ 227,472,600</b>
<b>Utilities</b>		<u>\$ 15,552,000</u>
<b>Land and Building Valuation Before Exemptions</b>		<b>\$ 350,849,232</b>
Less Certain Disabled Veteran Exemption (1 exemptions)		\$ 253,800
Less Imp. to Assist Disabled Exemption (2 exemptions)		<u>\$ 10,000</u>
<b>Total Disabled Vet. &amp; Imp. To Assist Disabled Exemp.</b>		<u>\$ 263,800</u>
<b>Modified Assessed Valuation</b>		<b>\$ 350,585,432</b>
Less Blind Exemptions (4 exemption)		\$ 60,000
Less Elderly Exemptions (57 exemptions)		\$ 4,935,200
Less Disabled Exemptions 24		<u>\$ 1,381,500</u>
<b>Total Blind, Elderly &amp; Disabled Exemptions</b>		<u>\$ 6,376,700</u>
<b>Net Valuation for Municipal, County &amp; Local Education Tax</b>		<b>\$ 344,208,732</b>
<b>Less Public Utilities</b>		
Public Service of NH		\$ 7,523,100
NH Electrical Coop		\$ 4,748,700
Keyspan Energy Delivery		\$ 2,840,200
Clement Dam Hydroelectric LLC		\$ 440,000
<b>Total Utilities</b>		<u>\$ 15,552,000</u>
<b>Net Valuation w/o Utilities for State Education Tax</b>		<u><u>\$ 328,656,732</u></u>
* Value of Tax Exempt & Non-Taxable Buildings \$16,751,800		
** Value of Tax Exempt & Non-Taxable Land 521.350 \$3,581,800		

<b>CREDITS AND EXEMPTIONS</b>				
<b>War Service Credits</b>		<b>Amount</b>	<b>Number</b>	<b>Amount</b>
	Disabled Veteran	\$1,400	20	\$ 28,000.00
	Veteran	\$500	189	\$ 94,250.00
	All Veteran	\$500	21	\$ 10,500.00
<b>Total War Service Credits</b>			230	\$ 132,750.00
		<b>Maximum Allowable</b>	<b>Number</b>	<b>Amount</b>
<b>Elderly Exemptions</b>	Age 65-74	\$75,000	24	\$ 1,704,100.00
	75-79	\$80,000	6	\$ 411,300.00
	80 +	\$115,000	28	\$ 2,819,800.00
<b>Total Exemptions</b>			58	\$ 4,935,200.00
<b>CURRENT USE</b>				
<b>Category</b>		<b>Acres</b>		<b>Assessed Value</b>
Farm Land		980.39		\$ 317,784.00
Forest Land		8,585.73		\$ 717,068.00
Forest Land with Stewardship		1,881.22		\$ 88,971.00
Unproductive Land		113.71		\$ 2,125.00
Wetland		522.66		\$ 10,399.00
<b>Total Land in Current Use</b>		12,083.71		\$ 1,136,347.00
20% Recreational Adjustment		6,402.560		
Number of Owners in C.U.		232		
Number of Parcels in C.U.		343		
<b>CONSERVATION RESTRICTION</b>				
<b>Category</b>		<b>Acres</b>		<b>Assessed Value</b>
Farm Land		5.000		\$ 1,964.00
Forest Land		5.300		\$ 421.00
Forest Land with Stewardship		0.000		\$ -
Unproductive Land		0.000		\$ -
Wetland		0.000		\$ -
<b>Total Land in Conservation Restriction</b>		10.300		\$ 2,385.00
Receiving 20% Recreational Adjustment			0.000	
Number of Owners with Parcels in Conservation Restriction			2	
Number of Parcels in Conservation Restriction			2	

# CAPITAL IMPROVEMENT PROGRAM COMMITTEE

*Prepared by CIP Committee*

## INTRODUCTION

It is our pleasure to present the 2020 Capital Improvement Plan. This plan fulfills its statutory requirement to “classify projects according to the urgency and need for realization and... recommend a time sequence for their implementation (RSA 674:6). As per RSA 675:5, its sole purpose is to aid the Selectmen and Budget Committee in their preparation of an annual budget.

The Capital Improvements Program, known by the acronym CIP, links local infrastructure investments with master plan goals, land use ordinances, and economic development. A CIP bridges the gap between planning and spending, between the visions of the master plan and the fiscal realities of maintaining and improving community facilities

## CIP Committee Membership

Wayne Crowley, Selectmen’s Representative  
Jared Hebert, Public Member  
Michael Witzgall, Public Member  
Vacant, Public Member  
Vacant, Planning Board Representative  
Steve Randall, Budget Committee Representative  
Kevin Waldron, Zoning Board Representative

## Authorization

Pursuant to RSA 674:5 and Northfield Town Meeting 2005 Warrant Article #9, the Capital Improvement Program Committee is authorized to “prepare and amend a recommended program of municipal capital improvement projects projected over a period of at least 6 years.” As per this same RSA the purpose of the plan is to “aid the mayor or selectmen and the budget committee in their consideration of the annual budget”

## What is a Capital Improvement Program?

Northfield’s Capital Improvement Plan is a five-year forward looking program that identifies and prioritizes capital needs for the Town of Northfield and indicates how these needs are to be funded. The plan is updated annually by the CIP Committee. It is essentially a plan that shows how, when and at what costs Northfield needs to repair, renovate or expand its facilities to both serve the current population and to accommodate population, housing and industrial growth.

- Among the many incentives to developing a CIP are the following benefits to the community:  
Preserving public health, safety and welfare
- Anticipating the demands of growth
- Improving communication and coordination
- Avoiding undue tax increases
- Developing a fair distribution of capital costs
- Building a foundation for growth management and impact fees
- Identifying "scattered and premature" development
- Supporting economic development

The CIP is a working document that is:

- Designed to be a guide for the Town Administrator and Finance Director in preparing the annual budget,
- That helps contribute to stabilizing the city’s property tax rate,
- And aids in the prioritization of various municipal projects,
- And informs residents, business owners and developers of planned improvements.

Capital assets managed via the CIP include:

***Town roads and bridges:*** By far the largest and most expensive asset managed by the town is its road network. The system consists of 43.5 miles of Class V town maintained roads and approximately five miles of Class VI unmaintained roads. The town also is responsible for nine bridges, including two (Cannon Bridge and Cross Mill Bridge) for which it shares responsibility with another town.

***Police vehicles:*** The town maintains a fleet of vehicles used to provide police and public safety services to the citizens of Northfield.

***Highway equipment and vehicles:*** The town maintains a fleet of vehicles and other equipment used in the maintenance, repair and reconstruction of town roads, drainage systems, parks, buildings and cemeteries.

***Building improvements:*** The town maintains multiple buildings used to operate municipal services, and recreation support to serve the citizens of Northfield.

## **DEFINITIONS**

**Capital Asset** is typically a non-reoccurring item or improvement that has an estimated annual aggregate cost greater than \$20,000.

In addition, the project needs to satisfy at least one of the following:

- Protect the health and safety of employees and/or the community at large
- Improve the efficiency of the existing services
- Preserve a previous capital investment made by the Town of Northfield
- Reduce future operating costs or increase future operating revenues

**Road Reconstruction:** A road repair that involves the removal and replacement of the road surface, including any ancillary work. Only road reconstruction projects valued at more than \$20,000 are included in the CIP.

## CIP 2020-2024 ROAD IMPROVEMENT PLAN

Town Street Project	Type	Length	2020	2021	2022	2023	2024
Arc St	Asphalt	1478					
Bay Road (Blueberry to 4-corners)			\$113,125	<b>\$47,500</b>			
Bay St (New to I93)	Asphalt	4300	\$81,700				
Bean Hill Rd (Keasor to end of pavement)	Asphalt	2500	\$73,125	<b>\$47,500</b>			
Bean Hill Rd. (from SAR to Keasor)	Asphalt	5000	\$141,250	<b>\$95,000</b>			
Blueberry Ln	Asphalt	2030				\$71,258	<b>\$40,600</b>
Cross Mill	Asphalt	6388					\$190,879
Elm St	Asphalt	2010					\$83,768
Eptam culvert						\$75,000	
Keasor Rd - 20' wide	Gravel	2050					
Knowles Pond (good section to Pond)	Asphalt	1742			\$63,986	<b>\$33,098</b>	
Knowles Pond (Inters to good sectn)	Asphalt	1953			\$59,313	<b>\$37,107</b>	
Knowles pond (Pond to end)	Asphalt	6019			\$171,980	<b>\$114,361</b>	
Ledge Rd	Gravel	1425				\$41,350	<b>\$28,500</b>
Peverly Rd - 20' wide	Asphalt	8940					
Rand Rd pave 1400' 18' wide	Gravel	1800	\$26,600				
Shaker, Box 466 to Box 308	Asphalt	4000		\$111,000	<b>\$76,000</b>		
Shaker, Bay Ext to Fisk	Asphalt	2700		\$68,175	<b>\$51,300</b>		
Shaker, Box 308 to Bay Ext	Asphalt	1700		\$48,925	<b>\$32,300</b>		
Shaker, Culvert/Bridge	Asphalt	3999				\$50,000	
Shaker, Knowles to Box 466	Asphalt	4000	\$171,000	\$76,000			
Shaw Rd (north end) - 20' wide	Asphalt	4140					
Shaw rd gravel section south end	Gravel	1700		\$49,600	<b>\$34,200</b>		
Silver Lane	Asphalt	5000			\$136,250	<b>\$95,000</b>	
Summer Street	Asphalt	3320					\$118,810
Union Rd	Asphalt	3062		\$90,175	<b>\$58,900</b>		
Weathersfield Dr	Asphalt	2428				\$101,307	<b>\$48,560</b>

### Joint Utility Street Projects

Watson	Asphalt	467	\$4,000				
Memorial } Sewer 2019	Asphalt	400	\$4,000				
Coffran, 1/3 with water/sewer	Asphalt						

<b>Beginning Balance</b>	<b>\$138,665</b>	<b>\$144,865</b>	<b>\$90,990</b>	<b>(\$13,239)</b>	<b>(\$51,720)</b>
<b>Expenditures</b>	<b>\$614,800</b>	<b>\$633,875</b>	<b>\$684,229</b>	<b>\$618,481</b>	<b>\$511,117</b>
<i>Municipal Aid</i>	<i>\$91,000</i>				
<i>Warrant</i>	<i>\$300,000</i>	<i>\$350,000</i>	<i>\$350,000</i>	<i>\$350,000</i>	<i>\$350,000</i>
<i>Block Grant</i>	<i>\$130,000</i>	<i>\$130,000</i>	<i>\$130,000</i>	<i>\$130,000</i>	<i>\$130,000</i>
<i>Fund Balance</i>	<i>\$100,000</i>	<i>\$100,000</i>	<i>\$100,000</i>	<i>\$100,000</i>	<i>\$100,000</i>
<b>Total Additions</b>	<b>\$621,000</b>	<b>\$580,000</b>	<b>\$580,000</b>	<b>\$580,000</b>	<b>\$580,000</b>
<b>Ending Balance</b>	<b>\$144,865</b>	<b>\$90,990</b>	<b>(\$13,239)</b>	<b>(\$51,720)</b>	<b>\$17,163</b>

# SCHEDULE OF TOWN OWNED VEHICLES & EQUIPMENT

## CIP REPLACEMENT PLAN

### Public Works Department

Assigned Number	Vehicle/ Equipment	Year	Description	Gas / Diesel	Yr Purchased	Cum Miles	Cum Hours		2020	2021	2022	2023	2024
HC-10	Town Car	2010	Ford Crown Vic. blk	G	2011	100,000		No replacement, use old cruiser					
HP-12	Pick Up	2012	Ford F-350	G	2012	86,000					50,000		
HP-06	Pick Up	2006	Ford F-350 sell	D	2006	100,000							
H6-16	6-WHL Dump	2016	Freightliner	D	2016	21,000							
H6-10	6-WHL Dump	2010	Peterbilt 340*	D	2009	22,000	speedometer replcd						
H6-14	6-WHL Dump	2014	International 740SFA	D	2013	49,000							
			SANDER (correct size) (sell old sander)						18,000				
HT-17	1-Ton Dump	2017	Ford F-550, barrel plow, wing	G	2017	45,000							
HT-15	1-Ton Flat Bed	2015	Ford F-550, no wing,	G	2014	28,000							
	1-ton Dump		Ford F-550, new sander, new wing, old plow	G					86,000				
H10-99	10-WHL Dump	1999	International 2574	D	1998	75,000		No Replacement		65,000			
			Excavator, 10ton, tracked										
	TRACKLESS		Sidewalk & mower-flail	D									
	TS Skid Steer	2007	Gehl Skid Steer	D	2007		3,150						
	Grader	1996	Champion 720A VHP Grader	D	1996		5,308	No Replacement					
	Loader	2002	CAT 924G	D	2002		9,520	No Replacement				25,000	Rebuild
	Backhoe	2006	JCB Backhoe	D	2006		4,905						
	Tractor	1985	International 584 Tractor	D	1985			No Replacement					
	Chipper	1987	Wood Chipper	D			2,135	No Replacement					
	Large Roller	1990	Case Roller	D			1,157	No Replacement					
	Small Roller	2008	LeeBoy Roller	D	2008			No Replacement					
	Mower #1	2011	Hustler Zero Turn 1	G	2011			No Replacement					
	Mower #2	2012	Hustler Zero Turn 2	G	2012								15,000

\$104,000    \$ 65,000    \$ 50,000    \$ 25,000    \$ 15,000

Beginning Bal \$ 98,223    \$ 81,223    \$ 91,223    \$ 116,223    \$ 166,223  
Warrant \$ 75,000    \$ 75,000    \$ 75,000    \$ 75,000    \$ 75,000  
Trade Ins \$ 12,000    \$ -    \$ -    \$ -    \$ -  
Fund Bal \$ -    \$ -    \$ -    \$ -    \$ -  
Interest \$ -    \$ -    \$ -    \$ -    \$ -  
**YE Balance \$81,223    \$91,223    \$116,223    \$166,223    \$226,223**

Police Department

Assigned Number	Function	Year	Description	Yr Purchased	YE 2019 Miles	Miles 2019	2020	2021	2022	2023	2024
12	Detail	2013	FORD Taurus	2012	109,000	4400					
15A	Patrol	2015	Ford Explorer	2014	74,000	18000				55,000	
17	Patrol	2017	Ford Explorer	2017	31,000	21000					
15	Patrol	2015	Ford Explorer	2015	82,000	17000			55,000		
13	Detective	2013	FordTaurus	2013	105,000	7000		50,000			
19	Lieut	2019	Ford Explorer	2019	10,000	10,000					
TAHOE	Chief	2016	Chev TaHoe	2016	46,000	16,000					
MO		2010	Motorcycle, HD		1,000						
		1987	Hummer								

	Spend	\$ -	\$50,000	\$55,000	\$55,000	\$ -
<b>Beginning Bal</b>	\$ -	\$60,000	\$60,000	\$60,000	\$55,000	\$50,000
Warrant	\$50,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000
SpecDetail	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
Trade Ins	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Fund Bal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Interest	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Cum Bal-YE</b>	<b>\$60,000</b>	<b>\$60,000</b>	<b>\$55,000</b>	<b>\$55,000</b>	<b>\$50,000</b>	<b>\$100,000</b>

## SCHEDULE OF TOWN OWNED PROPERTY

MAP/LOT	LOCATION	FUNCTION	ACRES	LAND	BLDG/FTR	TOTAL
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### *FACILITIES*

1	R	8	23		Glines Park Rd.	Retention Pond	0.99	15400	1900	\$ 15,400
2	R	09	5		Sandogardy Rd.	Sand Pit/Glines Park/Town Beach	69.04	\$ 282,200	\$ -	\$ 282,200
3	U	02	3		Johnson Rd.	Transfer Station	11.00	\$ 58,900	\$ 32,100	\$ 86,000
4	U	03	9		Johnson Rd.	Materials Storage	5.32	\$ 57,500	\$ 1,400	\$ 58,900
5	U	08	112		Summer St.	Town Hall/Arch Hill Cemetery	1.73	\$ 77,500	\$ 583,200	\$ 660,700
6	U	09	1	1E	147 Park St.	Highway Garage	4.00	\$ 72,000	\$ 299,400	\$ 371,400
7	U	09	1		147 Park St.	Highway Garage - Outbuildings	0.00	\$ -	\$ 9,300	\$ 9,300
8	U	09	6	1	138 Park St.	Police Department/Pines Park/Ballfield	4.64	\$ 83,300	\$ 273,300	\$ 356,600
9	U	09	6	2	Summer St.	Pines Park - Leased to TNRC	2.44	\$ 56,400	\$ -	\$ 56,400
							99.16	\$ 703,200	\$ 1,200,600	\$ 1,896,900

### *PARK/CONSERVATION*

10	R	04	14	1	Cross Mill Road	Blais Park	0.70	\$ 3,600	\$ -	\$ 4,300
11	R	15	47		Wethersfield Dr.	Conservation Land/Wethersfield	16.50	\$ 16,200	\$ -	\$ 16,200
12	R	16	12		Knowles Pond	Conservation Area	85.00	\$ 86,200	\$ -	\$ 86,200
13	U	07	1B		Gibson Mill Rd.	Surette Park	7.49	\$ 62,800	\$ -	\$ 55,800
14	U	07	80		Arch Hill	Arch Park	18.00	\$ 97,300	\$ -	\$ 97,300
15	U	07	99		The Island	Island Park (co-owned w/Tilton)	1.37	\$ 31,700	\$ 4,700	\$ 36,400
16	U	07	101		Granite St.	Granite Mills Conservation Area	0.88	\$ 44,700	\$ 4,400	\$ 49,100
17	U	08	137A		Summer St.	Part of Arch Park	0.50	\$ 42,000	\$ -	\$ 42,000
18	U	09	6	3	Dearborn Rd.	Pines Park	0.60	\$ 42,200	\$ -	\$ 42,200
19	U	13	18		Rte I-93	Includes Richard Smart Con. Area	30.00	\$ 28,800	\$ -	\$ 28,800
20	R	17	42	1	Rand Road	Sotir Conservation area	35.57	\$ 85,500	\$ -	\$ 85,500
							196.61	\$ 541,000	\$ 9,100	\$ 543,800

### *OTHER*

21	R	02	2		Stevens Rd.		80.00	\$ 70,400	\$ -	\$ 70,400
22	R	06	45	1	Peverly Rd.		0.63	\$ 27,600	\$ -	\$ 27,600
23	R	08	83	B	I-93		5.50	\$ 8,600	\$ -	\$ 8,600
24	R	12	17	L	Bean Hill Rd.		1.20	\$ 9,700	\$ -	\$ 9,700
25	R	15	69		Route 140		1.00	\$ 6,500	\$ -	\$ 6,500
26	R	17	36G		Polly Ham Rd.		16.56	\$ 1,073		\$ 1,053
27	R	17	36H		Polly Ham Rd.		57.61	\$ 3,733		\$ 3,662
28	R	22	1	1	Payson Rd.		0.25	\$ 300	\$ -	\$ 300
29	U	08	26	A	Holmes Ave.		0.28	\$ 10,200	\$ -	\$ 10,200
							163.03	\$ 138,106	\$ -	\$ 138,015

**Grand Total**

**458.80    \$ 1,382,306    \$ 1,209,700    \$ 2,578,715**



# POLICE DEPARTMENT

## POLICE DEPARTMENT REVENUES JANUARY 1<sup>st</sup> TO DECEMBER 31, 2019

	2017	2018	2019
Pistol Permit/Witness Fees	\$ 890.00	\$ 470.00	\$ 290.00
Fines/Parking Viol./Restitution	\$ 1,409.52	\$ 1,327.48	\$ 385.00
Misc. Income	\$ 981.00	\$ 733.50	\$ 544.00
Highway Safety Grant(s)	\$ 16,224.54	\$ 9,323.15	\$ 735.17
Special Details	\$ 96,571.50	\$ 44,161.38	\$ 52,765.43
<b>TOTAL INCOME</b>	<b>\$ 116,076.56</b>	<b>\$ 56,015.51</b>	<b>\$ 54,719.60</b>

### DETAILS

Ann Seal, Inc.	\$ 310.00
Asplundh Tree Expert, LLC	\$ 15,159.00
City of Franklin	\$ 372.00
Concord Hospital, Inc.	\$ 248.00
Consolidated Communications	\$ 1,891.00
Deerfield Fair Association, Inc.	\$ 3,010.43
Eustis Cable Enterprises, LTD	\$ 3,875.00
Highland Mountain Bike Park, Inc.	\$ 496.00
Lucas Tre Experts	\$ 2,232.00
Michels Corporation	\$ 341.00
Midway Utility Contractors, LLC	\$ 15,810.00
MSR Utility Maintenance Corporation	\$ 248.00
New Hampshire Electric CO-OP	\$ 1,705.00
Northern Tree Services, Inc.	\$ 372.00
PSNH (dba) Eversource Energy	\$ 3,317.00
R&D Paving, Inc.	\$ 682.00
The Gorman Group, LLC	\$ 1,116.00
W M Turner Excavating, LLC	\$ 496.00
Waveguide, Inc.	\$ 837.00
Weaver Brothers Construction Co., Inc.	\$ 248.00

**TOTAL \$ 52,765.43**

### OTHER INCOME

Pistol Licenses	\$ 260.00
Witness Fees	\$ 30.00
Copy of Reports	\$ 404.00
Dog Fines	\$ 10.00
Parking Violations	\$ 375.00
Sex Offender Refund (police portion)	\$ 140.00
Highway Safety Grant (DWI patrol)	\$ 235.43
Highway Safety Grant (Operation Safe Commute)	\$ 499.74

**TOTAL \$ 1,954.17**

**POLICE DEPARTMENT  
OFFICER'S ANNUAL REPORT**

	<b>2017</b>	<b>2018</b>	<b>2019</b>
Arrest	251	209	218
Summons	76	60	50
MV Warnings	1,369	1,211	1,492
Accidents	67	67	61
Pistol Permits	57	38	24
Incidents ( <i>Calls for Service</i> )	10,879	11,040	13,099
<b>TOTAL</b>	<b>12,699</b>	<b>12,625</b>	<b>14,944</b>

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**BREAKDOWN OF OVERTIME**

Court/Hearings	31.00
Cover Shifts	637.00
Investigations	65.00
Schools/Trainings	102.00
Town Mtg/Polls	4.50
Highway Safety Grant(s)	8.00
Community Events *	29.50

\*(Memorial Day Parade, Old Home Day, Drug Take Back Day)

## **ANIMAL CONTROL OFFICER'S REPORT**

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Animal control calls that came into the Police Department and direct to the Animal Control Officer, ranged from dogs and cats to cows, horses, goats, pigs, ducks, geese, and many other animals. We are always happy to talk to our friends here in our community, and offer our help and support.

This was a busy year for us. We are receiving a lot of calls directly from the community. Of course we have a huge following on our Facebook page. We have reached over 100,000 people this year. When we post a lost dog posting the community really comes together to help us get these pets home. I am happy to report that we were able to get every lost pet that came to our facility, back to its home this year. Here is a breakdown of some of our numbers:

- 169 Calls to the Animal Control Officer
- 54 Calls from the Police Department
- 115 Cases were for lost or dogs at large
- 43 reports of lost dogs
- 84 reports of dogs at large
- 869 Dogs were licensed in 2019
- 46 lost dogs were returned to their grateful owners
- 3 Dog was quarantined
- 0 Dogs/Cats were euthanized

These numbers do not take into account all of the social media reports we take. We will be tracking these for 2020.

All dogs must be licensed by April 30<sup>th</sup> each year.

- Puppies 4-7 months     \$6.50
- Spayed or Neutered     \$6.50
- Male/Female not neutered \$9.00
- Owners over the age of 65 \$2.00 first dog only, additional dogs at regular price
- Kennel or group home license (must have 5 or more dogs to qualify) \$20.00

There were many unaccounted for dogs in town. These dogs may have moved away or passed away. If you no longer have your dog, please contact the Northfield Clerk's office and let them know.

This was a busy year for us. We continue to update and improve the shelter. We installed new rooms and flooring for the dogs. We updated the drainage in the facility. We will be adding a few new rooms this year and replacing flooring as well. We are happy to show off the facility, feel free to stop by and say hello. We want to take a moment and thank the town and all of its residents for being so kind to us this year. We have received a lot of support from everyone. We are very excited to have the opportunity to serve our community. Birch Hill Pet Resort has continued its contract with the Town of Northfield to be the local animal shelter for dogs and domesticated cats, (no wild animals, or feral cats). Birch Hill Pet Resort is also the Animal Control Officer for the Town of Northfield.

Birch Hill Pet Resort is located on Rt. 140 in Northfield 343 Tilton Rd, 1.5 miles down from McDonalds on the right. We are next door neighbors with Rowell's Services. Please give us a call if you need assistance or have questions about an animal control issue 603-286-3901. We are open Mon - Sat. 8am to 12pm and 4pm to 6pm. Sundays 4pm to 6pm.

Respectfully Submitted,  
Michael and Tonya Carpenter  
Proud Owners of Birch Hill Pet Resort.

## **PUBLIC WORKS DIRECTOR'S REPORT**

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Our six men crew was busy in 2019. In addition to plowing, salting and sanding after each snow and ice storm, cleaning up after torrential downpours, keeping roadside ditches clean, and taking care of parks and cemeteries we managed to get several major projects done this year.

- We contracted Partridge Construction to do the following projects in 2019:
  - Culverts on WB Hill
  - Steel Plate on Shaker Road
  - Culverts from Shedd Road to Bay Hill for drainage project
  - Drainage pipe on Elm Street in front of Cannon Bridge
  - Culverts and Basins for the drainage on Memorial and Watson Streets
- We contracted R&D Paving to do the following projects in 2019:
  - Paved topcoat on Shaw Road & Peverly Road
  - Reclaimed Memorial & Watson Streets
  - Paved topcoat on Cofran Ave & Keasor Road
  - Reclaimed Bay Hill Road
  - Paved Bay Hill Road
  - Paved Memorial and Watson Street
- We contracted New Sky Tree Removal to do the following projects in 2019:
  - Removed trees at Pines Park
- We contracted M.A. Bean Assoc. to do the following projects in 2019:
  - Installation of Bridge on Shaker Road
- Numerous culverts were installed all over town and many more to be done, along with ditching.
- The Highway crew did shoulder gravel on Peverly Road, Shaw Road, Cofran Ave, and Keasor Road.
- We had drainage issues with the Sandogardy pond project as well that were fixed.

Due to other circumstances the Water district had to delay the Bay Hill project until late fall, but considering the circumstances we were able to get the job done. Thanks for everyone's patience during that time.

The amount of work projects completed was outstanding. I was able to actually take a vacation this year in-between all the projects and other crewmembers vacations.

The Highway Department was happy to lend their support and services to Old Home Day again this year. It is always an honor to be part of this tradition and to be able to serve the residents of Northfield and Tilton in a fun and relaxing atmosphere. We look forward to another Old Home Day this year!

I want to thank residents for keeping your leaves and debris out of roadside ditches and for cleaning out your driveway culverts. This goes a long way to making sure water does not wash out our roads.

I'll end by once again expressing deep appreciation to residents for their support this year, and a special thank you to those of you who keep the crew well supplied with cookies and other goodies throughout the year.

Respectfully submitted,  
Andy Buteau



**HIGHWAY DEPARTMENT  
SOLID WASTE REPORT 2019  
RECYCLING REPORT**

<b>WASTE STREAM TONNAGE</b>				
	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
Trash – Residential Curbside	1407.08	1360.27	1477.56	1567.20
Trash – Commercial	945.41	782.57	813.41	734.14
<b>Total Trash</b>	<b>2352.49</b>	<b>2142.84</b>	<b>2290.97</b>	<b>2301.34</b>
Residential Recycling – Curbside	75.64	180.35	94.47	0
Residential Recycling – Transfer Station*	107.10	41.37	816.76	0
<b>Total Recycling</b>	<b>182.74</b>	<b>221.72</b>	<b>911.23</b>	<b>0</b>
Burnables**	34.91	0	243.52	0
C & D	245.89	220.54	242.71	210.54

\* Includes paper, aluminum cans, cardboard, and tin cans.

\*\*C & D and Burnables comingled as of April 2016.

<b>RECYCLING DETAIL</b>				
<b>DESCRIPTION</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
Aluminum Cans***	2.48	0	0	0
Tin Cans***	3.17	0	0	0
Cardboard***	23.05	0	0	0
Plastic***	11.33	0	0	0
Mixed Paper***	38.04	0	0	0
Single Stream	29.03	221.72	790.16	0
Scrap Metal	75.18	55.36	67.68	74.51
Other Metal	.15	0	0	0
Vegetable Oil (Gallons)	25.00	25.00	0	0
Car Batteries (LB)	1797	0	0	4763
Propane Tanks (20LB)	43.00	66.00	66.00	0
Electronics (Tons)	16.96	9.37	8.77	7.57
Glass (Tons)***	20.00	0	0	0
Freon (Per Unit)	133	169	241	282
Propane Tanks (Per Unit)	164	124	1	0

\*\*\*Included in Single Stream Recycling 2017 and 2018

**PUBLIC WORKS DEPARTMENT  
RECYCLING REPORT & SOLID WASTE REPORT 2019**

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Northfield's Transfer Station is located at 50 Johnson Road, just off of Sargent Street. The facility is open from 8:00 am to 3:00 pm on Tuesdays and Saturdays. The Station may be used by all Northfield residents. Unfortunately, if you own property in Northfield but live somewhere else you cannot use Northfield's Transfer Station you need to use the Transfer Station where you live.

All of the following items are accepted at the Transfer Station:

- |  |                                      |               |
|--|--------------------------------------|---------------|
| ✓ Selected Recyclables<br>(subject to changes) | ✓ Appliances *                       | ✓ Scrap Metal |
| ✓ Household Electronics *                      | ✓ Construction & Demo<br>materials * | ✓ Clean Brush |
| ✓ Furniture *                                  | ✓ Florescent Bulbs *                 |               |

\* Fees may apply, please check the town website or call 286-7039 for a fee schedule

**Hazardous Wastes** such as antifreeze, pesticides, etc. can be brought to the Lakes Region Household Hazardous Waste Days, July 27<sup>th</sup> and August 3<sup>rd</sup> 2019 at locations throughout our region. Please be on the lookout for exact times and locations as summer draws near.

**Amnesty Changes 2020** brings a continuation with our new way of handling Northfield's popular amnesty program. The previous three day event has been replaced with a voucher system that allows residents to bring certain items to the Transfer Station without charge whenever the facility is open. Residents found this program, which began in 2018, a user friendly way to recycle and discard the above items. Please call 286-7039 for more details or drop by Town Hall for your vouchers.



*"Partnering to make recycling strong through economic and environmentally sound solutions"*

Northeast Resource Recovery Association, 2101 Dover Road, Epsom, NH 03234

Telephone: (603) 736-4401 or 1-800-223-0150 Fax: (603) 736-4402

E-mail: [info@nrna.net](mailto:info@nrna.net) Web Site: [www.nrra.net](http://www.nrra.net)

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**Thank you for being a member of the Northeast Resource Recovery Association (NRRA), your member owned recycling and resource recovery nonprofit.**

Your membership, along with that of over 400 other municipalities, businesses, and individuals throughout the Northeast, helps support our mission of "partnering to make recycling strong through economic and environmentally sound solutions." NRRA is one of only a handful of nonprofits in the country that enables communities to manage their own recycling programs by providing cooperative marketing and purchasing programs, along with education and technical assistance.

**Through your continued support and dedication, NRRA has assisted our members to recycle over 50,351 tons of recyclable material in 2019!** NRRA is proud to partner with you to achieve these results, and we look forward to sharing with you NRRA's comprehensive Environmental Impact Report in our forthcoming Annual Report.

**Enclosed is your individual Environmental Impact Report, which highlights some of the many positive impacts generated from your recycling efforts in 2019.** We know many of our municipal members enjoy sharing this report with their residents each year, and we're pleased to provide this information to you.

If you have any questions, please contact us at 603-736-4401 or visit our website at [www.nrra.net](http://www.nrra.net)  
From all of us here at NRRA, we wish you a Happy New Year!



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## Congratulations for being such active recyclers!

Below please find information on the positive impact your recycling has had on our environment.

The recyclable materials listed below were sent to market to be remanufactured into new products through your non-profit recycling organization, the Northeast Resource Recovery Association.

Recyclable Material	Amount Recycled In 2019	Environmental Impact! Here is <u>only one</u> benefit of recycling materials rather than manufacturing products from virgin resources
Electronics	15,135 lbs.	Conserved enough energy to power 1.9 houses for one year!
Fibers/Paper	22.1 tons	Saved 376 trees!
Scrap Metal	74.5 gross tons	Conserved 208,619 pounds of iron ore!
Tires	7.8 tons	Conserved 5.2 barrels of oil!

### Avoided Emissions:

Recycling uses much less energy than making products from virgin resources, and using less energy means fewer greenhouse gases emitted into the atmosphere.

By recycling the materials above, you have avoided about **458 tons** of carbon dioxide emissions

This is the equivalent of removing **97 passenger cars** from the road for an entire year

# CODE ENFORCEMENT OFFICER

## BUILDING PERMITS ISSUED DURING 2019

Single Family Homes .....	8
Replaced Single Family .....	1
Apartments..... Buildings 0 / Units .....	0
Accessory Dwelling Unit (ADU) .....	4
Mobile Homes Replace with Single Family Homes .....	0
Replacement Mobile Homes .....	1
New Mobile Homes.....	2
Garages and Barns.....	3
Decks and Porches .....	4
Storage Buildings .....	5
Signs .....	1
Additions .....	16
Commercial Renovation .....	8
New Commercial.....	1
Alterations.....	12
Reconstructions .....	8
Demolition .....	7
Renewed Permit .....	2
Solar Electric Systems .....	4
Backup Generator.....	2
Pools .....	1
Total Permits Issues .....	90
Estimated Value of Permits .....	\$ 4,773,625
Building Permit Fees Collected .....	\$ 9,870.03

Respectfully Submitted,  
Jason Durgin  
Building Inspector, Code Enforcement Officer, Health Officer



## CONSERVATION COMMISSION

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Members: Kevin Fife, Chair; Christina Beadle, Vice-Chair; Sterling Blackey; David Krause; Charlie Page; Mark Chaffee; Heather Durgin

The Conservation Commission meets the second Monday of the month at 7:00pm in the Town Hall, the meetings are open to the public. Please refer to the town website or contact Town Hall for exact meeting dates each month.

The board members consist of volunteers interested in the town's natural resources and conservation areas. Residents and property owners who share this interest or have concerns for the Conservation Commission are welcome to attend the meetings to learn more or ask questions.

During 2019, the Conservation Commission continued efforts in maintaining, researching, preservation, and protection of conservation areas. Many partnerships have supported these efforts to include; UNH, Loon Preservation Center, NH Department of Environmental Services, NH Volunteer Lakes Assessment Program, as well as other NH conservation commissions.

Members of the Conservation Commission continued monitoring water quality research of Sandogardy Pond and have expanded water quality testing and monitoring at Knowles Pond. Members have also continued monitoring Northfield's nesting pair of loons and are happy to report another successful year in chick rearing. Duck boxes for wood ducks and merganser ducks at the Sotir Conservation area are also set out and maintained.

Continued trail maintenance and upkeep efforts continue at our conservation areas. The Conservation Commission would like to thank the great partnership with Police Department with their assistance with keeping these areas a great place to visit.

Continued in 2019, members also culminated the additional volunteer efforts made jointly with Northfield's Open Space Committee. On this committee Conservation members assisted in reviewing Northfield's Open Spaces and their best potential uses and making recommendations to the Selectboard.

The Conservation Commission would like to thank all volunteers who assist in the preservation and maintenance of our beautiful areas. For more information on where and how to enjoy the conversation areas please visit [www.northfieldnh.org](http://www.northfieldnh.org) .

Respectfully Submitted,

Kevin Fife, Chair  
Christina Beadle, Vice Chair

## PLANNING BOARD

Members: Jason Durgin, Chairman; Joyce Fulweiler, Vice Chairman, Doug Reed, Wayne Crowley, Sheena Duncan, Christina Beadle, Amy Robillard, Alternate.

The following applications were acted upon by the Planning Board in 2019.

- January** Public Hearing for the review of proposed zoning amendments:  
Amendment 3 – to add a Waterfront Recreation “WR” Zone as follows:  
Amendment 4 - to changing the definition of Campgrounds
- February** No Applications to review
- March** Rick & Karen Sheldon Family Trust - Application for a Minor Subdivision to create one lots on 28.39 acres at 448 Oak Hill Road, (Map R02, Lot 71) in the R1 zone - ***Approved.***
- April** Garth Dubois & Dubois One Family Trust - Application for a Lot Line Adjustment with Map Lot(s) R06-15-C located at 402 East Pleasant Street and R06-16 located at 420 East Pleasant Street - ***Approved.***
- May** John Guay & Cathy Keyser - Application for a Site Review to add a small sports bar on Map Lot(s) U08-07 located at 95 Park Street in Zone R-2. - ***Approved.***
- June** No Applications to review
- July** Ben Morse - Class 6 Road Release to Build on R17-33C – Bean Hill Road – ***Approved***  
Zoning Ordinance Review  
Accessory Use/Structure Article 7.6  
Manufactured Homes, Home Parks & Camping Trailer Parks Article 10  
Zoning on Hodgdon Rd. & Crossmill Rd.
- August** Park n Go Market Lot Line Adjustment – Map U08-Lot 143 & Map U09-Lot 38 located at 133 & 135 Park Street – ***Approved.***  
Zoning Ordinance Review  
Accessory Use/Structure Article 7.6  
Manufactured Homes, Home Parks & Camping Trailer Parks Article 10  
Zoning on Hodgdon Rd. & Crossmill Rd.
- September** Zoning Ordinance Review continued.
- October** Ronald Huckins – Application for a minor subdivision to create one additional lot, located at 55 Zion Hill Road, (Map U3-Lot 23A) being 5.48 acres in the R1 zone - ***Approved***  
Big Oak Enterprises - Application for an amendment to a minor site plan, located on 14.67 acres at Riverside Business Park, (Map R14 Lot 8-2) in the Commercial/Industrial Zone - ***Approved***  
Odilon Cormier Rev Trust – Pre-Application request for potential regional impact, to construct a distribution center for the United Parcel Service, to be located on 10.174 acres at South Park Rd, (Map R14 Lot 5-4) in the Commercial/Industrial Zone – ***Continued***  
Zoning Ordinance Review continued.
- November** Zoning Ordinance Review continued.
- December** No applications to review.

**Regulations and minutes of all the Planning Board meetings are available at the Town Hall and on the Town Hall’s website, [northfieldnh.org](http://northfieldnh.org)**

**Respectfully Submitted,  
Jason Durgin, Chairman**

## **ZONING BOARD OF ADJUSTMENT**

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Members: Brian Brown, Chairman; David Curdie, Vice Chairman, Kevin Waldron, Kaitlin Lounsbury, Cathy Keyser, Robert Southworth, Alternate Scott Haskins, Selectmen Rep.

The following applications were acted upon by the Planning Board in 2019.

- January** Jonathan and Bridgette Fowler – Application for a Special Exception to add an accessory dwelling within the existing single family residence on 4.642 acres located at 24 Shaw Road (Map R06-23-3) in the R1 Zone. – *Approved*
- February** No applications to review
- March** William & Jessica Coulter - Special Exception ADU–200 Cross Mill Road (Map R04- Lot 17-2A) - *Approved*.
- April** Robert & Linda Depoutot - Special Exception ADU–258 Oak Hill Road (Map R02- Lot 62) – *Approved*  
DVH Trust, Valerie Allen, Trustee Special Exception ADU – 44 Fiske Road (Map R15-Lot 31) - *Approved*.
- May** No applications to review
- June** No applications to review
- July** Special Exception – Milner ADU (Accessory Dwelling Unit) 142 South Road, Map R15- Lot 52-7– *Continued*
- August** Milner Special Exception for Accessory Dwelling Unit at 142 South Road, (Map-R15-Lot-52-7) - *Approved*  
Review of Special Exception and Variance applications
- September** Keith Lamanuzzi – Application for Variance to construct an addition to existing garage within the set-backs located at 20 Shedd Rd (Map U15- Lot 5-1) in the Conservation Zone. - *Approved*  
Theodore & Elizabeth Begin - Application for Variance to enclose a portion of the existing deck within the set-backs located at 156 Sandogardy Pond Rd (Map R08- Lot 57) in the Conservation Zone. - *Approved*
- October** No applications to review
- November** No applications to review
- December** Frank Iberger II – Application for a Special Exception to allow a service business to be located at 11A Cofran Ave, (Map-U14-Lot-19-1) in the R1 Zoning District - *Approved*.

Regulations and minutes of all the Planning Board meetings are available at the Town Hall and on the Town Hall’s website, northfieldnh.org

**Respectfully submitted,  
Brian Brown, Chairman**



2019  
OUTSIDE AGENCIES  
ANNUAL REPORTS

# **NORTHFIELD ECONOMIC DEVELOPMENT CORPORATION**

NEDC was formed in 2011, as a 501(c) (3), non-profit organization by business and community leaders to promote responsible commercial and industrial development, while improving the economic conditions and quality of life for all residents. We strive to balance the need to expand the town's tax base, while maintaining the small town character that makes Northfield a great place to live, work, and play. The organization is governed by a Board of Directors that meet quarterly at the Northfield Town Hall.

We started the year with the Business Community Event held at Highland Mountain Bike Park in March. This event was to share the findings of the surveys we conducted in 2018. The results of the survey stated that although Northfield is a great location, many businesses are finding it difficult to recruit, train and keep employees. Some of these difficulties are steered towards competitive salaries, lack of activities and affordable housing for young adults. In addition, the survey included some great ideas that the local businesses had to improve these issues and expansions of our business community. We continue our work with UNH Cooperative Extension to work on these areas.

In April, we held a two day Community Profile Event at Southwick School. We took the basic ten components used to guide the conversations of a community profile. During this 2-day event we narrowed the 10 components down to 3, and renamed them to fit Northfield. The first one was Recreation, which focuses on outdoor activities including trails, water activities, parks, and community facilities. The second one was Beautification and Branding, which focuses on cleaning up the parks, and areas around town to make them more inviting and appealing when entering Northfield. In addition, we want to reach more of the community by welcoming new residents, holding more events to bring the community out and get involved. Lastly Business, which focuses on connecting the businesses not only to each other, but also to the community, and assist existing businesses to grow and with advertising needs.

After these two events, the committees joined and established three subcommittees that made up the three components.

The Recreation Committee has been working on trail inventory and development, river access, branding the recreational activities, and working with the town to expand the usages of open spaces available.

The Beautification and Branding Committee has begun work at the local parks with cleanup, painting, planting and working with the town in reestablishing existing structures. They have also been working with the American Legion to install a flag in the median at the intersection of Summer St and Park St.

The Business Committee has begun establishing a list of all of the businesses in Northfield. This list will contain company name, phone numbers, email addresses, location, websites and a contact person. Once the list is compiled, the goal is to create a list serve where all of the businesses can join and will be able to collaborate with each other for job fairs, resource sharing, etc..., with the town, and eventually with some of the surrounding towns. The ultimate goal being to make sure businesses know they are a vital part of our community and we want their involvement.

In addition, NEDC had banners made that currently you will see hung up down Park St. The banners say Live, Work and Play. Cutting Edge Grafix on Park St created them, and with the assistance of Durgin Electric they hung them up. We thank you both for your hard work and for assistance.

The NEDC 2019 **Annual Meeting** took place at Merrimack Valley Rail Road Station, what a beautiful gem to have in Northfield. Community members enjoyed light refreshments and listened to key note speaker, Taylor Caswell, Commissioner of NH Department of Business and Economic Affairs. He touched on recreation, housing, business impact and the direction the State of NH is going.

As we look toward 2020, NEDC will continue to focus on continuing our branding efforts, expanding our role in shaping our future economy, and help to provide the type of economic growth that will benefit Northfield taxpayers. We are always seeking new members.

Respectfully Submitted,  
Stephanie Giovannucci, Treasurer/Secretary

# HALL MEMORIAL LIBRARY

18 Park Street, Northfield, NH 03276 ✦ [www.hallmemoriallibrary.org](http://www.hallmemoriallibrary.org) ✦ (603) 286-8971

Serving the communities of Tilton and Northfield



**Trustees:** Kathi Mitchell, Tilton, Chair, lifetime appointee  
Nancy Court, Northfield, lifetime appointee  
Morris Boudreau, Northfield, lifetime appointee  
Rachel Saliba, Tilton, elected  
Tom Fulweiler, Northfield, elected  
Stephanie Giovannucci - Treasurer

**Staff:** Jennifer Davis, Director  
Julie Dylingowski, Children's Services  
Brittany Shanahan, Young Adult, Technical and Cataloging Services  
Sarah Langevin, Programming, Publicity and Inter-library Loan  
Tristyn Watts, Sara Wheatley & Sarah Paone – Circulation Clerks  
Scott Tedford, Maintenance  
Evan Smith, Library Page  
Lea Dalton, Library Page



## 2019 Annual Report

2019 was a busy year at Hall Memorial Library. Circulation of books and other in-library items is up 12.5%! Additionally, audiobook and eBook check outs through NHDownloadables are up 27.7% with over 5,700 items checked out. Our programming activities keep patrons coming back for more and some of our most popular programs were Gallery Readings, How to Raise Succulents, weekly Storytime for pre-K kids and Babytime for those 18 months and younger! We remain dedicated to serving our patrons by offering diverse programs based on our community's wants and needs!

Our Library Llama program continues to be very popular at Southwick School. Julie and Brittany, our Youth Librarians, take books to the elementary school so kids and teachers can check out a vast variety of books, monthly. The staff and children can sign up for library cards, check out and request books, all at their school! We work very closely with the librarians at all the schools, to ensure that students are getting the books, audiobooks and other reading materials they want, encouraging a lifelong love of reading!

Julie, our intrepid Children's Librarian, applied for and received three grants this year, a CLIF Rural Library grant, CLIF Rural Mini-grant and a Kids Books and the Arts grant. These grants have helped us bring in storytellers and performers for the elementary schools and library, as well as providing free books to Hall Memorial, the elementary school libraries and each elementary school child! For their hard work and dedication, Julie and Brittany received a Champion for Children Award and were nominated for a Gold Circle Award! We are very proud of everything they are doing for the children of our communities.

Over 8,000 patrons of all ages participated in one or more of the, on average, 50 programs a month hosted by the library. The library's ongoing programs include the Knit-Wits, Chess Club, story time with a craft, books sales, Spanish Club, quilting, Scrabble, Babytime, multiple book clubs (including one at the Senior Center), and providing an active summer reading program. We provide outreach in the community such as helping the NH Veterans Home residents with their reading needs, open houses at the schools, little free libraries at local dentist and doctor offices, and multiple community nights. Our dedicated staff checked out over **62,836** items to patrons this year. We are pleased to be able to contribute positively to our communities!

Want to use our library but lack the time? Check out [www.hallmemoriallibrary.org](http://www.hallmemoriallibrary.org) and visit our catalog to sign up for an eServices card. Did you just get a tablet or laptop and now you need some help? Stop in to the library on Tech Tuesdays, when we offer free assistance with tech devices. (You may also call and make an appointment for different day!) We continue to offer free wi-fi during our open hours and now have six public access computers! Come to the library and enjoy our atmosphere while you read your email, attend a program and connect with your community!

Respectfully submitted,  
Jennifer Davis

# LAKES REGION PLANNING COMMISSION



103 Main Street, Suite #3 Meredith, NH 03253  
Tel (603) 279-8171 Fax (603) 279-0200 [www.lakesrpc.org](http://www.lakesrpc.org)

The Lakes Region Planning Commission (LRPC) is a voluntary organization of 30 municipalities within a state-defined planning area established under NH RSA 36:45. Regional planning commissions strive to respond to and shape the pressures of change in a meaningful way, both locally and regionally, through communication, joint initiatives, and planning. With a regional planning area covering over 1,200 square miles in Belknap, Carroll, Grafton, and Merrimack Counties, the LRPC's professional staff provide regional planning services and local technical assistance. Here are some highlights of our services and activities over the past fiscal year:

## Local Services, Northfield

- ◆ Entered into agreement with the Town for assistance in updating (required every 5 years) Northfield's existing Hazard Mitigation Plan for FEMA approval through NH Homeland Security and Emergency Management (HSEM) and submitted the first quarterly report to NH HSEM.
- ◆ Revised Northfield GIS Zoning Map to show waterfront recreation areas and delivered maps to Town Administrator. Corresponded with Town regarding data and scope, then finalized the Northfield Open Space Mapping Agreement.
- ◆ Partnered with Northeast Recycling Council (NERC) to train staff at Highland Mountain Bike Park in Northfield to develop an on-site composting system for managing food scraps.
- ◆ Mapped cell phone service in Northfield for AT&T, T-Mobile, and Verizon.
- ◆ Enabled annual Town electricity savings of \$1,885.00 through our Regional Electricity Aggregation initiative.
- ◆ Coordinated our annual summer Household Hazardous Waste Collection with Northfield as one of 25 participating members for a substantial group savings. This regional effort enables residents to safely dispose of their household hazardous waste in order to protect the groundwater that the region is dependent on for drinking water, domestic use, and a tourism-based economy.
- ◆ Facilitated bulk purchase and distribution of new edition of the *New Hampshire Planning and Land Use Regulation* books at a substantial discount.

## Regional Planning and Purchasing

- ◆ Reviewed Developments of Regional Impact, as required by NH RSA 36:54, initiated by Andover, Belmont, Plymouth, Sanbornton, and Tuftonboro. Prepared and discussed draft comments with municipal planners, provided outreach to surrounding communities, corresponded with state and local officials, reviewed relevant state statutes, and provided feedback per LRPC guidelines to members through their Commissioners.
- ◆ Completed seven intergovernmental reviews, as required by the NH Office of Strategic Initiatives, of federally funded lakes region projects.
- ◆ As an aggregator of electricity and heating fuel, facilitated the regional group purchase of energy for participating members, including 3 school districts and one county, for total savings of \$76,678 for electricity and \$11,749 for oil and propane for the year.
- ◆ Issued a Request for Proposals on behalf of five school districts for regional student transportation services to pursue and determine the feasibility of shared bus services.
- ◆ Conducted an innovative joint transportation and solid waste management meeting to address the use of crushed recycled glass as a base material in road and trail projects.

## Economic Development

- ◆ Coordinated over \$250,000 in EPA, NHDES, and LRPC grant funding to conduct environmental assessments on the Lakes Region Facility brownfields property, formerly known as the Laconia State School, and cleared the way for several proposed redevelopment scenarios to move forward. The LRPC will now help to lead the way to obtain implementation funding.
- ◆ Completed year two of a two-year Targeted Block Grant project via the NH Office of Strategic Initiatives.
- ◆ As the designated Local Development District (LDD), provided grant administration services for seven grants awarded by the Northern Border Regional Commission (NBRC), a federal-state funding partnership, to member towns and local organizations who applied for projects including a

Makerspace in Wolfeboro; a sewer project in Ashland; a culinary training project on behalf of a community college in Laconia; a fiber optics project in Bristol; a starter homes/moderate income project in the Wolfeboro area; and a homeless shelter in Plymouth.

- ◆ Applied for both a Community Development Block Grant (CDBG) through the NH Community Development Finance Authority (CDFA) and a USDA Rural Business Development Grant (RBDG) in support of an economic development project for a non-profit community-based program in downtown Wolfeboro.

**Solid Waste Management**

- ◆ With funding from a successful USDA Solid Waste and Water Management grant, provided technical training and educational programs via four problem-solving roundtable sessions for solid waste operators, municipal officials, and other stakeholders on: Food Waste & Composting; Disposal and Uses of Glass in Transportation; Capped Landfill Maintenance 101; and Reducing the Grey Area between Household Hazardous Waste (HHW) and Small Quantity Generators (SQGs).
- ◆ Worked with New Hampshire’s Department of Environmental Services (NHDES) to educate solid waste operators and community leaders about their capped landfill responsibilities.
- ◆ Researched and mapped local and regional solid waste data. Established three compost pilot projects in the region.
- ◆ Applied for nationally competitive funding to continue our Solid Waste Management program in FY21.
- ◆ Coordinated the **33rd Annual Household Hazardous Waste Collection**, always held on the **LAST SATURDAY OF JULY / FIRST SATURDAY OF AUGUST**, among 8 locations and 25 participating member communities. Partnered with Plymouth State University’s Technical Communications class to increase participation at our Household Hazardous Waste (HHW) events and address local recycling issues.

**HHW By the Numbers...**

- ◆ Regional planning commissions..... 1
- ◆ Number of days ..... 2
- ◆ Locations ..... 8
- ◆ Participating communities ..... 25
- ◆ Years of collections ..... 33
- ◆ Percentage of NH’s surface water contained within the Lakes Region .... 40
- ◆ Volunteers..... 80+
- ◆ Participating households ..... 1,592
- ◆ Compact Fluorescent Lamp (CFL) bulbs accepted ..... 1,739
- ◆ Feet of fluorescent tubing dropped off ..... 22,086
- ◆ Pounds of hazardous substances properly disposed of ..... 61,660

*Protecting the Lakes Region of New Hampshire* ..... **PRICELESS**

**Transportation**

- ◆ Completed the Franklin to Concord Regional Transit Study, creating a feasibility study template for regional transit to use in the future.
- ◆ Coordinated and conducted monthly meetings of the Commission’s Transportation Technical Advisory Committee (TAC) to enhance local involvement in regional transportation planning and project development.
- ◆ Continued working with the Lakes Region Scenic Byway Advisory Committee to spur economic development and preserve regional scenic quality and visitor experiences.
- ◆ Public Transportation—Provided assistance to the Carroll County Regional Coordinating Council and the Mid-State Regional Coordinating Council (RCC). Together with Central New Hampshire Regional Planning Commission (CNHRPC), prepared an update to the Mid-State RCC’s 2007/2010 Coordinated Transit and Human Services Transportation Plan.
- ◆ Assisted communities with Road Safety Management Systems (RSMS) analysis, including 10-Year maintenance schedule and condition forecasting. Conducted culvert and catch basin condition inventories to identify under-sized and poorly maintained culverts to address road flooding hazards.

- ◆ Coordinated with NHDOT Safety Engineer and municipal officials to respond to road safety issues in several communities with accident problems.
- ◆ Worked with member towns, the LRPC TAC, and NHDOT to prioritize funding and transportation improvements for the Transportation Improvement Program (TIP) as part of the State Ten Year Plan process. The TAC also ranked projects for the next Congestion Mitigation/Air Quality (CMAQ) program funding round.
- ◆ Conducted over 150 annual traffic counts around the region to provide data to NHDOT for infrastructure improvement planning and upon request by individual member towns.
- ◆ Completed regional analysis for freight planning, identifying bottlenecks, truck back-ups, and other issues affecting heavy commerce in the Lakes Region.
- ◆ Completed regional bikeability analysis with map showing sections or road corridors where lane stripping could be narrowed to allow for bike lanes as part of the planning process for the Statewide Pedestrian and Bicycle Transportation Plan.
- ◆ Completed Cell Phone Signal Mapping project, with the help of volunteer drivers, to assist towns with inaccurate cell service coverage vendor claims affecting community safety and commerce.

**Watershed Management**

- ◆ Provided technical and administrative support, including coordinating monthly meetings, to the Pemigewasset River Local Advisory Committee (PRLAC), a state-chartered advisory committee under the Rivers Management and Protection Program per NH RSA 483.
- ◆ Completed two Watershed Assistance Section 319 Grant projects through the NH Department of Environmental Services (NHDES) for the Winnisquam Watershed and the Squam Lakes Association.
- ◆ Completed a Water Quality Planning 604(b) Grant project through NHDES, working with the Town of Moultonborough and the Lake Winnepesaukee Association (LWA), to create a replicable septic system improvement model, including risk analysis, sample ordinance, and an educational toolkit to address nutrient loading from aging or failing septic systems.
- ◆ Applied for competitive federal-state funding opportunity and was awarded a \$14,000 Local Source Water Protection Grant from the NH Department of Environmental services for a project to protect public drinking water systems within member towns New Hampton and Plymouth.

**Community Outreach & Education**

- ◆ Convened six Commission meetings during the fiscal year and facilitated discussion on topics including: Updated Guidelines for Developments of Regional Impact; Becoming Age-Friendly Communities; Solid Waste Management Grant program initiatives; and Regional Transportation Planning.
- ◆ Held a joint legislative forum on economic development with Lakes Region Community College, Belknap Economic Development Council, and Lakes Region Community Developers for Commissioners and Legislators to discuss Lakes Region legislative priorities.
- ◆ Honored six individuals and three organizations at our June 24th Annual Meeting with awards for outstanding service to their communities, including the first-ever Chairman’s Inspirational Award. Northfield’s own Stephanie Giovannucci, Assistant Town Administrator, was honored with a 2019 Community Service Award.
- ◆ Created numerous outreach materials to increase public education about solid waste topics.
- ◆ Developed a stronger social media presence on Facebook and Instagram to promote events and new resources.
- ◆ Hosted a regional Planners Roundtable to share and discuss local and regional planning issues, including accessory dwelling units (ADUs), short-term rentals, and cell towers.
- ◆ Distributed important news and information to LRPC Commissioners and other town officials via regular email updates and website postings.

Northfield Commissioners: Wayne Crowley (LRPC Chairman), Douglas Read  
 TAC Members: Vacant

The LRPC thanks the people of the Town of Northfield for their recognition and support of regional planning.

Respectfully submitted,  
 Jeffrey R. Hayes, MRP, Executive Director

# PARK CEMETERY

For Year Ending December 31, 2019

**INCOME:**

Deeds	\$ 4,250.00	
Foundations/markers/monuments	\$ 985.00	
Interest	\$ -	
Insurance Claim	\$ -	
Open graves/tomb	\$ 3,750.00	
Donations	\$ -	
Tilton Trust	\$ 9,425.25	
Town of Northfield	\$ 6,000.00	
Town of Tilton	\$ 6,000.00	
<b>Total Income</b>	<b>\$30,410.25</b>	<b>\$ 31,798.48</b>

**EXPENSES:**

Electricity	\$ 456.21
Equipment	\$ -
Gasoline	\$ -
Heating	\$ 82.45
Insurance	\$ 2,604.92
Machine Rental	\$ 416.00
Maintenance	\$ 926.04
Office/dues, etc	\$ 524.84
Park Cemetery Perpetual Care Fund	\$ 400.00
Payroll	\$ 18,065.00
Payroll Taxes	\$ 1,120.03
Unemployment	\$ 337.87
Telephone	\$ 484.13
Equip Repairs/Supplies	\$ 3,807.75
Grave Openings	\$ 75.00
Toilet Rental	\$ 770.00
Repurchase Lots	\$ 500.00
Equipment Fund	\$ 500.00
<b>Total Expenses</b>	<b>\$31,070.24</b>

**Balance on Hand as of December 31, 2018** **\$ 728.24**

<b>Invested Funds:</b>	
<b>Perpetual Care Fund - CD*</b>	<b>\$79,628.99</b>
<b>Perpetual Care Fund - Savings*</b>	<b>\$ 7,275.39</b>
<b>Investment Fund</b>	<b>\$11,761.79</b>
<b>Equipment Fund</b>	<b>\$ 6,781.15</b>

\*Interest only may be expended

**Respectfully Submitted,  
Judy A. Huckins, Secretary/Treasurer**



**Tilton & Northfield Aqueduct Co. Inc.**  
*Established in 1887*

14 Academy Street Tilton, New Hampshire 03276

Phone (603) 286-4213  
Fax (603) 286-2114  
Email [tnwd@metrocast.net](mailto:tnwd@metrocast.net)

Formed in 2005

ANNUAL REPORT 2019

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2019 was another very busy year for the Water District. There were a few water breaks to deal with early in the year on School Street and Morrison Avenue. The bulk of the summer was dealt with replacing 3,700 ft of aging water mains on Memorial Street and Bay Street in Northfield, then Cedar Street, Pine Street, Linden Avenue and Highland Avenue in Tilton. We appreciate everyone’s patience during these upgrades.

The pump and motor for well #2 failed and had to be replaced in November along with the SCADA computer that monitors and records the entire water system. They are both critical pieces of equipment. Thanks to our good relations with our vendors, they worked with us for a prompt replacement and installation with no service interruption.

The District hired Raftelis Financial Consultants Inc., an Independent Rate Study firm, to come in and perform an extensive review of our current and future expenses. They determined at the current rate what was going to be needed for future capital improvements, and to have a sustainable income a rate change would be necessary. Tilton & Northfield Aqueduct Co., Inc, owned by the Tilton-Northfield Water District, has not had a rate change in over 19 years which is unheard of with any utility. When the final report from Raftelis was complete, there were many changes that needed to happen for the future of the District and its users. The most notable for all users is a 4% annual rate increase over the next five years for domestic water use and an increase in fire protection costs.

We would like to welcome ClearChoice MD and Liberty Utilities onto the water system as new customers.

The Water District would like to welcome Scott Davis back as a District Commissioner and Gayle Bestick as District Clerk. The District would also like to thank Lynne Fox for her tenure as District Clerk until her retirement in April.

The Water District and Aqueduct Co. does everything possible to provide our customers with the best service and water quality in the most cost-effective manner. Thank you for your continued support as we strive to improve the Water District infrastructure.

John P. Chase, Superintendent

Commissioners:

- Sean T. Chandler/Chairman
- Arthur N. Demass
- Scott W. Davis

# TILTON-NORTHFIELD RECREATION COUNCIL

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The Pines Community Center serves the recreational needs of the residents of Tilton and Northfield, New Hampshire. The center is operated by the Tilton-Northfield Recreation Council, which is a Non Profit 501 c-3 organization. The organization is neither fully funded nor directly governed by the two towns that we serve. Approximately 22% of our budget comes from the Town of Northfield and 22% from the Town of Tilton. The Pines is left to make up the remaining money through program fees, fundraising, grants and donations.

The mission statement of the Tilton Northfield Recreation council reads:

The -Northfield Recreation Council was founded on and continues to be committed to the ideas of enriching people’s lives through social and recreation activities and improving the quality of life for the communities that we serve. I believe that we have met and continue to focus on this goal.

Where I feel that we are lacking is in volunteers. We have struggled in the past to attract and retain volunteers over the years. Currently we only have one board member from the town of Tilton. Our by-laws allow us to have 10 members from each town. If you are interested or know someone who is interested, please let Brittini know. Better yet, attend one of our monthly meetings which are held on the second Monday of each month at 6:00 PM.

Sincerely,

Rose-Marie Welch, President  
Tilton-Northfield Recreation Council



# TILTON-NORTHFIELD RECREATION COUNCIL

## 2019 Budget Report

January 1, 2019 through December 31, 2019

### REVENUE

Tilton Town Contribution	67,250.00
Northfield Town Contribution	67,250.00
Merchandise Sales	4,449.72
Building Rental	15,797.50
Grants/Donations/Fundraising Programs	21,567.85
Misc. Revenues	134,082.97
	322.14
<b>TOTAL REVENUE</b>	<b>\$310,720.18</b>

### EXPENSES

Salaries	187,906.62
Health Insurance	21,149.56
Utilities	12,953.98
Maintenance/Building	10,594.50
Accounting Services	4,200.00
Office Supplies & Equipment	2,447.48
General Liability, Property and D&O Insurance	14,919.72
Workers Comp Insurance	1,645.50
Telephone and Alarm Lines	2,451.71
Printing/Advertising	193.07
Professional Fees	764.50
Bank Loan and Interest	6,719.70
Program Expenses	36,243.44
Auto Expenses	3,355.90
Merchandise Expenses	5,079.68
Attorney Fees	00.0
<b>TOTAL EXPENSES</b>	<b>\$310,625.37</b>

**NET REVENUE OVER (UNDER) EXPENSES** **94.81**

Respectfully Submitted,  
Rose-Marie Welch, President



## TILTON-NORTHFIELD OLD HOME DAY

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The annual Tilton-Northfield Old Home Day celebration was held on Saturday, June 29, 2019 and this year's theme was "Celebrating Birthdays". The day began with the D.A.R.E. Annual 5K Road Race, followed by an exciting parade, yummy food, many booths and lots of fun activities for kids. These events included a Wildlife Encounters show, Mo the Clown, karate demonstrations, music by Don Bartenstein and a pie-eating contest. The horse pull was a big hit again this year. The strength of the horses and skill of their teams impressed all as they pulled their weight to the enjoyment of many in attendance. The festivities finished at dusk with a spectacular fireworks display over the river with just a small bit of rain courtesy of Mother Nature. It was clear that many enjoyed our beloved community event.

The theme was picked to celebrate the many birthday observances occurring during the year. The Town of Tilton celebrated its 150th birthday and the American Legion Whiteman-Davidson Post 49 celebrated its 100th birthday. The parade was filled with many floats that were showing their greatest birthday displays. This year many new organizations participated in the parade, and it was great seeing all the new faces!

The Old Home Day Committee selected two outstanding men as the Citizens of the Year for 2019. Joe Jesseman was recognized as the Tilton Citizen of the Year and Scott Haskins was selected as the Northfield Citizen of the Year. These wonderful men have contributed many hours to our communities, including Old Home Day!

The Tilton-Northfield Old Home Day Committee extends many thanks to our local businesses and groups in their continued unwavering support Old Home Day through continued donations and contributions. The committee also extends appreciation to the Towns of Tilton and Northfield for their annual monetary support. Special thanks to Bob and Tricia of the Park Street Pub, who again provided a very generous food donation. Their support of Old Home Day has been irreplaceable, and to the benefit of all. Finally, thank you to the many other organizations and individuals who afford their support to our event, as absent your contributions, the day just wouldn't be the same. In 2019, we were able to gain the support of many new businesses to whom we are grateful!

The Committee is always seeking volunteers to help with this event. If you would like to join the Committee or would just like to share your ideas, activities to offer or give suggestions for Citizens of the Year, please contact me at 603-387-4178 or by email at [TNOHD.Committee@gmail.com](mailto:TNOHD.Committee@gmail.com). Please "like" and join the Tilton-Northfield Old Home Day Facebook Group to follow and comment on the event.

Let's not forget the huge thanks due to everyone on our Committee. Their efforts are crucial to the continued enjoyment of our townspeople, and the legacy of a community gathering cherished by so many.

Yours in service,  
Jennifer Cross, President

# YOUTH ASSISTANCE PROGRAM

Serving the Communities of Northfield and Tilton  
291 Main St., Suite 5, Tilton, NH 03276 Phone: (603) 286-8577 Fax: (603) 286-7687  
Website: www.yapnh.org

The Youth Assistance Program has long provided services to youth and their families in the Town of Northfield. Starting in 1975 as a juvenile court diversion program, it has grown into a program that not only helps juvenile first time offenders take responsibility for their offenses, but also provides programs and support to prevent harmful behavior in the first place. Being a community program allows us to respond quickly and uniquely to children and families in need of services.

Although we have much in common as human beings, we are also very different. The ability to respond to each youth referred in a way that meets their individual needs is imperative for a successful outcome. Some of these children have experienced trauma in their young lives and need help to rise above their life circumstances. They may be self-medicating with illegal substances, acting out in school or socially isolated. Others may be struggling with authority, “pushing the envelope” or feeling entitled. By participating in the Youth Assistance Program these young people are exposed to new experiences and positive people right here in our community. This helps youth establish healthy relationships and bond with their community; both of which are protective factors which foster resiliency.

Our office is located at 291 Main Street in Tilton which is close to schools, businesses and town offices. Many young participants walk to and from appointments. They may be required to work on a juvenile court diversion contract, learn anger management skills and/or complete community service hours. They may be coming to receive education and support regarding substance misuse or learning how to make positive decisions. Some are looking for a way to help and get involved in the community while others are coming simply to talk and be heard.

The Youth Assistance Program also works closely with local law enforcement and the school district. This year we have been meeting with each middle school guidance class to educate students on the dangers of vaping. We have also been meeting with students to work on dropout prevention and enrichment. These prevention programs give us the opportunity to reach out to youth and begin building relationships. They know the Youth Assistance Program is a resource for them if they or a friend need help in the future. When transportation is an issue for a youth or family we are able to meet at the schools, the library or in their homes.

Before closing, I would like to thank our community volunteers, our Plymouth State University interns and the Youth Assistance Program Board of Directors for their support. These individuals enrich the lives of our youth with each interaction by providing support, encouragement and mentoring. They bring so much life experience and knowledge to the table and are very generous with their time and efforts. I am honored to work with this wonderful group of caring individuals. Thank you also to the Town of Northfield for your continued support of the Youth Assistance Program.

Sincerely,  
Dawn B. Shimberg, Director 286-8577

## **Board of Directors**

Jen Adams	Katherine Dawson	Siza Mtimbiri
Michael Bryant	Matthew Finch	Andrew Perkins
Amanda Champagne	Danielle Higuera	Jesse Renauld-Smith
Robert Cormier	Eric Keck	Adam Seligman



## **Youth Assistance Program Statistics**

Court Diversion—13	Substance Abuse—10	Youth Volunteers—11
Individual Support—19	Prevention Activities—264	Adults—22
Court Ordered—15		
Total Youth Participation—320		

In this figure each youth is counted only once even if they participated in more than one activity. 165 youth and 12 adults were residents of Northfield.

## **UPPER MERRIMACK RIVER LOCAL ADVISORY COMMITTEE**

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The Upper Merrimack River Local Advisory Committee, (known locally and affectionately as UMLAC; pronounced Uhm'-re-lack) closed out 2019 with well-attended monthly meetings, informative presentations, updated bylaws, and other activities for the upper Merrimack communities.

Established in 1990, the UMLAC represents its six communities of Boscawen, Bow, Canterbury, Concord, Franklin, and Northfield through its statutory duties including permit review and management plan coordination. The UMLAC provides a voice for the upper Merrimack River towns and cities through the river's designation in the New Hampshire Rivers Management and Protection Program. The UMLAC updates the *Merrimack River Management and Implementation Plan* (<http://www.merrimackriver.org/managementplan>) and coordinates the activities in it.

Gary Lemay acted as lead in monitoring and commenting on Federal Energy Regulatory Commission applications for Eastman Falls, Kelley's Falls, Mad River, Lakeport, Contoocook, and Lowell projects. The UMLAC reviewed and provided local comment on several project plans and proposals in the upper Merrimack including underground storage tanks in Concord, culvert replacements in Bow, and Concord, and wetlands, shoreland, and alteration of terrain permit applications in Bow, Concord, and Franklin. Gary Lemay led a process to provide comment letter formats based on the UMLAC's permit review guidelines.

The UMLAC is represented by Mike Hansen on the Brownfields Advisory Committee administered by the Central New Hampshire Regional Planning Commission. The UMLAC wrote a letter of support for the grant to continue the project.

The state's local river advisory committees have been represented by Senator Ruth Ward on the state Rivers Management Advisory Committee. The UMLAC recommended that Senator Ward be re-nominated and re-appointed to this state-level post.

John Magee, NH Fish and Game Department, presented a case study of habitat restoration in the Nash Stream area. Sharon McMillan, Franklin Waste Water Treatment Plant, presented on micro plastics in water and, more generally, the treatment of wastewater in the Winnepesaukee basin.

Non-statutory or discretionary programs include a variety of studies, planning activities, and programs related to the upper Merrimack River and its watershed. The UMLAC is working with the Upper Merrimack Watershed Association (UMWA) to assume and manage its non-statutory activities including community outreach, informative and data-rich website, St. Paul's School of the Upper Merrimack Monitoring Program Winter Series and Birkhead Science Lectures partnership, and the Upper Merrimack Monitoring Program (UMMP).

The Upper Merrimack Monitoring Program, which has been working for its communities' rivers since 1994, depends on the high quality work of over a hundred volunteers each year who monitor river and stream health on the upper Merrimack River and its tributaries at a total of seventeen sites from Franklin to Bow. During the summer, volunteers collect river water samples and the Franklin Waste Water Treatment Plant analyzes them at no charge to detect the presence or absence of *E. coli* bacteria. The resulting data are used to determine if the upper Merrimack River is safe for swimming, fishing, boating, and other recreational activities. The information is shared with municipalities and other local officials for their health officers' and other local officials' use, as well as to the State of New Hampshire and the US Congress.

St. Paul's School continues to be the gracious host for "Bug Nights," the UMMP's educational and research program, which continues its popularity in the region with dozens of individuals volunteering their sample sorting and identification services each Wednesday evening. The commitment and quality of volunteers that participate in the UMMP cannot be overstated and is the primary reason this program has been recognized nationally for generating superior citizen science results. Over 80 volunteer citizen

scientists contributed their time to the Upper Merrimack Monitoring Program. Rhithron, Inc. completed a quality control analysis of volunteer identifications of benthic macroinvertebrates, and produced a digital library of specimen images.

At its annual meeting in November, the UMLAC elected officers Michele Tremblay, Chair; Steve Landry, Vice-Chair, Krista Crowell, Treasurer; and Gary Lynn, Secretary. The committee welcomed back Mary Lee, a past “UMLACer” representing Northfield.

The UMMP work would not be possible without the generosity of all six of its municipal supporters and eleven Adopt-a-River Site Sponsors. Their support assures that the program has the resources that it needs to continue its programs. Adopt-a-River Site Sponsors include Aries Engineering, Inc., Elektrisola, Essex/Briar Hydro, Franklin Savings Bank, Franklin Wastewater Treatment Facility, Granite Shore Power, GZA Environmental, Inc., Nelson Analytical Lab, and Watts Regulator/Webster Valve. Please visit the UMLAC’s blog at [www.MerrimackRiver.org/forum](http://www.MerrimackRiver.org/forum) as well as its website, [www.MerrimackRiver.org](http://www.MerrimackRiver.org) for further information on the river, committee membership, activities, summaries from prior meetings, upcoming meeting agendas, maps, water quality data, and photographs of brave and selfless volunteers demonstrating their passion for water quality monitoring in the upper Merrimack watershed. Information is also available on Facebook and Twitter.

The UMLAC meets on a rotating basis in its six represented communities on the second Monday of each month (except for holidays and unforeseen conflicts) at 7:00 PM. Thank you to the Towns, Cities, and other organizations in Boscawen, Bow, Canterbury, Concord, Franklin, and Northfield for graciously hosting Upper Merrimack River Local Advisory Committee meetings and for their financial support during the past year. All are welcome to attend the meetings. For further information, please contact Michele Tremblay, Chair via telephone at 603.796.2615, email at [UMLAC@MerrimackRiver.org](mailto:UMLAC@MerrimackRiver.org) or through your representatives listed below.

<b>Boscawen</b> Thomas Gilmore	<b>Canterbury</b> Anne Dowling Adrienne Hutchinson	<b>Franklin</b> Wayne Ives Donna Liolis Jeffrey Perkins
<b>Bow</b> Krista Crowell Michael Hansen Gary Lynn	<b>Concord</b> Rick Chormann Gary Lemay	<b>Northfield</b> Mary Lee Ashley Warner
	<b>At-large</b> Stephen C. Landry Nita Tomaszewski Michele L. Tremblay	

# UNH COOPERATIVE EXTENSION MERRIMACK COUNTY



UNH Cooperative Extension serves residents in each of Merrimack County’s 27 towns with diverse programming through 4-H, Nutrition Connections, Food & Agriculture, Community & Economic Development, Natural Resources, and Youth & Family Resiliency. Extension is the public outreach arm of the University of New Hampshire, bringing information and education into NH’s towns, helping to make individuals, businesses, and communities more successful and keeping NH’s natural resources healthy and productive.

## **Our Mission**

UNH Cooperative Extension strengthens people and communities in New Hampshire by providing trusted knowledge, practical education and cooperative solutions.

## **Our work for Merrimack County**

Merrimack County Extension staff brings the research and knowledge of the university to county residents through hands-on workshops, site visits, conferences, phone consultations, printed materials, online resources, a statewide toll-free info line, and through strategic partnerships.

This year, UNH Cooperative Extension trained and supported **516 volunteers** in Merrimack County. These volunteers contributed **27,735 hours** of their time extending the reach of our programs as 4-H leaders, master gardeners, wildlife coverts, community tree stewards, water quality monitors, marine docents, and others.

**Food & Agriculture:** We support the county’s agricultural industries, including producers of fruits, vegetables, ornamental plants, and livestock, through workshops and trainings, diagnostic services, applied research, and one-on-one consultations. This year, 2,652 Merrimack County citizens attended training in livestock management, crop production, safe food handling, pest management, agricultural marketing, farm business management, water quality protection, and more. Our team of specialists and volunteers also provide education and technical assistance to home gardeners and citizens through seminars, publications, and through our Education Center Infoline. This year, Education Center Infoline volunteers answered 401 inquiries from Merrimack County residents, and the county’s 60 active Master Gardeners contributed 958 volunteer hours through garden-focused projects, displays, and presentations, contributing an estimated value of \$23,950. The Food and Agriculture Program provides support for the state’s agricultural and horticultural industries through direct one-on-one consultation and through targeted programming. This year, 150 farm visits with one-on-one consultations were conducted, while 612 individuals received consultation through email, phone conversations and in-office visits. The Merrimack County Food and Agriculture Field Specialist collaborated with Extension colleagues and county partners to win approximately \$18,000 in grant funding to support field research and educational outreach projects in Merrimack County.

**Natural Resources:** Managing and protecting New Hampshire’s natural resources is critical to our environment, quality of life, and tourism industry, as well as for current and future economic opportunities. Our natural resources team provides research, education, and stewardship throughout the state with a “boots on the ground” approach, extending state-wide programs in forestry and wildlife, natural resource development, land and water conservation, and marine fisheries. This year, 911 Merrimack County residents received one-on-one education from woodlot visits, telephone calls, and email correspondence.

At least 935 County residents participated in many educational events: emerald ash borer educational workshops, geospatial technology training (GIS), N.H. Maple, N.H. Land Trust Coalition work, Saving Special Places Land Conservation conference, Speaking for Wildlife talks, Stewardship Network, woodlot visits, and forest management services. Volunteers from the N.H. Coverts project and the Natural Resource Stewards program contributed nearly 3,838 hours conserving and managing natural resources in Merrimack County.

**Community and Economic Development:** The Community and Economic Development (CED) team provides programming and technical assistance to communities, businesses, and nonprofit organizations around New Hampshire. The CED team’s work focuses on revitalizing main streets, retaining and growing local businesses, supporting entrepreneurs and innovators, improving quality of life, and

leveraging tourism and the recreation economy. Central to the CED team’s work is engaging individuals from throughout the community in developing a vision, designing an approach, and moving to action.

In 2019, the Community and Economic Development team worked with Merrimack County towns including Northfield, Pittsfield, Hopkinton, New London, Bradford, and Concord. The CED team worked with Pittsfield on creating a plan for downtown revitalization, including applying for a successful US Department of Agriculture Rural Business Development Grant that will improve the facades of a number of downtown businesses. The CED team implemented a Community Profile and Business Retention and Expansion program in Northfield. The CED team is currently working with the community to leverage the recreation economy, build out business resources, and improve key areas of the community.

**4-H/Youth & Family:** Preparing youth to become caring and productive citizens is critical to New Hampshire’s future. The research-based education and information we provide enhances the leadership and decision-making skills of New Hampshire’s youth and strengthens families. We provide educational resources for parents, families, and communities serving volunteers and professionals through innovative programs through creative delivery methods, including web-based outreach, e-newsletters and train-the-trainer programs. Merrimack County youth and volunteers participated in many 4-H youth development programs, including State and County Activities Days, Eastern States Exposition activities and competition, Teen Conference, county and state animal science shows, Barry Conservation Camp, Hopkinton State Fair, volunteer screening and training, and youth leadership/youth voice workshops. Merrimack County residents also participated in afterschool professional workshops, farm to school days, military family events and camps.

**Nutrition Connections:** Is a no-cost, hands-on nutrition education program that provides limited-resource families the knowledge and skills they need for better health. In Merrimack County, 130 adults received nutrition education either in a series or a single session. Nutrition Connections also reached 446 children in local schools and Head Starts. In addition, two school districts received assistance with their school wellness committees and assistance with updating and implementing their local school wellness policies. Three schools enrolled in the Smarter Lunchroom Movement, a program that is dedicated to providing schools with the knowledge, motivation, and resources needed to build a lunchroom environment that makes healthy food choices the easy choice. Nutrition Connections worked with six food pantries by providing resources such as recipes, taste testing, and food demos. All of these programs help participants make healthier food choices.

**Youth & Family Resiliency:** Melissa Lee came on board in September 2019 and will provide information, programs and training grounded in research to help young people and their families succeed and thrive, such as Youth Mental Health First Aid Training. Melissa is working collaboratively with schools and public health partners to increase prevention and early intervention for mental health and wellness and substance misuse in communities.

**We would like to take this opportunity to thank the 13 community members from all over Merrimack County who served on our Advisory Council during the past year:**

Commissioner Bronwyn Asplund-Walsh, *Franklin*  
Larry Ballin, *New London*  
Mindy Beltramo, *Canterbury*  
Lorrie Carey, *Boscawen*  
Ayi D’Almeida, *Concord*  
Elaine Forst, *Pittsfield*

Josh Marshall, *Boscawen*  
Jennifer Pletcher, *Warner*  
Chuck & Diane Souther, *Concord*  
Mike Trojano, *Contoocook*  
State Rep. Werner Horn, *Franklin*

**Connect with us:**

UNH Cooperative Extension  
315 Daniel Webster Highway  
Boscawen, NH 03303  
**Phone: 603-796-2151**  
**Fax: 603-796-2271**

**UNHCE Education Center Infoline**  
1-877-398-4769 or [answers@unh.edu](mailto:answers@unh.edu)  
[extension.unh.edu/askunhextension](http://extension.unh.edu/askunhextension)

**Hours: M-F 9 A.M. to 2 P.M.**

[extension.unh.edu/About/Merrimack-County](http://extension.unh.edu/About/Merrimack-County)

A wide range of information is also available at [extension.unh.edu](http://extension.unh.edu).

*The University of New Hampshire is an equal opportunity educator and employer. University of New Hampshire, U.S. Department of Agriculture and N.H. counties cooperating.*

## VISITING NURSE ASSOCIATION AND HOSPICE OF FRANKLIN

Greetings to all community members and thank you for your continued support.

Franklin VNA & Hospice was established as a Certified Non-profit Home Health Care agency to serve the residents of the City of Franklin and surrounding towns. Since that time, we have expanded our service area and added a Certified Hospice Program. As we embark on the 75th year of service, we do so with continued dedication to our community and our goal of providing quality care and education to those we serve.

Our most recent statistics show that the staff of Franklin VNA and Hospice provided over 1,400 encounters for the residents of Northfield for year ending July 31, 2019. These encounters include home health and hospice visits by skilled nurses and therapists, social work, spiritual care, licensed nursing assistants, adult in-home care providers, as well as blood pressure and flu clinics for residents.

2019 was a busy year for Franklin VNA and Hospice. We worked to increase our community outreach by partnering with area organizations, providing educational programs, participating in community events, in addition to providing our professional and supportive services. We continue to offer Hospice volunteer training and bereavement support groups, as well as drop-in grief support.

Medicare continues to be our largest revenue source, comprising about 75% of our business. This is telling of our community demographic which guides us as we strive to provide for the health care needs of our community. Commercial insurance rates do not cover the cost of providing services despite our efforts to work as efficiently as possible.

As we look to 2020, there are several more regulatory requirements which will be imposed upon the Home Care industry. We will experience another reduction in our Medicare reimbursement, which means that we must work to be as efficient and effective as possible in caring for our patients without sacrificing the quality of care we deliver. Franklin VNA and Hospice is fortunate to have a professional and compassionate team of clinical staff to care for our patients as well as an experienced office-based staff who ensure that the tools are there for our agency to perform well.

Our Hospice Program has doubled in size in the past year. Our collaboration with Mountain Ridge and Merrimack County Nursing Home continues to be very positive for our patients and staff. We have also entered into to an agreement with ProCare Rx, a pharmaceutical consulting company, which has been very beneficial in negotiating pricing that meets our needs for patient medications and provides us with many services such as a 24-hour Pharmacist consultative and on demand agency initiated clinical education.

We remain ***your community VNA*** offering home health care, hospice care, skilled nursing, physical, occupational and speech therapies, medical social services, personal care and homemaking services. Thank you for supporting us through town funds, as Board members, volunteers, financial donors, and of course, through receiving services from Franklin VNA & Hospice. We are here for you! Please contact us if you need our assistance. Let your voice be heard! Say, "I choose Franklin VNA & Hospice".

Respectfully submitted,  
Krystin Albert, Interim Executive Director

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### **Northfield Home Health Services Statistical Report August 1, 2018 – July 31, 2019**

<u>SERVICE PROVIDED</u>	<u>HEMECARE</u>
Skilled Nursing Visits	292
Home Health Aides	237
Physical Therapy	302
Occupational Therapy	59
Medical Social Work	29
Homemaker Visits	274
Office Visits/Comm. Health	<u>246</u>
TOTAL	1,439

We appreciate the support from **Cheri Caruso** who represents Northfield on our Board of Directors

# TILTON-NORTHFIELD FIRE & EMS DISTRICT



## ANNUAL REPORT

# TILTON-NORTHFIELD FIRE & EMS WARRANT

## Village District of Tilton-Northfield Fire & EMS, New Hampshire 2020 Warrant

To the inhabitants of the District of Tilton-Northfield Fire & EMS in the Counties of Belknap and Merrimack in the State of New Hampshire qualified to vote in village district affairs, you are hereby notified and warned the Annual District Meeting will be held on the **16<sup>th</sup> day of March, in the year of our Lord two thousand and twenty at seven o'clock in the evening at the Winnisquam Regional High School Cafetorium 435 West Main Street, Tilton, NH to act upon the following subjects:**

**Article 01:** To choose a Fire Commissioner for the ensuing three (3) years. (Actual voting to be by official ballot on Tuesday, March 10, 2020, at the annual Town voting sessions in Tilton and Northfield at their respective polling places and times.)

**Article 02:** To choose a Moderator for the ensuing two (2) years. (Actual voting to be by official ballot on Tuesday, March 10, 2020, at the annual Town voting sessions in Tilton and Northfield at their respective polling places and times.)

**Article 03:** To accept the reports of the Treasurer and the Fire Commissioners and pass any vote relating thereto.

**Article 04:** To see if the District will vote to raise and appropriate the Budget Committee recommended sum of Two Million Four Hundred Four Thousand Two Hundred Fifty-Seven Dollars (\$2,404,257.00) for general municipal operations. This article does not include appropriations contained in special or individual articles addressed separately. This article is recommended by the Board of Commissioners and Budget Committee. (Majority vote required.)

**Article 05:** To see if the District will vote to raise and appropriate Four Hundred Eighty-Three Thousand Six Hundred Forty-Three Dollars (\$483,643.00) for the purpose of purchasing Fire, Rescue, EMS Equipment and Ambulance Charges, with said funds to be withdrawn from the Apparatus and Equipment Special Revenue Fund established under RSA 31:95-C (Adopted March 7, 2005). Funds appropriated from this fund do not affect the tax rate. This article is recommended by the Board of Commissioners and Budget Committee. (Majority vote required.)

**Article 06:** To see if the District will vote to raise and appropriate the sum of Eight Hundred Eleven Thousand Four Hundred Fifty Dollars (\$811,450.00) for the purpose of purchasing a new fire engine and equipment with said funds to be withdrawn from the Apparatus and Equipment Special Revenue Fund established under RSA 31:95-C (Adopted March 7, 2005). Funds appropriated from this fund do not affect the tax rate. This article is recommended by the Board of Commissioners and Budget Committee. (Majority vote required.)

**Article 07:** To see if the District will vote to change the purpose of the existing Apparatus & Equipment Replacement Fund as adopted in Article 11 of the 2005 District Meeting provided by RSA 31:95-C, to add "and payments towards bond(s), loan(s) or promissory note(s) for the construction, renovation or addition to building(s) used by the District to provide for the services of the District". This article is recommended by the Board of Commissioners and Budget Committee. (2/3 Majority vote required.)

- Article 08:** To see if the District will vote to raise and appropriate the sum of One Thousand Six Hundred Dollars (\$1,600.00) for the purpose of adding to the existing health insurance deductible expendable trust fund with said funds to be withdrawn from the Unassigned Fund Balance. Funds appropriated from this fund do not affect the tax rate. This article is recommended by the Board of Commissioners and Budget Committee. (Majority vote required.)
- Article 09:** To see if the District will vote to raise and appropriate the sum of Eight Thousand Seven Hundred Thirty-Four Dollars (\$8,734.00) for the purpose of adding to the existing Fire Prevention Expendable Trust Fund with said funds to be withdrawn from the Unassigned Fund Balance. Funds appropriated from this fund do not affect the tax rate. This article is recommended by the Board of Commissioners and Budget Committee. (Majority vote required.)
- Article 10:** To see if the District will vote to raise and appropriate the sum of Seven Thousand Five Hundred Twenty Dollars (\$7,520.00) for the purpose of purchasing materials, tools, and equipment related to public education, code enforcement, training, etc. with said funds to be withdrawn from the Fire Prevention Expendable Trust Fund. Funds appropriated from this fund do not affect the tax rate. This article is recommended by the Board of Commissioners and Budget Committee. (Majority vote required.)
- Article 11:** To see if the District will vote to raise and appropriate the sum One Hundred Sixty-Six Thousand One Hundred Fifty Dollars (\$166,150.00) for the purpose of design, engineering, and architectural fees associated with the construction, addition, and/or renovation of a fire station or fire stations. This special warrant article will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the building(s) is completed. This sum to come from the Unassigned Fund Balance. Funds appropriated from this fund do not affect the tax rate. This article is recommended by the Board of Commissioners and Budget Committee. (Majority vote required.)
- Article 12:** To see if the District will vote to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000.00) to be added to the Land & Building Capital Reserve Fund previously established. This article is recommended by the Board of Commissioners and Budget Committee. (Majority vote required.)
- Article 13:** To see if the District will vote to establish a Communications Tower Expendable Trust Fund per RSA 31:19-a, for the tower income to be used to offset costs for repairs, maintenance, construction costs and bonds of fire stations and to raise and appropriate One Dollar (\$1.00) to put in the fund, with this amount to come from Unreserved Fund Balance; further to name the Board of Commissioners as agents to expend from said fund. Future funding will come from the Communication Tower income collected. This article is recommended by the Board of Commissioners and Budget Committee. (Majority vote required.)
- Article 14:** To see if the District will vote to establish a contingency fund per RSA 31:98-a and raise and appropriate Twenty-Four Thousand Seven Hundred Ten Dollars (\$24,710.00) to put in the fund. This sum to come from the Unassigned Fund Balance. Any appropriation left in the fund at the end of the year will lapse to the general fund. Funds appropriated from this fund do not affect the tax rate. This article is recommended by the Board of Commissioners and Budget Committee. (Majority vote required.)
- Article 15:** To transact any other business that may legally come before the meeting.

**Board of Fire Commissioners**

Paul Auger, Chair

Jon Cilley

Eric Pyra

**TILTON-NORTHFIELD FIRE & EMS DISTRICT  
2020 PROPOSED BUDGET**

Account Category	2019			Commissioners Budget	Budget Committee's Budget
	Appropriated	2019 Actual	Chief's Budget		
<b>Revenues</b>					
2140 Encumbered Funds	\$ 23,750				
2530 Unreserved Funds	\$ 110,166				
3110 General Operating Revenues					
3110.1 Property Taxes: Northfield	\$ 931,878	\$ 925,921	\$ 1,172,395	\$ 1,104,051	\$ 909,262
3110.2 Property Taxes: Tilton	\$ 1,518,356	\$ 1,520,085	\$ 1,928,023	\$ 1,815,630	\$ 1,495,295
<b>Total General Operating Revenues</b>	<b>\$ 2,450,234</b>	<b>\$ 2,446,006</b>	<b>\$ 3,100,418</b>	<b>\$ 2,919,681</b>	<b>\$ 2,404,557</b>
3200 Grants Applied For & Received	\$ -	\$ -	\$ -	\$ -	\$ -
3340.2 Transfer from Trust Funds		\$ 2,718			
3509 Miscellaneous Revenues	\$ -	\$ 11,451	\$ -	\$ -	\$ -
<b>Total Revenues</b>	<b>\$ 2,584,150</b>	<b>\$ 2,460,175</b>	<b>\$ 3,100,418</b>	<b>\$ 2,919,681</b>	<b>\$ 2,404,557</b>
<b>Total Revenue</b>	<b>\$ 2,584,150</b>	<b>\$ 2,460,175</b>	<b>\$ 3,100,418</b>	<b>\$ 2,919,681</b>	<b>\$ 2,404,557</b>
<b>Total Expenses</b>	<b>\$ 2,581,287</b>	<b>\$ 2,308,933</b>	<b>\$ 3,100,418</b>	<b>\$ 2,919,681</b>	<b>\$ 2,404,557</b>
<b>Net Difference, (+) or (-)</b>	<b>\$ 2,863</b>	<b>\$ 151,242</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Account Category	2019			Commissioners Budget	Budget Committee's Budget
	Appropriated	2019 Actual	Chief's Budget		
<b>Expenses</b>					
4130 Executive	\$ 7,750	\$ 7,750	\$ 8,250	\$ 8,250	\$ 8,000
4140 Elections	\$ 2,000	\$ 1,644	\$ 2,000	\$ 2,000	\$ 2,000
4150 Auditing	\$ 7,700	\$ 7,700	\$ 8,100	\$ 8,100	\$ 8,100
4153 Legal Expense	\$ 2,000	\$ 1,508	\$ 5,000	\$ 4,000	\$ 3,000
4155 Personnel Administration	\$ 623,762	\$ 604,034	\$ 768,969	\$ 692,714	\$ 692,714
4194 General Government Buildings	\$ 45,045	\$ 38,569	\$ 52,462	\$ 40,712	\$ 40,712
4196 Insurance	\$ 60,866	\$ 40,175	\$ 65,882	\$ 65,882	\$ 65,882
4199 Contingency Fund	\$ 20,887	\$ -	\$ -	\$ -	\$ -
4220 Fire	\$ 1,353,139	\$ 1,329,424	\$ 1,563,767	\$ 1,472,031	\$ 1,458,156
4332 Pressurized Hydrants	\$ 125,988	\$ 125,988	\$ 125,988	\$ 125,988	\$ 125,988
4723 TAN Interest	\$ 100	\$ -	\$ -	\$ 1	\$ 1
4901 Land	\$ 1	\$ 21,798	\$ 500,000	\$ 500,000	\$ 1
4902 Capital Outlay Machinery, Veh, Equip	\$ 6,882	\$ 8,125	\$ -	\$ 1	\$ 1
4903 Capital Outlay Bulding	\$ 15,000	\$ -	\$ -	\$ 1	\$ 1
4909 Improvements Other than Bldgs	\$ 200,001	\$ 12,052	\$ -	\$ 1	\$ 1
1450 Due to Trust Funds	\$ 110,166	\$ 110,166	\$ -	\$ -	\$ -
<b>Total Expenses</b>	<b>\$ 2,581,287</b>	<b>\$ 2,308,933</b>	<b>\$ 3,100,418</b>	<b>\$ 2,919,681</b>	<b>\$ 2,404,557</b>
4130 Executive	\$ 7,750	\$ 7,750	\$ 8,250	\$ 8,250	\$ 8,000
4140 Elections	\$ 2,000	\$ 1,644	\$ 2,000	\$ 2,000	\$ 2,000
4150 Auditing	\$ 7,700	\$ 7,700	\$ 8,100	\$ 8,100	\$ 8,100
4153 Legal Expense	\$ 2,000	\$ 1,508	\$ 5,000	\$ 4,000	\$ 3,000
4155 Personnel Administration					
210 Group Health Insurance	\$ 266,365	\$ 247,822	\$ 336,648	\$ 309,875	\$ 309,875
215 Group Life Insurance	\$ 12,155	\$ 12,645	\$ 13,294	\$ 12,772	\$ 12,772
220 Social Security	\$ 9,918	\$ 10,244	\$ 12,012	\$ 10,855	\$ 10,855
225 Medicare	\$ 16,935	\$ 16,940	\$ 21,000	\$ 18,549	\$ 18,549
230 Retirement	\$ 318,289	\$ 316,383	\$ 383,765	\$ 338,413	\$ 338,413
250 Unemployment Compensation	\$ 100	\$ -	\$ 2,250	\$ 2,250	\$ 2,250
<b>4155 Total Personnel Aministration</b>	<b>\$ 623,762</b>	<b>\$ 604,034</b>	<b>\$ 768,969</b>	<b>\$ 692,714</b>	<b>\$ 692,714</b>

Account Category	2019 Appropriated	2019 Actual	Chief's Budget	Commissioners Budget	Budget Committee's Budget
<b>4194 General Government Buildings</b>					
410 Electricity	\$ 9,700	\$ 9,216	\$ 9,700	\$ 9,700	\$ 9,700
411 Heating Fuel	\$ 6,500	\$ 5,049	\$ 6,500	\$ 6,500	\$ 6,500
412 Water	\$ 1,050	\$ 895	\$ 1,050	\$ 1,050	\$ 1,050
413 Sewer	\$ 800	\$ 738	\$ 800	\$ 800	\$ 800
430 Repairs & Maintenance	\$ 26,995	\$ 22,671	\$ 34,412	\$ 22,662	\$ 22,662
<b>4194 Total General Government Building</b>	<b>\$ 45,045</b>	<b>\$ 38,569</b>	<b>\$ 52,462</b>	<b>\$ 40,712</b>	<b>\$ 40,712</b>
<hr/>					
<b>4196 Insurance</b>					
260 Workers Compensation (+8%)	\$ 37,207	\$ 18,444	\$ 40,184	\$ 40,184	\$ 40,184
480 Property & Liability Insurance	\$ 23,659	\$ 21,731	\$ 25,698	\$ 25,698	\$ 25,698
<b>4196 Total Insurance</b>	<b>\$ 60,866</b>	<b>\$ 40,175</b>	<b>\$ 65,882</b>	<b>\$ 65,882</b>	<b>\$ 65,882</b>
<b>4199 Contingency Fund</b>	<b>\$ 20,887</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>4220 Fire</b>					
100 Salaries & Wages	\$ 1,160,931	\$ 1,147,921	\$ 1,360,768	\$ 1,271,472	\$ 1,271,472
335 School/Training Fees	\$ 12,000	\$ 14,093	\$ 15,000	\$ 15,000	\$ 15,000
341 Telephone	\$ 6,980	\$ 7,014	\$ 7,160	\$ 7,160	\$ 7,160
342 Information Technology	\$ 21,503	\$ 22,850	\$ 34,883	\$ 34,883	\$ 34,883
350 Medical Services	\$ 12,100	\$ 9,298	\$ 12,100	\$ 12,100	\$ 12,100
390 Other Professional Services	\$ 1	\$ -	\$ 1	\$ 1	\$ 1
392 Background Checks	\$ 300	\$ 159	\$ 300	\$ 300	\$ 300
550 Printing	\$ 500	\$ 253	\$ 500	\$ 500	\$ 500
560 Dues & Subscriptions	\$ 4,061	\$ 3,314	\$ 4,123	\$ 4,123	\$ 4,123
620 Office Supplies	\$ 3,150	\$ 2,835	\$ 3,150	\$ 3,150	\$ 3,150
625 Postage	\$ 150	\$ 249	\$ 400	\$ 400	\$ 400
630 Equipment Maintenance & Repairs	\$ 7,170	\$ 4,695	\$ 7,850	\$ 7,850	\$ 5,000
631 Service Testing	\$ 16,269	\$ 12,582	\$ 15,684	\$ 15,684	\$ 13,000
635 Gasoline	\$ 5,250	\$ 4,094	\$ 5,250	\$ 5,250	\$ 3,936
636 Diesel	\$ 14,000	\$ 13,960	\$ 14,500	\$ 14,500	\$ 13,973
660 Vehicle Repairs	\$ 60,374	\$ 70,618	\$ 59,468	\$ 59,468	\$ 54,468
670 Books & Periodicals	\$ 100	\$ -	\$ 100	\$ 100	\$ 100
680 Departmental Awards	\$ 650	\$ 683	\$ 1,000	\$ 1,000	\$ 1,000
685 Uniforms	\$ 12,350	\$ 10,699	\$ 17,230	\$ 14,790	\$ 13,290
690 Miscellaneous	\$ 300	\$ 196	\$ 300	\$ 300	\$ 300
775 Dry Hydrants & Cisterns	\$ 15,000	\$ 3,911	\$ 4,000	\$ 4,000	\$ 4,000
<b>4220 Total Fire</b>	<b>\$ 1,353,139</b>	<b>\$ 1,329,424</b>	<b>\$ 1,563,767</b>	<b>\$ 1,472,031</b>	<b>\$ 1,458,156</b>
4332 Pressurized Hydrants	\$ 125,988	\$ 125,988	\$ 125,988	\$ 125,988	\$ 125,988
4723 TAN Interest	\$ 100	\$ -	\$ -	\$ 1	\$ 1
4900 Capital Outlay					
4901 Land	\$ 1	\$ 21,798	\$ 500,000	\$ 500,000	\$ 1
4902 Capital Out Machinery, Veh, Equipmen	\$ 6,882	\$ 8,125	\$ -	\$ 1	\$ 1
4903 Capital Out Building	\$ 15,000	\$ -	\$ -	\$ 1	\$ 1
4909 Other	\$ 200,001	\$ 12,052	\$ -	\$ 1	\$ 1
<b>4900 Total Capital Outlay</b>	<b>\$ 221,884</b>	<b>\$ 41,975</b>	<b>\$ 500,000</b>	<b>\$ 500,003</b>	<b>\$ 4</b>
<b>Operating Budget Total</b>	<b>\$ 2,581,287</b>	<b>\$ 2,308,933</b>	<b>\$ 3,100,418</b>	<b>\$ 2,919,681</b>	<b>\$ 2,404,557</b>

Account Category	2019 Appropriated	2019 Actual	Chief's Budget	Commissioners Budget	Budget Committee's Budget
<b>Warrant Articles (2019 Warrant Articles are included in the Budget)</b>					
720 Fire Station Project (Bond)	\$ -	\$ -	\$ -	\$ -	\$ -
720 Fire Station Project (Offset)	\$ -	\$ -	\$ -	\$ 100,000	\$ 166,150
810 Contingency Fund (RSA 52:4-a)	\$ 20,887	\$ -	\$ 24,710	\$ 24,710	\$ 24,710
1500 Fire Prevention ETF	\$ 9,055	\$ 9,055	\$ 8,734	\$ 8,734	\$ 8,734
683 Fire Prevention	\$ 3,325	\$ 344	\$ 7,520	\$ 7,520	\$ 7,520
211 Health Ins. Ded. Reimbursement	\$ 1,111	\$ 1,600	\$ 1,600	\$ 1,600	\$ 1,600
1005 Land & Building Fund	\$ 100,000	\$ 100,000	\$ 100,000	\$ 50,000	\$ -
<b>Total Warrant Articles</b>	<b>\$ 134,378</b>	<b>\$ 110,999</b>	<b>\$ 142,564</b>	<b>\$ 192,564</b>	<b>\$ 208,714</b>

**Other Revenue & Expenses**

970 Grants	\$ -	\$ 500			
3509.05 Donations	\$ -	\$ 2,000			
3300 Insurance Claims	\$ -				
<b>Total Other Revenue &amp; Expenses</b>	<b>\$ -</b>	<b>\$ 2,500</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**APPARATUS & EQUIPMENT REPLACEMENT FUND BUDGET**

Account Category	2019 Appropriated	2019 Actual	Chief's Budget	Commissioners Budget	Budget Committee's Budget
<b>Revenues</b>					
2140 Encumbered Funds	\$ 269,478	\$ 269,478			
3409.6 Ambulance Charges	\$ -	\$ 444,797			
3503 Interest	\$ -	\$ 3,964			
<b>Total Revenues</b>	<b>\$ 269,478</b>	<b>\$ 718,240</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Revenue</b>	<b>\$ 269,478</b>	<b>\$ 718,240</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Expenses</b>	<b>\$ 543,849</b>	<b>\$ 430,717</b>	<b>\$ 484,463</b>	<b>\$ 483,463</b>	<b>\$ 483,463</b>
<b>Net Difference, (+) or (-)</b>	<b>\$ (274,371)</b>	<b>\$ 287,523</b>	<b>\$ (484,463)</b>	<b>\$ (483,463)</b>	<b>\$ (483,463)</b>

**980.2 Prior Year Encumbered Funds**

Account Category	2019 Appropriated	2019 Actual	Chief's Budget	Commissioners Budget	Budget Committee's Budget
<b>Expenses</b>					
4220 Fire					
331 Ambulance Billing Services	\$ 37,500	\$ 28,405	\$ 37,500	\$ 37,500	\$ 37,500
740 Fire Equipment	\$ 356,437	\$ 270,061	\$ 389,213	\$ 389,213	\$ 389,213
741 EMS	\$ 80,463	\$ 79,482	\$ 48,870	\$ 47,870	\$ 47,870
760 Vehicles	\$ 58,289	\$ 52,225			
960 Rescue Equipment	\$ 11,160	\$ 544	\$ 8,880	\$ 8,880	\$ 8,880
<b>4220 Apparatus &amp; Equipment Fund Total</b>	<b>\$ 543,849</b>	<b>\$ 430,717</b>	<b>\$ 484,463</b>	<b>\$ 483,463</b>	<b>\$ 483,463</b>

Account Category	2019 Appropriated	2019 Actual	Chief's Budget	Commissioners Budget	Budget Committee's Budget
<b>Warrant Articles (2019 Warrant Articles are included in the budget)</b>					
760 Vehicles					
760.2 New Car 1	\$ 58,289	\$ 52,225			
760.10 New Forestry					
New Engine 2			\$ 833,450	\$ 811,450	\$ 811,450
(Engine \$805,000; Equipment \$28,450)					
(Revised: Engine \$783,000, Equipment \$28,450)					

# 2019 FIRE DISTRICT MEETING MINUTES



Polls were opened on the 12<sup>th</sup> day of March in the year two thousand and nineteen at the Pine Community Center, Dearborn Road, Northfield at seven o'clock a.m. by Moderator Scott McGuffin. The polls were closed at seven o'clock p.m. with 409 votes cast. Polls were opened on the 12<sup>th</sup> day of March in the year two thousand and nineteen at the Winnisquam Regional High School, Main Street, Tilton at eight o'clock a.m. by Moderator Charles Mitchell. The polls were closed at seven o'clock p.m. with 254 votes cast.

**ARTICLE 1:** To choose a Fire Commissioner for the ensuing three (3) years.

**Jon Cilley .....301**  
Kaitlin Lounsbury .....197  
Preston Schaub.....60

The 2019 Fire District annual meeting was called to order at 7:09 p.m. on the 18<sup>th</sup> day of March in the year two thousand and nineteen at the Winnisquam Regional High School, Main Street Tilton, by Moderator Kent Finemore to act upon the following subjects.

Moderator Kent Finemore introduced the members of the Budget Committee, Commissioners, Clerks and Assistant Moderators Charles Mitchell and Kaitlin Lounsbury. Read the rules of the meeting.

Chief Michael Sitar presented a power point of the 2018 year in review highlighting financials, statistics, accomplishments, new equipment, usage of mutual aid, services provided to mutual aid, types of calls and where calls come from and incidents by month, day and hours.

Moderator Finemore read articles 1 with the results.

**ARTICLE 2:** To accept the reports of the Treasurer and the Fire Commissioners and pass any vote relating thereto. *This article is recommended by the Commissioners.*

**Moved by Charles Mitchell, seconded by Glen Brown**

Moderator Finemore opens the floor for discussion, hearing no discussion, calls for a voice vote. **Article Passes**

**Moved by Charles Mitchell, seconded by Helen Hanks to** move article 13 to be addressed prior to Article 3. **Motion Passed.**

**ARTICLE 13** To see if the Tilton-Northfield Fire District will vote, in accordance with RSA 52:21, to terminate its existence as of December 31, 2021, and to instruct the Fire Commissioners to: (a) Pay any remaining debts of the District; (b) Consult with the Towns of Northfield and Tilton relative to the disposition of all assets of the District; and (c) To dispose of the District's assets by conveying same, at no cost, to the Towns of Northfield and Tilton according to each town's proportionate contributions of funds to the purchase of assets, and in a manner which is equitable and fair. Any assets which either Town is unwilling to accept will be sold, and the funds derived from said sale shall be paid to the Towns of Northfield and Tilton and proposition to each town's respective contribution of funds to the purchase of the assets. *By Petition. This article is not recommended by the Board of Commissioners. (2/3's vote required.)*

Moderator Finemore received two requests for article 13 to be voted on by secret ballot, each request was signed by five registered voters present at the meeting.

**Moved by Lisa Swancott, seconded by Greg Hill**

Lisa Swancott spoke to the article stating that the building keeps getting voted down, and that each town seems to have its own needs that can't seem to be addressed at these meeting.

Moderator Finemore opened the floor for discussion.

Discussion ensued in regards to voting the building down instead of separating the district, regionalization, issues in equal separation between the two towns.

**Nancy Trowsdale moved to call the questions, seconded by Helen Hanks. Motion Passed.**

Moderator opened the polls to vote on article 13 Yes: 21, No: 100 **Article Fails**

**Steve O'leary moved to protect the vote, seconded by Pat Consentino. Motion Passed.**

**ARTICLE 3:** To see if the District will vote to raise and appropriate the sum of \$6,999,920 for the construction of a new Fire Station to be located on land owned by the Tilton-Northfield Fire District on Map R22, Lot 73B, Manville Road in Tilton and renovations to include living quarters to the Park Street Station; and to authorize the issuance of not more than \$6,705,220 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the municipal officials to issue and negotiate such bonds or notes and to determine the rate of interest thereon. Furthermore, to authorize the remaining balance of \$294,700 to be withdrawn from the Land & Building Capital Reserve Fund. This article will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the building is completed. *This article is recommended by the Board of Commissioners and Budget Committee. (2/3 ballot vote required.)*

**Moved by Kevin Lachepelle, seconded by Jane Alden**

Chief Sitar spoke to the article stating his desire to put off the Manville Road project and look into putting a fire station at the new police station location in Tilton.

Moderator Finemore opened the floor for discussion.

Discussion ensued in regards to renovations of Park Street station and getting personnel out of Center Street for safety reasons. Chief Sitar added that renovating Park St would still cost about \$1.5 million.

**Moved by Leif Martinson, seconded by Lisa Swancott to call the question.**

Moderator asked for a voice vote, in doubt asked for a voter card vote to end debate on article 3, Yes 63, No 52 **Motion Fails**

Chief Sitar presented an amendment to the Moderator.

**AMENDMENT 1:** To see if the District will vote to raise and appropriate the sum of \$1,776,228 for the design and engineering fees for construction and or renovation of fire stations located in Northfield and Tilton; and to authorize the issuance of not more than \$1,776,228 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the municipal officials to issue and negotiate and to determine the rate of interest thereon. This article will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the building is completed. *(2/3 ballot vote required)*

**Moved by Chief Sitar, seconded by Cindy Hope**

Moderator opens the floor for discussion.

Discussion ensued in regards to having the funds come from the Land & Building Fund, build out Park Street station, and build a substation in Tilton.

Kevin Lachapelle moved to call the question, Moderator Finemore does not accept the request as the amendment discussion just started.

Other discussions included the location of staff, equipment, and appointing another committee to look into the best options for one station or two.

**Nancy Trowsdale moved to call the question, seconded by Charles Mitchell. Motion Passed.**

Moderator Finemore asks for a voice vote to accept the amendment, **Amendment Article Fails.**

Chief Sitar presented an amendment to the Moderator.

**AMENDMENT 2:** To see if the District will vote to raise and appropriate the sum of \$200,000 for design and engineering fees for construction and or renovation of fire stations located in Northfield and Tilton.

Moderator Finemore does not accept the amendment being that it changes the original article completely.

**Scott Davis moves to call the question on the original article 3, seconded by Kevin Lachapelle. Motion Passed.**

Moderator Finemore opens the polls at 9:08pm. Moderator closed the polls at 10:08pm.

**Secret ballot vote Yes 11, No 112 Article Fails**

**Mark Hebert moved to protect the vote, seconded by David Curdier. Motion Passed.**

Moderator Finemore postponed Article 4 until the secret ballot votes of Article 3 are tallied.

**ARTICLE 4** To see if the District will vote to raise and appropriate the Budget Committee recommended sum of Two Million Two Hundred Fifty Thousand Two Hundred Thirty-Four Dollars (\$2,250,234.00) for general municipal operations. This article does not include appropriations contained in special or individual articles addressed separately. *This article is recommended by the Board of Commissioners and Budget Committee. (Majority vote required.)*

**Moved by Chief Michael Sitar, seconded by Charles Mitchell**

Chief Sitar presented an amendment to the Moderator.

**AMENDMENT 1:** To see if the District will vote to raise and appropriate the Budget Committee recommended sum of Two Million Two Hundred Fifty Thousand Two Hundred Thirty-Four Dollars (\$2,450,234.00) for general municipal operations, which includes \$200,000 for design and engineering fees for construction and / or renovation of fire stations located in Northfield and Tilton. This article does not include appropriations contained in special or individual articles addressed separately. *(Majority vote required.)*

Moderator Finemore does not accept the amendment because he feels you cannot list the intent.

Chief Sitar withdrew Amendment 1 and presented a new amendment to the Moderator.

**AMENDMENT 2:** To see if the District will vote to raise and appropriate the Budget Committee recommended sum of Two Million Two Hundred Fifty Thousand Two Hundred Thirty-Four Dollars (\$2,450,234.00) for general municipal operations. This article does not include appropriations contained in special or individual articles addressed separately. *(Majority vote required.)*

**Chief Michael Sitar moved, seconded by Charles Drew**

Moderator Finemore opened the floor for discussion.

Discussion ensued with questions pertaining to the amount already spent in the past on plans and engineering, process to find contractors, architects, implementing another fire station committee. Chief Sitar answered that we have spent approximately \$50k since 2015, the additional \$200k will be for engineering and design fees.

Charles Mitchell motioned to call the question, seconded by Helen Hanks. Motion Passed.

Moderator Finemore asks for a voice vote to accept the amendment. **Amendment Passes**

Moderator Finemore asks for a voice vote to on the article as amended. **Article Passes as Amended**

**ARTICLE 5** To see if the District will vote to adopt as a mandatory by-law the policy already utilized by the Fire Commissioners to maintain a minimum of two (2) months operating expenses in the Unassigned Fund Balance at the annual district meeting. Operating expenses shall be defined as the total amount defined in the Operating Budget as voted in the most recent annual district meeting. Two months shall equal sixteen point sixty-seven percent (16.67%) of the voted operating budget. The purpose of this by-law is to provide a prudent level of financial resources to protect against reducing service levels or the need to borrow monies or issue tax anticipation notes thusly defending the District in times when financial liabilities exceed the income of the District. This by-law is in accordance with the generally accepted accounting principles (GAAP) best practices as described by the Government Finance Officers Association (GFOA) and the Governmental Accounting Standards Board (GASB). *This article is recommended by the Board of Commissioners and Budget Committee. (Majority vote required.)*

**Moved by Greg Hill, seconded by Richard Maher.**

Lisa Swancott presented an amendment to the Moderator

**AMENDMENT:** To see if the District will vote to adopt as a mandatory by-law the policy already utilized by the Fire Commissioners to maintain a minimum of two (2) months operating expenses in the Unassigned Fund Balance at the annual district meeting. Operating expenses shall be defined as the total amount defined in the Operating Budget as voted in the most recent annual district meeting. Two months shall equal sixteen point sixty-seven percent (16.67%) of the voted operating budget. The purpose of

this by-law is to provide a prudent level of financial resources to protect against reducing service levels or the need to borrow monies or issue tax anticipation notes thusly defending the District in times when financial liabilities exceed the income of the District. This by-law is in accordance with the generally accepted accounting principles (GAAP) best practices as described by the Government Finance Officers Association (GFOA) and the Governmental Accounting Standards Board (GASB). Any remaining balance of the Unassigned Fund will be returned to the taxpayers.

**Moved by Lisa Swancott, seconded by Helen Hanks**

Lisa Swancott spoke to the amendment stating that the excess funds would be used to offset the tax rate instead of sitting in the general fund.

Moderator Finemore opens the floor for discussion.

Discussion ensued stating that this process is already happening it's just moving it from policy to bi-laws.

No further discussion Moderator Finemore calls for a voice vote. **Amendment Passes**

**Joe Demello challenges the Moderators decision.**

Moderator calls for a voter card vote **Yes 62, No 17, Amendment Passes**

Moderator Finemore opens the floor for discussion.

Discussion ensued stating that in the future there will be no more articles using the fund balance and money would all be raised by taxation. Last year voters approved to expend below the 16.67%, which if the district had an emergency these funds would not be available. By making it part of the bi-laws would not allow the district to drop below the percentage.

No further discussion Moderator Finemore calls for a voice vote, Moderator is in doubt and asks for a voter card vote Yes 19, No 55 **Article as Amended Fails.**

**ARTICLE 6** To see if the District will vote to raise and appropriate Two Hundred Sixteen Thousand Eighty-Two Dollars (\$216,082.00) for the purpose of purchasing Fire, Rescue, EMS Equipment and Ambulance Charges, with said funds to be withdrawn from the Apparatus and Equipment Special Revenue Fund established under RSA 31:95-C (Adopted March 7, 2005). Funds appropriated from this fund do not affect the tax rate. *This article is recommended by the Board of Commissioners and Budget Committee. (Majority vote required.)*

**Moved by Richard Maher, seconded by Denise Dubois.**

Commissioner Paul Auger spoke to the article stating that this fund is used for supplies on the ambulance and supplies needed for rescue.

Moderator Finemore opened the floor for discussion.

Discussion ensued regarding the needs of the backup cameras, spending money on a vehicle that within the next two years we are going to ask the voters to replace, gear washers and dryers for gear. Chief Sitar, stated that backup cameras would have prevented two incidents since he has been here from happening, we have spotters when available. Replacing engine one won't be on the warrant until next year, and if it passes it will still be another year before we can get rid of it.

Kevin Waldron presented an amendment to the Moderator.

**AMENDMENT:** To see if the District will vote to raise and appropriate One Hundred Eighty-eight Thousand Eighty-Two Dollars (\$188,082) for the purpose of purchasing Fire, Rescue, EMS Equipment and Ambulance Charges, with said funds to be withdrawn from the Apparatus and Equipment Special Revenue Fund established under RSA 31:95-C (Adopted March 7, 2005). Funds appropriated from this fund do not affect the tax rate. *(Majority vote required.)*

**Moved by Kevin Waldron, seconded by Greg Hill**

Moderator Finemore opened the floor for discussion.

Chief Sitar stated that the gear washer & dryer at Center St station can be moved to the new station.

Discussion ensued stating statistics of backup incidences, auto industry standards today, back up alarm is still available.

Joe Demello move to call the question, seconded by Helen Hanks. Motion Passed.

Moderator Finemore calls for a voice vote, **Amendment Fails**

Moderator Finemore calls for a voice vote on Article 6, **Article Passes**

**ARTICLE 7** To see if the District will vote to raise and appropriate the sum of Fifty-Eight Thousand Two Hundred Eight-Nine Dollars (\$58,289.00) for the purpose of purchasing a Current Model Year Ford Expedition to be used as a Command Vehicle with said funds to be withdrawn from the Apparatus and Equipment Special Revenue Fund established under RSA 31:95-C (Adopted March 7, 2005). Funds appropriated from this fund do not affect the tax rate. *This article is recommended by the Board of Commissioners and Budget Committee. (Majority vote required.)*

**Moved by Jason Wright, seconded by Jane Alden**

Commissioner Eric Pyra spoke to the article stating that the current vehicle is ten years old, we will be replacing the command vehicle, and the one being replaced will become the vehicle for the Assistant Chief.

Moderator Finemore opened the floor for discussion.

Discussion ensued regarding the use of the command vehicle, number of calls the Chief goes to and the amount in the fund. Chief Sitar stated that he responded to about 30 calls, but also uses the vehicles to attend meetings, classes, etc.

Kevin Waldron presented an amendment to the Moderator.

**AMENDMENT:** To see if the District will vote to raise and appropriate the sum of Fifty-Eight Thousand Two Hundred Eight-Nine Dollars (\$58,289.00) for the purpose of purchasing and outfitting a Command Vehicle with said funds to be withdrawn from the Apparatus and Equipment Special Revenue Fund established under RSA 31:95-C (Adopted March 7, 2005). Funds appropriated from this fund do not affect the tax rate.

**Moved by Kevin Waldron, seconded by Helen Hanks**

Kevin Waldron spoke to the amendment, stating that this amendment removes the restriction the Command Vehicle needing to be a current model year Ford Expedition, stating their maybe better vehicles out there to look into.

Moderator Finemore opened the floor for discussion.

Discussion ensued regarding the cost of the vehicle and the equipment needed. Chief Sitar said that this amount is for the vehicle and the equipment needed, some equipment maybe able to move from the older vehicle but it's going to be used as the Assistant Chief vehicle so they won't be able to move everything over.

There being no other questions, Moderator Finemore calls for a voice vote on the Amendment.

**Amendment Passes**

**Kathy Mitchell moves to call the question, seconded by James Swancott. Motion Passes**

Moderator calls for a voice vote on the article as amended, in doubt Moderator calls for a voter card vote.

Yes 48, No 11 **Article Passes as Amended.**

**ARTICLE 8** To see if the District will vote to raise and appropriate the sum of One Thousand One Hundred Eleven Dollars (\$1,111.00) for the purpose of adding to the existing health insurance deductible expendable trust fund with said funds to be withdrawn from the Unassigned Fund Balance. Funds appropriated from this fund do not affect the tax rate. *This article is recommended by the Board of Commissioners and Budget Committee. (Majority vote required.)*

**Chief Michael Sitar moved, seconded by Kaitlin Lounsbury**

Commissioner Paul Auger spoke to the article stating that this is replenishing monies used in 2018.

Moderator Finemore opened the floor for discussion.

There being no discussion, Moderator called for a voice vote. **Article Passed.**

**ARTICLE 9** To see if the District will vote to raise and appropriate the sum of Nine Thousand Fifty-Five Dollars (\$9,055.00) for the purpose of adding to the existing Fire Prevention Expendable Trust Fund with said funds to be withdrawn from the Unassigned Fund Balance. Funds appropriated from this fund do not affect the tax rate. *This article is recommended by the Board of Commissioners and Budget Committee. (Majority vote required.)*

**Chief Michael Sitar moved, seconded by Jason Wright**

Commissioner Paul Blaisdell spoke to the article stating that these are permit fees removed from the operating budget and deposited to this fund.

Moderator Finemore opened the floor for discussion.

There being no discussion, Moderator called for a voice vote. **Article Passed.**

**ARTICLE 10** To see if the District will vote to raise and appropriate the sum of Three Thousand Three Hundred Twenty-Five Dollars (\$3,325.00) for the purpose of purchasing materials, tools and equipment related to public education, code enforcement, training, etc. with said funds to be withdrawn from the Fire Prevention Expendable Trust Fund. Funds appropriated from this fund do not affect the tax rate. *This article is recommended by the Board of Commissioners and Budget Committee. (Majority vote required.)*

**Jason Wright moved, seconded by Jane Alden**

Commissioner Paul Blaisdell spoke to the article, stating that this is to replenish funds used for training in 2018.

Moderator Finemore opened the floor for discussion.

There being no discussion, Moderator called for a voice vote. **Article Passed.**

**ARTICLE 11** To see if the District will vote to raise and appropriate the sum of One Hundred Thousand Dollars (\$100,000.00) to be added to the Land & Building Capital Reserve Fund previously established. *This article is recommended by the Board of Commissioners and Budget Committee. (Majority vote required.)*

**Chief Michael Sitar moved, seconded by Charles Mitchell**

Commissioner Paul Auger spoke to the article stating that the funds are to be added to the fund to be available for when we have an approved building plan.

Moderator Finemore opened the floor for discussion.

Kevin Waldron presented an amendment to the Moderator.

**AMENDMENT:** To see if the District will vote to raise and appropriate the sum of One Hundred Thousand Dollars (\$100,000.00) to be added to the Land & Building Capital Reserve Fund previously established with said funds to be withdrawn from the Unassigned Fund Balance.

**Moved by Kevin Waldron, seconded by Lisa Swancott**

Moderator opened the floor for discussion.

Chief Sitar stated this could hurt our chances in getting a bond because the banks look at the GASB and other financial standards, we'll end up with a higher interest rate.

Moderator calls for a voice vote on the article as amended, in doubt Moderator calls for a voter card vote.

Yes 24, No 18 **Amendment Passes**

No further discussion, Moderator calls for a voice vote on the article as amended **Article Passes as Amended.**

**ARTICLE 12** To see if the District will vote to establish a contingency fund per RSA 32:98-a and vote to appoint the Board of Commissioners as agents to expend from the contingency fund for the current year for unanticipated expenses that may arise and further to raise and appropriate Twenty Thousand Eight Hundred Eighty-Seven Dollars (\$20,887.00) to put in the fund. This sum to come from the Unassigned Fund Balance. Any appropriation left in the fund at the end of the year will lapse to the general fund. Funds appropriated from this fund do not affect the tax rate. *This article is recommended by the Board of Commissioners and Budget Committee. (Majority vote required.)*

**Moved by Charles Mitchell, seconded by Jane Alden**

Commissioner Paul Blaisdell spoke to the article, stating that this fund will come out of the unassigned fund balance. With what has already been approved tonight is already below the 16.67%.

Moderator opened the floor for discussion.

Discussion ensued asking where the dollar amounts come from. Chief Sitar stated that this comes from 1% of the previous year's budget controlled by RSA. This is in case of emergencies, because to draw from the unassigned fund balance you have to go through NH DRA.

There being no further discussion Moderator Finemore calls for a voice vote. **Article Passes.**

**ARTICLE 13** Addressed at the beginning of the meeting.

**ARTICLE 14** To transact any other business that may legally come before the meeting. Moderator Kent Finemore, Thanked Commissioner Paul Blaisdell for his years of service. Jon Cilley stated he has a petition going on to allow the public to view the survey. Kevin Waldron, thanked Paul Blaisdell, Kent Finemore, and congratulated Jon Cilley.

There being no other business meeting adjourned at 11:22pm

**Respectfully submitted,  
Stephanie Giovannucci, District Clerk**



## **TILTON-NORTHFIELD FIRE & EMS**

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2019 was again a very busy year for Tilton-Northfield Fire & EMS. For the first time, our call volume reached 2,000 calls per year. In 2019 TNFD responded to 2000 incidents. Of those incidents 1,375 were Emergency Medical Services (EMS) in nature. EMS calls comprised 69% of our call volume for 2019.

After District meeting last year, the Commissioners voted to appoint a new committee to evaluate solutions for a new fire station or stations. The committee has been meeting on the second and fourth Tuesdays of each month. Much work has been done, but much work remains as well. There are many factors that must be evaluated, among them are response times, location of incidents, availability of land, storage requirements for equipment, support space needs, personnel space needs, and the costs associated with all of the above. A report and recommendation from the Fire Station Committee will be issued for the 2021 District Meeting.

The District Meeting last year approved the purchase of a new command vehicle. A 2019 Ford Expedition was purchased through the New Hampshire State Bid. The vehicle was delivered in July and was upfitted with radios, emergency lighting and graphics in September.

The Department continues to do repairs, modifications, and maintenance of the two fire stations. At Park Street, a new sign island was installed as well as the renovation of the memorial space. This was done with all volunteer labor by Department and community members. The pavement at Park Street was fully replaced and the interior of Park Street was repainted with labor provided by the Department of Corrections. At Center Street modifications were made to the building to make the building more compliant with the Life Safety Code. This included adding sprinklers in some areas and removing windows some areas.

The incidence of some types of cancer in firefighters is 2.5 times greater than that of the general public. This is due to the exposure the firefighters receive during fires and other hazardous incidents. In an effort to help reduce the risk of cancer and other diseases to our staff, new gear washers and dryers were added to both stations. This equipment will decontaminate their protective ensemble in a safe and timely manner.

As many people may already know, the Fire District has leased a small portion of the Park Street Property to a Wireless Edge, a communications tower company. The location for the tower is at the left rear of the property adjacent to the wooded area as you look at it from Park Street. Wireless Edge signed a contract with AT&T last year. The permitting process for the tower will take place this year. Once the permitting process is complete the communication tower will be constructed. The primary purpose of the tower is to provide an excellent location for some of the fire department communication antennas. This tower can also be used for other municipal communication purposes such as PD or DPW. TNFD will collect rent from Wireless Edge once the tower is constructed.

Nick Baker has completed his paramedic training and is now a Firefighter Paramedic assigned to Shift A. Firefighter Zack Mellett is currently in paramedic school. He should finish his training sometime in 2020. Zack should get his New Hampshire paramedic provider license by early 2021.

The Call Company enrollment has slowly declined over the past year. We currently only have 11 active Call Members as of this writing. The decline in Call Company is a challenge not only here at TNFD, but it is also a challenge nationwide. This is due to many factors, one of which is a generational change in the increasing importance of personal and family time over community involvement. We are always looking for a few good people to apply for a position on our Call Company.

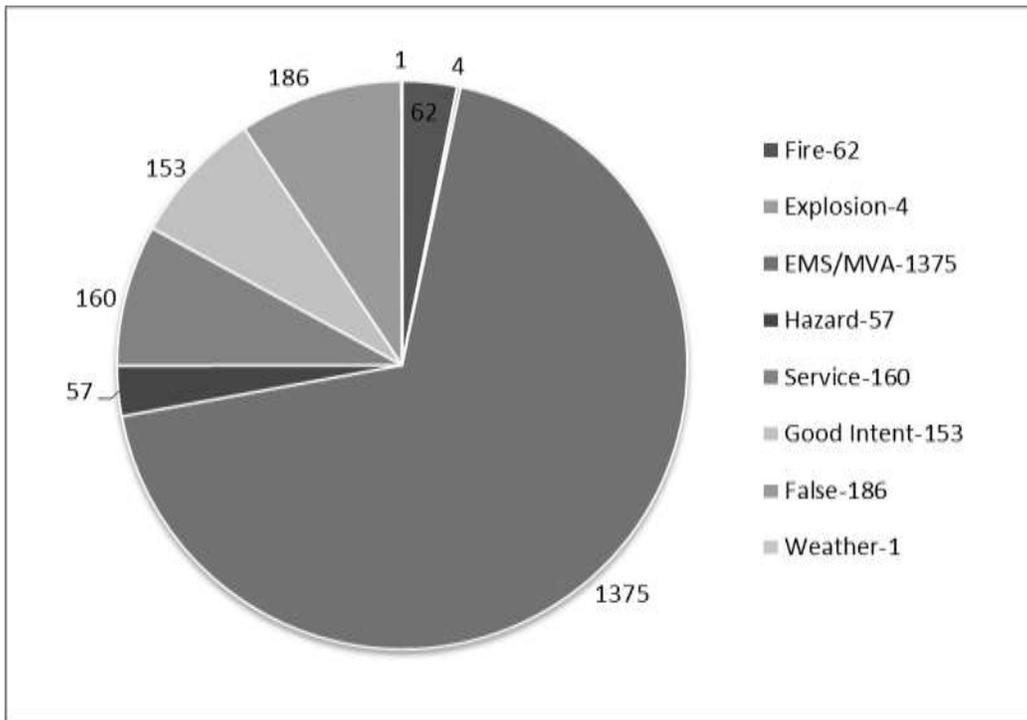
I want to thank the community and all of the community organizations who have helped the Department throughout the year. I also want to thank all the employees, both career and call, who have provided excellent service to our District. The services provided within our District could not happen without the dedicated and professional work of our employees.

Finally, I want to let everyone know that if there is ever a question or comment about the Department, or if you would like a tour of our facilities, my door is always open. Please contact me so that we can discuss your concerns. It is our goal to provide a professional service with customer satisfaction and safety held in the highest regard.

Michael W. Sitar, Jr., MPA, CFO, EFO  
 Fire Chief

## TILTON-NORTHFIELD FIRE & EMS 2019 STATISTICS

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# INDEPENDENT AUDITORS' REPORT



**PLODZIK & SANDERSON**  
*Professional Association/Accountants & Auditors*

## **INDEPENDENT AUDITOR'S REPORT**

To the Members of the Board of Commissioners  
Tilton-Northfield Fire District  
Tilton, New Hampshire

We have audited the accompanying financial statements of the governmental activities, each major fund, and aggregate remaining fund information of the Tilton-Northfield Fire District as of and for the year ended December 31, 2018, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our adverse and unmodified audit opinions.

### **Summary of Opinions**

<u>Opinion Unit</u>	<u>Type of Opinion</u>
Governmental Activities	Adverse
General Fund	Unmodified
Apparatus and Equipment Fund	Unmodified
Aggregate Remaining Fund Information	Unmodified

### ***Basis for Adverse Opinion on Governmental Activities***

As discussed in Note 11-B to the financial statements, management has not recorded the long-term costs of retirement health care costs and obligations for other postemployment benefits for the single employer plan in the governmental activities. Accounting principles generally accepted in the United States of America require that those costs be recorded, which would increase the liabilities, decrease the net position and increase the expenses of the governmental activities. The amount by which this departure would affect the liabilities, net position, and expenses on the governmental activities is not readily determinable.

***Adverse Opinion***

In our opinion, because of the significance of the matter described in the "Basis for Adverse Opinion on Governmental Activities" paragraph, the financial statements referred to above do not present fairly the financial position of the government-wide financial statements of the Tilton-Northfield Fire District, as of December 31, 2018, or the changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

***Unmodified Opinions***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of each major fund and aggregate remaining fund information of the Tilton-Northfield Fire District as of December 31, 2018, and the respective changes in financial position and the respective budgetary comparison for the major general fund and major apparatus and equipment fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

***Change in Accounting Principle***

As discussed in Note 2-C to the financial statements, in fiscal year 2018 the District adopted new accounting guidance Governmental Accounting Standards Board (GASB) Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*. Our opinions are modified with respect to this matter.

***Other Matters***

**Required Supplementary Information** – Accounting principles generally accepted in the United States of America require that the following be presented to supplement the basic financial statements:

- Management's Discussion and Analysis,
- Schedule of the District's Proportionate Share of Net Pension Liability,
- Schedule of District Contributions – Pensions,
- Schedule of the District's Proportionate Share of the Net Other Postemployment Benefits Liability,
- Schedule of the District Contributions – Other Postemployment Benefits,
- Notes to the Required Supplementary Information

Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

**Other Information** – Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Tilton-Northfield Fire District's basic financial statements. The individual fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The individual fund schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the individual fund schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

*Plodzik & Sanderson  
Professional Association*

July 8, 2019

**EXHIBIT A**  
**TILTON-NORTHFIELD FIRE DISTRICT, NEW HAMPSHIRE**  
**Statement of Net Position**  
**December 31, 2018**

	Governmental Activities
<b>ASSETS</b>	
Cash and cash equivalents	\$ 1,534,553
Investments	424,669
Account receivables (net)	145,221
Intergovernmental receivable	379,136
Capital assets:	
Other capital assets, net of depreciation	1,454,137
Total assets	3,937,716
<b>DEFERRED OUTFLOWS OF RESOURCES</b>	543,695
<b>LIABILITIES</b>	
Accounts payable	12,119
Accrued salaries and benefits	35,291
Intergovernmental payable	31,709
Long-term liabilities:	
Due within one year	6,136
Due in more than one year	3,432,862
Total liabilities	3,518,117
<b>DEFERRED INFLOWS OF RESOURCES</b>	111,546
<b>NET POSITION</b>	
Net investment in capital assets	1,454,137
Restricted	66,435
Unrestricted	(668,824)
Total net position	\$ 851,748

**EXHIBIT B**  
**TILTON-NORTHFIELD FIRE DISTRICT, NEW HAMPSHIRE**  
*Statement of Activities*  
**For the Fiscal Year Ended December 31, 2018**

	Expenses	Program Revenues		Net (Expense) Revenue and Change In Net Position
		Charges for Services	Capital Grants and Contributions	
General government	\$ 859,463	\$ -	\$ -	\$ (859,463)
Public safety	1,603,702	419,846	112,997	(1,070,859)
Water distribution and treatment	125,988	-	-	(125,988)
<b>Total governmental activities</b>	<b>\$ 2,589,153</b>	<b>\$ 419,846</b>	<b>\$ 112,997</b>	<b>(2,056,310)</b>

General revenues:

Taxes:	
Property	2,085,630
Unrestricted investment earnings	13,073
Miscellaneous	31,617
<b>Total general revenues</b>	<b>2,130,320</b>
Change in net position	74,010
Net position, beginning, as restated (see Note 15)	777,738
<b>Net position, ending</b>	<b>\$ 851,748</b>



**TILTON-NORTHFIELD FIRE & EMS**  
**BANK ACCOUNTS SUMMARY (unaudited)**  
**JANUARY 1, 2019 through DECEMBER 31, 2019**  
**FRANKLIN SAVINGS BANK**

<b>Account</b>	<b>Beginning Balance</b>	<b>Interest</b>	<b>Deposits</b>	<b>Disbursements</b>	<b>Ending Balance</b>
Operating Account	527,810.05	760.66	2,249,134.37	2,324,125.41	453,579.67
Payroll	500.00	0.00	1,360,604.10	1,360,604.10	500.00
Debit Card	4,870.60	0.00	32,436.36	32,306.96	5,000.00
Apparatus & Equip Replacement Account	1,028,127.64	1,840.24	1,214,038.12	2,219,006.00	25,000.00
Apparatus & Equipment Promotory Account	0.00	14,596.94	1,787,803.75	339,928.56	1,462,472.13
Apparatus and Equip Replacement Fund CD	424,668.54	3,049.45	0.00	427,717.99	0.00
<b>Total Accounts</b>	<b>1,985,976.83</b>	<b>20,247.29</b>	<b>6,644,016.70</b>	<b>6,703,689.02</b>	<b>1,946,551.80</b>

During 2019, the Apparatus and Equipment Replacement Fund Certificate of Deposit matured which is why the bottom account shows a zero balance at end of year. I setup a CDARS account (Certificate of Deposit Account Registry Service) through our bank to combine the money from the matured CD and the other Apparatus & Equipment funds because these CDARS accounts earn interest and are protected by FDIC insurance on multi-million-dollar CD deposits. It shows as two accounts here, the regular account with \$25,000 balance is the base account, and the Promotory account is the CDARS account. Any money over \$25,000 in the base account is automatically "swept" into the Promotory account overnight for the interest and safety of deposits. This is a standard and safe method of protecting public funds.

Timothy F. Pearson, Treasurer

## **REPORT OF FOREST FIRE WARDEN AND STATE FOREST RANGER**

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This past year we were fortunate enough to have favorable weather conditions in the spring and summer which limited the amount of wildfire activity throughout the state. Your local fire departments and the Division of Forests & Lands worked throughout the year to protect homes and the forests. The statewide system of 16 fire lookout towers continues to operate on high fire danger days. The towers' fire detection efforts are supplemented by the NH Civil Air Patrol when the fire danger is especially high.

Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Every year New Hampshire sees fires which threaten or destroy structures, a constant reminder that wildfires burn more than just trees. Homeowners should take measures to prevent a wildfire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at [www.firewise.org](http://www.firewise.org). Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe!

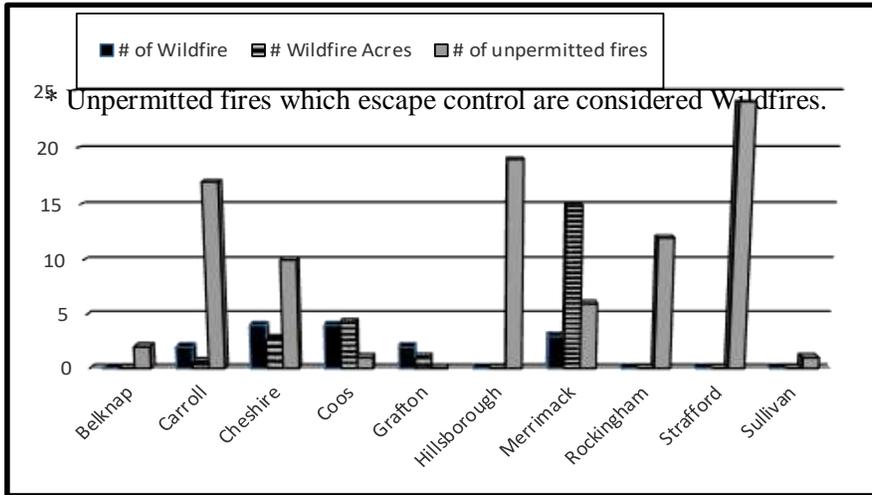
The Forest Protection Bureau and local fire departments were very busy this year celebrating Smokey Bear's 75<sup>th</sup> year preventing wildfires. Many events were held at local libraries, in fact, this program was so successful we will be offering it again in 2020. We were fortunate enough to partner with the Northeast Forest Fire Protection Compact and bring the Smokey Hot Air Balloon to Franconia Notch in August. The weather was fantastic and hundreds of people got the chance to ride in the balloon! Smokey's message has always been about personal responsibility – remember his ABC's: **Always Be Careful with fire.** If you start a fire, put it out when you are done.  
**“Remember, Only You Can Prevent Wildfires!”**

As we prepare for the 2020 fire season, please remember to contact your local Forest Fire Warden or Fire Department to determine if a fire permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. Fire permits are also available online in most towns and may be obtained by visiting [www.NHfirepermit.com](http://www.NHfirepermit.com). The burning of household waste is prohibited by the Air Resources Division of the Department of Environmental Services (DES). You are encouraged to contact the local fire department or DES at 603-271-3503 or [www.des.nh.gov](http://www.des.nh.gov) for more information. Safe open burning requires your diligence and responsibility. Thank you for helping us to protect New Hampshire's forest resources. For more information please contact the Division of Forests & Lands at (603) 271-2214, or online at [www.nh.gov/nhdfl/](http://www.nh.gov/nhdfl/).



# 2019 WILDLAND FIRE STATISTICS

(All fires reported as of December 2019)



Year	Number of Wildfires	Wildfire Acres Burned	Number of Unpermitted Fires*
2019	15	23.5	92
2018	53	46	91
2017	65	134	100
2016	351	1090	159
2015	143	665	180

CAUSES OF FIRES REPORTED								
(These numbers do not include the WMNF)								
Arson	Debris Burning	Campfire	Children	Smoking	Railroad	Equipment	Lightning	Misc.
4	3	1	0	1	1	1	1	3

**REMEMBER, ONLY YOU CAN PREVENT WILDFIRES!**

# TILTON-NORTHFIELD FIRE & EMS 2019 STATISTICS

## Incident Type by Summary

Incident Type	Count	% of Incidents	Estimated Loss
Fire	64	3%	\$238,145
Overpressure & Explosion	4	0%	\$0
Rescue & EMS	1375	69%	\$0
Hazardous Condition	57	3%	\$22,550
Service Call	160	8%	\$0
Good Intent Call	153	8%	\$0
False Alarm & False Call	186	9%	\$0
Severe Weather & Natural Disaster	1	0%	\$0
<b>Total Emergency Incidents</b>	<b>2000</b>	<b>100%</b>	<b>\$260,695</b>

## Incident by Town Summary

Alton	1	Concord	2	Groton	1	Salisbury	1
Belmont	22	Franklin	43	Laconia	23	Sanbornton	3
Andover	1	Gilford	4	Keene	1	Tilton	1110
Canterbury	8	Barnstead	1	Northfield	779	Waterville Valley	1

## Runs By Response Disposition

Response Disposition	# of Times	% of Time
(ALS Care) Pt Eval & Transfer to OTHER EMS Unit	8	0.57%
(ALS Care) Pt Eval & Tx in THIS EMS Unit	714	50.85%
(ALS Intercept) Pt Eval & Tx in OTHER EMS Unit	4	0.28%
(BLS Care) Pt Eval & Transfer to OTHER EMS Unit	17	1.21%
(BLS Care) Pt Eval & Tx in THIS EMS Unit	224	15.95%
(BLS Interfacility) Tx by THIS EMS Unit	1	0.07%
(PIFT Interfacility) Tx by THIS EMS Unit	4	0.28%
Assist, Public	44	3.13%
Assisted Primary Agency (No Care)	7	0.50%
Canceled on Scene, (No Patient Contact)	20	1.42%
Canceled, Assigned to Other Unit/Mutual Aid	2	0.14%
Canceled, No Patient Found	25	1.78%
Canceled, Prior to Arrival At Scene	15	1.07%
Pt Eval & Care Given, REFUSED Transport	51	3.63%
Pt Eval, REFUSED Any Care and Transport	179	12.75%
Pt Dead at Scene, NO Resus Attempt, (NO Tx)	7	0.50%
Pt Dead at Scene, WITH Resus Attempt, (NO Tx)	5	0.36%
Pt Eval, NO Care or Transport Required	77	5.48%
<b>Total EMS</b>	<b>1404</b>	
<b>Total Transports</b>	<b>943</b>	



# 2019 VITAL STATISTICS

**DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION  
RESIDENT MARRIAGE REPORT  
01/01/2019 - 12/31/2019  
-- NORTHFIELD --**

Person A's Name	Residence	Person B's Name	Residence	Town of Issuance	Place of Marriage	Date of Marriage
SMITH, MICHAEL J	FINDLAY, OH	YOUNG, MELANY N	NORTHFIELD, NH	NORTHFIELD	LEBANON	01/05/2019
TURNER, ALEXANDER N	NORTHFIELD, NH	BARBER, DANIELLE R	NORTHFIELD, NH	NORTHFIELD	PLYMOUTH	03/13/2019
DEAN, JESSE D	NORTHFIELD, NH	WETHERBY, UNIQUE M	NORTHFIELD, NH	CONCORD	CONCORD	03/14/2019
DUBORD, ROLAND J	NORTHFIELD, NH	BEAULE, BARBARA A	NORTHFIELD, NH	NORTHFIELD	FRANKLIN	03/22/2019
BOLDUC, NATHAN J	NORTHFIELD, NH	BEAUREGARD, STEFANIE L	NORTHFIELD, NH	NORTHFIELD	NORTHFIELD	04/06/2019
BURKE, MICHAEL D	NORTHFIELD, NH	WHITE, ANDREA L	NORTHFIELD, NH	NORTHFIELD	LACONIA	05/11/2019
SHINNICK JR, KEVIN R	NORTHFIELD, NH	COUILLARD, JORDAN R	NORTHFIELD, NH	NORTHFIELD	JACKSON	05/18/2019
SHEPARD JR, FRED E	NORTHFIELD, NH	JENKINS, TANIA L	NORTHFIELD, NH	NORTHFIELD	NORTHFIELD	06/08/2019
MURPHY, JEREMY T	NORTHFIELD, NH	WALTOS, KRISTEN M	FRANKLIN, NH	TILTON	SANBORNTON	06/08/2019
SMART, MATTHEW J	NORTHFIELD, NH	FEINDEL, NOELLE J	HILLSBOROUGH, NH	CANTERBURY	CANTERBURY	06/29/2019
PEVEAR, BRIAN W	NORTHFIELD, NH	HOUSE, LISA M	NORTHFIELD, NH	NORTHFIELD	BRIDGEWATER	07/11/2019
ROY, MARCO A	NORTHFIELD, NH	BRESSE, JESSICA L	NORTHFIELD, NH	NORTHFIELD	BELMONT	07/27/2019
COOK, JONATHAN M	NORTHFIELD, NH	FRENCH, RIKKI J	NORTHFIELD, NH	NORTHFIELD	GILMANTON	08/03/2019
KETCHUM, JEREMY A	BOSCAWEN, NH	O'NEIL, REBEKAH L	NORTHFIELD, NH	NORTHFIELD	GILFORD	08/25/2019
BASS, DAVID S	NORTHFIELD, NH	HUNT, ADRIENNE S	NORTHFIELD, NH	NORTHFIELD	NORTHFIELD	08/31/2019
BUCKLAND, CARA L	NORTHFIELD, NH	HUBBELL, ZACHARY R	NORTHFIELD, NH	NORTHFIELD	NORTHFIELD	09/01/2019
OAKES IV, DONALD H	NORTHFIELD, NH	THERRIEN, ROSEMARIE E	NORTHFIELD, NH	NORTHFIELD	GILMANTON	09/14/2019
SCACHERI, RICHARD J	NORTHFIELD, NH	SMITH, ASHLEY M	NORTHFIELD, NH	NORTHFIELD	BELMONT	09/28/2019
RAMIREZ, ROBIN J	GILFORD, NH	MALONE, LINDSEY A	NORTHFIELD, NH	GILFORD	PLYMOUTH	10/05/2019
LEWANDOWSKI, SCOTT A	NORTHFIELD, NH	WHITE, MIRANDA M	NORTHFIELD, NH	NORTHFIELD	CHICHESTER	10/05/2019
O'CONNOR, KRISTIE A	NORTHFIELD, NH	OUELLET, AMANDA K	NORTHFIELD, NH	NORTHFIELD	NORTHFIELD	10/12/2019
NICHOLS, RYAN S	NORTHFIELD, NH	CIAVOLA, VICTORIA C	NORTHFIELD, NH	NORTHFIELD	NORTHFIELD	11/22/2019
ROBICHAUD, RYAN J	NORTHFIELD, NH	BERWICK, HEATHER L	NORTHFIELD, NH	NORTHFIELD	HAMPSTEAD	12/08/2019
LAFLAMME, RODNEY A	NORTHFIELD, NH	CHASE, REBECCA G	NORTHFIELD, NH	NORTHFIELD	NORTHFIELD	12/24/2019

Total number of records 24

DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION  
RESIDENT BIRTH REPORT

01/01/2019-12/31/2019  
--NORTHFIELD--

Child's Name	Birth Date	Birth Place	Father's/Partner's Name	Mother's Name
BENNETT-HOSMER, KOLSON-MICHAEL	01/04/2019	CONCORD, NH		BENNETT, COURTNEY
STEPHENS, SOPHIA LAUREN	01/28/2019	CONCORD, NH	STEPHENS, JOSHUA	STEPHENS, MELISSA
BARTLETT, MIKENNA LYNN	02/15/2019	CONCORD, NH	BARTLETT, BRANDON	BARTLETT, SAMANTHA
HUNTER, OLIVIA TERESA-ROSE	02/23/2019	CONCORD, NH		DEPROFIO, SARINA
MOORE, EMILY SOPHIA	03/18/2019	CONCORD, NH	MOORE III, DANA	MOORE, KATHERINE
DUNLOP, WILLA BROOKS	04/12/2019	CONCORD, NH	DUNLOP, JOSHUA	DUNLOP, CHRISTINA
CALL, ROSEMARIE KYLIE	04/25/2019	CONCORD, NH	CALL JR, JEFFREY	SCHUSTER, CHRISTINA
JOHNSON, MICHAELA ROSE	04/26/2019	CONCORD, NH	JOHNSON, CORY	JOHNSON, JOYLYNNE
RIZZO, REMI JADE	04/28/2019	CONCORD, NH	RIZZO, CRAIG	TIGHE, MEGHAN
CROWELL, MAVERICK DAKOTA	05/13/2019	CONCORD, NH	CROWELL, MICHAEL	CROWELL, STACIE
SINGH, SOPHIA ROSE	05/13/2019	CONCORD, NH		SINGH, JULIA
TSANTOULIS, COLBY MARTIN	05/29/2019	CONCORD, NH	TSANTOULIS, RYAN	BITETTO, CRYSTAL
DUONG, ISABELLA TRAN	06/08/2019	CONCORD, NH	DUONG, LIEM	TRAN, SAU
POWERS, NORA-ROSE MILLICENT	06/12/2019	CONCORD, NH	POWERS, ZACHARY	POWERS, KAREN
CONRAD, CAROLINE PEARL	07/12/2019	CONCORD, NH	CONRAD, ETHAN	CONRAD, JESSICA
SOUICY, RYKER JOHN	07/20/2019	CONCORD, NH	SOUICY, ROGER	SOUICY, HOLLY
KATZ, JONATHAN NICHOLAS	07/29/2019	CONCORD, NH	KATZ, NICHOLAS	FRIBERG, ABIGAIL
JORDAN JR, COREY ROBERT	08/28/2019	CONCORD, NH	JORDAN, COREY	STICKNEY, CHANTELE
SPENCER, MACKENZIE ELLEN	09/20/2019	CONCORD, NH	SPENCER, MATTHEW	MCGRAW, ERICA
SCHLEUSENER, ALAN LEE	09/22/2019	CONCORD, NH	SCHLEUSENER, CHRISTOPHER	SCHLEUSENER, AUTUMN
BUZZELL, BRADY ROBERT	10/04/2019	CONCORD, NH	BUZZELL, ROBERT	BUZZELL, ANGELA
SANBORN, PHOEBE EVE	11/22/2019	CONCORD, NH	SANBORN, MATTHEW	SANBORN, AMANDA

Total number of recorded 22



DEPARTMENT OF STATE  
 DIVISION OF VITAL RECORDS ADMINISTRATION  
 RESIDENT DEATH REPORT  
 01/01/2019 - 12/31/2019  
 --NORTHFIELD, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
ALATI, DONALD	01/23/2019	LACONIA	ALATI, ANTONIO	DONATO, COLUMBIA	N
VAILLANCOURT, GEORGE	01/27/2019	TILTON	VAILLANCOURT, ALBERT	LOCKE, DOROTHY	Y
DUNNE, CHRISTOPHER	02/06/2019	TILTON	DUNNE, CHRISTOPHER	MANN, AGNES	Y
HUCKINS, BEVERLY	04/05/2019	BOSCAWEN	LOCKWOOD, DEAN	TILTON, LEAH	N
GUNTHER, SUSAN	04/25/2019	CONCORD	DELONG, RICHARD	CARPENTER, BERNEICE	N
LAVOIE, CECILE	04/25/2019	LEBANON	ROBICHAUD, ROMEO	GAGNON, LUCINDA	N
VACHON, ELLEN	05/05/2019	ROCHESTER	SHEEHAN, JOHN	STOREY, SHIRLEY	N
GRAY, DOROTHY	05/19/2019	NORTHFIELD	RUITER, CHARLES	HILLIARD, MARGARET	N
SHEEHAN II, MICHAEL	06/15/2019	BELMONT	SHEEHAN, MICHAEL	DION, CAROLYN	Y
ANDERSON, ARVID	06/24/2019	CONCORD	ANDERSON, CHARLES	DARCY, HELEN	N
LABRANEY, JANE	07/15/2019	FRANKLIN	PRENTICE, ROBERT	EMERY, ROSINE	N
DEHART, FAYE	07/20/2019	CONCORD	PELLETIER, MAURICE	RJOUX, LEONABELLE	N
CLENDENIN, LARRY	07/23/2019	BOSCAWEN	CLENDENIN, WALTER	MELTON, REBA	Y
GRIFFIN, JILL	09/15/2019	NORTHFIELD	PHELPS, EDWARD	DAVIDSON, NANCY	N
MANNING, JANIS	09/25/2019	LACONIA	CHAMBERLAIN, ROBERT	SEAVEY, MARJORIE	N
ADAMS, PAUL	10/09/2019	CONCORD	ADAMS, WILLIAM	WEIDE, CLARA	Y
LANCASTER, ALICE	10/29/2019	NORTHFIELD	WALSHAW, WILLIAM	STEVENS, ALICE	N
DEMELLO, JOSEPH	11/11/2019	MEREDITH	DEMELLO, ERNEST	UNKNOWN, VIRGINIA	N
WELCH, FREDERICK	11/30/2019	FRANKLIN	WELCH, RAYMOND	WITHAM, WYOMA	Y
PICKERING, JOANNE	12/05/2019	CONCORD	DUQUETTE, OMER	PARRETT, MARILYN	N
NORMANDIN, HENRY	12/07/2019	NORTHFIELD	NORMANDIN, ARMAND	WELCH, MARY	Y
PEARSALL, SUSAN	12/18/2019	NORTHFIELD	SHEEHAN, JOHN	NIELSEN, ELLINOR	N
GORRELL, KENNETH	12/28/2019	NORTHFIELD	GORRELL, KENNETH	TONKIN, CHARITY	Y

Total number of records 23

## Stay Informed...

- ✓ Sign up for the weekly newsletter – the newsletter will be emailed directly to you.
- ✓ Join the towns Facebook page
- ✓ Sign up for weekly agendas and meeting minutes – emailed directly to you.
- ✓ Sign up for the Northfield Notification System
- ✓ Visit the town's website

[www.northfieldnh.org](http://www.northfieldnh.org)





**Northfield, NH**  
 1:25,000  
 Scale 1:25,000  
 North

**ROAD MAP**

- Interstate
- State Route
- County Route
- Local Road
- Unimproved Road
- Proposed Road
- Water
- Wetland
- Forest
- Open Space
- Public Building
- Religious Building
- Government Building
- Commercial Building
- Residential Building
- Industrial Building
- Utility
- Power Line
- Telephone Line
- Gas Line
- Water Line
- Drainage
- Spot Elevation
- Contour
- Spot Elevation
- Contour

**Inset Map**

Northfield, NH  
 US-102  
 NH-102  
 VT-102  
 VT-103  
 VT-104  
 VT-105  
 VT-106  
 VT-107  
 VT-108  
 VT-109  
 VT-110  
 VT-111  
 VT-112  
 VT-113  
 VT-114  
 VT-115  
 VT-116  
 VT-117  
 VT-118  
 VT-119  
 VT-120

Map of Northfield, NH, showing the location of the town relative to the State of New Hampshire and the State of Vermont. The map is oriented with North at the top.



**Alan & Savina Hartwell Memorial  
FREE SUNDAY CONCERTS**



**Tilton & Northfield's Summertime Classic Series**

**Every SUNDAY EVENING during JULY and AUGUST  
at ISLAND PARK, starting at 6:00pm – 8:30pm**

The Island in the middle of the Winnepesaukee River, (and reached by a short ornate foot-bridge) is only 1 mile from either Exit 20 or Exit 19 off I-93, and is a beautiful spot for a picnic or a brief respite any Summer day.

**THE 2020 SCHEDULE OF CONCERTS**

*Features:*

<b>July 5</b>	<b>All Summer Long – Beach Boys Tribute Band</b>
<b>July 12</b>	<b>The Rockn' Daddios</b>
<b>July 19</b>	<b>Club Soda – NE's hottest dance band</b>
<b>July 26</b>	<b>60s Invasion</b>
<b>Aug 2</b>	<b>Doo Wop All Stars</b>
<b>Aug 9</b>	<b>Soultown Band (Motown)</b>
<b>Aug 16</b>	<b>Studio Two Beatles Tribute Band</b>
<b>Aug 23</b>	<b>Canyon Run Country Band</b>

Refreshments are available nearby, but feel free to bring your own  
or a Picnic (no Alcohol please)

and **DO BRING CHAIRS** or **BLANKETS** to sit on!

The Concerts are **FREE TO ALL** and are "weather-permitting"  
subject to cancellation due to rain.

"**WONDERFUL CONCERTS, IN A BEAUTIFUL SETTING**"

**More Information Is Available:** By Phone: **603-286-3000** or **[HartwellConcerts@aol.com](mailto:HartwellConcerts@aol.com)**  
**<http://www.angelfire.com/music4/tiltonnh/schedule.html>**

**Town of Northfield**

**[www.northfieldnh.org](http://www.northfieldnh.org)**

Sign up to receive weekly news  
and upcoming events

&

Sign up to receive meeting  
agendas & meeting minutes