

**NORTHFIELD BOARD OF SELECTMEN  
MINUTES OF THE MEETING OF April 12, 2011**

Present: Sel. Bluhm, Sel. Knowlton  
Also Present Brian Brown, Sally Robert, Kevin Waldron, Anthony Stracqualursi, Maureen Bouchet, Chris Raffaelly, Chief Adams, Bob Southworth, Glenn Smith.

Meeting was called to order at 6:30 pm.

**1. Town Administration**

Glenn presented the proposed agreement with the New Hampshire Risk Management Exchange (Primex) for property and liability insurance that had been discussed at a previous meeting. Board members reviewed the proposal, noting that accepting this agreement will result in a savings of \$38,000 over three years. **Bluhm/Knowlton** moved to accept the proposed agreement from Primex for property and liability insurance coverage for the three year period beginning July 1, 2011 as proposed in a letter dated March 4, 2011. **Motion passed.**

Glenn reported that we have not received a proposal from J&E Yard Care relating to 250 Concord Road.

Glenn presented Board members with a proposed MOU relating to the operation and future replacement of the underground storage tank used by Northfield, Tilton, WRSD, TNFD and TNWD. Northfield has taken the lead in formalizing the relationship between the five jurisdictions concerning this UST. Many items have been agreed to, including that Northfield will continue to volunteer to do almost all of the work required to keep this tank operating. Disputes have arisen between the jurisdictions concerning the fact that both fiscal agents, Northfield and WRSD, are maintaining funds to offset the cost of replacing this tank, how funds can be moved into the WRSD capital reserve fund in a manner consistent with state statutes, and how Northfield can be reimbursed for maintenance expenses. Glenn informed the Board that DRA has recommended that the jurisdictions pursue a formal RSA53A intermunicipal agreement since we appear not to be able to resolve our differences and outlined this process for the Board. Glenn expressed his opinion that the jurisdictions may be able to avoid the cost of a RSA53A process by continuing to work on resolving their differences. Board members expressed reluctance to pursue an RSA 53A solution. Sel. Knowlton stated that he would prefer to pull out of the use of the tank before taking that route.

Glenn presented the Board with two agreements relating to construction of phase IIa of the Winnepesaukee River Trail: a Transportation Enhancement funding agreement with DOT and a memorandum of understanding between the Town and the Winnepesaukee River Trail Association (WRTA) relating to the establishment of a trust fund for future maintenance of the WRT bridge. Both agreements had been reviewed at the meetings of February 22<sup>nd</sup> and March 23<sup>rd</sup>. The proposed MOU with WRTA has been accepted by WRTA. Board members reviewed the documents and discussed bridge design and its impact on future maintenance costs. **Bluhm/Knowlton** moved to accept the Transportation Enhancement Program Agreement for WRT Phase IIa (State Project 14839). **Motion passed.** **Bluhm/Knowlton** moved to accept the Memorandum of Understanding for Post Construction Maintenance of a Pedestrian/Bicycle Bridge over the Winnepesaukee River with WRTA as amended. **Motion passed.**

Glenn informed the Board that we have been notified that the Tilton Assessors, Avitar Associates, have filed a letter with NHDRA disputing Northfield's 2010 sales ratio study. Preliminary review of the data presented in support of this dispute appears to be seriously flawed. He has been in contact with DRA concerning this and is awaiting a response.

Glenn and Bob informed the Board that we have been informed by Nobis Engineering that over the winter

Williams Brook has shifted and two monitoring wells used to monitor the closed stump dump at the town garage are now in the brook. Glenn and Bob have been working with Nobis and DES on a solution to the problem.

## 2. Highway Department

Bob Southworth updated the Board on recent activities of the Highway Department: the crew is continuing to monitor the status of our roads as mud season nears its end. Weight limits will be lifted from paved roads on Thursday. The crew has also fixed a broken window at town hall and finished installing cameras at the police department. Bob requested that the crew be allowed to start summer hours on May 2<sup>nd</sup>. Board members deferred action until all selectmen were present.

Bob presented a purchase requisition for purchase of a lawn mower. Board members reviewed the material and asked for additional information.

## 3. Police Department

Chief Adams presented purchase requisition for 10 tires through northeast tire under state bid. Board members discussed the requisition and the earlier proposal to purchase a tire mounter and balancer. After reviewing the information presented, Board members approved purchase of the mounter and balancer and the purchase of 10 tires.

## 4. Public Appointments

Chair recognized Kevin Waldron expressed concerns about the acceptance by the town of a donation presented by Ron Martin toward the lease of a motorcycle by the Police Department given Mr. Martin's criminal history which includes convictions for eight counts of aggravated felonious sexual assault, theft, cruelty to animals and criminal threatening. Board members agreed that it would be inappropriate to accept this donation from Mr. Martin.

## 5. General Business

Board members reviewed general correspondence and payroll and accounts payable manifests and the minutes of the previous meeting. **Bluhm/Knowlton** moved to approve the minutes of the meeting of April 12, 2011. **Motion passed.**

**Bluhm/Knowlton** moved to enter into non-public session under the provisions of RSA 91-A3II a at 8:05pm. Present at the non-public session were Chief Adams, Bob Southworth, Glenn Smith. **Bluhm/Knowlton** moved that the minutes of the non-public session be sealed. **Motion passed by unanimous roll call vote. Motion passed by unanimous roll call vote. Bluhm/Knowlton** moved to reconvene the public session at 8:40pm. **Motion passed by unanimous roll call vote.**

There being no other business the meeting was adjourned at 8:40pm

APPROVED BY THE NORTHFIELD SELECTBOARD ON APRIL 26, 2011