

**NORTHFIELD BOARD OF SELECTMEN  
MINUTES OF THE MEETING OF April 1, 2010**

Present: Sel. Bluhm, Sel. Ziminsky  
Also Present Mike Summersett, Glenn Smith.

Chair Bluhm called the meeting to order at 6:30 pm

**1. Highway Department**

Board members reviewed the quote received from Meredith Ford for a used 2008 F550 truck with 5,147 miles that had been returned by another jurisdiction. Mike reported that he and the town mechanic had examined the vehicle and found it to be in good condition and consistent with what he had requested in the 2010 budget.

Board members contacted George Perry of Waterville Estates, the previous operator of the vehicle. He reported that he was very happy with the truck and had no problems with it. It had to be returned due to non-appropriation of funds, not because of any deficiency with the vehicle.

Sel. Bluhm noted that the truck comes with the balance of the 6 year warranty.

The cost of the used vehicle is \$50,289.95. Mike noted that he would have to replace the tires, purchase a sander and make other minor changes, but that even with these purchases he should be able to make the truck fully operational for about \$24,000 less than what was approved by the voters at town meeting.

Sel. Bluhm read an email from Sel. Knowlton acknowledging that he had been informed of the purpose of the meeting, had been informed of the situation and agreed that it was in the best interest of the town to purchase this truck.

**Ziminsky/Bluhm** moved to purchase the 2008 used F550 truck as proposed. **Motion passed.**

There being no other business the meeting was adjourned at 6:50 pm

APPROVED BY THE NORTHFIELD SELECTBOARD ON APRIL 6, 2010

**NORTHFIELD BOARD OF SELECTMEN  
MINUTES OF THE MEETING OF April 6, 2010**

Present: Sel. Bluhm, Sel. Knowlton, Sel. Ziminsky  
Also Present John Raffaelly, Maureen Bouchet, Kevin Waldron, Chief Adams, Mike Summersett, Glenn Smith.

Chair Bluhm called the meeting to order at 6:30 pm

**1. Public Appointments**

The Chair recognized John Raffaelly who asked for permission to trim the vines that are growing up along the fence that separates his property from Town Hall, which Board members granted.

**2. Highway Department**

Mike informed the Board that he would like to purchase a new radio for the new F550. The unit in the old truck is beaten up and unreliable. He believes he can get a good unit for \$200 - \$300 and can bring in a quote next week.

Mike inquired as to whether it is permissible to give away the material his crew pulls from ditches during spring cleaning of the ditches. Board members agreed that it was, but that Mike should not deliver the material to private property; he can make it available at the town garage or recycling center.

Board members reviewed the DOT report for the repair of Cannon Bridge. After discussion it was the consensus of Board members to work with Town of Tilton on maintenance of this structure. Glenn was asked to approach Tilton concerning this.

**3. Police Department**

Chief Adams has been in touch with Paul Selman at DOJ. In mid – late April there will be a grant opportunity to receive a 50% match on these vests. Paul will review stats to see how many we qualify for.

The Chief updated the Board on efforts to recruit part time officers. One candidate has backed out, leaving one certified person and five uncertified candidates. There was a general discussion on the recruitments of part time officers.

John Raffaelly asked if the town would accept a motorcycle for the Police Department if he could find community donations to cover the purchase or lease cost. There was a general discussion of the overall costs and benefits of operating a motorcycle patrol, including ancillary costs such as training and equipment and benefits such as fuel economy. Board members also reviewed the logistics of how a motorcycle patrol fits into the Department given our staffing levels. Board members asked John to work out some numbers as to the cost of operating a motorcycle unit.

#### **4. Town Administration**

Board members reviewed 2010 appointments to town Boards and Committees. It was decided to advertise for interested people in Ginny Timmons' newsletter.

Glenn reviewed quotes for the re-keying of town hall. Board members accepted the quote of Carlson's lock and key of \$308.00. Sel. Ziminsky suggested that we have the keys made in advance to provide for a smoother transition.

Glenn and Board members reviewed the history and future of the Northfield Tilton Economic Development Corporation. The organization has been inactive for several years. Board members reached consensus that it would be in the best interest of Northfield to dissolve this organization in favor of working with a group that could focus on the needs of Northfield.

Glenn reviewed adjustments to the contract for engineering services to the Winnepesaukee River Trail and the agreements requested by the state for our 911 maps.

Glenn reviewed a letter from WRSD moderator Kent Finemore asking that a Selectman be appointed to a committee being established to review the school funding formula. There was a discussion concerning the time commitment of this and other appointments. Glenn was asked to ask Kent what the expected commitment would be for this appointment

Glenn presented an abatement application to the Board.

**Knowlton/Ziminsky** moved to enter into non-public session under the provisions of RSA 91-A3IIa at 8:54 pm. **Motion passed by unanimous roll call vote.** Present at the non-public session were Glenn Smith, Mike Summersett and Chief Adams. **Knowlton/Ziminsky** moved to reconvene the public session at 10:15 pm. **Motion passed by unanimous roll call vote.**

**Knowlton/Ziminsky** moved to approve the minutes of the meeting of March 30, 2010 as presented. **Motion passed.**

**Knowlton/Ziminsky** moved to approve the minutes of the meeting of April 1, 2010 as presented. **Motion passed.**

There being no other business the meeting was adjourned at 10:25 pm.

APPROVED BY THE NORTHFIELD SELECTBOARD ON APRIL 13, 2010

**NORTHFIELD BOARD OF SELECTMEN MEETING  
MINUTES OF THE MEETING OF April 13, 2010**

Present: Sel. Bluhm, Sel. Knowlton, Sel. Ziminsky  
Also Present Morris Capriole, Scott Clifford, John Raffaely, Chief Adams, Mike Summersett,  
Glenn Smith

Chair Bluhm called the meeting to order at 6:30 pm

**1. Public Appointments**

The Chair recognized Morris Capriole who requested that fill taken from town ditches be brought to his property. He realizes that the town has liability concerns and he is willing to sign a waiver of liability. Board members explained that liability is just one of the concerns; there is also the equity issue of dividing available fill among those who want it. The Board denied Mr. Capriole's request.

The Chair recognized Scott Clifford who asked the Board to move forward with contracting with a firm other than Metrocast for cable service in town. Board members and Mr. Clifford discussed the pros and cons of working with different cable companies and the problems Mr. Clifford has been having with Metrocast. Glenn confirmed that the current franchise agreement, which is non-exclusive, expires on 12/31/13. The Board authorized Scott to contact alternate cable companies on behalf of the town to gauge their interest in possibly providing service within Northfield.

**2. Highway Department**

Mike informed the Board that he does have use for fill taken from ditches; he does not recommend giving it away.

Mike and Glenn informed the board of problems associated with Bestway which last month brought the commercial trash collected in Northfield to a facility other than Wheelabrator in violation of the Solid Waste Ordinance. Board members asked Glenn to follow up with this.

Mike and the Board members discussed various options for selling the F350 which was recently replaced. Mike was asked to develop a reasonable cost for the truck.

Mike asked the Board for permission to deliver sand to the Little League field. The sand was donated by Edmunds but TNLL still needs someone to haul it. Board members agreed.

Mike notified the Board that the Haggart Farm Road sign that was installed this weekend now has 10-12 bullet holes in it. Chief Adams is investigating the incident. Board members discussed various means of replacing the sign and holding the perpetrators responsible for their actions.

Mike updated the Board on the new hire at the Transfer station. Board members discussed the practice of allowing the residents to pay with cash at the transfer station.

**Knowlton/Ziminsky** moved to stop recording Selectboard meetings. **Motion passed.**

### **3. Police Department**

Chief Adams updated the Board on his efforts to recruit part time officers.

Chief Adams updated the Board on his efforts to obtain a quote from Belknap County Dispatch for covering for Sally when she is on vacation.

Chief Adams informed the Board on the recent accident involving a police cruiser and a deer late last week. The cost of the damage is \$1,585.77. Norm's Auto Body has already ordered the parts; the cruiser should be ready next week.

Chief Adams presented a purchase requisition for new summer tires. Board members discussed the use of summer and winter tires on police cruisers.

Chief Adams reviewed potential savings from operating a motorcycle. He indicated that a motorcycle unit typically runs 300 miles on 12 gallons of gas and would operate about 1,200 miles per month for five months out of the year. As a result we could not run a cruiser, which typically runs 400 miles per week on 23 gallons of gas, for approximately 1,600 miles per month, or about 8,000 miles annually over the five months the motorcycle can be used. The Chief reported that over the five months the motorcycle would use 240 gallons of gas while the cruiser would use 575 gallons, resulting in a savings of 335 gallons of gasoline annually. In addition, because the motorcycle is leased we would not have any maintenance costs. John Raffaely reported that to date he has secured \$1,500 in donations from the community toward a Police Department motorcycle.

### **4. Town Administration**

Glenn updated the Board on the possible impact of the State budget proposals on town revenues.

Glenn reported that Katie Duffey had submitted her letter of resignation as Executive Director of the Pines Community Center.

There was a short discussion concerning sending letters to the applicants not selected in the recent recruitment process.

Glenn reviewed a proposal that the Employee Handbook be updated to require that if the town incurs unnecessary health insurance expense because an employee failed to notify the town of a change in his/her status then that employee is responsible for reimbursing the town for all excess costs incurred. Board members asked that he bring such a policy to the next meeting.

Glenn asked if we would be interested in utilizing inmate workers this year for park cleanup, etc. Mike indicated that he may want to use these workers for cleaning the bank by Cannon Bridge.

Board members discussed the Energy Committee's recommendations concerning shutting off certain streetlights. Chief Adams and Chief Carrier will review the recommendation and report back to the Board by June 1<sup>st</sup>

Sel. Ziminsky updated the Board on status of recycling committee. The committee is a bit disorganized and uncertain of its mission. At a recent meeting several priority projects were

proposed revolving around recycling, transfer station operations and trash management. He recommended that the Recycling Committee be eliminated and a Solid Waste Management Committee be established in its place. He will prioritize the projects and report back to the Board next week.

**Knowlton/Ziminsky** moved to approve the minutes of the meeting of April 6, 2010. **Motion passed.**

**Ziminsky/Knowlton** moved to enter into non-public session under the provisions of RSA 91-A3IIc at 8:46 pm. **Motion passed by unanimous roll call vote.** Present at the non-public session were Mike Summersett and Chief Adams. **Knowlton/Ziminsky** moved to reconvene the public session at 9:30 pm. **Motion passed by unanimous roll call vote.**

There being no other business the meeting was adjourned at 9:30 pm.

APPROVED BY THE NORTHFIELD SELECTBOARD ON APRIL 20, 2010

**NORTHFIELD BOARD OF SELECTMEN  
MINUTES OF THE MEETING OF April 27, 2010**

Present: Sel. Bluhm, Sel. Knowlton, Sel. Ziminsky  
Also Present Brian Brown, Dana Dickson, Cindy Caveney, Mike Summersett, Chief Adams,  
Glenn Smith.

Meeting was called to order at 6:30 pm

**1. Public Appointments**

Cindy Caveney presented the Board with a list of properties subject to deeding for this year and reviewed the properties. Cindy recommends that the Board signed waivers for two properties, one which is in bankruptcy and one which ownership would result in a liability for the town. Board members signed the two waivers as presented.

**2. Highway Department**

Mike updated the Board on Amnesty Week. Saturday saw about 45 cars per hour, on Monday about 22 cars per hour visited, today it was 15 cars per hour. Utilization is down a little from last year. Sel. Ziminsky reported that Lisa Swancott has expressed interest in joining a recycling committee.

On May 27<sup>th</sup> the crew will be getting recertified by DES.

Sel. Ziminsky reported that he has only received 2-3 responses to the advertising of the truck on craigslist.

Mike discussed email address issues at the highway garage.

**3. Police Department**

Chief Adams has received confirmation of a Highway Safety Grant in the amount of \$4,006.13 for 30 patrols of 3 hours each to run radar at schools.

Chief Adams presented two purchase requisitions for signature.

Sel. Ziminsky confirmed that he still had access to the Police Station. Board members confirmed that as a Selectman he had access to the building.

**4. Town Administration**

Glenn updated Board members on the re-keying of town hall and distributed Employee Handbook updates.

Board members confirmed that the Town Administrator will be responsible for completing PARs in the future.

Board members discussed the appointment of one of their members to the WRSD formula

committee. Board members appointed Sel. Knowlton as the town representative to this committee.

Glenn reviewed the new website for Board members.

**Knowlton/Ziminsky** moved to approve the minutes of the meeting of April 20, 2010 as presented. **Motion passed.**

**Ziminsky/Knowlton** moved to enter into non-public session under the provisions of RSA 91-A3IIa at 7:42 pm. **Motion passed by unanimous roll call vote.** Present at the non-public session was Glenn Smith. **Knowlton/Ziminsky** moved that the minutes of the non-public session be sealed. **Motion passed by unanimous roll call vote.** **Knowlton/Ziminsky** moved to reconvene the public session at 8:37 pm. **Motion passed by unanimous roll call vote.**

There being no other business the meeting was adjourned at 8:37 pm.

APPROVED BY THE NORTHFIELD SELECTBOARD ON MAY 11, 2010