

**NORTHFIELD BOARD OF SELECTMEN
MINUTES OF THE MEETING OF January 4, 2011**

Present: Sel. Bluhm, Sel. Knowlton, Sel. Ziminsky
Also Present Kevin Waldron, Bob Southworth, Chief Adams, Glenn Smith.

Meeting was called to order at 6:34 pm

Knowlton/Ziminsky moved to enter into non-public session under the provisions of RSA 91-A3II a at 6:34pm. **Motion passed by unanimous roll call vote.** Present at the non-public session was Glenn Smith. **Ziminsky/Knowlton** moved that the minutes of the non-public session be sealed. **Motion passed by unanimous roll call vote.** **Knowlton/Ziminsky** moved to reconvene the public session at 6:45pm. **Motion passed by unanimous roll call vote.**

1. Highway Department

Bob Southworth reported that revenue from the sale of metals has increased from \$8.4K last year to more than \$19K this year. Sel. Bluhm asked him to prepare a report indicating how much had been generated since Bob became Interim Highway Superintendent.

Bob reported that since he has been tracking the acceptance of used motor oil at the transfer station we have taken in an average of 30 gallons per week, which is enough to meet the heating needs of the department. He also updated the Board on the replacement of the transfer station garage door, the purchase of a new sidewalk plow and the purchase of a sander for the new truck.

Bob reported that his research shows it will cost about \$280 to rekey the transfer station and gates. After discussion, Board members concluded that this was no longer necessary since the camera system has been installed. Discussion is that there isn't a need to do this anymore since we have security cameras at the transfer station.

2. Police Department

Chief Adams reported that earlier in the day he had attended a workshop at LGC today relating to model police policies. He also informed the Board that the new security cameras have been delivered and will be installed shortly. Chief Adams reported that the cruiser camera vendor, Watchguard, will install a camera in the 4x4 for a 90 day trial period at no cost. There was a discussion on funding a camera for the 4x4. The Chief reported that there may be funding available in the JAG grant. Sel. Ziminsky asked the Chief to arrange a conference call with the grant administrator and Glenn Smith to determine if these monies can be used to purchase a camera. Among the topics discussed was using these grant funds to purchase a camera instead of the anticipated treadmill. Chief Adams updated the Board on the new department copier.

Chief Adams reported that both new part time officers will need medical exams before going to the academy, one of which will have to be paid by the town. The other officer has had an exam recently enough so that it can meet the academy requirements.

3. Town Administration

Glenn reported on his research concerning the firing of fireworks from Surette Park without a permit on 12/11 as part of the Tilton holiday festivities. The event was organized by the Tilton Main Street

program; they thought that the fireworks vendor was obtaining the permit, the vendor thought the permit was already in place. They will obtain a permit before next year's event.

Glenn reported that he had been approached by a contractor seeking to clean up the 250 Concord Road property. Board members agreed to look into this further on the condition that he remove all items from the property. Sel. Ziminsky and Kevin Waldron asked for a list of all town owned properties.

Board members reviewed the draft report for the annual report.

Selectboard members reviewed proposed salary levels for 2011. By consensus, Board members agreed to recommend a salary proposal that calls for restructuring the Police Department effective July 1st as recommended by Chief Adams, increases in funding for part time police officers, half-year funding for one police officer position, funding for a full time Highway Superintendent, increases in funding for seasonal help in the Highway Department, and the reduction in funding for the code enforcement officer,

Ziminsky/Knowlton moved to establish a merit raise pool in the amount of 1% of salary expense for 2011. **Motion passed.**

Board members discussed attendance of Budget Committee members at recent meetings.

Board members reviewed their CIP proposal

4. General Business

Board members reviewed general correspondence and payroll & accounts payable manifests

Knowlton/Ziminsky moved to approve the minutes of the meeting of December 28, 2010 as presented. **Motion passed.**

5. Non-public session RSA 91A-3a

Ziminsky/Knowlton moved to enter into non-public session under the provisions of RSA 91-A3II a at 9:25pm. **Motion passed by unanimous roll call vote.** Present at the non-public session were Chief Adams, Glenn Smith. **Ziminsky/Knowlton** moved that the minutes of the non-public session be sealed. **Motion passed by unanimous roll call vote.** **Ziminsky/Knowlton** moved to reconvene the public session at 9:34pm. **Motion passed by unanimous roll call vote.**

There being no other business the meeting was adjourned at 9:35pm

APPROVED BY THE NORTHFIELD SELECTBOARD ON JANUARY 20, 2011