

**NORTHFIELD BOARD OF SELECTMEN MEETING**  
**Minutes of the Meeting of January 19, 2010**

Present: Deb Shepard, Jamie Knowlton, Steve Bluhm  
Also Present: Don Carpenter, Geoff Ziminsky, Greg Machaud, Chief Adams, Glenn Smith

The meeting was called to order at 6:30 pm.

**1. Public Appointments**

Chair recognized Don Carpenter who explained why he opposed changing the animal confinement contract to include quarterly payments. Board members explained that this is part of an ongoing effort to tighten up all Town contracts. Mr. Carpenter expressed his belief that he is giving the Town a good deal with this contract, which as a resident he is happy to do. Board members agreed, but Jamie Knowlton added that we should treat all contractors the same. **Bluhm/Shepard** moved to accept the contract with Birch Hill Kennel for animal confinement services for 2010. **Motion passed** with Knowlton voting against due to the inclusion lump sum up front payment.

**2. Police Department**

Chief Adams filed two purchase requests. The first was for \$295 for repair of cruiser light bar and radio for vehicle 2008-2. The second was for recertification of 5 radar units by Two-Way Communications. The Chief recommends this vendor even though they are a bit more expensive as they do not require that the units be removed from the vehicles for certification, saving us time and labor costs. The Board approved the two requests.

The Chief reviewed two 2009 highway safety grants. The Town was reimbursed for \$1,300 of the possible maximum \$4,500 for the speed enforcement grant. The reason was that we only conducted 25 of the maximum 30 enforcement actions and of these 12 were not reimbursable because they were held outside of the hours specified in the grant. The Chief explained that this was the result of a misreading of the grant instructions. The second grant was for staffing of sobriety checkpoints, the cost of these efforts was \$1,061, of which only \$345.18 was reimbursed due to the reasons detailed last week.

**3. Town Administration**

Steve Bluhm updated the Board on the Budget Committee deliberations. Although no final vote has taken place, it looks as though the Committee will not include employee raises in their recommendation, with the possible exception of an increase to bring the Town Clerk/Tax Collector up to at least the minimum salary for her grade. If the Board wants to institute these raises it will have to be done through a separate warrant article.

Glenn outlined his proposal to record Selectboard meetings for the sole purpose of ensuring accuracy of the minutes. It is understood that once the recordings are used for this purpose they will be deleted. Board members approved the request.

Glenn reviewed his vacation request with the Board, which was approved.

**Bluhm/Knowlton** moved to enter into non-public session under the provisions of RSA 91-A3IIc at 7:05pm. **Motion passed by unanimous roll call vote.** Present at the non-public session were Leslie Keyser and Glenn Smith. **Knowlton/Bluhm** moved that the minutes of the non-public session be sealed. **Motion passed by unanimous roll call vote.** **Knowlton/Bluhm** moved to reconvene the public session at 7:50 pm. **Motion passed by unanimous roll call vote.**

**Bluhm/Knowlton** moved to enter into non-public session under the provisions of RSA 91-A3IIc at 7:50 pm. **Motion passed by unanimous roll call vote.** Present at the non-public session were Chief Adams and Glenn Smith. **Bluhm/Knowlton** moved that the minutes of the non-public session be sealed. **Motion passed by unanimous roll call vote.** **Knowlton/Bluhm** moved to reconvene the public session at 7:55 pm. **Motion passed by unanimous roll call vote.**

There was a short discussion concerning the Schoolcare presentation.

Board members reviewed the proposal of Ginny Timmons to reestablish the Northfield newsletter, discussed the proposal to replace the hot water heaters at the Town Garage with more efficient units and reviewed the presentation concerning pay-as-you-throw.

Board members reviewed the minutes of January 12<sup>th</sup>. **Bluhm/Knowlton** moved to approve the minutes of the meeting of January 12, 2010 as amended. **Motion passed.**

There being no other business the meeting was adjourned at 8:28

APPROVED BY THE NORTHFIELD SELECTBOARD ON JANUARY 26, 2010