

NORTHFIELD BOARD OF SELECTMEN MEETING
Minutes of the meeting of January 23, 2018

Present: Sel. Crowley, Sel. Southworth, Sel. Allen

Also Present: Brenda Cunningham, Ed Doucett, David Ballard, Scott Haskins, Glenn Smith,
Chief Raffaely, Andy Buteau

The meeting was called to order at 5:00pm

1. Public Input

The Chair recognized Brenda Cunningham and David Bollard who expressed concerns that the Sandogardy Pond Road reconstruction project is bringing water toward their home at 374 Sandogardy Pond Road, exacerbating existing drainage problems on their property. Selectmen reviewed the proposed plans and discussed various options.

The Chair recognized Scott Haskins who stated that he believes a town facebook page would be a useful tool for conveying information to citizens.

Town Administrator Glenn Smith inquired as to the timing of submitting the Sandogardy Pond Road plans. Sel. Southworth volunteered to call HEB on Wednesday to help resolve the issues raised by Mrs. Cunningham and Mr. Bollard. Selectmen agreed that if the problem is resolved the plans could be submitted to DOT on Friday.

2. Police Department

Chief Raffaely distributed a draft SOP concerning confidential informants. Selectmen asked that it be put on the next agenda for discussion.

3. Public Works Department

Public Works Director Andy Buteau asked that he be allowed to roll over 117 hours of earned leave to be used by June 1st. Board approved the request by consensus. He also asked that he be allowed to roll over 40 hours of unpaid leave, with the agreement that the total hours be capped at 120. Sel. Crowley suggested that Andy be required to obtain Board approval before using more than 40 hours of unpaid leave at any one time. Sel. Southworth expressed concern that the request could result in excessive costs for the town. Further consideration was deferred to a future meeting.

4. Administration

Board members reviewed the proposed 2018 annual warrant.

Ed Doucette expressed concern that WRSD school busses are not providing service to Ayers Road, saying that it is unsafe. Andy did not agree that the road is unsafe, noting that Shaker

Regional busses travel Ayers Road several times each day without a problem. Sel. Crowley noted that this is a school district issue, not a town issue and advised Mr. Doucette that he should call Aimee at the SAU office.

Glenn reviewed the recent disruption in telephone service at town hall, police station and highway garage. Sel. Crowley asked that the phone vendor be required to test backup procedures for the system. Glenn was asked to schedule this.

Glenn reviewed a request to unmerge involuntarily merged lots and suggested that the town consult Attorney McGuffin before taking action. Board members concurred.

Board members scheduled a public hearing on the upcoming Keno vote for 6:30pm on February 27, 2018,

Glenn presented draft rules of procedure for the proposed open space review committee, which Board members took under consideration. He also discussed building permit fees with Selectmen.

Glenn presented a proposed form to be used by those seeking to purchase cemetery plots, which Board members approved.

5. General Business

Board members reviewed accounts payable, payroll manifests and general correspondence. Crowley/Allen moved to approve the minutes of the meeting of January 9, 2018. Motion passed.

There being no other business the meeting was adjourned at 7:06pm.

APPROVED BY THE NORTHFIELD SELECTBOARD ON JANUARY 30, 2018