

NORTHFIELD BOARD OF SELECTMEN MEETING
Minutes of the Meeting of October 11, 2016

Present: Sel. Crowley, Sel. Southworth, Sel. Allen

Also Present: Pat Mahon, Frank Biron, Gretchen Wilder, Bill Wilder, Andy Buteau, Chief Raffaely, Glenn Smith

The meeting was called to order at 5:00pm

1. Meeting with Town Auditor

The Chair recognized Pat Mahon and Frank Biron of the auditing firm of Melanson & Heath who reviewed audit for the year ending December 31, 2015. Sel. Crowley inquired as of the timeliness of the audit. Pat reviewed the audit preparation schedule and Glenn noted that part of the delay is due to the town's schedule in that we do not start assembling the information needed for the audit until after town meeting.

2. Police Department

Chief Raffaely reported that he is working on updating the town emergency management plan, noting that when it is completed it will be a useful tool in helping the town apply for grants.

Gretchen Wilder expressed her appreciation for the fact that the police are highly visible in the community.

3. Public Works Department

Public Works Director Andy Buteau reported that work on town garage repairs is continuing, the overhead doors should be installed later this week, Construx will plumb water to break room and sink and the waste oil furnace will be installed shortly. He will be meeting with TNWD to resolve issues with the placement of the water meter.

Andy reported that Ken Partridge will complete his portion of the Bay Hill project tomorrow. The town crew will then seed the area and the work will be done. He is working on removing a depression in the road on Woodlawn Drive. Also, the mower has been repaired.

Sel. Crowley informed the Board of the request of Kip Cormier that the town take over the access road for his 'South Park' development off of Rt. 140. He, Andy and the Planning Board are ensuring that the road was constructed up to town specs before consideration is given.

4. Administration

Board members discussed the possible sale of portion of town beach property to an abutter and agreed that the abutter should present the town with a survey of her property before moving forward.

Town Administrator Glenn Smith presented a review of health insurance expenses to date, comparing actual costs with budgeted costs. Board members asked that the information be presented comparing actual costs with what would have been spent had the town stayed with Schoolcare.

5. Public Hearing – Proposed changes to Highway Ordinance (6:00pm)

The Chair opened the public hearing concerning the proposed changes to the Highway Ordinance at 6:00pm. Glenn reviewed the proposed changes. Gretchen Wilder suggested an update to the Article I Section 3 dealing with the depositing of materials in the road. Sel. Crowley suggested changes to Article V Section II dealing with the penalty for excavating in the town road/right of way without a permit.

There being no other input the hearing was closed at 6:15pm. Glenn was asked to prepare a clean copy of the revised ordinance for signature.

6. Administration

Board members reviewed a proposed revised building permit application. Sel. Southworth suggested that a revision date be included. Board members authorized use of the new application effective November 1, 2016.

Selectmen authorized the disposal of a printer recently received from federal surplus which has been found to be inoperative.

Glenn provided the Board with a summary of a recent meeting between Senator Hosmer and the towns of Belmont, Sanbornton and Northfield concerning the state's decision to eliminate education stabilization grants. Board members discussed the situation and the \$2 million hit the Northfield taxpayers will take as a result. Glenn was asked to proceed with forming a coalition with other impacted communities to resolve the situation.

7. Non-Public Session RSA 91A-3 II a

Crowley/Southworth moved to enter into non-public session under the provisions of RSA 91-A3II a at 6:37pm. **Motion passed by unanimous roll call vote.** Also Present: Andy Buteau, Glenn Smith. **Crowley/Southworth** moved to reconvene the public session at 7:30 pm. **Motion passed by unanimous roll call vote.**

Southworth/Allen moved to seal the minutes of the non-public session just completed as divulgence of the minutes would adversely affect the reputation of a person not a member of the Board. **Motion passed by unanimous roll call vote.**

Board members reviewed the 2017 Budget Committee schedule with Chair George Corliss. Sel. Crowley reminded Board members of the October 19th hearing concerning the proposed new fire station.

8. General Business

Board member reviewed accounts payable, payroll manifests and general correspondence. **Allen/Southworth** moved to approve the minutes of the meeting of October 4, 2016. **Motion passed.**

There being no other business the meeting was adjourned at 7:52pm.

Approved by the Northfield Selectboard on October 18, 2016