

NORTHFIELD BOARD OF SELECTMEN MEETING
Minutes of the meeting of October 20, 2015

Present: Sel. Waldron, Sel. Crowley, Sel. Southworth
Also Present: Dick Stevens, Chief Raffaely, Andy Buteau, Glenn Smith

The meeting was called to order at 6:00pm

1. Public Input - None

2. Police Department

Chief Raffaely updated the board on status of Kelly lawsuit and distributed proposed policy on Public Information, NIXLE and Facebook, which Board members took under advisement. He also updated the Board on the status of current recruitments and asked if the new officers could be sworn in on November 10th. Board members agreed.

3. Highway Department

Highway Superintendent Andy Buteau distributed purchase requisitions for repair of the body of the F550 which Board members signed. They also signed a PR for the purchase of new tires, as amended to include a total of \$1,413.64 total. Andy distributed a packet of three quotes for tree limbing. Board members reviewed the material and agreed to award the bid to AF Roy at a rate of \$1,200/day for a maximum of \$6,000. He also distributed a quote for crack sealing. Selectmen asked that he investigate the cost of purchasing a crack sealing machine.

Andy distributed a truck numbering system, which Board members approved. He also presented a purchase requisition confirming that the cost of servicing the loader, grader and backhoe approved at the last meeting is \$9,602.70.

Andy reported that the driveways on Oak Hill and Reservoir Roads are complete and updated the Board as to current driveway culvert issues.

Sel. Waldron noted that Shane Dow has completed a culvert maintenance course.

Sel. Crowley reported that his investigation into reports that tonnage in September was inordinately high showed that this was true only because there were 10 collection days in September.

4. Administration

Town Administrator Glenn Smith reported on his investigation of references for the firm bidding on the town hall bid project. **Waldron/Southworth** moved to accept the bid of Pellowe Construction LLC for town hall door replacement at a cost of \$9,150.00. **Motion passed.**

Board members reviewed a position description for the position of Working Foreman, Glenn was asked to bring a revised copy to the next meeting.

Board members asked Glenn to approach a broker to manage health insurance benefit program selection.

They also reviewed the town indemnification policy. Glenn was asked to investigate recent changes to relevant state statutes on this.

Glenn updated the Board on efforts to award the Boston Post Cane and a recent decision from the Health Trust concerning disability and life insurance policies for Hall Memorial Library and the Tilton/Northfield Recreation Council. Sel. Crowley noted that under the current trash collection contract these two agencies are receiving curbside trash collection at town expense. Board members agreed that this practice would not continue beyond the current contract. Glenn was asked to draft a letter to the organizations letting them know of the change.

Board members reviewed accounts payable, payroll manifests and general correspondence. **Waldron/Southworth** moved to accept the minutes of the meeting of October 13, 2015. **Motion passed.**

5. Non-public Session RSA 91A-3II(b)

Waldron/Crowley moved to enter into non-public session under the provisions of RSA 91-A3II a,b,c at 8:21pm. **Motion passed by unanimous roll call vote.** Present at the non-public session were Chief Raffaely, Andy Buteau and Glenn Smith. **Waldron/Southworth** moved to reconvene the public session at 10:20pm. **Motion passed by unanimous roll call vote.**

Waldron/Southworth moved to seal the minutes of the non-public session as divulgence of the minutes would adversely affect the reputation of a person not a member of the Board. **Motion passed by unanimous roll call vote.**

There being no other business the meeting was adjourned at 10:21pm.