

**NORTHFIELD BOARD OF SELECTMEN MEETING**  
**Minutes of the meeting of Tuesday October 23, 2018**

Present: Sel. Crowley, Sel. Brown, Sel. Haskins

Also Present: Ken Thomas, Brenda Cunningham, Chief Raffaely, Andy Buteau, Glenn Smith,

The meeting was called to order at 4:00pm

**1. Police Department**

Chief Raffaely reported that he did not believe there was a reason to plow the parking lot at Glines Park. Also, he believes the town should stripe Sargent Street at the Park Street intersection, with the left lane being left turn only and the right lane being right turn and traveling straight onto Dearborn Road.

The Chair recognized Ken Thomas who expressed concern about water flowing from a private water system across Diana Road creating an ice problem in front of his home. Board members discussed the issue and Sel. Crowley said that the town will work on the issue.

Sel. Crowley asked Chief Raffaely if the lights at the Glines Park bathhouse need to be left on. Board members discussed vandalism at the bathhouse.

Public Works Director Andy Buteau updated the Board on drainage problems in Diana Road, where most driveway culverts are blocked and not functioning. The road is not in good shape. Board discussed options for dealing with problem of water leaking onto the road from a private well.

**2. Public Works Department**

Sel. Crowley reviewed data outlining the cost of the amnesty ticket program, noting that the program is much more costly than the previous amnesty day program, largely due to C&D material. Board members discussed restricting the amount of C&D allowed to be dumped without cost and decided to delay making a decision on this for a few weeks.

Board members discussed the need to plow parking lots at Surette, Glines, Granite Mills, Knowles Pond, and Arch parks. Board members decided not to plow the lot at Glines Park and asked Glenn to contact TNFD and the Carriage House about not plowing Surette and Arch park parking lots respectively.

The Chair recognized Brenda Cunningham who inquired as to why the town is not installing a driveway for the property on the other side of the road from her home on Sandogardy Pond Road. She was advised to talk with Andy Buteau after project completion. She also inquired about her water pipe extending under Sandogardy Pone Road. Andy is concerned that the pipe could freeze, break and undermine the road. Sel. Crowley advised her to winterize the pipe to reduce chances of freezing.

Andy reported that he has been working with Casella on collection of trash on Shedd Road and needs to get in touch with Rick Moriarty. Glenn was asked to make the call. He also presented

purchase requisitions for signature and updated the Board on the status of paving projects.

Andy reported that paper is backing up at the Transfer Station. Since the facility is staffed for just two days a week there isn't time to bale paper. He believes one employee might work when the facility isn't open to deal with the problem. Board members discussed issues relating to different methods of recycling paper, baling vs. non-baling.

Andy noted that the town car is not working well.

Chief Raffaely requested authorization to purchase 7 new tasers, reporting that the current units are 9 years old. The total cost for the units is \$9,100, with \$1,260 due this year and the rest in future years. Board members approved the purchase.

### **3. Administration**

Town Administrator Glenn Smith reviewed quotes for assessment of the trees in Pines Park. **Haskins/Brown** moved to accept the quotation of Tree Solutions. **Motion passed.**

Glenn reviewed the proposed 2018 tax rate. Board members agreed to move forward with the tax rate of \$24.76 proposed by DRA.

Board members reviewed an RFP Glenn had prepared for legal services and authorized the Town Administrator to release the RFP.

Andy Buteau reported that campaign signs at exit 19 can be a problem. Board members authorized the removal of signs from the state right of way if the abutting landowner has not given the candidate permission to erect the signs.

### **4. Non-public Session**

**Crowley/Brown** moved to enter into non-public session under the provisions of RSA 91-A3II c at 6:39pm. **Motion passed by unanimous roll call vote.** Also Present: Glenn Smith, Andy Buteau, Chief Raffaely. **Crowley/Brown** moved to reconvene the public session at 6:39pm. **Motion passed by unanimous roll call vote.**

The Chair recognized Barbara Normandin, representing Visiting Nurse Association of Franklin, who reviewed services and noted that 14% of services provided are to Northfield residents. Sel. Crowley noted that the organization maintains \$3.7 million in assets. Ms. Normandin responded that these funds are held to cover possible catastrophic losses. Sel. Crowley said he doesn't believe an organization with assets in this amount should be asking towns for support.

### **5. General Business**

Board members reviewed accounts payable, payroll manifests and general correspondence. **Crowley/Brown** moved to approve the minutes of the meeting of October 16, 2018. **Motion passed.**

There being no other business the meeting was adjourned at 6:52pm

**APPROVED BY THE NORTHFIELD SELECTBOARD ON OCTOBER 30, 2018**