

**NORTHFIELD BOARD OF SELECTMEN MEETING**  
**Minutes of the Meeting of October 24, 2017**

Present: Sel. Crowley, Sel. Southworth, Sel. Allen  
Also Present: Jason Durgin, Scott Haskins, Chief Raffaely, Andy Buteau, Glenn Smith

The meeting was called to order at 5:00pm

**1. Public Input**

Scott Haskins inquired as to the recent theft of the 'Welcome to Northfield' sign. Chief Raffaely provided an update on the investigation into the theft. Board members discussed replacement of the sign.

Scott inquired as to whether he can proceed with planting a memorial tree that was approved last year. Board members agreed that he could proceed.

**2. Police Department**

Chief Raffaely reported that he has received a 50/50 grant for a watchguard camera. He asked for approval to proceed with ordering the unit. Board members granted approval.

**3. Public Works Department**

Public Works Director Andy Buteau reported that he has filled the salt shed. Sel. Southworth inquired as to the status of the salt budget and was told that the budget had been expended.

Andy reported that he is continuing on shim projects, including the two cross culverts on Hodgdon Road. Sel. Southworth reported that the culverts were not properly compacted upon installation.

Board members discussed applying shim material with a skid steer; Andy stated it is more effective than using the grader. Board members discussed safety issues relating to use of the skid steer.

Andy reported that one of the No Parking sign at Knowles Pond has been thrown into the pond, also someone has been setting fireworks off at the Pond. Also, Barbeau has filled in the sidewalk in front of his home, but doesn't know what his plans are for repaving the sidewalk. Andy recommends that the area be allowed to settle over the winter before it is repaved.

**4. Administration**

Town Administrator Glenn Smith reviewed materials provided by DRA concerning the 2017 tax rate, which Board members discussed. Discussion points included overlay amounts, use of the unassigned fund balance, SB 38 funds and road improvement needs. Board members agreed by consensus to a tax rate of \$24.12, with \$8,000 for overlay and no funds used from unassigned fund balance to offset taxes.

Glenn presented a quote from Stonehenge Masonry LLC for emergency repairs to the Arch, intended to prevent water infiltration until a longer term solution can be found. **Crowley/Southworth** moved to accept the quote of Stonehenge Masonry in the amount of \$1,975.00 with funding to come from the Facility Emergency Repair Fund and under the condition that work is completed before winter. **Motion passed.**

Glenn provided an update on the transition to the new phone system.

**5. Non-public RSA 91A-3 II(c)**

**Crowley/Southworth** moved to enter into non-public session under the provisions of RSA 91-A3II c at 6:16 pm. **Motion passed by unanimous roll call vote.** Also Present: Glenn Smith and Jason Durgin. **Crowley/Southworth** moved to reconvene the public session at 7:16 pm. **Motion passed by unanimous roll call vote.**

**Crowley/Allen** moved to seal the minutes of the non-public session just completed as divulgence of the minutes would adversely affect the reputation of a person not a member of the Board. **Motion passed by unanimous roll call vote.**

**6. General Business**

Board members reviewed general correspondence and payroll and accounts payable manifests.

**Crowley/Southworth** moved to approve the minutes of the meeting of October 17, 2017. **Motion passed.**

There being no other business the meeting was adjourned at 7:17am

APPROVED BY THE NORTHFIELD SELECTBOARD ON OCTOBER 31, 2017