

NORTHFIELD BOARD OF SELECTMEN MEETING
Minutes of the Meeting of October 15, 2013

Present: Sel. Bluhm, Sel. Shepard, Sel. Waldron

Also Present: Morris Capriole, Melinda Capriole, Wayne Crowley, Christina Cann, Amber Valder, Jeremy Knopka, Skylar Knopka, John Chase, Scott Smith, George Mansfield, Debra Mansfield, Nate Anderson, Erin Anderson, Nicholas Anderson, River Holka, Melanie Clark, Wayne Clark, Bob Southworth, Acting Chief John Raffaelly, Glenn Smith

The meeting was called to order at 6:30pm.

1. Public Appointments

Chair recognized Nick Anderson who, along with other residents of Shaw Road expressed their concerns over the condition of the road. Concerns included the width of the road, slippery conditions in the winter, the ledge that narrows the road at one point and the 'S' curve in the road. Residents maintained that in several places the road is so narrow that two trucks cannot pass and that the problem was exacerbated with the recent ditch cleaning project. They maintained that the ditches were enlarged at the expense of the road surface area. Board members advised the citizens to take their concerns to the CIP committee so that repairs can be included in the 2014 budget.

The Chair recognized John Chase of TNWD who presented the request that the water district be reimbursed for the cost of a riser installed as part of the Granite Street project. Board members discussed and approved the request by consensus.

2. Highway Department

Sel. Shepard noted that work on the Loranger drainage project is on hold. Sel. Bluhm stated that after further research he believes that a considerable amount of water contributing to the situation is coming from the level spreader. Board members discussed various options. They also reviewed a proposal to repair the cow crossing on the Loranger property, Bob indicated the total cost would be approximately \$15,000 and will assemble more information on this.

Sel. Shepard informed the Board that the truck maintenance budget will likely be \$10,000 over budget due to two large repair jobs that occurred during the year. Bob reported that the new truck will not be ready until mid-November. Sel. Shepard presented three quotes for the clutch repair on Truck 7 which Board members reviewed. Sel. Waldron said he would follow up on one of the bids and report back.

Sel. Shepard updated the Board on the new DES regulations saying that the Town can no longer accept used oil from businesses and non-residents without a transportation license. This will severely limit our ability to heat the town garage and transfer station with used oil. She will

research the cost of obtaining the transportation license. She also presented a request from the Pines Community Center to have the town remove a tree that was uprooted in the recent storm. Board members discussed the situation and decided that it would be inappropriate to use town resources for this purpose. Sel. Bluhm volunteered to remove this tree on his own. Sel. Shepard will notify Jim Doane. Sel. Shepard presented a vacation leave extension request of 90 days for a Highway employee, which the Board approved on the condition that the employee present a plan for using the accrued time.

3. Police Department

Acting Chief Raffaely presented purchase requisitions for Board signatures.

4. Administration

Board members reviewed the revised draft for the update of Employee Handbook section 4.3. **Bluhm/Shepard** moved to adopt the proposed update of Employee Handbook section 4.3 as proposed. **Motion passed.**

5. Non-public session RSA 91A-3 Iib

Bluhm/Shepard moved to enter into non-public session under the provisions of RSA 91-A3Iib at 8:05pm. **Motion passed by unanimous roll call vote.** Present at the non-public session were John Raffaely, Glenn Smith. **Shepard/Bluhm** moved to reconvene the public session at 9:21pm. **Motion passed by unanimous roll call vote.**

Bluhm/Shepard moved to seal the minutes of the non-public session under the provisions of RSA91-A:3 II because divulgence of the information likely would affect adversely the reputation of any person other than a member of the board itself. **Motion passed by unanimous roll call vote.**

6. General Business

Board members reviewed general correspondence and payroll manifest. **Shepard/Waldron** moved to approve the minutes of the meeting of October 1, 2013. **Motion passed.** **Bluhm/Shepard** moved to approve the minutes of the meeting of October 8, 2013. **Motion passed.** **Bluhm/Shepard** moved to approve the minutes of the meeting of October 14, 2013. **Motion passed.**

Sel. Waldron inquired as to whether the town has the equipment needed to clean leaves out of the stone lined ditches along some of the town roads. He was told that it did not. He also inquired as to the status of the repair of the sander shed roof, which members discussed.

There being no other business the meeting was adjourned at 9:27pm.

APPROVED BY THE NORTHFIELD SELECTMEN ON NOVEMBER 5, 2013