

**NORTHFIELD BOARD OF SELECTMEN MEETING**  
**Minutes of the meeting of October 7, 2014**

Present: Sel. Crowley, Sel. Waldron

Also Present: Lisa Swancott, Diane Cullen, Glenn Smith, John Raffaely, Johnny Van Tassel

The meeting was called to order at 6:30pm

**1. Public Appointments**

Lisa Swancott expressed frustration that the town provides citizens with little guidance as to when a building permit is needed. She noted that the Zoning Ordinance states that the Board would provide guidance in this regard and feels that it has not been done. Board members discussed the matter and told her that they would work to resolve the situation.

**2. Highway Department**

Highway Superintendent Johnny Van Tassel presented the information Board members requested at the last meeting concerning the cost to the town of transporting winter sand using town equipment instead of contracted services. Board members reviewed the data and discussed the logistics involved. The estimated cost to the town not including labor is \$1.58/ton. Sel. Waldron noted that it was not cost effective to haul sand in a 6 wheeler, all parties agreed. **Crowley/Waldron** moved to purchase winter sand from Pike at a cost of \$4.25/ton, to be transported using town equipment, using Pike to transport only as needed. **Motion passed.**

Johnny expressed an interest in having on-call plow drivers lined up for the winter in case town employees are unavailable due to illness. Board members expressed interest in the option and asked Johnny to obtain more information.

Johnny reported that earlier in the day the crew had cleaned out excess items stored behind the highway garage, including old plows, a water tank and other items. Board members reviewed the material and instructed Johnny to sell the two plows at no less than \$100, hold on to the trailer, not to sell the sweeper and remove salvageable items from the remainder of the equipment before selling it for scrap.

Board members discussed the status of truck 4 and authorized the repairs previously discussed so that the truck may pass inspection and then take it to Liberty for diagnosis of the electrical problem.

Johnny presented a plan for trading in the existing 8' plow on the pickup for a 9' plow at a cost of \$1,978.00 as the current plow is too narrow to be useful. Also, he would like to replace the 9 foot plow with a 7 foot wing on truck 3 with a 10' plow and no wing at a cost of \$3,200.00. Board members discussed the proposal and asked Johnny for additional information.

Sel. Waldron noted that the spreader for the new truck is in.

**3. Police Department**

Chief Raffaely reported that he has applied for a grant through CVS for a prescription medication drop box. He also presented an estimate for the cost of installation of the new cruiser camera, as had been requested.

Chief Raffaely noted that the cruiser snow tires will be needed soon and asked the Board if they had reached a decision on the mounting and balancing of tires. Board members discussed the matter with Johnny and asked that he try to get a manufacturer rep in to instruct town staff how to properly use the town balancer.

Board members authorized John to store the PD motorcycle in his basement this winter as there is not room for it in the PD garage. Board members expressed their appreciation that he is willing to do this.

#### **4. Administration**

Town Administrator Glenn Smith presented a warrant notifying voters of the upcoming election for Board signature. Board members asked for additional information on the authority of the Board to change polling hours.

Board members discussed the rebidding of the Cannon Bridge repair and reconstruction project and approved changes to the material estimates as presented.

Glenn informed the Board that the town contract with Consolidated Edison for electricity expires in December, any new contract will likely involve higher rates.

Board members reviewed 2014 staffing levels and instructed Glenn to budget for the same staffing pattern in 2015 except that a new position, Mechanic/Truck Driver, should also be included for planning purposes.

Board members reviewed a schedule of town owned property and asked that Glenn prepare a sheet showing which properties were acquired by tax deed.

Board members reviewed the proposal from the Youth Assistance Program that they revise their program to allow for service to be provided in cases in which crimes are committed in Northfield by non-residents. Sel. Crowley said that the change might benefit Northfield victims of crime. Sel. Waldron said that he opposed the change as it would increase program costs. Glenn said he would convey these opinions to YAP.

Glenn presented a projected cash flow and asked the Board to authorize drawing upon the town line of credit at Franklin Savings Bank to cover expenses for the period of mid-October through mid-November.

**Crowley/Waldron** moved to authorize borrowing \$300,000.00 against the town line of credit to cover expenses as proposed. **Motion passed.**

**Crowley/Waldron** moved to enter into non-public session under the provisions of RSA 91-A3II a at 8:57 pm. **Motion passed by unanimous roll call vote.** Present at the non-public session were Johnny Van Tassel, Chief Raffaely and Glenn Smith. **Crowley/Waldron** moved to reconvene the public session at 9:15 pm. **Motion passed by unanimous roll call vote.**

**Waldron/Crowley** moved to seal the minutes of the non-public session as divulging the minutes would adversely affect the reputation of someone not a member of the Board. **Motion passed by unanimous roll call vote.**

Board members reviewed general correspondence and payroll and accounts payable manifests.

**Waldron/Crowley** moved to approve the minutes of the meeting of September 30, 2014. Motion passed.

There being no other business the meeting was adjourned at 9:16 pm.

**APPROVED BY THE NORTHFIELD BOARD OF SELECTMEN ON OCTOBER 14, 2014**