

NORTHFIELD BOARD OF SELECTMEN MEETING
Minutes of the Meeting of November 10, 2015

Present: Sel. Waldron, Sel. Crowley, Sel. Southworth

Also Present: Chief Raffaely, Andy Buteau, Shane Dow, Cindy Caveney, Glenn Smith, Dick Stevens, George Flanders, Sgt. Hutchinson, Sgt. McIntire, Officer Chapple, Officer Seligman, Jack Estes, Michael Nordberg, friends and family of new officers.

The meeting was called to order at 6:00 pm

Town Clerk Cindy Caveney swore in new police officers Jack Estes and Michael Nordberg.

1. Public Input

The Chair recognized Keith Murray who reviewed the history of the Rt. 140 sewer development project, which Board members discussed. Keith asked the Board for direction on the project. Sel. Waldron thanked him for the report and asked if he could help the town with acquiring a new phone system. Keith said that he could.

2. Police Department

Chief Raffaely and Officer Chapple presented information to the Board on the use and monitoring of a Police Department Facebook page and Nixle program. Discussion points included access to the system, prevention of inappropriate posts and use of the system in emergency notifications and public relations. Board members asked Chief Raffaely to finalized modifications to the proposal.

Chief Raffaely reported that he is still working on finding a source for the purchase of ammunition and that he and Officer Seligman are installing security cameras at the Police Station.

3. Highway Department

Board members reviewed bids for office roof and approved awarding bid to Mr. Huckins. Highway Superintendent Andy Buteau reported that tree trimming is continuing on Shaker Road, that the turn around on Blueberry has been completed and that the gravel portion of Shaker Road has been dig-safed in preparation for ditching work.

Sel. Waldron inquired as to whether the town should account for costs of repairing individual sanders. Sel. Crowley said he would look into this. Sel. Waldron noted that he saw on payroll that certain employees had not taken lunch breaks this week. Andy reported that this is very unusual, employees are always given the opportunity for a lunch break but on very rare occasions will opt to work through so as to complete a project.

Sel. Waldron said that he had heard that Officer Beach had just finished work on a bachelor's degree and commended him for this.

4. Administration

Board members reviewed a proposed security camera policy with Chief Raffaely. Glenn was asked to bring a revised policy to the next meeting.

Town Administrator Glenn Smith reviewed quotes received for replacement of the town hall furnace and recommended that the item be included in the 2016 budget. Board members agreed.

Board members appointed Charlie Page as a member of the Conservation Commission.

Board members reviewed a proposed policy on employee misconduct.

Board members reviewed a proposed waste collection RFP and asked Glenn to modify to include a provision wherein bidders are asked for the cost of delivering trash to a facility other than Wheelabrator.

Glenn updated the Board on recent activities in refining the proposed telephone system RFP

5. General Business

Board members reviewed general correspondence and payroll and accounts payable manifests. **Waldron/Southworth** moved to approve the minutes of the meeting of October 27, 2015. **Motion passed.** **Waldron/Crowley** moved to approve the minutes of the meeting of November 3, 2015. **Motion passed.**

6. Non-public Session *RSA 91A-3II(b)*

Waldron/Southworth moved to enter into non-public session under the provisions of RSA 91-A3II c,d at 8:53pm. **Motion passed by unanimous roll call vote.** Present at the non-public session were Chief Raffaely and Glenn Smith. **Waldron/Southworth** moved to reconvene the public session at 10:03 pm. **Motion passed by unanimous roll call vote.**

There being no additional business the meeting was adjourned at 10:03pm

APPROVED BY THE NORTFIELD BOARD OF SELECTMEN ON NOVEMBER 17, 2015