

**NORTHFIELD BOARD OF SELECTMEN MEETING**  
**Minutes of the Meeting of November 20, 2012**

Present: Sel. Ziminsky, Sel. Bluhm, Sel. Shepard  
Also Present: Scott Hilliard, Eliza Conde, Dan Desrochers, Maureen Bouchet, Keith Murray,  
Dawn Schimberg, Joe Newton, Dennis Allen, Rose Marie Welch, Jim Doane,  
Chief Adams, Bob Southworth, Glenn Smith

The meeting was called to order at 6:30pm

**1. 2013 Request Budget – Outside Agencies**

Chair recognized Jim Doane who reviewed financial and program information for the Pines Community Center. Highlights of the last year were installation of a new security system, creation of a steering committee, increase in grant programs for low income residents and creation of an on-line registration capability. He reported that wages have been frozen since last year and that Northfield residents have been using the facility in higher numbers. Sel. Bluhm inquired as to capital repairs and salary information.

The Chair recognized Jane White who reviewed activity with for the Visiting Nurse Association. She touched on financial data as it related to services provided in Northfield, noting that several such services operate at a deficit due to write-off of uncollectibles and reduced reimbursement from the state/federal government. Requested town support is intended to cover these expenses. She also outlined new services being provided, such as sunrise, sunset and overnight services for those recently discharged from the hospital.

The Chair recognized Eliza Conde and Jennifer Moulton of Hall Memorial Library. Eliza reviewed the personnel changes over the past year resulting from health issues and modifying the schedules of the remaining employees to compensate. She noted that the Library budget includes a 2% salary increase. Sel. Ziminsky and Shepard asked for a breakdown of the increases. Ms. Moulton said that many of the increases were granted to help keep workers at a time when library staff was under stress due to a number of vacancies.

The Chair recognized Dawn Shimberg and Scott Hilliard who spoke to Youth Assistance program. Dawn outlined the programs YAP is running in the middle and high schools.

The Chair recognized Joe Newton who explained that in the 1990s both Northfield and Tilton donated \$350 each for Memorial Day cemetery flags, Cannon Bridge and Riverside Park. Tilton no longer offers this support, Northfield's contribution does not provide the full cost.

The Chair recognized Keith Murray who reviewed the recent accomplishments of NEDC. In the past year the organization has developed a website, organized itself and created and funded a microlending program. It has also contracted with a development management organization to market Northfield properties

**2. Public Appointments**

The Chair recognized Eliza Conde who asked for the Board's opinion of an alignment of the Winnepesaukee River Trail through the Granite Street Park, which the Board approved in

concept, for the purposes of allowing the engineering study of this option to move forward.

The Chair recognized Dan Desrochers who presented the Board with a form he had received from the developer of his property. Board members and Dan discussed whether the document constituted a driveway permit. All parties acknowledge that the form was unsigned. A neighbor, Dan Bartlett, presented information on the flow of water in the area along Shaw Road and the discontinued portion of Ledge Road. Sel. Ziminsky inquired that if all parties agreed that the form was a valid permit would it change that Dan is asking for now. There was considerable discussion of the water issues along Shaw Road, what would have to be done to the drainage system in order for Mr. Desrocher to pave his driveway and the permitting process. Board members asked Bob to look into the drainage issues raised by Mr. Bartlett.

### **3. Highway and Sanitation Department**

Highway Superintendent Bob Southworth reported that it would cost \$400 plus labor to rent a stump grinder for removal of the stumps left in Pines Park due to Hurricane Sandy. A contractor will do the work for \$600. After discussion Board members approved contracting this work out. Bob also said he is leaning toward repairing the damage Sandy did to the sander storage shed in house. Board members asked that he obtain more bids.

### **4. Police Department**

Chief Adams reported that he has ordered a phone for Corp. Gilman and has obtained a quote to narrowband all PD radios for \$800, which Board members approved. He also reported that Det. Adams has received an award for her work with crime victims and Mike Hutchinson had received a Beyond the Ticket award. He informed the Board that he and Lt. Raffaely would be taking confiscated drugs to the Bridgewater facility for disposal on Saturday and that the Crimeline meeting he was to have attended this week could not be held due to lack of a quorum.

### **5. Administration**

Town Administrator Glenn Smith presented abatement applications for signature. Board members also approved releasing paychecks early this week due to the holiday and approved Pines Community Center request for an early release of their quarterly payment. Glenn updated the Board on the status of the Metrocast Franchise Agreement consortium efforts.

Glenn presented a summary of the curbside trash collection bids and transfer station quotes. After discussion of the materials Board members decided to reject all bids and rebid the items under a single proposal that includes curbside recycling and transfer station bids. **Bluhm/Ziminsky** moved to reject the 3 proposals for curbside trash collection and 3 quotes for transfer station services in favor of rebidding as a single unit. **Motion passed.**

Glenn presented the three proposals received for computer services. **Ziminsky/Shepard** moved to accept the proposal of Certified Computer Solutions for computer services for 2013. **Motion passed.**

Board members discussed salaries for the 2013 budget request and decided not to include salary increases in the budget proposal at this time, but to discuss this in conjunction with the Budget Committee review of the budget.

The Chair recognized Dennis Allen who expressed concerns over the price the Town receives for the steel collected at the Transfer Station. He believes that the town may be able to achieve a better price by utilizing NRRA instead of having the material collected by CM Whitcher. Board members, Dennis and Bob discussed the revenues received from both vendors and the impact of the haulage charges assessed by NRRA. Board members asked that Bob check on this.

## **6. General Business**

Board members reviewed general correspondence and payroll & accounts payable manifests.

**Ziminsky/Bluhm** moved to approve the minutes of the meeting of November 13, 2012 as amended. **Motion passed.**

**Ziminsky/Bluhm** moved to enter into non-public session under the provisions of RSA 91-A3IIe at 8:15pm. **Motion passed by unanimous roll call vote.** Present at the non-public session was Glenn Smith. **Shepard/Bluhm** moved to reconvene the public session at 8:37pm. **Motion passed by unanimous roll call vote.**

There being no other business the meeting was adjourned at 8:37pm.

APPROVED BY THE NORTHFIELD SELECTBOARD ON NOVEMBER 27, 2012