

**NORTHFIELD BOARD OF SELECTMEN MEETING**  
**Minutes of the meeting of Tuesday, November 21, 2017**

Present: Sel. Crowley, Sel. Allen, Sel. Southworth

Also Present: Josh McAllister, Caitlyn Lansbury, Scott Haskins, Chief Raffaely, Andy Buteau, Glenn Smith

The meeting was called to order at 5:00pm

**1. Public Input**

The Chair recognized Scott Haskins who asked if the town had acquired the Glidden Road sign. Andy Buteau responded that the sign has been installed.

**2. Police Department**

Chief Raffaely reported that the new dash cam has been installed. Also, TSE has started installing new telephones at the police station.

**3. Public Works Department**

Public Works Director Andy Buteau reported that the new truck is complete and he is in the process of installing the sander.

Andy reported that he has spoken with Mr. Barbeau about the drainage issue on Elm Street and is working on a solution. Sel. Southworth noted that there is a major gas line on Elm Street next to this property. Chief Raffaely noted that there is a problem with rain settling in the area in front of the Barbeau property. Sel. Southworth said that the problem is the way the sidewalk and road are swaled. Chief Raffaely inquired as to whether there used to be a catch basin at that location. Sel. Southworth reported that there had been but it was removed. Andy reviewed possible solutions, including making use of an existing catch basin in this vicinity or acquiring an easement to allow for drainage.

Sel. Southworth asked if the garage would be closed the day after Thanksgiving. Andy reported that it would be.

**4. Administration**

Town Administrator Glenn Smith outlined the current status of the Sandogardy Pond Road engineering contract. Sel. Crowley expressed concerns with drainage plans for the project. Josh McAllister of HEB Engineering reviewed the current plans for providing drainage at the Rt 132 end of the road and in the vicinity of the Glines Park Road intersection. Sel. Southworth asked if the design would handle a 100 year storm. Josh responded that it would. Andy suggested using a stand pipe in the proposed retention pond to provide for drainage during severe storms and using piping to help move the water in the Rt 132 area. Josh agreed to incorporate both suggestions into the plan provided easements can be obtained. Andy indicated he could obtain the necessary easements. Sel. Crowley inquired as to the plans for the bridge replacement. Josh responded that the current plan calls for a concrete arch pipe open bottom bridge. Sel. Crowley asked for an update in mid-January. Board members approved contract amendments 4 and 5 as presented.

Glenn reviewed employee health insurance premium changes and asked for direction as to what should be

included in the 2018 budget proposal.

Glenn reviewed the dental insurance plan offered by HealthTrust. **Crowley/Southworth** moved to accept the proposed Delta Dental plan 3A as offered by HealthTrust for 2018. **Motion passed.**

Board members signed animal control and animal confinement contracts.

Glenn provided an update on disposition of a tax deeded trailer. He also presented a recommendation that the town sign on to the new state office supply contract, which Board members approved.

Sel. Crowley noted that Mike Izard is leaving his position with the Lakes Region Planning Commission. Also, LRPC's effort to consolidate electricity purchasing in the region has saved \$110,000 region wide.

**Crowley/Southworth** moved to enter into non-public session under the provisions of RSA 91-A3II a at 6:21pm. **Motion passed by unanimous roll call vote.** Also Present: Glenn Smith. **Crowley/Southworth** moved to reconvene the public session at 7:12pm. **Motion passed by unanimous roll call vote.**

**Crowley/Allen** moved to seal the minutes of the non-public session just completed as divulgence of the minutes would adversely affect the reputation of a person not a member of the Board. **Motion passed by unanimous roll call vote.**

## **5. General Business**

Board members reviewed accounts payable, payroll manifests and general correspondence. **Crowley/Southworth** moved to approve the minutes of the meeting of November 7, 2017. **Motion passed**

There being no other business the meeting was adjourned at 7:14pm

**APPROVED BY THE NORTHFIELD SELECTBOARD ON NOVEMBER 28, 2017**