

**NORTHFIELD BOARD OF SELECTMEN  
MINUTES OF THE MEETING OF November 22, 2011**

Present: Sel. Ziminsky, Sel. Bluhm, Sel. Swancott  
Also Present James Lamanuzzi, Peg Shepard, Chief Adams, Bob Southworth, Glenn Smith

The meeting was called to order at 6:30 pm

**1. Highway and Sanitation Department**

Bob Southworth updated the Board on several items: Clean Harbours will pick up our hazardous waste at the end of December; the grader and fermac are operating again; the Cornerstone drainage project has been completed at a cost of approximately \$3,000; the state reports that it will not be responding to the Arch Hill Cemetery materials until next Spring; and the CRSW/RRC reports that next year's tipping fee will be the same as this year's.

Bob also discussed the upcoming UST operators classes offered by DOT, which the Board members authorized him to attend, informed the Board that we will be canceling the town issued cell phones for the Assistant Highway Superintendent and Mechanic and discussed purchasing a winter coat for the newest hire, which the Board members approved.

**2. Police Department**

Chief Adams distributed a training plan for 2012 which Board members discussed. He also reported on the missing reimbursement checks for the excess motorcycle donations, noting that neither the owners of Highland Mountain Bike Park or Norms Auto Body remembers getting a check.

Chief Adams reported that the oral board for the Lieutenant candidate is scheduled for November 30<sup>th</sup>. He also reported that he has spoken with Lt. Taylor of Concord PD concerning the JAG grant, coordinating the remaining amount. Sel. Ziminsky proposed that in the future Glenn be fiscal manager of these grant programs. After discussion, Board members concurred.

**3. Town Administration**

The Chair recognized Peg Shepard who presented revised financials for the Old Home Day Committee, which the Board members reviewed. Board members reviewed the 2012 funding requests of outside agencies and developed funding recommendations. They agreed to reductions in the request of the TNRC and Hall Memorial Library to reflect lower than expected increases in the cost of health insurance. Glenn distributed and reviewed a health insurance proposal obtained from Melcher and Prescott Insurance.

Board members reviewed an updated PAYT proposal.

Board members discussed the appointment of Jason Durgin as an alternate Planning Board member. **Bluhm/Swancott** moved to appoint Jason Durgin as an alternate member of the Planning Board for a term to expire in March 2013. **Motion passed.** **Swancott/Ziminsky** moved to appoint Jason Durgin as the alternate Planning Board member for the ex-officio

Selectboard representative to the Planning Board. **Motion passed.**

Board members authorized Glenn Smith to forward performance audit questions to Metrocast.

Glenn informed the Board that we have received an email from Tilton Town Administrator Joyce Fulweiler that the Tilton Selectmen would like to meet with the Northfield Selectmen to discuss the 2012 budget for Island Park on December 6th. Board members instructed that he obtain a proposed 2012 budget from the Tilton Selectmen for review at their meeting of November 29<sup>th</sup>.

#### **4. General Business**

Board members reviewed general correspondence and payroll & accounts payable manifests. **Swancott/Bluhm** moved to approve the minutes of the meetings of November 15, 2011 as amended. **Motion passed.**

There being no other business the meeting was adjourned at 9:15 pm

APPROVED BY THE NORTHFIELD SELECTBOARD ON NOVEMBER 29, 2011