

NORTHFIELD BOARD OF SELECTMEN MEETING
Minutes of the Meeting of Tuesday, November 22, 2016

Present: Sel. Crowley, Sel. Southworth, Sel. Allen
Also Present: Glenn Smith, Chief Raffaely

The meeting was called to order at 5:00pm

1. Police Department

Chief Raffaely reported that the WatchGuard camera in car 12 no longer operates. A replacement unit would cost \$4,624.00. It is possible that the failed unit can be rebuilt but it is an older model that still uses CD instead of thumb drive technology. Sel. Southworth asked if any grants might be available for this; Chief Raffaely reported that none are available at this time. He would like to find money in this year's budget to replace the unit. Sel. Crowley asked for a quote for repairing the existing unit. Chief Raffaely reported that the department still has two of the older units in service.

Chief Raffaely inquired as to the status of the 'tunnel' at Arch Park. Glenn showed pictures of the chamber located close to the arch. Board members discussed the situation and agreed that the entrance to the chambers should be blocked off. Sel. Crowley will talk with Public Works about this.

2. Public Works Department

Sel. Crowley reported that electrical work should be finished at the town garage tomorrow. Painting of the break room, supply area, railings, etc. continues and the used oil furnace should be finished soon. He anticipates that we will be ready to go through the punch list next week. Also, the new truck has been outfitted and is in line for painting and the lifts will be delivered on December 3rd.

3. Administration

Town Administrator Glenn Smith reviewed listing agreements filed by realtor Dave Liberatore in relation to the sale of unused property on Bean Hill Road, Reservoir Road and Brackett Lane. Board members approved the agreements.

Board members reviewed an invoice for servicing a police cruiser with Chief Raffaely, who agreed to ask that it be modified to break out labor and parts expenses.

Glenn reviewed a proposed three year contract with RC Brashway for printing of the town report. **Crowley/Allen** moved to accept the proposal from RC Brashway for town report printing for the years 2017, 2018, and 2019. **Motion passed.**

Board members reviewed a report of Code Enforcement concerning enforcement issues on Sargent Street. Glenn was asked to draft a letter to the complainants informing them of the CEO's findings.

Glenn reviewed a proposal to use remaining funds for cemetery repair on the Oak Hill Road cemetery wall, he has spoken with Kevin Fife concerning a scope of work. Board members asked that a written proposal be developed.

Glenn reviewed complaints recently received in relation to assessing visits. He also informed the Board that the town has received its first request for tax relief under the All Veteran's tax credit program. Board members agreed to put the issue before the voters at town meeting.

Board members reviewed materials relating to health insurance options. Glenn explained that our current

plan is being discontinued by Harvard Pilgrim on December 31, 2016. Board members reviewed the Tufts Health Freedom Plan Silver Granite Advantage EPO Saver 4000. Glenn was asked to prepare a comparison sheet that includes the recent Schoolcare plan, the current plan and the proposed Tufts plan.

The Chair opened a public hearing for the proposed revisions to the Highway and Parking ordinances at 6:39pm. There being no members of the public present the hearing was closed at 6:39pm. Board members signed the revised ordinances.

Board members reviewed accounts payable, payroll manifests and general correspondence.

Crowley/Allen moved to approve the minutes of the meeting of November 15, 2016 as amended.

Motion passed.

Sel. Crowley reminded those present that the auction of the Tallwood property is scheduled for November 30th and noted that the WRSD is selling its Bean Hill Road property. Selectmen discussed issues with school funding.

There being no other business the meeting was adjourned at 7:00pm

APPROVED BY THE NORTHFIELD SELECTBOARD ON NOVEMBER 29, 2016